



MEMORANDUM

June 11, 2024
Regular Board Meeting

TO	Board of Trustees
FROM	Lorraine Stewart, Board Chair
ORIGINATOR	Lorraine Stewart, Board Chair
RESOURCE	Board of Trustees and Executive Team
GOVERNANCE POLICY	Board Policy 8: Board Committees Board Policy 12: Role of the Superintendent
ADDITIONAL REFERENCE	BP 8: Appendix 8.1 Governance and Planning Committee
SUBJECT	GOVERNANCE & PLANNING SESSION (GPS)

PURPOSE

For information. No recommendation required.

BACKGROUND

The purpose of the Governance and Planning Committee is to provide an opportunity for all Trustees to engage in dialogue on generative governance, strategic planning, advocacy, student engagement and operational understanding. The Superintendent reports directly to the corporate Board and is accountable to the Board of Trustees for the conduct and operation of the Division. The following report shares the unapproved Minutes from the June 11, 2024, GPS Meeting.

REPORT SUMMARY

On June 11, 2024, the Governance and Planning Committee met to discuss a number of topics, chosen in advance, by both the Board of trustees and the Executive Team. The following report is a record of these meetings.

LS:kz



**MINUTES OF THE
GOVERNANCE & PLANNING SESSION (GPS)**

Meeting held at the Centre for Education, Boardroom, in Stony Plain, Alberta
On Tuesday, June 11, 2024, at 9:00 AM

ATTENDANCE:

Lorraine Stewart, Board Chair
Aileen Wagner, Vice-Chair
Aimee Hennig, Trustee
Paul McCann, Trustee
Eric Cameron, Trustee
Anne Montgomery, Trustee
Jill Osborne, Trustee
Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Dr. Meg Miskolzie, Associate Superintendent
Jordi Weidman, Director of Strategic Communications
Keri Zylla, Recording Secretary

REGRETS:

Scott McFadyen, Associate Superintendent

1. WELCOME & LEARNING MOMENT

1.1. Call to Order: Board Chair Stewart called the meeting to order at 9:00 a.m.

1.2. Land Acknowledgement: Chair Stewart acknowledged Treaty Territory.

1.3. Changes to the Agenda: There were no changes to the agenda.

1.4. Approval of the Agenda:

MOVED by Trustee Hennig that the Board of Trustees approve the agenda as presented.

CARRIED UNANIMOUSLY

1.5. Approval of the May 14, 2024, GPS Minutes:

MOVED by Trustee Cameron that the GPS Minutes of May 14, 2024, be approved as presented.

CARRIED UNANIMOUSLY

1.6. Learning Moment: Board Chair Stewart led a time of sharing individual learning related to Indigenous knowledge and ways of being.

2. OPERATIONS & INFORMATION

- 2.1. Student Attendance:** Superintendent Boyce shared that Parkland School Division (PSD) is working to bring focus back on the importance of student school attendance.

Associate Superintendent Dr. Miskolzie shared both pre- and post-Covid attendance data indicating a decline in school attendance following the pandemic. Student Services is honing a new process for schools and families to establish routine and foster regular student attendance.

- 2.2. Summer School Update:** Deputy Superintendent Francis shared that summer school registration is continuing to grow. As of June 3rd, there were already 300 more students than the previous year. Growth is expected to continue as the grade levels expand, additional delivery formats develop, and more student opportunities are added to summer school program, such as earning post-secondary credits. PSD has entered a partnership with NAIT to offer students credits toward their post-secondary schooling and career fields through summer school options such as Mechanics and Fabrication. Discussion ensued.

- 2.3. Advertising for Board Meetings – Examiner / Reporter:** Superintendent Boyce indicated that PSD has noticed inconsistent communication and coverage of the school division in the local newspaper which has led to the question of continued advertising.

Mr. Weidman shared that advertising board meetings can be accomplished through the outdoor signage, the Division website, school websites and email distribution lists.

The Board decided not to continue to advertise PSD Board Meetings with the Spruce Grove Examiner or Stony Plain Reporter at this time.

- 2.4. Milestones & Merits Feedback:** Superintendent Boyce received requested feedback from Trustees on the Milestones and Merits Celebration Ceremony held Friday, May 24, 2024, which will be shared with organizers.

3. GOVERNANCE

- 3.1. Association Business:**

3.1.1. Public School Boards' Association of Alberta (PSBAA): Board Chair Stewart shared a summary of 'Key Takeaways' from the PSBAA spring general meeting including the value of the conference, the meeting with the Minister of Education, the guest speakers and business meeting.

3.1.2. Alberta School Boards Association (ASBA): Board Chair Stewart shared that the position statement submitted to ASBA as an emergent agenda item, was not approved for the spring general meeting for the agenda. Discussion ensued.

Board Chair Stewart called a recess at 10:40 a.m. The meeting resumed at 10:45 a.m.

- 3.2. Organizational Meeting Preparation & Information:** Trustees reviewed the following documents in preparation for the June 18, 2024, Organizational Meeting.
- 3.2.1. Draft 2024-2025 Meeting Schedule:** This will be presented to the Board for approval at the Organizational Meeting of June 18, 2024.
 - 3.2.2. Draft 2024-2025 Board Annual Work Plan:** This will be presented to the Board for approval at the Organizational Meeting of June 18, 2024.
 - 3.2.3. 2024-2025 Committees Information:** Trustees discussed the committees and indicated their interest in serving on the various committees. Committee appointments will be presented to the Board for approval at the Organizational Meeting of June 18, 2024.
 - 3.2.4. 2024-2025 Conference and Professional Development Information:** Trustees reviewed information on various conferences and professional development opportunities for the 2024-2025 School Year.
- 3.3. Advocacy Plan / Communication Strategies:** Board Chair Stewart discussed actions and progress for the updated Advocacy Plan.
- **Spruce Grove Composite High Replacement School:** Board Chair Stewart shared updates regarding the SGCHS Replacement School and next steps.
 Superintendent Boyce updated the Board regarding the progress of negotiations with the City of Spruce Grove to resolve the barriers to the construction of Spruce Grove Composite High School, as directed by the Board at the Regular Meeting of May 28, 2024.
 The Board developed a communication strategy for the Division, SGCHS and the elementary and middle schools that feed into the high school.
 - **Small Rural Schools:** Board Chair Stewart provided an update and requested feedback on the next steps. Trustees discussed a joint meeting with local municipal government and the Minister of Immigration and Multiculturalism regarding community growth and rural schools. Discussion ensued.
 - **Election 2025:** Trustees discussed collaboratively working with municipal government, Tri municipal school authorities and the Chamber of Commerce to provide information workshops for interested members of the public to learn about elected officials, specifically Trusteeship. Discussion ensued.
- Board Chair Stewart called a lunch recess at 12:00 p.m. The meeting resumed at 12:20 p.m.*
- 3.4. American Society of Association Executives (ASAE): Exceptional Boards:** Board Chair Stewart informed the Board she attended the ASAE Conference: 'Exceptional Boards', along with Vice-Chair Wagner, Superintendent Boyce and Superintendent McFadyen. Information centred around Board effectiveness, best practices for meetings and minutes, and all aspects of Board structure and operations, and will be shared at a future meeting or Trustee Summit.
- 3.5. Indigenous Wellness Conference:** Trustee Osborne shared information on the 2024 Indigenous Wellness Conference she attended in February. The conference, hosted by Alexis Nakota Sioux First Nation, featured information on using both western and Indigenous healing practices to

connect Indigenous peoples with their cultures. Trustee Osborne also discussed other 'Key Takeaways' such as chronic stress, traumatic experiences and the neuroscience behind ceremony, meditation and mindfulness improving health and wellbeing of Indigenous People.

Associate Superintendent Dr. Miskolzie highlighted some of the work that is currently being done in PSD to promote and implement cultural wellness in our schools.

Trustee Hennig exited the meeting at 12:29pm.

3.6. School Council Updates: Trustees provided governance updates from various School Council Meetings they attended.

4. STRATEGIC PLANNING

4.1. Meeting with MLA Boitchenko: Board Chair Stewart discussed agenda items for the upcoming meeting with MLA Andrew Boitchenko to be held Thursday, June 20, 2024, at 1pm.

4.2. Policy Position Recommendation to ASBA: Board Chair Stewart further discussed the Position Statement the Board submitted to ASBA as an emergent item and requested feedback on whether to submit a position statement for the fall general meeting. Discussion ensued.

Consensus was to submit the same position statement using more generalized terms. Deadline for submissions is at the end of the day, June 11, 2024. Board Chair Stewart will make the changes to the current document and submit it on behalf of the Board.

5. CLOSING

5.1. Discussion with Superintendent: Trustees engaged in discussion with Superintendent Boyce regarding any further questions or requests for additional information.

Trustee Hennig reentered the meeting at 1:17pm

5.2. Topics to come forward to the next Board Meeting include: Organizational Meeting documents: 2024-2025 Meeting Schedule, 2024-2025 Board Annual Work Plan, and 2024-2025 Committee Appointments.

5.3. Roundtable Discussion: Board Chair Stewart closed the session with a roundtable discussion.

5.4. Adjournment: Board Chair Stewart adjourned the meeting at 1:48 p.m.

Next meeting: Tuesday, August 20, 2024 (*MORNING ONLY*)

8:30 a.m. – light breakfast

9:00 a.m. - meeting