



**MINUTES OF THE  
REGULAR BOARD MEETING  
HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY  
PLAIN, ALBERTA ON TUESDAY, SEPTEMBER 10, 2024, AT 9:00 AM**

**TRUSTEE ATTENDANCE:**

Lorraine Stewart, Chair  
Aimee Hennig, Vice-Chair  
Aileen Wagner, Trustee  
Paul McCann, Trustee  
Eric Cameron, Trustee  
Anne Montgomery, Trustee  
Jill Osborne, Trustee

**ADMINISTRATION ATTENDANCE:**

Shauna Boyce, Superintendent  
Mark Francis, Deputy Superintendent  
Scott Johnston, Associate Superintendent  
Scott McFadyen, Associate Superintendent  
Dr. Meg Miskolzie, Associate Superintendent  
Amy Goerzen, Director, Human Resources  
Serge LaBrie, Director, Facilities Services  
Jordi Weidman, Director, Strategic Communications  
Keri Zylla, Recording Secretary

**CALL TO ORDER**

Presiding Chair Associate Superintendent McFadyen called the meeting to order at 9:00 a.m.

Ms. Zylla administered the Oaths for Office for Board Chair, Dr. Lorraine Stewart, and Vice-Chair, Aimee Hennig for the 2024-2025 school year.

*Presiding Chair Associate Superintendent McFadyen transferred the chair to Board Chair Stewart at 9:04 am.*

Board Chair Stewart acknowledged and thanked Trustee Wagner for her work as Vice-Chair for the 2023-2024 school year and welcomed Vice-Chair Hennig.

**LAND ACKNOWLEDGEMENT**

Board Chair Stewart acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

**NATIONAL ANTHEM**

**PERSONAL REFLECTION**

**ANNOUNCEMENTS**

**CHANGES TO THE AGENDA**

There were no changes to the agenda.

**APPROVAL OF THE AGENDA**

**Res 054-2024**

**MOVED** by Trustee Wagner that the agenda be approved as presented.

**CARRIED UNANIMOUSLY**

*L Stewart*

Board Chair

*S. Zylla*

Secretary-Treasurer

Res 055-2024

**APPROVAL OF THE MINUTES**

**MOVED by** Trustee Cameron that the minutes of the Organizational Meeting held on June 18, 2024, be approved as presented.

**CARRIED UNANIMOUSLY**

Res 056-2024

**APPROVAL OF THE MINUTES**

**MOVED by** Trustee Osborne that the minutes of the Regular Meeting held on June 18, 2024, be approved as presented.

**CARRIED UNANIMOUSLY**

Res 057-2024

**APPROVAL OF THE MINUTES**

**MOVED by** Vice-Chair Hennig that the minutes of the Special Meeting held on June 21, 2024, be approved as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING FROM THE MINUTES**

**DELEGATION / PRESENTATION**

There was no delegation

**QUESTION PERIOD**

*There were no questions submitted to the Board at [Board@psd.ca](mailto:Board@psd.ca), for the September 10, 2024, Question Period.*

**BOARD CHAIR REPORT**

Board Chair Stewart shared her report.

**SUPERINTENDENT REPORT**

Superintendent Boyce shared her report.

**ACTION ITEMS**

There were no action items.

**ADMINISTRATIVE REPORTS**

**FACILITIES SERVICES DEPARTMENT REPORT**

The Board of Trustees received for information, the 2024 Facilities Services Department Report.

Associate Superintendent McFadyen and Mr. LaBrie provided additional information and responded to questions.

*Board Chair Stewart called a recess at 10:16 a.m. The meeting resumed at 10:21 a.m.*

**OFF-SITE ACTIVITIES REPORT**

The Board of Trustees received for information, the Off-Site Activities Report.

Associate Superintendent Johnston provided additional information and responded to questions.

**HUMAN RESOURCES REPORT**

The Board of Trustees received for information, the Human Resources Report.

Deputy Superintendent Francis and Ms. Goerzen provided additional information and responded to questions.



Board Chair



Secretary-Treasurer



## TRUSTEE REPORTS

### GOVERNANCE & PLANNING SESSION

The Board of Trustees received for information, the unapproved Minutes from the August 20, 2024, Governance & Planning Session.

### ALBERTA SCHOOL BOARDS ASSOCIATION

There was no report.

### PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA

Vice-Chair Hennig shared information from the August PSBAA Council Meeting in Grande Prairie.

### CHAMBER OF COMMERCE

There was no report.

### RURAL CAUCUS OF ALBERTA SCHOOL BOARDS

Trustee Montgomery shared her report.

## FUTURE BUSINESS

### MEETING DATES:

#### *Board – Open to the Public:*

Oct 08, 2024 ----- Regular Board Meeting 9:00 AM, Centre for Education (*Meeting Live-Streamed for Public*)

#### *Committees – Closed to the Public:*

Sep 20, 2024 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

Sep 24, 2024 ----- Governance & Planning Session 9:00 AM, Centre for Education (*full day*)

Sep 25, 2024 ----- Audit Committee 1:00 PM, Centre for Education

Sep 26, 2024 ----- Benefits Committee 3:30 PM, Centre for Education

Oct 02, 2024 ----- Policy Review Committee 2:00 PM, Centre for Education

Oct 22, 2024 ----- Teacher Board Advisory Committee 4:15 PM, Centre for Education

Oct 25, 2024 ----- ASBA Zone 2/3 Meeting 9:30 AM, Nisku

Oct 31, 2024 ----- Policy Review Committee 2:00 PM, Centre for Education

#### *By Invitation:*

Oct 08, 2024 ----- Shikaoi Luncheon 12:30 PM, Stony Plain

#### *Other:*

Oct 08, 2024 ----- Council of School Councils 6:30 PM, Centre for Education

Oct 9-10, 2024 ----- Trustee Summit 5:00 PM, Centre for Education

Oct 16-18, 2024 ----- PSBAA Fall Conference, Edmonton

### NOTICE OF MOTION

There was no notice of motion.

### TOPICS FOR FUTURE AGENDAS

There were no topics for future agendas.



Board Chair



Secretary-Treasurer

**REQUESTS FOR INFORMATION**

Trustee Montgomery requested information regarding Faculté Saint Jean teacher practicums and French Immersion materials and resources for the new Alberta Curriculum.

Superintendent Boyce indicated that the response to the request for information regarding the Faculté Saint Jean teacher practicums will come forward to a Governance and Planning Session, and the response to the request for information regarding French Immersion resources will be included in the Curriculum Implementation Report to be presented at the regular meeting of October 8, 2024.

**RESPONSES TO REQUESTS FOR INFORMATION**

There were no responses to requests for information.

**IN-CAMERA: INTERGOVERNMENTAL RELATIONS**

**Res 058-2024**

**MOVED by** Trustee Osborne that the Board of Trustees move to In-Camera at 11:11 a.m.

**CARRIED UNANIMOUSLY**

*The meeting live-stream recording was paused. Associate Superintendent Johnston, Associate Superintendent Dr. Miskolzie, Mr. Weidman, and members of the gallery exited the public meeting in the Boardroom. Board Chair Stewart, Vice-Chair Hennig, Trustee Wagner, Trustee McCann, Trustee Cameron, Trustee Montgomery, Trustee Osborne, Superintendent Boyce, Deputy Superintendent Francis, Associate Superintendent McFadyen and Ms. Zylla remained in the Boardroom for the In-Camera meeting at 11:11 a.m.*

**MOTION TO REVERT TO A PUBLIC MEETING**

**Res 059-2024**

**MOVED by** Trustee Cameron that the Board of Trustees revert to a public meeting at 11:56 a.m.

**CARRIED UNANIMOUSLY**

*Mr. Weidman re-entered the meeting at 11:56 a.m. The public meeting and live-stream resumed at 11:56 a.m.*

**ACTION IN RESPONSE TO IN-CAMERA**

**Res 060-2024**

**MOVED by** Trustee Montgomery that the Board of Trustees directs the Board Chair to enter into formal agreement with City of Spruce Grove pursuant to the key considerations presented in-camera regarding the purchase of land, replacement of Spruce Grove Composite High School, and replacement of Horizon Stage.

**CARRIED UNANIMOUSLY**

*Board Chair transferred chair at 12:00 p.m. and resumed chair at 12:01 p.m.*

**ACTION IN RESPONSE TO IN-CAMERA**

**MOVED by** Trustee McCann that the Board of Trustees directs administration and the City of Spruce Grove to work cooperatively to promote communications, when appropriate.

**AMENDMENT:**

**Res 061-2024**

**MOVED by** Trustee Montgomery to change 'directs administration and the City of Spruce Grove to work cooperatively' to 'directs administration and Trustees to work cooperatively with the City of Spruce Grove'.

**CARRIED UNANIMOUSLY**

*Board Chair Stewart read, and Trustees voted, on the following amended motion:*

*d Stewart*

Board Chair

*Scott M...*

Secretary-Treasurer

Res 062-2024

**AMENDED MOTION**

**MOVED by** Trustee McCann that the Board of Trustees directs administration and Trustees to work cooperatively with the City of Spruce Grove to promote communications, when appropriate.

**CARRIED UNANIMOUSLY**

**CARRIED UNANIMOUSLY**

The meeting was adjourned at 12:06 p.m.

*d Stewart*

Board Chair

*Jayms*

Secretary-Treasurer