



MINUTES OF THE REGULAR BOARD MEETING

**HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN
STONY PLAIN, ALBERTA ON TUESDAY, APRIL 15, 2025, AT 9:00 AM**

TRUSTEE ATTENDANCE:

Lorraine Stewart, Chair
Aimee Hennig, Vice-Chair
Aileen Wagner, Trustee
Paul McCann, Trustee
Eric Cameron, Trustee
Anne Montgomery, Trustee
Jill Osborne, Trustee

ADMINISTRATION ATTENDANCE:

Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Scott McFadyen, Associate Superintendent
Dr. Meg Miskolzie, Associate Superintendent
Jason Krefting, Director, Financial Services
Gail Lewis, Director, Transportation Services
Jordi Weidman, Director, Strategic Communications
Nadine Morrison, Recording Secretary
Lee-Anne Yager, Recording Secretary

CALL TO ORDER

Board Chair Stewart called the meeting to order at 9:00 a.m.

LAND ACKNOWLEDGEMENT

Board Chair Stewart acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

NATIONAL ANTHEM

PERSONAL REFLECTION

Trustee Osborne exited the meeting at 9:03 a.m. and returned at 9:05 a.m.

ANNOUNCEMENTS

CHANGES TO THE AGENDA

There were no changes to the agenda.

APPROVAL OF THE AGENDA

Res 033-2025

MOVED by Vice-Chair Hennig that the agenda be approved as presented.

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES

Res 034-2025

MOVED by Trustee Wagner that the minutes of the Regular Meeting held on March 11, 2025, be approved as presented.

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES

Res 035-2025

MOVED by Trustee McCann that the minutes of the Special Meeting held on March 19, 2025, be approved as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

DELEGATION / PRESENTATION

There was no delegation or presentation.

QUESTION PERIOD

There were no questions submitted to the Board at Board@psd.ca, for the April 15, 2025, Question Period.

BOARD CHAIR REPORT

Board Chair Stewart shared her report.

SUPERINTENDENT REPORT

Superintendent Boyce shared her report.

Vice-Chair Hennig exited the meeting at 9:21 a.m. and returned at 9:26 a.m.

ACTION ITEMS

2025-2026 FEES AND ALLOWANCES

Res 036-2025

MOVED by Trustee McCann that the Board of Trustees approves the 2025-2026 Fees and Allowances as presented at the Regular Meeting of April 15, 2025.

CARRIED UNANIMOUSLY

Associate Superintendent McFadyen, Mr. Krefting and Ms. Lewis provided additional information and responded to questions.

2025-2026 BUDGET ASSUMPTIONS

Res 037-2025

MOVED by Trustee Cameron that the Board of Trustees approves the Budget Assumptions for 2025-2026, as recommended by the Audit Committee and presented at the Regular Meeting of April 15, 2025.

CARRIED UNANIMOUSLY

Associate Superintendent McFadyen and Mr. Krefting provided additional information and responded to questions.

TRUSTEE REMUNERATION

Res 038-2025

MOVED by Trustee Cameron that the Board of Trustees approves Trustee Remuneration Scenario 3, as recommended by the Audit Committee and presented at the Regular Meeting of April 15, 2025.

CARRIED UNANIMOUSLY

Associate Superintendent McFadyen and members of the Audit Committee provided additional information and responded to questions.

REVISED BOARD POLICY 15: SCHOOL CLOSURES

Res 039-2025

MOVED by Vice-Chair Hennig that the Board of Trustees approves Revised Board Policy 15: School Closures, as recommended by the Policy Review Committee and presented at the Regular Meeting of April 15, 2025.

CARRIED UNANIMOUSLY

Board Chair Stewart, Vice-Chair Hennig, and Superintendent Boyce provided additional information and responded to questions.

REVISED BOARD POLICY 19: SURPLUS LAND AND BUILDINGS

Res 040-2025

MOVED by Vice-Chair Hennig that the Board of Trustees approves Revised Board Policy 19: Surplus Land and Buildings, as recommended by the Policy Review Committee and presented at the Regular Meeting of April 15, 2025.

CARRIED UNANIMOUSLY

Board Chair Stewart and Superintendent Boyce provided additional information and responded to questions.

ADMINISTRATIVE REPORTS

There were no Administrative Reports.

TRUSTEE REPORTS

GOVERNANCE AND PLANNING SESSION

The Board of Trustees received for information, the unapproved Minutes from the March 25, 2025, Governance and Planning Session.

AUDIT COMMITTEE

Trustee Cameron shared his report.

COUNCIL OF SCHOOL COUNCILS

Trustee Osborne shared her report.

ALBERTA SCHOOL BOARDS ASSOCIATION

Trustee Wagner shared her report.

PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA

Trustee Cameron shared his report.

CHAMBER OF COMMERCE

Board Chair Stewart shared her report.

FUTURE BUSINESS

MEETING DATES:

Board – Open to the Public:

May 27, 2025 ----- Regular Board Meeting 9:00 AM, Centre for Education *(Meeting Live-Streamed for Public)*

Committees – Closed to the Public:

Apr 17, 2025 ----- Benefits Committee 3:30 PM, Centre for Education

Apr 29, 2025 ----- Governance & Planning Session (GPS) 9:00 AM, Centre for Education *(full day)*

Apr 29, 2025 ----- Teacher Board Advisory Committee 4:15 PM, Centre for Education

May 01, 2025 ----- Policy Review Committee 10:00 AM, Centre for Education

May 13, 2025 ----- Governance & Planning Session (GPS) 9:00 AM, Centre for Education *(full day)*

May 14, 2025 ----- Audit Committee 10:45 AM, Centre for Education

May 21, 2025 ----- Policy Review Committee 2:00 PM, Centre for Education

May 23, 2025 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

By Invitation:

Apr 16, 2025	-----	Education Planning Day 8:20 AM, Stony Plain
May 23, 2025	-----	Milestones and Merits 5:30 PM, Stony Plain
May 23, 2025	-----	ASBA Zone 2/3 Edwin Parr Banquet 7 :00 PM, Edmonton

Other:

May 13, 2025	-----	Council of School Councils 6:30pm, Centre for Education
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NOTICE OF MOTION

There was no notice of motion.

TOPICS FOR FUTURE AGENDAS

There are no topics for Future Agenda.

REQUESTS FOR INFORMATION

Trustee Montgomery requested information regarding targeted and non-targeted funding. This will be brought forward at the next GPS meeting.

Trustee Montgomery requested information on the approval process for programing outside of regular school hours. This will be brought forward to an upcoming GPS meeting.

RESPONSES TO REQUESTS FOR INFORMATION

Associate Superintendent McFadyen provided a response to Trustee Montgomery's March 11, 2025, Request for Information regarding the Westview School Infrastructure Maintenance Renewal (IMR) Project.

IN-CAMERA: INTERGOVERNMENTAL RELATIONS, LABOUR

Res 041-2025

MOVED by Trustee Osborne that the Board of Trustees move to In-Camera at 10:25 a.m.

CARRIED UNANIMOUSLY

The meeting live-stream recording was paused. Associate Superintendent Johnston, Associate Superintendent Dr. Miskolzie and Mr. Weidman exited the public meeting in the Boardroom. Board Chair Stewart, Vice-Chair Hennig, Trustee Wagner, Trustee McCann, Trustee Cameron, Trustee Montgomery, Trustee Osborne, Superintendent Boyce, Deputy Superintendent Francis, Associate Superintendent McFadyen, Ms. Morrison and Ms. Yager remained in the Boardroom for the In-Camera meeting at 10:25 a.m.

MOTION TO REVERT TO A PUBLIC MEETING

Res 042-2025

MOVED by Trustee McCann that the Board of Trustees revert to a public meeting at 10:50 a.m.

CARRIED UNANIMOUSLY

Mr. Weidman re-entered the meeting at 10:51 a.m. The public meeting and live-stream resumed at 10:51 a.m.

ACTION IN RESPONSE TO IN-CAMERA

There was no action in response to the in-camera.

ADJOURNMENT

The meeting was adjourned at 10:51 a.m.

DRAFT