



---

## MEMORANDUM

September 9, 2025  
Regular Board Meeting

---

<b>TO</b>	Board of Trustees
<b>FROM</b>	Lorraine Stewart, Board Chair
<b>ORIGINATOR</b>	Lorraine Stewart, Board Chair
<b>RESOURCE</b>	Board of Trustees and Executive Team
<b>GOVERNANCE POLICY</b>	Board Policy 8: Board Committees and Representation Board Policy 12: Role of the Superintendent
<b>ADDITIONAL REFERENCE</b>	BP 8: Appendix 8.1 Governance and Planning Committee
<b>SUBJECT</b>	<b>GOVERNANCE &amp; PLANNING SESSION (GPS)</b>

---

### PURPOSE

For information. No recommendation required.

### BACKGROUND

The purpose of the Governance and Planning Committee is to provide an opportunity for all Trustees to engage in dialogue on generative governance, strategic planning, advocacy, student engagement and operational understanding. The Superintendent reports directly to the corporate Board and is accountable to the Board of Trustees for the conduct and operation of the Division. The following report shares the unapproved Minutes from the August 27, 2025, GPS Meeting.

### REPORT SUMMARY

On August 27, 2025, the Governance and Planning Committee met in-person to discuss a number of topics chose in advance by both the Board of trustees and the Executive Team. The following report is a record of this meeting.

LS:ly



## MINUTES OF THE GOVERNANCE & PLANNING SESSION (GPS)

Meeting held at the Centre for Education, Boardroom, in Stony Plain, Alberta  
On Wednesday, August 27, 2025, at 1:00 PM

---

### Attendance:

Lorraine Stewart, Board Chair  
Aimee Hennig, Vice-Chair  
Aileen Wagner, Trustee  
Paul McCann, Trustee  
Eric Cameron, Trustee  
Anne Montgomery, Trustee  
Jill Osborne, Trustee  
Shauna Boyce, Superintendent  
Mark Francis, Deputy Superintendent  
Scott McFayden, Associate Superintendent  
Bryn Spence, Associate Superintendent  
Dr. Meg Miskolzie, Associate Superintendent  
Jordi Weidman, Director of Strategic Communications  
Lee-Anne Yager, Recording Secretary

---

### 1. WELCOME & LEARNING MOMENT

**1.1. Call to Order:** Board Chair Stewart called the meeting to order at 1:00 pm.

**1.2. Land Acknowledgement:** Board Chair Stewart acknowledged Treaty Territory.

**1.3. Changes to the Agenda:** Superintendent Boyce requests the following changes:

Change agenda item 2.6 2025-2026 School Year Calendar Survey to 2026-2027 School Year Calendar Survey

Add agenda item 2.8 SGCHS Ground Breaking Photo Op.

Remove agenda item 3.2 Teacher Employer Bargaining Association (TEBA)

Add agenda item 3.2 Advocacy

**1.4. Approval of the Agenda:**

**MOVED by** Trustee McCann that the Board of Trustees accepts the agenda as amended.

**CARRIED UNANIMOUSLY**

**1.5. Approval of the June 10, 2025, GPS Minutes:**

**MOVED by** Trustee Wagner that the GPS Minutes of June 10, 2025, be approved.

**CARRIED UNANIMOUSLY**

- 1.6. Learning Moment:** Trustee Osborne focused the learning moment around Board Policy 1 – Division Foundational Statements. Discussion ensued.

*Trustee Montgomery entered the meeting at 1:08 p.m.*

## **2. OPERATIONS AND INFORMATION**

- 2.1. Transportation:** Associate Superintendent McFadyen provided an overview of the Transportation Department's start-up for the 2025-2026 school year.
- 2.1.1.** Alternate stops: Superintendent Boyce shared the process used to determine alternate stops for student riders.
- 2.2. Facilities Update:** Associate Superintendent McFadyen shared updates on the many projects the facilities department have been working on throughout the summer.
- 2.2.1.** Stony Plain land transfer: Superintendent Boyce updated the progress of the Stony Plain land transfer. Discussion ensued.
- 2.2.2.** MCHS Modular Classroom update: Associate Superintendent McFadyen provided an update on how many modular classrooms we will be receiving in the upcoming year.
- 2.3. Revised/New Administrative Procedures:** Superintendent Boyce shared numerous updates to Administrative Procedures that were completed this summer.
- 2.3.1.** Completed revisions: Superintendent Boyce shared the completed Administrative Procedures.
- 2.3.2.** Draft procedures: Superintendent Boyce spoke to the Administrative Procedures that are in "draft" and will be completed. Discussion ensued.

*Board Chair Stewart called a recess at 2:21 p.m. Meeting resumed at 2:23 p.m.*

- 2.4. Curriculum Implementation (Math/PEW/Social Optional Field Testing):** Superintendent Boyce shared the work that has been completed over the summer regarding the opportunities around piloting new curriculum. Discussion ensued.
- 2.5. Aggression in Schools Action Team:** Associate Superintendent Miskolzie shared information she has received from participating with this action team. Discussion ensued.
- 2.6. 2026 – 2027 School Year Calendar Survey:** Associate Superintendent Spence shared information surrounding the survey and the different choices that stakeholders may provide feedback on. Results will be shared with the board in December 2025.
- 2.7. PSD BBQ – September 27, 2025; Copperhaven School:** Superintendent Boyce shared that PSD will host a "Welcome Back" BBQ for the PSD staff on September 27, 2025, at Copperhaven School.
- 2.8. Ground Breaking Photo Op:** Superintendent Boyce requested feedback on a proposed Ground Breaking photo opportunity for Trustees at the new Spruce Grove Composite High School site. Discussion ensued.

## **3. GOVERNANCE**

- 3.1. Association Business:**
- 3.1.1. Public School Boards' Association of Alberta (PSBAA):** No report.
- 3.1.2. Alberta School Boards Association (ASBA):** No report.

- 3.2. **Advocacy:** Board Chair Stewart requests feedback on a potential response from the Board of Trustees regarding Premier Smith's comments related to School Board budgets. Discussion ensued.
- 3.3. **Alberta Government Announcement regarding student mental health in First Nation Schools:** Trustee Osborne shared an email sent out from the Alberta Government speaking to the supports for First Nations student mental health. Discussion ensued.
- 3.4. **SGCHS land transfer to City of Spruce Grove:** Superintendent Boyce discussed ongoing complexity surrounding the SGCHS land transfer related to the Real Property Governance Act. Discussion ensued.

*Vice-Chair Hennig exited the meeting at 3:22 pm. Vice-Chair Hennig re-entered the meeting at 3:24pm.*

#### 4. STRATEGIC PLANNING

- 4.1. **Trustee Attendance at Events (COSC, Staff BBQ, etc.):** Superintendent Boyce reported that Lead Team is aware the Board of Trustees may not be able to attend some events between September and the end of October due to the Trustee elections.
- 4.2. **Review of Organizational Meeting Documents:**
  - 4.2.1. **Trustee Feedback 2025-2026 Board Work Plan:** Superintendent Boyce requested feedback from the Trustees to finalize the 2025-2026 Board Work Plan. Discussion ensued.

#### 5. IN-CAMERA: LABOUR, OTHER CONFIDENTIAL MATTERS

**MOVED by** Trustee Osborne that the Board of Trustees move to In-Camera at 3:46 p.m.

**CARRIED UNANIMOUSLY**

#### MOTION TO REVERT TO THE REGULAR GPS MEETING

**MOVED by** Trustee Wagner that the Board of Trustees move out of In-Camera at 4:20 p.m.

**CARRIED UNANIMOUSLY**

#### 6. CLOSING

- 6.1. **Discussion with Superintendent:** Trustees engaged in discussion with Superintendent.
- 6.2. **Topics to come forward to the next Board Meeting:** Nothing to come forward.
- 6.3. **Roundtable Discussion:** Board Chair Stewart closed the session with a roundtable discussion.

#### 7. Adjournment: Board Chair Stewart adjourned the meeting at 4:25p.m.

**Next Meeting:** September 23, 2025 9:00 a.m. (Full Day)