



MEMORANDUM

April 15, 2025
Regular Board Meeting

TO	Board of Trustees
FROM	Lorraine Stewart, Board Chair
ORIGINATOR	Lorraine Stewart, Board Chair
RESOURCE	Board of Trustees and Executive Team
GOVERNANCE POLICY	Board Policy 8: Board Committees and Representation Board Policy 12: Role of the Superintendent
ADDITIONAL REFERENCE	BP 8: Appendix 8.1 Governance and Planning Committee
SUBJECT	GOVERNANCE & PLANNING SESSION (GPS)

PURPOSE

For information. No recommendation required.

BACKGROUND

The purpose of the Governance and Planning Committee is to provide an opportunity for all Trustees to engage in dialogue on generative governance, strategic planning, advocacy, student engagement and operational understanding. The Superintendent reports directly to the corporate Board and is accountable to the Board of Trustees for the conduct and operation of the Division. The following report shares the unapproved Minutes from the March 25, 2025, GPS Virtual Meeting.

REPORT SUMMARY

On March 25, 2025, the Governance and Planning Committee met virtually to discuss a number of topics chose in advance by both the Board of trustees and the Executive Team. The following report is a record of this meeting.

LS:kz



MINUTES OF THE GOVERNANCE & PLANNING SESSION (GPS)

Meeting held virtually from various locations
On Tuesday, March 25, 2025, at 9:00 AM

Attendance:

Lorraine Stewart, Board Chair
Aimee Hennig, Vice-Chair
Aileen Wagner, Trustee
Paul McCann, Trustee
Eric Cameron, Trustee
Anne Montgomery, Trustee
Jill Osborne, Trustee
Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Scott McFadyen, Associate Superintendent
Dr. Meg Miskolzie, Associate Superintendent
Jordi Weidman, Director of Strategic Communications
Keri Zylla, Recording Secretary

1. WELCOME & LEARNING MOMENT

- 1.1. **Call to Order:** Board Chair Stewart called the meeting to order at 9:00 a.m.
- 1.2. **Land Acknowledgement:** Board Chair Stewart acknowledged Treaty Territory.
- 1.3. **Changes to the Agenda:** Add agenda item 6. In-Camera: Labour and move agenda item 5.4 Adjournment to agenda item 7.
- 1.4. **Approval of the Agenda:**
MOVED by Trustee Wagner that the Board of Trustees accept the agenda as amended.
CARRIED UNANIMOUSLY
- 1.5. **Approval of the February 18, 2025, GPS Minutes:**
MOVED by Trustee McCann that the GPS Minutes of February 18, 2025, be approved as amended.
CARRIED UNANIMOUSLY

Amendment: Remove Trustee Osborne from attendance, as she was unable to join this meeting.
- 1.6. **Learning Moment:**
Board Chair Stewart shared a learning moment focused on advocacy. Trustees discussed assessing requests for support on a case-by-case basis in relation to Board advocacy priorities.

2. OPERATIONS AND INFORMATION

Superintendent Boyce Shared information on the following items:

- **Jordan's Principle Funding:** Parkland School Division has not received information from the Government of Alberta regarding Jordan's Principle Funding but will remain committed to sustaining supports in place for students for the remainder of the school year.
- **March 28th Professional Development (PD):** PSD has changed the afternoon of the March 28th PD Day from to self-directed PD for teaching staff to non-designated work time to facilitate catch-up on items following the labour disruption. School-based support staff will have designated PD Day assignments for catching-up and returning to work following the labour disruption.
- **Hiring:** PSD has commenced the hiring process for various positions for next year in response to retirements or changes to internal / external roles in the Division. Discussion ensued.
- **Survey to Parents:** A survey will be sent to parents of students in the REAL (Relating Everyday Academics & Life Skills) Program to gather feedback regarding adding a Program site in Stony Plain. Information from the survey will be provided to the Board
- **April Board Meeting:** The Board discussed having a student presentation for the April 15, 2025, Regular Board Meeting but decided to wait until June 17, 2025, at the last Board Meeting of the school year.

3. GOVERNANCE

3.1. Association Business:

- 3.1.1. Public School Boards' Association of Alberta (PSBAA):** Trustee Cameron shared a request from the Executive Director of PSBAA, to provide success stories of students who have gone through the public school system.

Vice-Chair Hennig shared information on an upcoming Mental Health Symposium.

- 3.1.2. Alberta School Boards Association (ASBA):** Trustee Wagner shared information regarding the completed bylaw amendments and the Real Property Governance Act Survey. PSD has completed the Real Property survey.

- 3.2. Board Budget Review:** Board Chair Stewart and Associate Superintendent McFadyen briefly reviewed the Governance Budget. The Audit Committee will review the governance budget, including trustee compensation and expenditures, on March 26, 2025.

Trustee Montgomery exited the meeting at 9:50 a.m., returning at 9:53 a.m. due to technical difficulties.

- 3.3. Transportation Fee Scenarios 2025-2026:** Associate Superintendent McFadyen shared the Transportation Fee Scenarios provided to Trustees for consideration were no longer relevant, as the funding manual criteria is changing. More information will be forthcoming once the funding manual is received. Discussion ensued.

Board Chair Stewart called a recess at 10:00 a.m. Meeting resumed at 10:06 a.m.

3.4. Board Policy Revisions:

3.4.1. Board Policy 15: School Closures: Board Chair Stewart and Vice-Chair Hennig shared updates to the Revised Board Policy, which were based on changes to legislation.

3.4.2. Board Policy 19: Surplus Land and Buildings: Board Chair Stewart and Vice-Chair Hennig shared updates to the Revised Board Policy, which were based on changes to the *Education Act* and legislation.

3.5. Board Orientation Preparation:

3.5.1. Draft Mentoring Package: Board Chair Stewart reviewed a draft document for mentoring a new Board after the 2025 election and discussed ideas to prepare future Trustees. Trustee will review the Mentoring Package again at the April GPS Meeting.

3.5.2. Video Developed for Orientation: *Tabled.*

3.6. School Council Updates: Trustees submitted written reports to School Councils, so no updates were provided.

4. STRATEGIC PLANNING

4.1. Advocacy Plan: Trustees discussed various advocacy priorities including Spruce Grove Composite High School and the Mental Health in Schools (MHIS) Pilot. Alberta Education has shared that the MHIS Pilot was a one-time funding initiative, so the Division will await the new funding manual to plan accordingly for the 2025-2026 school year. In the meantime, PSD will sustain the items currently funded for the 2024-2025 school year. Discussion ensued.

4.1.1. Family Support for Children with Disabilities (FSCD) & Persons with Developmental Disabilities (PDD) (Inclusion Alberta Notice): Trustees discussed a letter from Inclusion Alberta that asked boards to contact their MLAs relating to funding. Discussion ensued.

Board Chair Stewart discussed writing an advocacy letter to MLAs regarding Family Support for Children with Disabilities with the assistance of Associate Superintendent Dr. Miskolzie.

4.2. Education Planning Day Preparations: Associate Superintendent Johnston discussed the planning process for Education Planning Day and a more compressed day following the disruption of recent support staff job action. Trustee provided feedback.

4.2.1. Agenda: Trustees agreed to compress the day to a morning, rather than a full day.

4.2.2. Questions / Topics: Trustees discussed forming questions directly related to the governance outcome, and the strategies and measures related to that outcome, for the Education Plan.

5. CLOSING

5.1. Discussion with Superintendent: Trustees engaged in discussion with Superintendent

5.2. Topics to come forward to the next Board Meeting include: Revised Board Policy 15: School Closures, Revised Board Policy 19: Surplus Land and Buildings, Transportation Fees 2025-2026

5.3. Roundtable Discussion: Board Chair Stewart closed the session with a brief roundtable discussion.

6. IN-CAMERA: LABOUR

MOVED by Trustee Montgomery that the Board of Trustees move to in-camera at 12:17 p.m.

CARRIED UNANIMOUSLY

MOTION TO REVERT TO THE REGULAR GPS MEETING

MOVED by Trustee McCann that the Board of Trustees move out of In-Camera at 12:19 p.m.

CARRIED UNANIMOUSLY

7. Adjournment: Board Chair Stewart adjourned the meeting at 12: 19 p.m.

Next meeting: Tuesday, April 29, 2025, at 9:00 a.m. (*FULL DAY*)

DRAFT