



**MINUTES OF THE  
REGULAR BOARD MEETING**  
HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN  
STONY PLAIN, ALBERTA ON TUESDAY, MAY 28, 2024, AT 9:00 AM

**TRUSTEE ATTENDANCE:**

Lorraine Stewart, Chair  
Aileen Wagner, Vice-Chair  
Aimee Hennig, Trustee  
Paul McCann, Trustee  
Eric Cameron, Trustee  
Anne Montgomery, Trustee  
Jill Osborne, Trustee

**ADMINISTRATION ATTENDANCE:**

Shauna Boyce, Superintendent  
Mark Francis, Deputy Superintendent  
Scott Johnston, Associate Superintendent  
Scott McFadyen, Associate Superintendent  
Dr. Meg Miskolzie, Associate Superintendent  
Mark Karaki, Director, Technology Services  
Jason Krefting, Director, Financial Services  
Shaye Patras, Division Principal, Numeracy and Achievement  
Jordi Weidman, Director, Strategic Communications  
Keri Zylla, Recording Secretary

**GUEST DELEGATES AND PRESENTERS:**

Constable Bobby Hinman, RCMP, School Resource Officer  
Carolyn Jensen, Principal, Memorial Composite High School  
Cheryl Otto, Principal, Spruce Grove Composite High School  
Dianne Brown, Spruce Grove Rotarian  
John Oldham, Spruce Grove Rotarian

**CALL TO ORDER**

Board Chair Stewart called the meeting to order at 9:00 a.m.

**LAND ACKNOWLEDGEMENT**

Chair Stewart acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

**NATIONAL ANTHEM**

**PERSONAL REFLECTION**

**ANNOUNCEMENTS**

**CHANGES TO THE AGENDA**

There were no changes to the agenda.

**APPROVAL OF THE AGENDA**

**MOVED** by Trustee Cameron that the agenda be approved as presented.

**CARRIED UNANIMOUSLY**

**Res 026-2024**

*L. Stewart*  
Board Chair

*Scott McFadyen*  
Secretary-Treasurer

Res 027-2024

**APPROVAL OF THE MINUTES**

**MOVED by** Trustee McCann that the minutes of the Regular Meeting held on April 9, 2024, be approved as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING FROM THE MINUTES**

None.

**DELEGATION / PRESENTATION**

Trustees acknowledged their nominee for the Alberta School Boards Association (ASBA) Friends of Education Award. The Spruce Grove Rotary Community Partners Society is an innovative charitable organization and dedicated partner in education that has made an enormous impact on the students and school communities of Parkland School Division through their pursuit of addressing food insecurity for children and their families. Dianne Brown, accompanied by John Oldham, received this recognition on behalf of the Spruce Grove Rotary Community Partners Society.

*Board Chair Stewart called a recess at 9:20 a.m. while the Friends of Education nominee exited the meeting. Meeting resumed at 9:25 a.m.*

**BOARD CHAIR REPORT**

Board Chair Stewart shared her report.

**SUPERINTENDENT REPORT**

Superintendent Boyce shared her report.

**QUESTION PERIOD:**

*There were no questions submitted to the Board at [Board@psd.ca](mailto:Board@psd.ca), for the May 28, 2024, Question Period.*

**ACTION ITEMS**

Res 028-2024

**2024-2025 FISCAL BUDGET**

**MOVED by** Trustee Cameron that the Board of Trustees approves the 2024-2025 Fiscal Budget, as recommended by the Audit Committee and presented at the Regular Meeting of May 28, 2024.

**CARRIED UNANIMOUSLY**

Associate Superintendent McFadyen provided additional information and responded to questions.

*Mr. Krefting exited the meeting at 10:21 a.m.*

Res 029-2024

**2024-2027 Education Plan**

**MOVED by** Trustee McCann that the Board of Trustees approves the 2024-2027 Annual Education Plan, as presented at the Regular Board Meeting of May 28, 2024.

**CARRIED UNANIMOUSLY**

Associate Superintendent Johnston provided additional information and responded to questions.

**ADMINISTRATIVE REPORTS**

**SCHOOL RESOURCE OFFICER REPORT**

The Board of Trustees received for information, the 2023-2024 School Resource Officer (SRO) Program Summary.

Deputy Superintendent Francis, Ms. Jensen and Cst. Hinman provided additional information and responded to questions.



Board Chair



Secretary-Treasurer

*Board Chair Stewart called a recess at 11:03 a.m. while Cst. Hinman and Ms. Jensen exited the meeting. The meeting resumed at 11:08 a.m.*

#### **TECHNOLOGY SERVICES REPORT**

The Board of Trustees received for information, the Technology Services Report.

Associate Superintendent Johnston and Mr. Karaki provided additional information and responded to questions.

*Mr. Karaki exited the meeting at 11:26 a.m.*

#### **CAREER AND TECHNOLOGY REPORT**

The Board of Trustees received for information, the Career and Technology Report.

Associate Superintendent Johnston and Mr. Patras provided additional information and responded to questions.

*Trustee Hennig exited the meeting at 11:37 a.m.*

*Mr. Patras exited the meeting at 11:42 a.m.*

#### **STUDENT ADVISORY REPORT**

The Board of Trustees received for information, the Student Advisory Report.

Associate Superintendent Johnston provided additional information and responded to questions.

*Trustee Hennig re-entered the meeting at 11:49 a.m.*

#### **EDUCATION PLANNING DAY SUMMARY REPORT**

The Board of Trustees received for information, the Education Planning Day Summary Report.

Associate Superintendent Johnston provided additional information and responded to questions.

#### **RURAL EDUCATION ENGAGEMENT REPORT**

The Board of Trustees received for information, the Rural Education Engagement Report.

Associate Superintendent Johnston provided additional information and responded to questions.

### **TRUSTEE REPORTS**

#### **COUNCIL OF SCHOOL COUNCILS**

Trustee Osborne shared her report.

#### **GOVERNANCE AND PLANNING SESSION**

Board Chair Stewart shared her report.

#### **TEACHER BOARD ADVISORY COMMITTEE**

Trustee McCann shared his report.

#### **BENEFITS COMMITTEE**

Vice-Chair Wagner shared her report.

#### **AUDIT COMMITTEE**

Trustee Cameron shared his report.

#### **ALBERTA SCHOOL BOARDS ASSOCIATION**

Trustee Osborne shared that the annual spring conference and annual general meeting will take place this weekend, beginning on June 2, 2024.

*d Stewart*

Board Chair

*Scott My*

Secretary-Treasurer

**PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA**

Trustee Hennig shared that the annual spring conference and annual general meeting will take place this weekend, beginning on May 30, 2024.

**CHAMBER OF COMMERCE**

Board Chair Stewart shared her report.

**ALBERTA SCHOOL COUNCILS ASSOCIATION**

Board Chair Stewart and Trustee Hennig shared reports.

**FUTURE BUSINESS**

**MEETING DATES:**

*Board – Open to the Public:*

Jun 18, 2024 ----- Organizational Meeting 9:00 AM, Centre for Education (*Meeting Live-Streamed for Public*)

Jun 18, 2024 ----- Regular Board Meeting 9:30 AM, Centre for Education (*Meeting Live-Streamed for Public*)

*Committees – Closed to the Public:*

Jun 11, 2024 ----- Governance & Planning Session (GPS) 9:00 AM, Centre for Education (*full day*)

Jun 11, 2024 ----- Teacher Board Advisory Committee 4:15 PM, Centre for Education

Jun 21, 2024 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

*Other:*

May 30 - Jun 1, 2024 ----- PSBAA Spring Conference and AGM, Calgary

Jun 2 - 4, 2024 ----- ASBA Spring Conference and AGM, Calgary

**NOTICE OF MOTION**

There was no notice of motion.

**TOPICS FOR FUTURE AGENDAS**

There were no topics for future agendas.

**REQUESTS FOR INFORMATION**

There were no requests for information.

**RESPONSES TO REQUESTS FOR INFORMATION**

**JORDAN'S PRINCIPLE**

Associate Superintendent Dr. Miskolzie provide a report on Jordan's Principle as a response to a request for information from Trustee Osborne at the April 9, 2024 Regular Meeting.

**IN-CAMERA: LABOUR, INTERGOVERNMENTAL RELATIONS**

**MOVED** by Trustee Osborne that the Board of Trustees move to In-Camera at 12:07 p.m.

**CARRIED UNANIMOUSLY**

*The meeting live-stream recording was paused. Associate Superintendent Johnston, Associate Superintendent Dr. Miskolzie and Mr. Weidman exited the public meeting in the Boardroom. Board Chair Stewart, Vice-Chair Wagner, Trustee Hennig, Trustee McCann, Trustee Cameron, Trustee Montgomery, Trustee Osborne, Superintendent Boyce, Deputy Superintendent Francis, Associate Superintendent McFadyen and Ms. Zylla remained in the Boardroom for the In-Camera meeting at 12:07 p.m.*

**Res 030-2024**

*d Stewart*

Board Chair

*Secretary-Treasurer*

Secretary-Treasurer

Res 031-2024

**MOTION TO REVERT TO A PUBLIC MEETING**

**MOVED by** Trustee Cameron that the Board of Trustees revert to a public meeting at 1:21 p.m.

**CARRIED UNANIMOUSLY**

*Mr. Weidman re-entered the meeting at 1:22 p.m. The public meeting and live-stream resumed at 1:22 p.m.*

Res 032-2024

**ACTION IN RESPONSE TO IN-CAMERA**

**MOVED by** That the Board directs Administration to enter into negotiations with the City of Spruce Grove to resolve the barriers to the construction of Spruce Grove Composite High School, as outlined in the letter of April 9, 2024, from the Minister of Education.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

The meeting was adjourned at 1:23 p.m.



Board Chair



Secretary-Treasurer