



## **MINUTES OF THE REGULAR BOARD MEETING**

**HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN  
STONY PLAIN, ALBERTA ON TUESDAY, DECEMBER 17, 2024, AT 1:00 PM**

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### **TRUSTEE ATTENDANCE:**

Lorraine Stewart, Board Chair  
Aileen Wagner, Trustee  
Paul McCann, Trustee  
Eric Cameron, Trustee  
Anne Montgomery, Trustee  
Jill Osborne, Trustee

### **ADMINISTRATION ATTENDANCE:**

Shauna Boyce, Superintendent  
Mark Francis, Deputy Superintendent  
Scott Johnston, Associate Superintendent  
Scott McFadyen, Associate Superintendent  
Dr. Meg Miskolzie, Associate Superintendent  
John Blood, Director, Transportation Services  
Gail Lewis, Transportation Supervisor  
Linda Madge-Arkininstall, Division Principal, Literacy & Lifelong Learning  
Christine Ross, Division Principal, Wellness & Community Partnerships  
Jordi Weidman, Director, Strategic Communications  
Keri Zylla, Recording Secretary

### **GUEST PRESENTERS:**

Leah Andrews, Principal, Forest Green School  
Josee Huston, Division Psychologist  
Brittany Thorarinson, School Counsellor, Forest Green and High Park Schools

### **REGRETS:**

Aimee Hennig, Board Vice-Chair

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## **CALL TO ORDER**

Board Chair Stewart called the meeting to order at 1:00 p.m.

#### LAND ACKNOWLEDGEMENT

Board Chair Stewart acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

#### NATIONAL ANTHEM

#### PERSONAL REFLECTION

#### ANNOUNCEMENTS

#### CHANGES TO THE AGENDA

Add agenda item 7.3, Three Readings of By-law 2024-1: The Parkland School Division Candidate Criminal Record Check to the agenda.

#### APPROVAL OF THE AGENDA

**Res 083-2024**

**MOVED by** Trustee Montgomery that the agenda be approved as amended.

**CARRIED UNANIMOUSLY**

#### APPROVAL OF THE MINUTES

**Res 084-2024**

**MOVED by** Trustee McCann that the minutes of the Regular Meeting held on November 26, 2024, be approved as presented.

**CARRIED UNANIMOUSLY**

#### BUSINESS ARISING FROM THE MINUTES

None.

#### PRESENTATION

A Parkland School Division (PSD) School Counsellor, Principal and Division Psychologist will be making a presentation on PSD Counselling Supports.

#### QUESTION PERIOD

*There were no questions submitted to the Board at [Board@psd.ca](mailto:Board@psd.ca), for the December 17, 2024, Question Period.*

#### BOARD CHAIR REPORT

Board Chair Stewart shared her report.

#### SUPERINTENDENT REPORT

Superintendent Boyce shared her report.

## ACTION ITEMS

### REVISED BOARD POLICY 8: BOARD COMMITTEES AND REPRESENTATION

**MOVED by** Trustee Wagner that the Board of Trustees approves Revised Board Policy 8: Board Committees and Representation, as recommended by the Policy Review Committee and presented at the Regular Meeting of December 17, 2024.

**Res 085-2024**

#### PROPOSED AMENDMENT:

**MOVED By** Trustee Montgomery that in Board Policy 8, Appendix 8.4, Teacher Board Advisory Committee Terms of Reference to strike “who is not part of the consensus process”.

**CARRIED UNANIMOUSLY**

#### PROPOSED AMENDMENT:

**Res 086-2024**

**MOVED By** Trustee Montgomery that in Board Policy 8, article 2.4.1 subparagraph be added to say where the decision-making process has an even number of voting members present, a tie-vote shall be deemed to be a simple majority.

**CARRIED UNANIMOUSLY**

*Board Chair Stewart call a recess at 1:58 p.m. Meeting resumed at 2:14 p.m.*

Board Chair Stewart read the amended motion for approval.

### AMENDED MOTION REGARDING REVISED BOARD POLICY 8: BOARD COMMITTEES AND REPRESENTATION

**Res 087-2024**

**MOVED by** Trustee Wagner that the Board of Trustees approves Revised Board Policy 8: Board Committees and Representation, as recommended by the Policy Review Committee and amended at the Regular Meeting of December 17, 2024.

**CARRIED UNANIMOUSLY**

Board Chair Stewart responded to questions and provided additional information.

### REVISED BOARD POLICY 11: BOARD DELEGATION OF AUTHORITY

**Res 088-2024**

**MOVED by** Trustee Osborne that the Board of Trustees approves Revised Board Policy 11: Board Delegation of Authority, as recommended by the Policy Review Committee and presented at the Regular Meeting of December 17, 2024.

**CARRIED UNANIMOUSLY**

Board Chair Stewart and Superintendent Boyce responded to questions and provided additional information.

**THREE READING OF BYLAW 2024-1: THE PARKLAND SCHOOL DIVISION  
CANDIDATE CRIMINAL RECORD CHECK**

**THREE READING OF BYLAW 2024-1: THE PARKLAND SCHOOL DIVISION  
CANDIDATE CRIMINAL RECORD CHECK**

**RECOMMENDATION 1 (ONE): FIRST READING**

**Res 089-2024**

**MOVED by** Board Chair Lorraine that the Board of Trustees approves the first reading of Bylaw 2024-1: The Parkland School Division Candidate Criminal Record Check, upon having read Bylaw 2024-1 in full.

**DEFEATED 5 to 1**

**IN FAVOUR:** Trustee Osborne

**OPPOSED:** Board Chair Stewart, Trustee Wagner, Trustee McCann, Trustee Cameron, Trustee Montgomery

*Board Chair Stewart transferred chair to Trustee Wagner at 2:41 p.m. and resumed chair at 2:43 p.m.*

Board Chair Stewart responded to questions and provided additional information.

**ADMINISTRATIVE REPORTS**

**TRANSPORTATION SERVICES DEPARTMENT REPORT**

The Board of Trustees received for information, the Transportation Services Department Report.

Associate Superintendent McFadyen and Mr. Blood provided additional information and responded to questions.

*Board Chair called a recess at 3:06 p.m. Meeting resumed at 3:11 p.m.*

**STUDENT WELLNESS REPORT**

The Board of Trustees received for information, the Student Wellness Report.

Associate Superintendent Dr. Miskolzie and Ms. Ross provided additional information and responded to questions.

**CAREER PATHWAYS REPORT**

The Board of Trustees received for information, the Career Pathways Report.

Associate Superintendent Johnston and Ms. Linda Madge-Arkininstall provided additional information and responded to questions.

### **2025-2026 SCHOOL CALENDAR**

The Board of Trustees received for information, the 2025-2026 School Calendar Report.

Associate Superintendent Johnston provided additional information and responded to questions.

## **TRUSTEE REPORTS**

### **BENEFIT COMMITTEE**

Trustee McCann shared the Benefit Committee Report.

### **ALBERTA SCHOOL BOARDS ASSOCIATION**

Trustee Wagner shared her report.

### **PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA**

Trustee Cameron shared his report.

### **CHAMBER OF COMMERCE**

Board Chair Stewart shared her report.

## **FUTURE BUSINESS**

### **MEETING DATES:**

#### *Board – Open to the Public:*

Jan 21, 2025	-----	Regular Board Meeting 9:00 AM, Centre for Education <i>(Meeting Live-Streamed for Public)</i>
Feb 18, 2025	-----	Regular Board Meeting 1:00 PM, Centre for Education <i>(Meeting Live-Streamed for Public)</i>

#### *Committees – Closed to the Public:*

Jan 14, 2025	-----	Governance & Planning Session 9:00 AM, Centre for Education <i>(full day)</i>
Jan 15, 2025	-----	Policy Review Committee 2:30 PM, Centre for Education
Jan 17, 2025	-----	ASBA Zone 2/3 Meeting 9:30 AM, Edmonton
Feb 6-7, 2025	-----	PSBC Meeting 9:30 AM, Edmonton
Feb 11, 2025	-----	Teacher Board Advisory Committee 4:15 PM, Centre for Education
Feb 12, 2025	-----	Policy Review Committee 3:00 PM, Centre for Education

Feb 18, 2025 ----- Governance & Planning Session 9:00 AM, Centre for Education (*morning only day*)

Feb 21, 2025 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

*By Invitation Only:*

Feb 13, 2025 ----- Town of Stony Plain and Parkland School Division Joint Meeting 5:00 PM, TBD

*Other – Closed to the Public:*

Feb 04, 2025 ----- Council of School Councils Meeting 6:30 PM, Graminia School

**NOTICE OF MOTION**

There was no notice of motion.

**TOPICS FOR FUTURE AGENDAS**

There were no topics for future agendas.

**REQUESTS FOR INFORMATION**

There were no requests for information.

**RESPONSES TO REQUESTS FOR INFORMATION**

There were no responses to requests for information.

**IN-CAMERA: LABOUR**

**Res 090-2024**

**MOVED by** Trustee McCann that the Board of Trustees move to In-Camera at 3:57 p.m.

**CARRIED UNANIMOUSLY**

*The meeting live-stream recording was paused. Associate Superintendent Johnston, Associate Superintendent Dr. Miskolzie and Mr. Weidman exited the public meeting in the Boardroom. Board Chair Stewart, Trustee Wagner, Trustee McCann, Trustee Cameron, Trustee Montgomery, Trustee Osborne, Superintendent Boyce, Deputy Superintendent Francis, Associate Superintendent McFadyen and Ms. Zylla remained in the Boardroom for the In-Camera meeting at 3:57 p.m.*

**MOTION TO REVERT TO A PUBLIC MEETING**

**Res 091-2024**

**MOVED by** Trustee Osborne that the Board of Trustees revert to a public meeting at 4:13 p.m.

**CARRIED UNANIMOUSLY**

*Mr. Weidman re-entered the Boardroom. The public meeting and live-stream resumed at 4:13 p.m.*

**ACTION IN RESPONSE TO IN-CAMERA**

There was no action in response to In-Camera.

**ADJOURNMENT**

The meeting was adjourned at 4:15 p.m.

DRAFT