



**MINUTES OF THE  
REGULAR BOARD MEETING  
HELD VIRTUALLY FROM VARIOUS LOCATIONS ON  
TUESDAY, MARCH 11, 2025, AT 9:00 AM**

**TRUSTEE ATTENDANCE:**

Lorraine Stewart, Chair  
Aimee Hennig, Vice-Chair  
Aileen Wagner, Trustee  
Paul McCann, Trustee  
Eric Cameron, Trustee  
Anne Montgomery, Trustee  
Jill Osborne, Trustee

**ADMINISTRATION ATTENDANCE:**

Shauna Boyce, Superintendent  
Mark Francis, Deputy Superintendent  
Scott Johnston, Associate Superintendent  
Scott McFadyen, Associate Superintendent  
Dr. Meg Miskolzie, Associate Superintendent  
Serge LaBrie, Director, Facilities Services  
Linda Madge-Arkininstall, Division Principal, Literacy and Lifelong Learning  
Shaye Patras, Division Principal, Numeracy and Achievement  
Jordi Weidman, Director, Strategic Communications  
Keri Zylla, Recording Secretary

**CALL TO ORDER**

Board Chair Stewart called the meeting to order at 9:01 a.m.

**LAND ACKNOWLEDGEMENT**

Chair Stewart acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

**NATIONAL ANTHEM**

**PERSONAL REFLECTION**

**ANNOUNCEMENTS**

**CHANGES TO THE AGENDA**

There were no changes to the agenda.

**APPROVAL OF THE AGENDA**

**Res 022-2025**

**MOVED** by Trustee McCann that the agenda be approved as presented.

**CARRIED UNANIMOUSLY**

**APPROVAL OF THE MINUTES**

**Res 023-2025**

**MOVED** by Trustee Wagner that the minutes of the Regular Meeting held on February 18, 2025, be approved as amended.

**CARRIED UNANIMOUSLY**

*L. Stewart*

Board Chair

*[Signature]*

Secretary-Treasurer

**BUSINESS ARISING FROM THE MINUTES**

None.

**DELEGATION / PRESENTATION**

There was no delegation or presentation.

**QUESTION PERIOD:**

*There were no questions submitted to the Board at [Board@psd.ca](mailto:Board@psd.ca), for the March 11, 2025, Question Period.*

**BOARD CHAIR REPORT**

Board Chair Stewart shared her report.

**SUPERINTENDENT REPORT**

Superintendent Boyce shared her report.

**ACTION ITEMS**

**Res 024-2025**

**EDWIN PARR NOMINATION**

**MOVED by** Trustee Montgomery that the Board of Trustees recognizes, Jennifer Jones from Ecole Meridian Heights School, and Joshua Wiens from Memorial Composite High School, as the two Parkland School Division Edwin Parr nominees. And further, that the Board submits Joshua Wiens' nomination to the Alberta School Boards Association Zone 2/3 Edwin Parr Selection Committee, as presented at the Regular Meeting of March 11, 2025.

**CARRIED UNANIMOUSLY**

Deputy Superintendent Francis and members of the Parkland School Division Edwin Parr Selection Committee provided additional information and responded to questions.

**Res 025-2025**

**SPECIAL CONTRIBUTION TO PUBLIC EDUCATION AWARD NOMINATION**

**MOVED by** Trustee Cameron that the Board of Trustees nominates the Spruce Grove Rotary Community Partners Society for the Special Contribution to Public Education Award sponsored by the Public School Boards' Association of Alberta, in recognition of their dedication and fundamental contribution to students and public education.

**CARRIED UNANIMOUSLY**

Trustee Cameron provided additional information and responded to questions.

**Res 026-2025**

**STUDENT CONDUCT AD HOC COMMITTEE TERMS OF REFERENCE**

**MOVED by** Trustee Osborne that the Board of Trustees approves the Student Conduct Ad Hoc Committee Terms of Reference as presented at the Regular Meeting of March 11, 2025.

**CARRIED UNANIMOUSLY**

Board Chair Stewart provided additional information and responded to questions.

Trustees appointed to the Student Conduct Ad Hoc Committee will be announced at a future Board Meeting during the Board Chair Report.

*d Stewart*

Board Chair

*Scott McF...*

Secretary-Treasurer

Res 027-2025

**2025 - 2028 THREE-YEAR CAPITAL PLAN RECOMMENDATION**

**MOVED** by Trustee McCann that the Board of Trustees approves the Three-Year Capital Plan Recommendation as presented at the Regular Meeting of March 11, 2025.

**CARRIED UNANIMOUSLY**

Associate Superintendent McFadyen and Mr. LaBrie provided additional information and responded to questions.

**ADMINISTRATIVE REPORTS**

**2024-2025 INFRASTRUCTURE MAINTENANCE RENEWAL (IMR) / CAPITAL MAINTENANCE RENEWAL (CMR) EXPENDITURE REPORT**

The Board of Trustees received for information, the 2024-2025 Infrastructure Maintenance Renewal (IMR) / Capital Maintenance Renewal (CMR) Expenditure Report.

Associate Superintendent McFadyen and Mr. LaBrie provided additional information and responded to questions.

**FRENCH IMMERSION REPORT**

The Board of Trustees received for information, the French Immersion Report.

Associate Superintendent Johnston, Ms. Madge-Arkininstall and Mr. Patras provided additional information and responded to questions.

**TRUSTEE REPORTS**

**GOVERNANCE & PLANNING SESSION**

The Board of Trustees received for information, the unapproved Minutes from the February 18, 2025, Governance & Planning Session.

**ALBERTA SCHOOL BOARDS ASSOCIATION**

Trustee Wagner shared her report.

**PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA**

Trustee Cameron shared his report.

**CHAMBER OF COMMERCE**

Board Chair Stewart shared her report.

**ALBERTA RURAL EDUCATION SYMPOSIUM**

Vice-Chair Hennig shared her report.

**STATISTICAL AND SURVEY DATA ON INDIGENOUS CHILDREN AND FAMILIES PRESENTED BY STATISTICS CANADA**

Trustee Osborne shared her report.

**FUTURE BUSINESS**

**MEETING DATES:**

*Board – Open to the Public:*

Apr 15, 2025 ----- Regular Board Meeting 9:00 AM, Centre for Education (*Meeting Live-Streamed for Public*)

*Committees – Closed to the Public:*

Mar 14, 2025 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

Mar 25, 2025 ----- Governance & Planning Session 9:00 AM, Virtual (*full day*)

Mar 26, 2025 ----- Audit Committee 1:00 PM, Centre for Education



Board Chair



Secretary-Treasurer

- Apr 08, 2025 ----- Policy Review Committee 10:30 AM, Centre for Education
- Apr 10-11, 2025 ----- PSBC Meeting 8:00 AM, Edmonton
- Apr 11, 2025 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton
- Apr 17, 2025 ----- Benefits Committee 3:30 PM, Centre for Education
- Apr 29, 2025 ----- Governance & Planning Session (GPS) 9:00 AM, Centre for Education (*full day*)
- Apr 29, 2025 ----- Teacher Board Advisory Committee 4:15 PM, Centre for Education

*By Invitation:*

- Apr 16, 2025 ----- Education Planning Day 8:30 AM, Stony Plain

**NOTICE OF MOTION**

There was no notice of motion.

**TOPICS FOR FUTURE AGENDAS**

There were no topics for future agendas.

**REQUESTS FOR INFORMATION**

Trustee Montgomery requested more information regarding a \$72,000 mechanical system component at Westview School, listed on the 2024-2025 Infrastructure Maintenance Renewal Capital Maintenance Renewal Expenditure Plan.

**RESPONSES TO REQUESTS FOR INFORMATION**

There were no responses to requests for information.

**IN-CAMERA: LABOUR**

**Res 028-2025**

**MOVED by** Trustee McCann that the Board of Trustees move to In-Camera at 11:06 a.m.

**CARRIED UNANIMOUSLY**

*The meeting live-stream recording was paused at 11:06 a.m.*

**MOTION TO REVERT TO A PUBLIC MEETING**

**Res 029-2025**

**MOVED by** Trustee Osborne that the Board of Trustees revert to a public meeting at 12:39 p.m.

**CARRIED UNANIMOUSLY**

*The public meeting and live-stream resumed at 12:39 p.m.*

**ACTION IN RESPONSE TO IN-CAMERA**

There was no action in response to in-camera.

**ADJOURNMENT**

The meeting was adjourned at 12:40 p.m.

*d. Stewart*

Board Chair

*Scott Mign*

Secretary-Treasurer