



**MINUTES OF THE
REGULAR BOARD MEETING**

**HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN
STONY PLAIN, ALBERTA ON TUESDAY, MARCH 05, 2024, AT 9:00 AM**

TRUSTEE ATTENDANCE:

Lorraine Stewart, Chair
Aileen Wagner, Vice-Chair
Aimee Hennig, Trustee
Eric Cameron, Trustee
Jill Osborne, Trustee

ADMINISTRATION ATTENDANCE:

Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Scott McFadyen, Associate Superintendent
Dr. Meg Miskolzie, Associate Superintendent
John Blood, Director, Transportation Services
Jason Krefting, Director, Financial Services
Serge LaBrie, Director, Facilities Services
Shaye Patras, Division Principal, Numeracy and Achievement
Jordi Weidman, Director, Strategic Communications
Keri Zylla, Recording Secretary

GUEST PRESENTERS:

Nealle Dickson, Principal, Woodhaven Middle School
Allison Refugia, Teacher, Woodhaven Middle School
Julia Nickel, Grade 9, Woodhaven Middle School
Kendra Shelton, Grade 9, Woodhaven Middle School
Nehemiah Shessel, Grade 8, Woodhaven Middle School

REGRETS:

Anne Montgomery, Trustee
Paul McCann, Trustee

CALL TO ORDER

Board Chair Stewart called the meeting to order at 9:00 a.m.

LAND ACKNOWLEDGEMENT

Chair Stewart acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

NATIONAL ANTHEM

PERSONAL REFLECTION

ANNOUNCEMENTS

CHANGES TO THE AGENDA

There were no changes to the agenda.

L. Stewart

Board Chair

Scott McFadyen

Secretary-Treasurer

Res 008-2024

APPROVAL OF THE AGENDA

MOVED by Trustee Osborne that the agenda be approved as presented.

CARRIED UNANIMOUSLY

Res 009-2024

APPROVAL OF THE MINUTES

MOVED by Trustee Cameron that the minutes of the Regular Meeting held on February 13, 2024, be approved as amended.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

DELEGATION

A delegation of students and staff from Woodhaven Middle School presented 'Woodhaven Performing Arts'.

Board Chair Stewart called a recess at 9:32 a.m. Members of the Delegation exited the meeting. Meeting resumed at 9:40 a.m.

Mr. Blood entered the meeting at 9:40 a.m.

QUESTION PERIOD:

There were no questions submitted to the Board at Board@psd.ca, for the March 5, 2024, Question Period.

BOARD CHAIR REPORT

Board Chair Stewart shared her report.

SUPERINTENDENT REPORT

Superintendent Boyce shared her report.

ACTION ITEMS

Res 010-2024

EDWIN PARR NOMINATION

MOVED by Trustee Hennig that the Board of Trustees recognizes, Isabela Ramos from Graminia School, as the Parkland School Division Edwin Parr nominee to the Alberta School Boards Association Zone 2/3 Edwin Parr Selection Committee, as presented at the Regular Meeting of March 5, 2024.

CARRIED UNANIMOUSLY

Trustee Hennig and Deputy Superintendent Francis provided additional information and responded to questions.

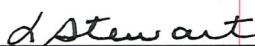
Res 011-2024

FRIENDS OF EDUCATION AWARD NOMINATION

MOVED by Trustee Osborne that the Board of Trustees nominates the Spruce Grove Rotary Community Partners Society for the Friends of Education Award sponsored by the Alberta School Boards Association, in recognition of their dedication and fundamental contribution to student education.

CARRIED UNANIMOUSLY

Trustee Cameron, Trustee Osborne and Trustee Wagner provided additional information and responded to questions.



Board Chair



Secretary-Treasurer

Res 012-2024

REVISED BOARD POLICY 13: APPEALS TO THE BOARD REGARDING STUDENT MATTERS

MOVED by Vice-Chair Wagner that the Board of Trustees approves the Revised Board Policy 13: Appeals to the Board Regarding Student Matter, as recommended by the Policy Review Committee and presented at the Regular Meeting of March 5, 2024.

CARRIED UNANIMOUSLY

Board Chair Stewart and Vice-Chair Wagner provided additional information and responded to questions.

Board Chair Stewart called a recess at 10:19 a.m. The meeting resumed at 10:24 a.m.

Mr. Krefting entered the meeting at 10:19 a.m.

Mr. LaBrie entered the meeting at 10:25 a.m.

Res 013-2024

2024-2025 FEES AND ALLOWANCES

MOVED by Trustee Hennig that the Board of Trustees approves the 2024-2025 Fees and Allowances as presented at the Regular Meeting of March 5, 2024.

CARRIED UNANIMOUSLY

Associate Superintendent McFadyen provided additional information and responded to questions.

Mr. Blood exited the meeting at 10:33 a.m.

Res 014-2024

APPOINTMENT OF AUDITOR

MOVED by Trustee Cameron that the Board of Trustees approves the appointment of MNP LLP as the auditors for Parkland School Division for a period of five years at the Regular Meeting on March 5, 2024.

CARRIED UNANIMOUSLY

Trustee Cameron and Superintendent Boyce provided additional information and responded to questions.

Mr. Krefting exited the meeting at 10:37 a.m.

Res 015-2024

RESOLUTION FOR APPOINTMENT TO CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LABOUR RELATIONS COMMITTEE FOR 2023-2024

MOVED by Trustee Osborne that the Board of Trustees appoints Board Chair Stewart, Vice-Chair Wagner and Trustee Cameron as the three (3) Trustee representatives for the Canadian Union of Public Employees (CUPE) Labour Relations Committee for the 2023-2024 school year, effective March 5, 2024.

CARRIED UNANIMOUSLY

Superintendent Boyce provided additional information and responded to questions.

Res 016-2024

2024 - 2027 THREE-YEAR CAPITAL PLAN RECOMMENDATION

MOVED by Vice-Chair Wagner that the Board of Trustees approves the Three-Year Capital Plan Recommendation as presented at the Regular Meeting of March 5, 2024.

CARRIED UNANIMOUSLY

Associate Superintendent McFadyen and Mr. LaBrie provided additional information and responded to questions.



Board Chair



Secretary-Treasurer

ADMINISTRATIVE REPORTS

2023-2024 INFRASTRUCTURE MAINTENANCE RENEWAL (IMR) / CAPITAL MAINTENANCE RENEWAL (CMR) EXPENDITURE REPORT

The Board of Trustees received for information, the 2023-2024 Infrastructure Maintenance Renewal (IMR) / Capital Maintenance Renewal (CMR) Expenditure Report.

Associate Superintendent McFadyen and Mr. LaBrie provided additional information and responded to questions.

Mr. LaBrie exited the meeting at 11:11 a.m.

NUMERACY REPORT

The Board of Trustees received for information, the Numeracy Report.

Associate Superintendent Johnston and Mr. Patras provided additional information and responded to questions.

Mr. Patras exited the meeting at 11:49 a.m.

STAKEHOLDER ENGAGEMENT REPORT

The Board of Trustees received for information, the Stakeholder Engagement Report.

Associate Superintendent Johnston provided additional information and responded to questions.

TRUSTEE REPORTS

COUNCIL OF SCHOOL COUNCILS

An overview of the meeting was provided.

TEACHER BOARD ADVISORY COMMITTEE

Trustee Cameron shared his report.

ALBERTA SCHOOL BOARDS ASSOCIATION

Trustee Osborne shared her report.

PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA

There was no report.

CHAMBER OF COMMERCE

Board Chair Stewart shared her report.

FUTURE BUSINESS

MEETING DATES:

Board – Open to the Public:

Apr 09, 2024 ----- Regular Board Meeting 9:00 AM, Centre for Education (*Meeting Live-Streamed for Public*)

Committees – Closed to the Public:

Mar 19, 2024 ----- Governance & Planning Session (GPS) 9:00 AM, Centre for Education (*morning only*)

Mar 19, 2024 ----- Student Advisory 12:00 PM, Centre for Education (*afternoon only*)

Mar 22, 2024 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

Apr 03, 2024 ----- Audit Committee 1:00 PM, Centre for Education

Apr 11-12, 2024 ----- PSBC Meeting 8:00 AM, Edmonton

Apr 16, 2024 ----- Governance & Planning Session (GPS) 9:00 AM, Centre for Education (*full day*)



Board Chair



Secretary-Treasurer

- Apr 16, 2024 ----- Teacher Board Advisory Committee 4:15 PM, Centre for Education
- Apr 18, 2024 ----- Benefits Committee 3:30 PM, Centre for Education
- Apr 19, 2024 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

By Invitation:

- Apr 04, 2024 ----- Evergreen Catholic Separate School Division and Parkland School Division Joint Meeting 12:00 PM, Centre for Education
- Apr 11, 2024 ----- Education Planning Day 8:30 AM, Stony Plain
- Apr 17, 2024 ----- City of Spruce Grove and Parkland School Division Joint Meeting 5:00 PM, TBD

Other:

- Mar 12, 2024 ----- Council of School Councils 6:30pm, Centre for Education
- Apr 09, 2024 ----- Council of School Councils 6:30pm, Centre for Education

NOTICE OF MOTION

There was no notice of motion.

TOPICS FOR FUTURE AGENDAS

There were no topics for future agendas.

REQUESTS FOR INFORMATION

There were no requests for information.

RESPONSES TO REQUESTS FOR INFORMATION

Responses to requests for information from the February 13, 2024, Regular Meeting regarding SOGI 123, Esports and Programs of Choice were shared in the February 27, 2024, Governance and Planning Session (GPS).

IN-CAMERA: LABOUR

Res 017-2024

MOVED by Trustee Cameron that the Board of Trustees move to In-Camera at 12:03 p.m.

CARRIED UNANIMOUSLY

The meeting live-stream recording was paused. Associate Superintendent Johnston, Associate Superintendent Dr. Miskolzie and Mr. Weidman exited the public meeting in the Boardroom. Board Chair Stewart, Vice-Chair Wagner, Trustee Hennig, Trustee Cameron, Trustee Osborne, Superintendent Boyce, Deputy Superintendent Francis, Associate Superintendent McFadyen and Ms. Zylla remained in the Boardroom for the In-Camera meeting at 12:03 p.m.

MOTION TO REVERT TO A PUBLIC MEETING

Res 018-2024

MOVED by Trustee Hennig that the Board of Trustees revert to a public meeting at 12:24 p.m.

CARRIED UNANIMOUSLY

Mr. Weidman re-entered the Boardroom at 12:24 p.m. The public meeting and live-stream resumed at 12:25 p.m.



Board Chair



Secretary-Treasurer

Res 018-2024

**ACTION IN RESPONSE TO IN-CAMERA
THE ALBERTA TEACHERS' ASSOCIATION (ATA), LOCAL 10, RATIFICATION OF
THE MEMORANDUM OF AGREEMENT**

MOVED by Trustee Cameron that the Board of Trustees accepts and ratifies the Local 10, Alberta Teachers' Association (ATA), Memorandum of Agreement reached on January 26, 2024, as recommended by the ATA Labour Relations Committee, and presented at the Regular Board Meeting of March 5, 2024.

CARRIED UNANIMOUSLY

ADJOURNMENT

The meeting was adjourned at 12:28 p.m.

L Stewart

Board Chair

Ed McJ

Secretary-Treasurer