



**MINUTES OF THE
REGULAR BOARD MEETING**
HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN
STONY PLAIN, ALBERTA ON TUESDAY, DECEMBER 17, 2024, AT 1:00 PM

TRUSTEE ATTENDANCE:

Lorraine Stewart, Board Chair
Aileen Wagner, Trustee
Paul McCann, Trustee
Eric Cameron, Trustee
Anne Montgomery, Trustee
Jill Osborne, Trustee

ADMINISTRATION ATTENDANCE:

Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Scott McFadyen, Associate Superintendent
Dr. Meg Miskolzie, Associate Superintendent
John Blood, Director, Transportation Services
Gail Lewis, Transportation Supervisor
Linda Madge-Arkininstall, Division Principal, Literacy & Lifelong Learning
Christine Ross, Division Principal, Wellness & Community Partnerships
Jordi Weidman, Director, Strategic Communications
Keri Zylla, Recording Secretary

GUEST PRESENTERS:

Leah Andrews, Principal, Forest Green School
Josee Huston, Division Psychologist
Brittany Thorarinson, School Counsellor, Forest Green and High Park Schools

REGRETS:

Aimee Hennig, Board Vice-Chair

CALL TO ORDER

Board Chair Stewart called the meeting to order at 1:00 p.m.

LAND ACKNOWLEDGEMENT

Board Chair Stewart acknowledged Parkland School Division’s presence in Treaty #6 and Treaty #8 Territories.

NATIONAL ANTHEM

PERSONAL REFLECTION

ANNOUNCEMENTS

CHANGES TO THE AGENDA

Add agenda item 7.3, Three Readings of By-law 2024-1: The Parkland School Division Candidate Criminal Record Check to the agenda.

L Stewart

Board Chair

Scott McFadyen

Secretary-Treasurer

Res 083-2024

APPROVAL OF THE AGENDA

MOVED by Trustee Montgomery that the agenda be approved as amended.

CARRIED UNANIMOUSLY

Res 084-2024

APPROVAL OF THE MINUTES

MOVED by Trustee McCann that the minutes of the Regular Meeting held on November 26, 2024, be approved as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

PRESENTATION

A Parkland School Division (PSD) School Counsellor, Principal and Division Psychologist made a presentation on PSD Counselling Supports.

QUESTION PERIOD

There were no questions submitted to the Board at Board@psd.ca, for the December 17, 2024, Question Period.

BOARD CHAIR REPORT

Board Chair Stewart shared her report.

SUPERINTENDENT REPORT

Superintendent Boyce shared her report.

ACTION ITEMS

REVISED BOARD POLICY 8: BOARD COMMITTEES AND REPRESENTATION

MOVED by Trustee Wagner that the Board of Trustees approves Revised Board Policy 8: Board Committees and Representation, as recommended by the Policy Review Committee and presented at the Regular Meeting of December 17, 2024.

Res 085-2024

PROPOSED AMENDMENT:

MOVED By Trustee Montgomery that in Board Policy 8, Appendix 8.4, Teacher Board Advisory Committee Terms of Reference to strike "who is not part of the consensus process".

CARRIED UNANIMOUSLY

Res 086-2024

PROPOSED AMENDMENT:

MOVED By Trustee Montgomery that in Board Policy 8, article 2.4.1 subparagraph be added to say where the decision-making process has an even number of voting members present, a tie-vote shall be deemed to be a simple majority.

CARRIED UNANIMOUSLY

Board Chair Stewart call a recess at 1:58 p.m. Meeting resumed at 2:14 p.m.

Board Chair Stewart read the amended motion for approval.

Res 087-2024

AMENDED MOTION REGARDING REVISED BOARD POLICY 8: BOARD COMMITTEES AND REPRESENTATION

MOVED by Trustee Wagner that the Board of Trustees approves Revised Board Policy 8: Board Committees and Representation, as recommended by the Policy Review Committee and amended at the Regular Meeting of December 17, 2024.

CARRIED UNANIMOUSLY



Board Chair



Secretary-Treasurer

Res 088-2024

Board Chair Stewart responded to questions and provided additional information.

REVISED BOARD POLICY 11: BOARD DELEGATION OF AUTHORITY

MOVED by Trustee Osborne that the Board of Trustees approves Revised Board Policy 11: Board Delegation of Authority, as recommended by the Policy Review Committee and presented at the Regular Meeting of December 17, 2024.

CARRIED UNANIMOUSLY

Board Chair Stewart and Superintendent Boyce responded to questions and provided additional information.

**THREE READING OF BYLAW 2024-1: THE PARKLAND SCHOOL DIVISION
CANDIDATE CRIMINAL RECORD CHECK**

RECOMMENDATION 1 (ONE): FIRST READING

Res 089-2024

MOVED by Board Chair Lorraine that the Board of Trustees approves the first reading of Bylaw 2024-1: The Parkland School Division Candidate Criminal Record Check, upon having read Bylaw 2024-1 in full.

DEFEATED 5 to 1

IN FAVOUR: Trustee Osborne

OPPOSED: Board Chair Stewart, Trustee Wagner, Trustee McCann, Trustee Cameron, Trustee Montgomery

Board Chair Stewart transferred chair to Trustee Wagner at 2:41 p.m. and resumed chair at 2:43 p.m.

Board Chair Stewart responded to questions and provided additional information.

ADMINISTRATIVE REPORTS

TRANSPORTATION SERVICES DEPARTMENT REPORT

The Board of Trustees received for information, the Transportation Services Department Report.

Associate Superintendent McFadyen and Mr. Blood provided additional information and responded to questions.

Board Chair called a recess at 3:06 p.m. Meeting resumed at 3:11 p.m.

STUDENT WELLNESS REPORT

The Board of Trustees received for information, the Student Wellness Report.

Associate Superintendent Dr. Miskolzie and Ms. Ross provided additional information and responded to questions.

CAREER PATHWAYS REPORT

The Board of Trustees received for information, the Career Pathways Report.

Associate Superintendent Johnston and Ms. Linda Madge-Arkininstall provided additional information and responded to questions.

2025-2026 SCHOOL CALENDAR

The Board of Trustees received for information, the 2025-2026 School Calendar Report.

Associate Superintendent Johnston provided additional information and responded to questions.



Board Chair


Secretary-Treasurer

TRUSTEE REPORTS

BENEFIT COMMITTEE

Trustee McCann shared the Benefit Committee Report.

ALBERTA SCHOOL BOARDS ASSOCIATION

Trustee Wagner shared her report.

PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA

Trustee Cameron shared his report.

CHAMBER OF COMMERCE

Board Chair Stewart shared her report.

FUTURE BUSINESS

MEETING DATES:

Board – Open to the Public:

- | | | |
|--------------|-------|---|
| Jan 21, 2025 | ----- | Regular Board Meeting 9:00 AM, Centre for Education (<i>Meeting Live-Streamed for Public</i>) |
| Feb 18, 2025 | ----- | Regular Board Meeting 1:00 PM, Centre for Education (<i>Meeting Live-Streamed for Public</i>) |

Committees – Closed to the Public:

- | | | |
|---------------|-------|--|
| Jan 14, 2025 | ----- | Governance & Planning Session 9:00 AM, Centre for Education (<i>full day</i>) |
| Jan 15, 2025 | ----- | Policy Review Committee 2:30 PM, Centre for Education |
| Jan 17, 2025 | ----- | ASBA Zone 2/3 Meeting 9:30 AM, Edmonton |
| Feb 6-7, 2025 | ----- | PSBC Meeting 9:30 AM, Edmonton |
| Feb 11, 2025 | ----- | Teacher Board Advisory Committee 4:15 PM, Centre for Education |
| Feb 12, 2025 | ----- | Policy Review Committee 3:00 PM, Centre for Education |
| Feb 18, 2025 | ----- | Governance & Planning Session 9:00 AM, Centre for Education (<i>morning onlyl day</i>) |
| Feb 21, 2025 | ----- | ASBA Zone 2/3 Meeting 9:30 AM, Edmonton |

By Invitation Only:

- | | | |
|--------------|-------|---|
| Feb 13, 2025 | ----- | Town of Stony Plain and Parkland School Division Joint Meeting 5:00 PM, TBD |
|--------------|-------|---|

Other – Closed to the Public:

- | | | |
|--------------|-------|---|
| Feb 04, 2025 | ----- | Council of School Councils Meeting 6:30 PM, Graminia School |
|--------------|-------|---|

NOTICE OF MOTION

There was no notice of motion.

TOPICS FOR FUTURE AGENDAS

There were no topics for future agendas.

REQUESTS FOR INFORMATION

There were no requests for information.

RESPONSES TO REQUESTS FOR INFORMATION

There were no responses to requests for information.



Board Chair



Secretary-Treasurer

Res 090-2024

IN-CAMERA: LABOUR

MOVED by Trustee McCann that the Board of Trustees move to In-Camera at 3:57 p.m.

CARRIED UNANIMOUSLY

The meeting live-stream recording was paused. Associate Superintendent Johnston, Associate Superintendent Dr. Miskolzie and Mr. Weidman exited the public meeting in the Boardroom. Board Chair Stewart, Trustee Wagner, Trustee McCann, Trustee Cameron, Trustee Montgomery, Trustee Osborne, Superintendent Boyce, Deputy Superintendent Francis, Associate Superintendent McFadyen and Ms. Zylla remained in the Boardroom for the In-Camera meeting at 3:57 p.m.

Res 091-2024

MOTION TO REVERT TO A PUBLIC MEETING

MOVED by Trustee Osborne that the Board of Trustees revert to a public meeting at 4:13 p.m.

CARRIED UNANIMOUSLY

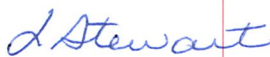
Mr. Weidman re-entered the Boardroom. The public meeting and live-stream resumed at 4:13 p.m.

ACTION IN RESPONSE TO IN-CAMERA

There was no action in response to In-Camera.

ADJOURNMENT

The meeting was adjourned at 4:15 p.m.



Board Chair



Secretary-Treasurer