



**MINUTES OF THE
REGULAR BOARD MEETING**
HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN
STONY PLAIN, ALBERTA ON TUESDAY, JANUARY 21, 2025, AT 9:00 AM

TRUSTEE ATTENDANCE:

Lorraine Stewart, Chair
Aimee Hennig, Vice-Chair
Aileen Wagner, Trustee
Paul McCann, Trustee
Eric Cameron, Trustee
Anne Montgomery, Trustee
Jill Osborne, Trustee

ADMINISTRATION ATTENDANCE:

Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Scott McFadyen, Associate Superintendent
Dr. Meg Miskolzie, Associate Superintendent
Jason Krefting, Director, Financial Services
Shaye Patras, Division Principal, Numeracy & Achievement
Jordi Weidman, Director, Strategic Communications
Keri Zylla, Recording Secretary

CALL TO ORDER

Board Chair Stewart called the meeting to order at 9:00 a.m.

LAND ACKNOWLEDGEMENT

Board Chair Stewart acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

NATIONAL ANTHEM

PERSONAL REFLECTION

ANNOUNCEMENTS

CHANGES TO THE AGENDA

There were no changes to the agenda.

APPROVAL OF THE AGENDA

Res 004-2025

MOVED by Trustee Cameron that the agenda be approved as presented.

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES

Res 005-2025

MOVED by Trustee McCann that the minutes of the Regular Meeting held on December 17, 2024, be approved as presented.

CARRIED UNANIMOUSLY

L Stewart

Board Chair

Scott McFadyen

Secretary-Treasurer

Res 006-2025

APPROVAL OF THE MINUTES

MOVED by Trustee Wagner that the minutes of the Special Meeting held on January 14, 2025, be approved as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

DELEGATION / PRESENTATION

There was no delegation.

QUESTION PERIOD

There were no questions submitted to the Board at Board@psd.ca, for the January 21, 2025, Question Period.

BOARD CHAIR REPORT

Board Chair Stewart shared her report.

SUPERINTENDENT REPORT

Superintendent Boyce shared her report.

ACTION ITEMS

Res 007-2025

REVISED BOARD POLICY 14: APPEALS TO THE BOARD REGARDING TEACHER TRANSFERS

MOVED BY Vice-Chair Hennig that the Board of Trustees approves Revised Board Policy 14: Appeals to the Board Regarding Teacher Transfers, as recommended by the Policy Review Committee and presented at the Regular Meeting of January 21, 2025.

CARRIED UNANIMOUSLY

Board Chair Stewart and Superintendent Boyce provided additional information and responded to questions.

ADMINISTRATIVE REPORTS

2024-2025 FIRST QUARTER FINANCIAL REPORT

The Board of Trustees received for information, the 2024-2025 First Quarter Financial Report.

Associate Superintendent McFadyen and Mr. Krefting provided additional information and responded to questions.

Trustee Osborne exited the meeting at 9:39 a.m. and returned at 9:42 a.m.

LITERACY AND NUMERACY INTERVENTIONS

The Board of Trustees received for information, the Literacy and Numeracy Interventions Report.

Associate Superintendent Johnston and Mr. Patras provided additional information and responded to questions.

PARENT ENGAGEMENT FEEDBACK

The Board of Trustees received for information, the Parent Engagement Feedback Report.

Associate Superintendent Johnston provided additional information and responded to questions.

Vice-Chair Hennig exited the meeting at 10:38 a.m. and returned at 10:41 a.m.



Board Chair



Secretary-Treasurer

TRUSTEE REPORTS

GOVERNANCE & PLANNING SESSION

The Board of Trustees received for information, the approved Minutes from the December 17, 2024, Governance & Planning Session.

ALBERTA SCHOOL BOARDS ASSOCIATION

Trustee Wagner reminded Trustees to submit any nominations for awards.

PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA

There was no report.

CHAMBER OF COMMERCE

There was no report.

Board Chair Stewart called a recess at 10:44 a.m. Meeting resumed at 10:50 a.m.

FUTURE BUSINESS

MEETING DATES:

Board – Open to the Public:

Feb 18, 2025 ----- Regular Board Meeting 1:00 PM, Centre for Education (*Meeting Live-Streamed for Public*)

Mar 11, 2025 ----- Regular Board Meeting 9:00 AM, Centre for Education (*Meeting Live-Streamed for Public*)

Committees – Closed to the Public:

Feb 06-07, 2025 ----- PSBC Meeting 8:00 AM, Edmonton

Feb 11, 2025 ----- Teacher Board Advisory Committee 4:15 PM, Centre for Education

Feb 12, 2025 ----- Policy Review Committee 3:00 PM, Centre for Education

Feb 18, 2025 ----- Governance & Planning Session 9:00 AM, Centre for Education (*morning only*)

Feb 21, 2025 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

Mar 05, 2025 ----- Policy Review Committee 2:30 PM, Centre for Education

Mar 11, 2025 ----- Student Advisory Meeting 12:00 PM, Centre for Education (*afternoon only*)

Mar 14, 2025 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

Mar 25, 2025 ----- Governance & Planning Session 9:00 AM, Centre for Education (*morning only*)

Mar 27, 2025 ----- Policy Review Committee 10:00 AM, Centre for Education

By Invitation:

Feb 13, 2025 ----- Town of Stony Plain and Parkland School Division Joint Meeting 5:00 PM, TBD

Mar 18, 2025 ----- City of Spruce Grove and Parkland School Division Joint Meeting 5:00 PM, TBD

Other – Closed to the Public:

Feb 04, 2025 ----- Council of School Councils Meeting 6:30 PM, Graminia School

Mar 04, 2025 ----- Council of School Councils Meeting 6:30 PM, TBD



Board Chair



Secretary-Treasurer

NOTICE OF MOTION

Trustee Osborne gave notice of motion regarding the formation of an ad hoc committee, under Board Policy 8(10) for the specific, defined purpose of conducting an in-depth study into the most appropriate local and provincial advocacy strategies to address student conduct and behaviour.

WAIVE NOTICE OF MOTION

MOVED BY Trustee Osborne that the Board of Trustees unanimously approves waiving the notice of motion regarding the formation of an ad hoc committee.

DEFEATED 1 TO 6 (must be unanimous)

IN FAVOUR: Board Chair Stewart, Vice-Chair Hennig, Trustee Wagner, Trustee Cameron, Trustee Montgomery, Trustee Osborne

OPPOSED: Trustee McCann

As per Board Policy 7, section 51.3., "A notice of motion can only be waived by a unanimous decision of the Board". This motion will come forward at the February 18, 2025, Regular Board Meeting.

TOPICS FOR FUTURE AGENDAS

There were no topics for future agendas.

REQUESTS FOR INFORMATION

Trustee Osborne requested information regarding the number of 'Program of Choice' and 'School of Choice' requests in the Division for 2022 – 2024, as well as any students that may have been on waiting lists.

Superintendent Boyce indicated that School of Choice requests are processed by the designated and requested schools and Division Office would not have that data, but the Program of Choice requests information can be presented at a future Board Meeting or Governance and Planning Session.

RESPONSES TO REQUESTS FOR INFORMATION

There were no responses to requests for information.

IN-CAMERA: LABOUR, OTHER CONFIDENTIAL MATTERS

Res 008-2025

MOVED by Trustee McCann that the Board of Trustees move to In-Camera at 10:56 a.m.

CARRIED UNANIMOUSLY

The meeting live-stream recording was paused. Associate Superintendent Johnston, Associate Superintendent Dr. Miskolzie and Mr. Weidman exited the public meeting in the Boardroom. Board Chair Stewart, Vice-Chair Hennig, Trustee Wagner, Trustee McCann, Trustee Cameron, Trustee Montgomery, Trustee Osborne, Superintendent Boyce, Deputy Superintendent Francis, Associate Superintendent McFadyen and Ms. Zylla remained in the Boardroom for the In-Camera meeting at 10:56 a.m.

MOTION TO REVERT TO A PUBLIC MEETING

Res 009-2025

MOVED by Trustee Osborne that the Board of Trustees revert to a public meeting at 12:13 p.m.

CARRIED UNANIMOUSLY

Mr. Weidman re-entered the Boardroom. The public meeting and live-stream resumed at 12:13 p.m.

L. Stewart

Board Chair

S. M. G.

Secretary-Treasurer

ACTION IN RESPONSE TO IN-CAMERA

There was no action in response to In-Camera.

ADJOURNMENT

The meeting was adjourned at 12:14 p.m.

A Stewart

Board Chair

[Signature]

Secretary-Treasurer