



## MINUTES OF THE COUNCIL OF SCHOOL COUNCIL (COSC) MEETING

Meeting held at the Graminia School, in Parkland County, Alberta  
On Tuesday, February 4, 2025, at 6:30 PM

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### Attendance:

Parkland School Division	Lorraine Stewart, Board Chair Paul McCann, Trustee Mark Francis, Deputy Superintendent Scott Johnston, Associate Superintendent Jordi Weidman, Director of Communications Nadine Morrison, Recording Secretary
Blueberry School	Rosanne McIntyre, Principal Sarah Corker, School Council
Brookwood School	Megan Sider, School Council
Connections for Learning	Brenda Johnson, PAC School Council Erin Craig, Assistant Principal
Copperhaven School	Sheila Monteith, School Council
Graminia School	Amber Darragh, School Council Angie Gehlert, School Council Christine Bileau, Principal
High Park School	Catrin Thomson, School Council, COSC Chair Rebecca Vishloff, Parent Advisory League Sarah Klimochko, Parent Advisory League
Millgrove School	Anna-Marie Jackson, School Council Lesley Cameron, Principal
Muir Lake School	Tori Pudde, School Council
Prescott Learning Centre	Chris Shaw, Principal
Westview School	Krystle Hoogendoorn, School Council Elise Townsend, School Council

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### 1. Call to Order

Chair Thomson called the meeting to order at 6:36 p.m.

### 2. Treaty Acknowledgement

Chair Thomson acknowledged Parkland School Division's presence in Treaty #6 and #8 Territories.

### 3. Welcome and Introductions

Chair Thomson welcomed everyone, Council of School Council (COSC) members introduced themselves.

#### **4. Approval of Agenda**

**COSC 01-25 Moved** by Ms. Gehlert that the agenda be approval as presented.

**CARRIED**

#### **5. Approval of Minutes**

**COSC 02-25 Moved** by Ms. Monteith that the minutes of the November 5, 2024, COSC meeting be approved as amended.

**CARRIED**

#### **6. Labour Disruption**

Board Chair Stewart, Trustee McCann and Deputy Superintendent Francis provided an update on labour negotiations between Canadian Union of Public Employees (CUPE) Local 5543 and Parkland School Division.

#### **7. Topic of Discussion: Guidance on Using Social Media**

Director of Communications, Jordi Weidman, provided guidance on social media usage for school council purposes. While school councils operate autonomously, as representatives of our schools, Administrative Procedure 640: Social Media could offer useful guidance. He provided ideas on how and what to post on social media, noting the importance of being mindful of copyright and FOIP considerations. Public events are not subject to FOIP guidelines, as there is no expectation of privacy, and using pictures your own photos with captions ensures there are no copyright issues. It is important to familiarize yourself with copyright rules, such as crediting the source of images you use.

Mr. Weidman suggested that adding a QR code to a business card that links it to the school council's social media page could be great way to expose people to school council's social media.

#### **8. Trustee Topic**

Board Chair Stewart and Trustee McCann shared the Trustee Topic which focused on available grants. They provided an updated process for school councils to access the \$6,000 Trustee funding towards attendance at the annual ASCA AGM & Conference, which will be held virtually this year and at a significantly lower price. Ms. Morrison verified the process and will send out the details of how to access the bursary again this year.

Board Chair Stewart mentioned that in The Advocate, a PSBAA newsletter, there was information on available grants that may be of interest to our school fundraising groups.

#### **9. Office of the Superintendent Topic**

Associate Superintendent Johnston spoke on various events that have taken place around the division over the last few months, including numerous concerts. He shared that the executive team has been busy with contingency planning. He mentioned that it is the start of survey season, citing the assurance measurement survey and the share-a-thought survey. He also stated that there is a job posting for a new Associate Superintendent with Parkland School Division... Associate Superintendent Johnston announced that he is retiring at the end of the school year.

## **10. Principal Reports**

Principal Cameron provided reports on behalf of Principals highlighting the following:

- École Broxton Park School hosted a family dance in January and on March 6th will be collaborating to host the French language and culture event “Vive le Français”.
- Westview School students were able to experience the sport of wheelchair basketball thanks to the Alberta Northern Lights Wheelchair Basketball Society.
- Tomahawk School hosted a family literacy day, launched their first Tomahawk Teams Day, and started the Fish in Schools project (tiny rainbow trout eggs have hatched into larvae).
- Graminia School held four Christmas concerts, the students showed the true spirit of giving by making 300 cards for local seniors, and raised thousands of dollars towards pediatric cancer research, the school band, and the Kinettes.

## **11. Collaboration Opportunities for School Councils**

What is Working Well:

Chair Thomson spoke about the article she has been asked to write for the High Park School newsletters, addressing what is happening in the school following the recent CUPE announcement. This article will be shared with all school councils for their use and to redistribute under their name.

Graminia is bringing back their “Taste and Sound” event on March 4th, a band fundraising music and desert night.

Trustee McCann recognized Graminia School Council for the fantastic job they have done in supporting and inspiring school councils throughout Parkland School Division. Their willingness to share and provide guidance on the wonderful work they have done has made a huge impact across the Division.

## **12. Items for Future Agenda**

- Originally planned for February meeting’s Monthly Topic to be about budgets and insurance. Looking to have someone from Division Office attend to discuss.
- Would ASCA be able to come and give a presentation, RE: ASCA workshops overview.
- Have Superintendent Boyce attend an upcoming meeting to discuss the role of the Superintendent.
- Clarification on illness and the guidelines around sending kids to schools.
- Associate Superintendent Johnston brought forward idea of holding a celebration at the final meeting in May.
- AI in Action

## **13. Adjournment**

Chair Thomson adjourned the meeting at 8:23 p.m.

**NEXT MEETING: Tuesday, March 4, 2025**