



## **MINUTES OF THE REGULAR BOARD MEETING**

**HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN  
STONY PLAIN, ALBERTA ON TUESDAY, FEBRUARY 18, 2025, AT 2:00 PM**

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### **TRUSTEE ATTENDANCE:**

Lorraine Stewart, Chair  
Aileen Wagner, Vice-Chair (*via videoconferencing*)  
Aimee Hennig, Trustee  
Paul McCann, Trustee  
Eric Cameron, Trustee  
Anne Montgomery, Trustee (*via videoconferencing*)

### **ADMINISTRATION ATTENDANCE:**

Shauna Boyce, Superintendent  
Mark Francis, Deputy Superintendent  
Scott Johnston, Associate Superintendent  
Scott McFadyen, Associate Superintendent  
Dr. Meg Miskolzie, Associate Superintendent  
Amy Goerzen, Director, Human Resources  
Christine Ross, Division Principal, Wellness and Community Partnerships  
Jordi Weidman, Director, Strategic Communications  
Keri Zylla, Recording Secretary

### **GUEST PRESENTERS:**

Chantelle Robertson, Occupational Therapist  
Melissa Vasilcin, Occupational Therapist

### **REGRETS:**

Jill Osborne, Trustee

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### **CALL TO ORDER**

Board Chair Stewart called the meeting to order at 2:00 p.m.

### **LAND ACKNOWLEDGEMENT**

Chair Stewart acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

**NATIONAL ANTHEM**

**PERSONAL REFLECTION**

**ANNOUNCEMENTS**

**CHANGES TO THE AGENDA**

There were no changes to the agenda.

**APPROVAL OF THE AGENDA**

**Res 013-2025**

**MOVED by** Trustee McCann that the agenda be approved as presented.

**CARRIED UNANIMOUSLY**

**APPROVAL OF THE MINUTES**

**Res 014-2025**

**MOVED by** Vice-Chair Hennig that the minutes of the Regular Meeting held on January 21, 2025, be approved as presented.

**CARRIED UNANIMOUSLY**

**APPROVAL OF THE MINUTES**

**Res 015-2025**

**MOVED by** Trustee McCann that the minutes of the Special Meeting held on February 11, 2025, be approved as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING FROM THE MINUTES**

None.

**PRESENTATION**

Division Principal, Ms. Ross presented 'Active Living for ALL,' showcasing adaptive physical education activities. In addition, Trustees had the opportunity to explore the adaptive equipment set up in the Centre for Education lobby, with explanations and guidance from Occupational Therapists Ms. Robertson and Ms. Vasilcin, prior to the Board meeting during the lunch hour.

**QUESTION PERIOD:**

*Board Chair Stewart responded to two questions submitted to the Board at [Board@psd.ca](mailto:Board@psd.ca), for the February 18, 2025, Question Period.*

**BOARD CHAIR REPORT**

Board Chair Stewart shared her report.

**SUPERINTENDENT REPORT**

Superintendent Boyce shared her report.

## ACTION ITEMS

### FORMATION OF AN AD HOC COMMITTEE

**MOVED by** Board Chair Stewart that the Board of Trustees approves the formation of an ad hoc committee, under Board Policy 8 s.10 for the specific, defined purpose of conducting an in-depth study into the most appropriate local and provincial advocacy strategies to address student conduct and behaviour.

*Board Chair Stewart transferred chair to Vice-Chair at 2:43 p.m. and resumed chair at 2:44 p.m.*

### PROPOSED SUBSTITUTE MOTION:

**MOVED by** Trustee Montgomery that the Board of Trustees approves the formation of an ad hoc committee, under Board Policy 8 s.10 for the specific, defined purpose of conducting an in-depth study into, the strategies of the Division to address student conduct and behaviour, and to provide recommendations to the Board, including, if appropriate, local and provincial advocacy strategies.

*Board Chair Stewart called a recess at 2:52 p.m. Meeting resumed at 2:56 p.m.*

*Board Chair Stewart called a recess at 3:01 p.m. Meeting resumed at 3:07 p.m.*

*Board Chair Stewart transferred chair to Trustee Hennig at 3:11 p.m. and resumed chair at 3:12 p.m.*

**DEFEATED 5 to 1**

**IN FAVOUR:** Trustee Montgomery

**OPPOSED:** Board Chair Stewart, Vice-Chair Hennig, Trustee Wagner, Trustee McCann, Trustee Cameron

**POSTPONE THE MOTION TO FORM AN AD HOC COMMITTEE**

**MOVED by** Trustee Cameron to postpone the motion to Form an Ad Hoc Committee to the April 15, 2025 Board Meeting.

*Board Chair Stewart transferred gavel at 3:18 p.m. and resumed chair at 3:19 p.m.*

**DEFEATED 3 to 3**

**IN FAVOUR:** Vice-Chair Hennig, Trustee McCann, Trustee Cameron

**OPPOSED:** Board Chair Stewart, Trustee Wagner, Trustee Montgomery

**As per Board Policy 7, s. 67.2.1 “In the case of an equality of votes, the question is defeated”.**

**Board Chair Stewart re-read the original motion.**

**Res 016-2025**

**MOVED by** Board Chair Stewart that the Board of Trustees approves the formation of an ad hoc committee, under Board Policy 8 s.10 for the specific, defined purpose of conducting an in-depth study into the most appropriate local and provincial advocacy strategies to address student conduct and behaviour.

**CARRIED 5 to 1**

**IN FAVOUR:** Board Chair Stewart, Vice-Chair Hennig, Trustee Wagner, Trustee Cameron, Trustee Montgomery

**OPPOSED:** Trustee McCann, Trustee Montgomery

Board Chair Stewart provided additional information and responded to questions.

**REVISED BOARD POLICY 18: LEARNING AND WORKING IN A WELCOMING, CARING, RESPECTFUL AND SAFE ENVIRONMENT**

**Res 017-2025**

**MOVED by** Vice-Chair Hennig that the Board of Trustees approves Revised Board Policy 18: Learning and Working in a Welcoming, Caring, Respectful and Safe Environment, as recommended by the Policy Review Committee and amended at the Regular Meeting of February 18, 2025.

**CARRIED UNANIMOUSLY**

**AMENDMENT:**

In Board Policy 18, s.6, replace the words “staff or students” with “trustees, staff, students, parents, volunteers, visitors, contractors, and all who are involved with the Division”.

Board Chair Stewart provided additional information and responded to questions.

**ADMINISTRATIVE REPORTS**

**STUDENT SERVICES REPORT**

The Board of Trustees received for information, the Student Services Report.

Associate Superintendent Dr. Miskolzie and Ms. Ross provided additional information and responded to questions.

**TRUSTEE REPORTS**

**GOVERNANCE & PLANNING SESSION**

The Board of Trustees received, for information, the unapproved Minutes from the January 14, 2025, Governance & Planning Session.

**COUNCIL OF SCHOOL COUNCILS MEETING**

Trustee McCann provided his report.

**TEACHER BOARD ADVISORY COMMITTEE**

Trustee McCann provided his report.

**ALBERTA SCHOOL BOARDS ASSOCIATION**

There was no report.

**PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA**

Vice-Chair Hennig provided her report.

**CHAMBER OF COMMERCE**

There was no report.

**FUTURE BUSINESS**

**MEETING DATES:**

*Board – Open to the Public:*

Mar 11, 2025 ----- Regular Board Meeting 9:00 AM, Centre for Education *(Meeting Live-Streamed for Public)*

*Committees – Closed to the Public:*

Feb 21, 2025	-----	ASBA Zone 2/3 Meeting 9:30 AM, Edmonton
Mar 04, 2025	-----	Edwin Parr Selection Committee Meeting 9:00 AM, <i>(virtual)</i>
Mar 05, 2025	-----	Policy Review Committee 2:30 PM, Centre for Education
Mar 11, 2025	-----	Student Advisory 12:00 PM, Centre for Education <i>(afternoon only)</i>
Mar 14, 2025	-----	ASBA Zone 2/3 Meeting 9:30 AM, Edmonton
Mar 25, 2025	-----	Governance & Planning Session 9:00 AM, Centre for Education <i>(full day)</i>
Mar 27, 2025	-----	Policy Review Committee 10:00 AM, Centre for Education

*By Invitation:*

Mar 18, 2025	-----	City of Spruce Grove and Parkland School Division Joint Meeting 5:00 PM, Centre for Education
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*Other:*

Mar 04, 2025	-----	Council of School Councils 6:30 PM, Centre for Education
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**NOTICE OF MOTION**

There was no notice of motion.

**TOPICS FOR FUTURE AGENDAS**

There were no topics for future agendas.

**REQUESTS FOR INFORMATION**

There were no requests for information.

**RESPONSES TO REQUESTS FOR INFORMATION**

There were no responses to requests for information.

**IN-CAMERA: LABOUR**

**Res 018-2025**

**MOVED by** Vice-Chair Hennig that the Board of Trustees move to In-Camera at 4:26 p.m.

**CARRIED UNANIMOUSLY**

*The meeting live-stream recording was paused. Associate Superintendent Johnston and Mr. Weidman exited the public meeting in the Boardroom. Board Chair Stewart, Vice-Chair Wagner (via phone), Trustee Hennig, Trustee McCann, Trustee Cameron, Trustee Montgomery (via phone), Superintendent Boyce, Deputy Superintendent Francis, Associate Superintendent McFadyen, Associate Superintendent Dr. Miskolzie and Ms. Zylla remained in the Boardroom for the In-Camera meeting at 4:26 p.m.*

*Ms. Goerzen entered the in-camera meeting at 5:04 p.m.*

**MOTION TO REVERT TO A PUBLIC MEETING**

**Res 019-2025**

**MOVED by** Trustee McCann that the Board of Trustees revert to a public meeting at 5:47 p.m.

**CARRIED UNANIMOUSLY**

*Mr. Weidman re-entered the Boardroom at 5:47 p.m. The public meeting and live-stream resumed at 5:47 p.m.*

**ACTION IN RESPONSE TO IN-CAMERA**

**Res 020-2025**

**MOVED by** Trustee McCann that the Board of Trustees approves of taking lockout action, as per the Labour Relations Code, to be potentially utilized within the next 120 days.

*Board Chair Stewart transferred chair to Vice-Chair Hennig at 5:55 p.m and resumed chair at 5:55 p.m.*

**CARRIED UNANIMOUSLY**

**ACTION IN RESPONSE TO IN-CAMERA**

**Res 021-2025**

**MOVED by** Trustee McCann that the Board of Trustees only authorize a lockout if the Canadian Union of Public Employees (CUPE) Local 5543 strike action jeopardizes the safety of students or results in operationally untenable circumstances.

*Board Chair Stewart transferred chair to Vice-Chair Hennig at 6:03 p.m. and resumed chair at 6:03 p.m.*

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

The meeting was adjourned at 6:05 p.m.