



**MINUTES OF THE  
REGULAR BOARD MEETING**

**HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY  
PLAIN, ALBERTA ON TUESDAY, OCTOBER 8, 2024, AT 9:00 AM**

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**TRUSTEE ATTENDANCE:**

Lorraine Stewart, Chair  
Aimee Hennig, Vice-Chair  
Aileen Wagner, Trustee  
Paul McCann, Trustee  
Eric Cameron, Trustee  
Anne Montgomery, Trustee  
Jill Osborne, Trustee

**ADMINISTRATION ATTENDANCE:**

Shauna Boyce, Superintendent  
Mark Francis, Deputy Superintendent  
Scott Johnston, Associate Superintendent  
Scott McFadyen, Associate Superintendent  
Dr. Meg Miskolzie, Associate Superintendent  
Dean Bernard, Division Principal, Indigenous and Northern Relations  
Serge LaBrie, Director, Facilities Services  
Linda Madge-Arkininstall, Division Principal, Literacy and Lifelong Learning  
Shaye Patras, Division Principal, Numeracy and Achievement  
Jordi Weidman, Director, Strategic Communications  
Tammie Sarauer, Principal, Athabasca Delta Community School  
Keri Zylla, Recording Secretary

**DELEGATION:**

Warren Moody, Acting Principal, Spruce Grove Composite High School  
Kevin Heppell, German Teacher, Spruce Grove Composite High School  
Corbin Musselman, Japanese Teacher, Spruce Grove Composite High School  
Zoe Ganske, Student, Spruce Grove Composite High School  
Rowan Johnson, Student, Spruce Grove Composite High School  
Anna-Sophie Jung, Exchange Student, Germany  
Tavish Heatherington, Student, Spruce Grove Composite High School  
Svetlana Hricko, Student, Spruce Grove Composite High School  
Havana Sinclair, Student, Spruce Grove Composite High School

## CALL TO ORDER

Board Chair Stewart called the meeting to order at 9:00 a.m.

## LAND ACKNOWLEDGEMENT

Board Chair Stewart acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

## NATIONAL ANTHEM

## PERSONAL REFLECTION

## ANNOUNCEMENTS

## CHANGES TO THE AGENDA

There were no changes to the agenda.

## APPROVAL OF THE AGENDA

**Res 063-2024**

**Moved by** Trustee McCann that the agenda be approved as presented.

**CARRIED UNANIMOUSLY**

## APPROVAL OF THE MINUTES

**Res 064-2024**

**Moved by** Trustee Cameron that the minutes of the Regular Meeting held on September 10, 2024, be approved as presented.

**CARRIED UNANIMOUSLY**

## BUSINESS ARISING FROM THE MINUTES

None.

## DELEGATION / PRESENTATION

Spruce Grove Composite High School students and staff presented information on the international student exchange programs.

*Board Chair Stewart called a recess at 9:38 a.m. while the delegation exited the meeting. Meeting resumed at 9:45 a.m.*

## QUESTION PERIOD:

*There were no questions submitted to the Board at [Board@psd.ca](mailto:Board@psd.ca), for the October 8, 2024, Question Period.*

## BOARD CHAIR REPORT

Board Chair Stewart shared her report.

## **SUPERINTENDENT REPORT**

Superintendent Boyce shared her report.

## **ACTION ITEMS**

**Res 065-2024**

### **2024-2025 MODULAR SUBMISSION REQUEST**

**MOVED BY** Trustee McCann that the Board of Trustees approves the 2024-2025 Modular Submission Request as presented at the Regular Meeting of October 8, 2024.

**CARRIED UNANIMOUSLY**

Associate Superintendent McFadyen and Mr. LaBrie provided additional information and responded to questions.

## **ADMINISTRATIVE REPORTS**

### **ATHABASCA DELTA COMMUNITY SCHOOL REPORT**

The Board of Trustees received for information, the Athabasca Delta Community School Report.

Deputy Superintendent Francis, Mr. Bernard and Ms. Sarauer provided additional information and responded to questions.

### **2023-2024 STUDENT CONDUCT AND INTERVENTION REPORT**

The Board of Trustees received for information, the 2023-2024 Student Conduct and Intervention Report

Deputy Superintendent Francis and Associate Superintendent Dr. Miskolzie provided additional information and responded to questions.

*Trustee Osborne exited the meeting at 11:03 a.m. and returned at 11:07 a.m.*

### **ENROLMENT REPORT**

The Board of Trustees received for information, the Enrolment Report.

Associate Superintendent McFadyen and Mr. Krefting provided additional information and responded to questions.

### **CURRICULUM IMPLEMENTATION REPORT**

The Board of Trustees received for information, the Curriculum Implementation Report.

Associate Superintendent Johnston, Ms. Madge-Arkininstall and Mr. Patras provided additional information and responded to questions.

## TRUSTEE REPORTS

### GOVERNANCE & PLANNING SESSION

The Board of Trustees received for information, the unapproved Minutes from the September 24, 2024, Governance & Planning Session.

### AUDIT COMMITTEE

Trustee Cameron shared his report.

### BENEFITS COMMITTEE

Trustee McCann shared his report.

### ALBERTA SCHOOL BOARDS ASSOCIATION (ASBA)

Trustee Wagner provided her report.

### PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA

There was no report.

### CHAMBER OF COMMERCE

Board Chair Stewart provided her report.

## FUTURE BUSINESS

### MEETING DATES:

#### *Board – Open to the Public:*

Nov 26, 2024	-----	Regular Board Meeting 9:00 AM, Centre for Education <i>(Meeting Live-Streamed for Public)</i>
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#### *Committees – Closed to the Public:*

Oct 22, 2024	-----	Teacher Board Advisory Committee 4:15 PM, Centre for Education
Oct 25, 2024	-----	ASBA Zone 2/3 Meeting 9:30 AM, Nisku
Oct 31, 2024	-----	Policy review Committee 10:00 AM, Centre for Education
Nov 05, 2024	-----	Governance & Planning Session 9:00 AM, Centre for Education <i>(full day)</i>
Nov 15-16, 2024	-----	PSBC Meeting 8:00 AM, Edmonton
Nov 20, 2024	-----	Policy review Committee 10:30 AM, Centre for Education
Nov 20, 2024	-----	Audit Committee 1:00 PM, Centre for Education

**By Invitation:**

Nov 25, 2024	-----	Parkland County and Parkland School Division Joint Meeting 12:00 PM, TBD
Nov 27, 2024	-----	Stakeholder Engagement Evening 6:30 PM, TBD

**Other:**

Oct 08, 2024	-----	Council of School Councils Meeting 6:30 PM, Centre for Education
Oct 09-10, 2024	-----	Trustee Summit and Work Sessions 5:00 PM, Centre for Education
Oct 16-18, 2024	-----	PSBAA Fall General Meeting 5:00 PM, Edmonton
Nov 05, 2024	-----	Council of School Councils Meeting 6:30 PM, Centre for Education
Nov 17-19, 2024	-----	ASBA Fall General Meeting 5:00 PM, Edmonton

**NOTICE OF MOTION**

There was no notice of motion.

**TOPICS FOR FUTURE AGENDAS**

There were no future agendas.

**REQUESTS FOR INFORMATION**

There were no requests for information.

**RESPONSES TO REQUESTS FOR INFORMATION**

Trustee Montgomery's request for information regarding the Faculté Saint-Jean teacher practicums was provided at the September 24, 2024, Governance and Planning Session.

Trustee Montgomery's request for information regarding French Immersion materials for the new curriculum, was provided in the Curriculum Implementation Report during the Administrative Reports.

**IN-CAMERA: LABOUR**

**Res 066-2024**

**MOVED by** Vice-Chair Hennig that the Board of Trustees move to In-Camera at 11:36 a.m.

**CARRIED UNANIMOUSLY**

*The meeting live-stream recording was paused. Associate Superintendent Johnston, Associate Superintendent Dr. Miskolzie, Mr. Weidman and members of the gallery exited the public meeting in the Boardroom at 11:36 a.m.*

**Res 067-2024**

**MOTION TO REVERT TO A PUBLIC MEETING**

**MOVED by** Vice-Chair Hennig that the Board of Trustees revert to a public meeting at 11:41 a.m.

**CARRIED UNANIMOUSLY**

*Mr. Weidman re-entered the Boardroom. The public meeting and live-stream resumed at 11:42 a.m.*

**Res 068-2024**

**ACTION IN RESPONSE TO IN-CAMERA**

**MOVED by** Trustee Montgomery that the Board of approves the Board Mandate and Guiding Principles for Negotiations as presented in-camera.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

The meeting was adjourned at 11:42 a.m.