



MEMORANDUM

February 18, 2025
Regular Board Meeting

TO	Board of Trustees
FROM	Lorraine Stewart, Board Chair
ORIGINATOR	Lorraine Stewart, Board Chair
RESOURCE	Board of Trustees and Executive Team
GOVERNANCE POLICY	Board Policy 8: Board Committees and Representation Board Policy 12: Role of the Superintendent
ADDITIONAL REFERENCE	BP 8: Appendix 8.1 Governance and Planning Committee
SUBJECT	GOVERNANCE & PLANNING SESSION (GPS)

PURPOSE

For information. No recommendation required.

BACKGROUND

The purpose of the Governance and Planning Committee is to provide an opportunity for all Trustees to engage in dialogue on generative governance, strategic planning, advocacy, student engagement and operational understanding. The Superintendent reports directly to the corporate Board and is accountable to the Board of Trustees for the conduct and operation of the Division. The following report shares the unapproved Minutes from the January 14, 2025, GPS Meeting.

REPORT SUMMARY

On January 14, 2025, the Governance and Planning Committee met to discuss a number of topics chose in advance by both the Board of trustees and the Executive Team. The following report is a record of this meeting.

LS:kz



MINUTES OF THE GOVERNANCE & PLANNING SESSION (GPS)

Meeting held at the Centre for Education, Boardroom, in Stony Plain, Alberta
On Tuesday, January 14, 2025, at 9:18 AM

Attendance:

Lorraine Stewart, Board Chair
 Aimee Hennig, Vice-Chair (*arrived at 9:30 a.m.*)
 Aileen Wagner, Trustee (*via videoconferencing*)
 Paul McCann, Trustee
 Eric Cameron, Trustee
 Anne Montgomery, Trustee
 Jill Osborne, Trustee
 Shauna Boyce, Superintendent
 Mark Francis, Deputy Superintendent
 Scott Johnston, Associate Superintendent
 Scott McFadyen, Associate Superintendent
 Dr. Meg Miskolzie, Associate Superintendent
 Jordi Weidman, Director of Strategic Communications
 Keri Zylla, Recording Secretary

1. WELCOME & LEARNING MOMENT

- 1.1. **Call to Order:** Board Chair Stewart called the meeting to order at 9:18 a.m.
- 1.2. **Land Acknowledgement:** Board Chair Stewart acknowledged Treaty Territory.
- 1.3. **Changes to the Agenda:** There were no changes to the agenda.
- 1.4. **Approval of the Agenda:**
MOVED by Trustee McCann that the Board of Trustees accept the agenda as presented.
CARRIED UNANIMOUSLY
- 1.5. **Approval of the December 17, 2024, GPS Minutes:**
MOVED by Trustee Osborne that the GPS Minutes of December 17, 2024, be approved as presented.
CARRIED UNANIMOUSLY

Trustee Hennig entered the meeting at 9:30 a.m.

- 1.6. **Learning Moment:**
 Board Chair Stewart shared a learning moment focused on Board Policy 8: Board Committees and Representation pertaining to the role and responsibilities of Trustees serving on those committees.

2. OPERATIONS AND INFORMATION

- 2.1. Transportation Scenarios:** Associate Superintendent McFadyen discussed guiding principles for the 2025-2026 fees and allowances, for consideration, specifically for transportation. Under these guiding principles, Administration will prepare and present Transportation Scenarios for Board consideration for the 2025-2026 school year fees and allowances. Discussion ensued.
- 2.2. Re-signing Violent Threat Risk Assessment (VTRA) Protocol:** Associate Superintendent Dr. Miskolzie shared that processes and strategies have evolved since the initial VTRA Protocol was first established in the Tri-region. Education partners are starting conversations regarding a new protocol and what recommendations may need to be reflected in the work of these community supports and multi-agency teams. Discussion ensued.

Board Chair Stewart called a recess at 10:28 a.m. Meeting resumed at 10:37 a.m.

- 2.3. Collegiate Programming Potential and Application:** Superintendent Boyce shared that the government has expanded opportunity for school authority participation in collegiate programming. As discussed in December, Parkland School Division (PSD) is in the process of pursuing these opportunities and ensuring we meet the collegiate requirements with programming that, for the most part, is already in place. Partnerships with colleges and area businesses will help PSD students receive post-secondary credits towards educational goals and provide real-work experience in their occupational aspirations. Discussion ensued.

Superintendent Boyce indicated that Administration is currently applying for grant funding and will keep the Board informed as things develop.

- 2.4. Millgrove School Kindergarten:** Superintendent Boyce and Deputy Superintendent Francis shared that Millgrove families are providing feedback through a survey regarding interest in a possible Nature/Exploratory Kindergarten Program. The program would be run on a cost-recovery basis and carry any associated fees. Discussion ensued.

3. GOVERNANCE

3.1. Association Business:

- 3.1.1. Public School Boards Association of Alberta (PSBAA):** Vice-Chair Hennig reminded Trustees of the professional development modules series that PSBAA offers.

Trustee Cameron shared that Dr. Charmaine Brooks is confirmed to make a presentation on the implications of artificial intelligence from a governance perspective at the February 18, 2025, Governance and Planning Session.

- 3.1.2. Alberta School Boards Association (ASBA):** Trustee Wagner shared that member representatives completed a survey regarding meetings at the zone level.

Trustee Osborne shared that representatives will be speaking to other Trustees in the ASBA membership to discuss student conduct and interventions to inquire if they are noticing similar trends to PSD.

- 3.2. Association Awards and Recognition – Nominations from Trustees:** Trustee Cameron shared the PSBAA Awards available for nomination and Trustee Wagner shared the ASBA Awards available for nomination, each Trustee noting the associated deadlines for nomination forms.

Board Chair Stewart requested that Trustees forward any recommendation for association awards nominations to the association representatives.

3.3. Board Policy Revisions:

- 3.3.1. Board Policy (BP) 14: Appeals to the Board Regarding Teacher Transfers:** Superintendent Boyce introduced the new BP 14: Appeals to the Board Regarding Teacher Transfers, discussing key changes from the original BP 14: Hearings on Teacher Matters. Superintendent Boyce noted that changes reflect a process in alignment with the *Education Act* and other Board policies. This will come forward to the January 21, 2025, Regular Board Meeting for Board approval. Discussion ensued.

- 3.4. Supporting International Travel:** Board Chair Stewart discussed how to formalize international exchanges and travel, and how the Board can build upon these international relationships and foster exchange programs. Discussion ensued.

- 3.5. School Council Updates:** Trustees provided governance updates from various School Council Meetings they attended.

4. STRATEGIC PLANNING

- 4.1. Advocacy Plan:** Trustees discussed their Board priorities and how they will advocate and action the following items:

- 4.1.1. SGCHS Replacement School:** Board Chair Stewart provided Trustees an advocacy progress for the SGCHS Replacement School.
- 4.1.2. Small Rural Schools:** Board Chair Stewart provided updates on advocacy progress and action taken in advocacy.
- 4.1.3. Election 2025:** Board Chair Stewart shared that the PSD website for Election 2025 is now posted. There is a link to the Parkland County Election page. The Division will continue to make updates as information becomes available.
- 4.1.4. Mental Health in Schools:** The Board continues to advocate for the Mental Health in Schools Program.

5. IN-CAMERA: LABOUR, INTERGOVERNMENTAL RELATIONS

MOVED by Trustee Montgomery that the Board of Trustees move to in-camera at 1:22 p.m.

CARRIED UNANIMOUSLY

MOTION TO REVERT TO THE REGULAR GPS MEETING

MOVED by Vice-Chair Hennig that the Board of Trustees move out of In-Camera at 2:22 p.m.

CARRIED UNANIMOUSLY

6. CLOSING

- 6.1. Discussion with Superintendent:** Trustees engaged in discussion with Superintendent Boyce regarding any further questions or requests for additional information.
- 6.2. Topics to come forward to the next Board Meeting include:** Board Policy 14: Appeals to the Board Regarding Teacher Transfers
- 6.3. Roundtable Discussion:** Board Chair Stewart closed the session with a roundtable discussion.
- 6.4. Adjournment:** Board Chair Stewart adjourned the meeting at 2:31 p.m.

Next meeting: Tuesday, February 18, 2025, at 9:00 a.m. (*MORNING ONLY*)

DRAFT