



**MINUTES OF THE
REGULAR BOARD MEETING
HELD VIRTUALLY FROM VARIOUS LOCATIONS ON
TUESDAY, MARCH 11, 2025, AT 9:00 AM**

TRUSTEE ATTENDANCE:

Lorraine Stewart, Chair
Aimee Hennig, Vice-Chair
Aileen Wagner, Trustee
Paul McCann, Trustee
Eric Cameron, Trustee
Anne Montgomery, Trustee
Jill Osborne, Trustee

ADMINISTRATION ATTENDANCE:

Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Scott McFadyen, Associate Superintendent
Dr. Meg Miskolzie, Associate Superintendent
Serge LaBrie, Director, Facilities Services
Linda Madge-Arkininstall, Division Principal, Literacy and Lifelong Learning
Shaye Patras, Division Principal, Numeracy and Achievement
Jordi Weidman, Director, Strategic Communications
Keri Zylla, Recording Secretary

CALL TO ORDER

Board Chair Stewart called the meeting to order at 9:01 a.m.

LAND ACKNOWLEDGEMENT

Chair Stewart acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

NATIONAL ANTHEM

PERSONAL REFLECTION

ANNOUNCEMENTS

CHANGES TO THE AGENDA

There were no changes to the agenda.

APPROVAL OF THE AGENDA

Res 022-2025

MOVED by Trustee McCann that the agenda be approved as presented.

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES

Res 023-2025

MOVED by Trustee Wagner that the minutes of the Regular Meeting held on February 18, 2025, be approved as amended.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

DELEGATION / PRESENTATION

There was no delegation or presentation.

QUESTION PERIOD:

There were no questions submitted to the Board at Board@psd.ca, for the March 11, 2025, Question Period.

BOARD CHAIR REPORT

Board Chair Stewart shared her report.

SUPERINTENDENT REPORT

Superintendent Boyce shared her report.

ACTION ITEMS

EDWIN PARR NOMINATION

Res 024-2025

MOVED by Trustee Montgomery that the Board of Trustees recognizes, Jennifer Jones from Ecole Meridian Heights School, and Joshua Wiens from Memorial Composite High School, as the two Parkland School Division Edwin Parr nominees. And further, that the Board submits Joshua Wiens' nomination to the Alberta School Boards Association Zone 2/3 Edwin Parr Selection Committee, as presented at the Regular Meeting of March 11, 2025.

CARRIED UNANIMOUSLY

Deputy Superintendent Francis and members of the Parkland School Division Edwin Parr Selection Committee provided additional information and responded to questions.

Res 025-2025

SPECIAL CONTRIBUTION TO PUBLIC EDUCATION AWARD NOMINATION

MOVED by Trustee Cameron that the Board of Trustees nominates the Spruce Grove Rotary Community Partners Society for the Special Contribution to Public Education Award sponsored by the Public School Boards' Association of Alberta, in recognition of their dedication and fundamental contribution to students and public education.

CARRIED UNANIMOUSLY

Trustee Cameron provided additional information and responded to questions.

Res 026-2025

STUDENT CONDUCT AD HOC COMMITTEE TERMS OF REFERENCE

MOVED by Trustee Osborne that the Board of Trustees approves the Student Conduct Ad Hoc Committee Terms of Reference as presented at the Regular Meeting of March 11, 2025.

CARRIED UNANIMOUSLY

Board Chair Stewart provided additional information and responded to questions.

Trustees appointed to the Student Conduct Ad Hoc Committee will be announced at a future Board Meeting during the Board Chair Report.

Res 027-2025

2025 - 2028 THREE-YEAR CAPITAL PLAN RECOMMENDATION

MOVED by Trustee McCann that the Board of Trustees approves the Three-Year Capital Plan Recommendation as presented at the Regular Meeting of March 11, 2025.

CARRIED UNANIMOUSLY

Associate Superintendent McFadyen and Mr. LaBrie provided additional information and responded to questions.

ADMINISTRATIVE REPORTS

2024-2025 INFRASTRUCTURE MAINTENANCE RENEWAL (IMR) / CAPITAL MAINTENANCE RENEWAL (CMR) EXPENDITURE REPORT

The Board of Trustees received for information, the 2024-2025 Infrastructure Maintenance Renewal (IMR) / Capital Maintenance Renewal (CMR) Expenditure Report.

Associate Superintendent McFadyen and Mr. LaBrie provided additional information and responded to questions.

FRENCH IMMERSION REPORT

The Board of Trustees received for information, the French Immersion Report.

Associate Superintendent Johnston, Ms. Madge-Arkininstall and Mr. Patras provided additional information and responded to questions.

TRUSTEE REPORTS

GOVERNANCE & PLANNING SESSION

The Board of Trustees received for information, the unapproved Minutes from the February 18, 2025, Governance & Planning Session.

ALBERTA SCHOOL BOARDS ASSOCIATION

Trustee Wagner shared her report.

PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA

Trustee Cameron shared his report.

CHAMBER OF COMMERCE

Board Chair Stewart shared her report.

ALBERTA RURAL EDUCATION SYMPOSIUM

Vice-Chair Hennig shared her report.

STATISTICAL AND SURVEY DATA ON INDIGENOUS CHILDREN AND FAMILIES PRESENTED BY STATISTICS CANADA

Trustee Osborne shared her report.

FUTURE BUSINESS

MEETING DATES:

Board – Open to the Public:

Apr 15, 2025	-----	Regular Board Meeting 9:00 AM, Centre for Education <i>(Meeting Live-Streamed for Public)</i>
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Committees – Closed to the Public:

Mar 14, 2025	-----	ASBA Zone 2/3 Meeting 9:30 AM, Edmonton
Mar 25, 2025	-----	Governance & Planning Session 9:00 AM, Virtual <i>(full day)</i>
Mar 26, 2025	-----	Audit Committee 1:00 PM, Centre for Education
Apr 08, 2025	-----	Policy Review Committee 10:30 AM, Centre for Education

Apr 10-11, 2025 ----- PSBC Meeting 8:00 AM, Edmonton
Apr 11, 2025 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton
Apr 17, 2025 ----- Benefits Committee 3:30 PM, Centre for Education
Apr 29, 2025 ----- Governance & Planning Session (GPS) 9:00 AM, Centre for Education (*full day*)
Apr 29, 2025 ----- Teacher Board Advisory Committee 4:15 PM, Centre for Education

By Invitation:

Apr 16, 2025 ----- Education Planning Day 8:30 AM, Stony Plain

NOTICE OF MOTION

There was no notice of motion.

TOPICS FOR FUTURE AGENDAS

There were no topics for future agendas.

REQUESTS FOR INFORMATION

Trustee Montgomery requested more information regarding a \$72,000 mechanical system component at Westview School, listed on the 2024-2025 Infrastructure Maintenance Renewal Capital Maintenance Renewal Expenditure Plan.

RESPONSES TO REQUESTS FOR INFORMATION

There were no responses to requests for information.

IN-CAMERA: LABOUR

Res 028-2025

MOVED by Trustee McCann that the Board of Trustees move to In-Camera at 11:06 a.m.

CARRIED UNANIMOUSLY

The meeting live-stream recording was paused at 11:06 a.m.

MOTION TO REVERT TO A PUBLIC MEETING

Res 029-2025

MOVED by Trustee Osborne that the Board of Trustees revert to a public meeting at 12:39 p.m.

CARRIED UNANIMOUSLY

The public meeting and live-stream resumed at 12:39 p.m.

ACTION IN RESPONSE TO IN-CAMERA

There was no action in response to in-camera.

ADJOURNMENT

The meeting was adjourned at 12:40 p.m.

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