



MEMORANDUM

February 18, 2025
Regular Board Meeting

TO	Board of Trustees
FROM	Jill Osborne, Trustee
ORIGINATOR	Jill Osborne, Trustee
GOVERNANCE POLICY	Board Policy 8: Board Committees and Representation
ADDITIONAL REFERENCE	Education Plan 2024-2027 Board Policy 2: Role of the Board
SUBJECT	FORMATION OF AN AD HOC COMMITTEE

PURPOSE

For approval. Recommendation required.

RECOMMENDATION

That the Board of Trustees approves the formation of an ad hoc committee, under Board Policy 8 s.10 for the specific, defined purpose of conducting an in-depth study into the most appropriate local and provincial advocacy strategies to address student conduct and behaviour.

BACKGROUND

As per the Education Act s.33(1)(d) and Board Policy 2, the Board of Trustees is responsible to ensure that each student enrolled in a school operated by the Board and each staff member employed by the Board is provided with a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging. This motion is in support of the work of the Board.

In October 2024, the Board received the [Student Conduct and Intervention Report](#) highlighting an increase in the number of suspensions and expulsions in the grades 5-7 cohort of students in Parkland School Division. On November 27, 2024, the Board hosted a Parent Engagement evening for parents of learners in grades 4 to 6 to gather additional information. The [Parent Engagement Feedback](#) report highlighting information from this event was presented at the January 21, 2025 Board Meeting. These Reports indicate that students are experiencing behaviour and conduct problems that impact learning.

Board Policy 8 s.10 provides the authority for the Board to establish an ad hoc committee for a specific or defined purpose. The ad hoc committee's specific purpose would be to gather information, research, and data to determine if this is a provincial issue and, if so, to develop advocacy strategies, including, but not limited to, drafting a Position Statement for the provincial Alberta School Boards Association (ASBA) and working with the Public School Boards' Association of Alberta.

The ad hoc committee would consist of three trustees, including one ASBA zone 2/3 trustee representative and one PSBAA trustee representative, and a member of the Senior Executive Team, designated by the Superintendent. The ad hoc committee would develop Terms of Reference, as stated in Board Policy 8, and provide their recommendations to the Board.

REPORT SUMMARY

The ad hoc committee's work will help inform the advocacy strategies for the Board in support of student wellness and staff well-being.

JO:kz