



MEMORANDUM

February 13, 2024
Regular Board Meeting

TO	Board of Trustees
FROM	Lorraine Stewart, Board Chair
ORIGINATOR	Lorraine Stewart, Board Chair
RESOURCE	Board of Trustees and Executive Team
GOVERNANCE POLICY	Board Policy 8: Board Committees Board Policy 12: Role of the Superintendent
ADDITIONAL REFERENCE	BP 8: Appendix 8.1 Governance and Planning Committee
SUBJECT	GOVERNANCE & PLANNING SESSION (GPS)

PURPOSE

For information. No recommendation required.

BACKGROUND

The purpose of the Governance and Planning Committee is to provide an opportunity for all Trustees to engage in dialogue on generative governance, strategic planning, advocacy, student engagement and operational understanding. The Superintendent reports directly to the corporate Board and is accountable to the Board of Trustees for the conduct and operation of the Division. The following report shares the unapproved Minutes from the January 23, 2024, GPS Meeting.

REPORT SUMMARY

On January 23, 2024, the Governance and Planning Committee met to discuss a number of topics, chosen in advance, by both the Board of trustees and the Executive Team. The following report is a record of this meeting.

LS:kz



MINUTES OF THE GOVERNANCE & PLANNING SESSION (GPS)

Meeting held at the Centre for Education, Boardroom, in Stony Plain, Alberta
On Tuesday, January 23, 2024, at 1:00 PM

Attendance:

Lorraine Stewart, Board Chair
 Aileen Wagner, Vice-Chair *(via video-conferencing)*
 Aimee Hennig, Trustee
 Paul McCann, Trustee *(via video-conferencing)*
 Eric Cameron, Trustee
 Anne Montgomery, Trustee
 Jill Osborne, Trustee
 Shauna Boyce, Superintendent
 Mark Francis, Deputy Superintendent
 Scott Johnston, Associate Superintendent
 Scott McFadyen, Associate Superintendent
 Dr. Meg Miskolzie, Associate Superintendent
 Jordi Weidman, Director of Strategic Communications
 Keri Zylla, Recording Secretary

1. WELCOME & LEARNING MOMENT

1.1. Call to Order: Board Chair Stewart called the meeting to order at 11:15 a.m.

1.2. Land Acknowledgement: Chair Stewart acknowledged Treaty Territory.

1.3. Changes to the Agenda: There were no changes to the agenda.

1.4. Approval of the Agenda:
MOVED by Trustee Hennig that the Board of Trustees accept the agenda as presented.

CARRIED UNANIMOUSLY

1.5. Approval of the December 19, 2023, GPS Minutes:
MOVED by Trustee Cameron that the GPS Minutes of December 19, 2023, be approved as amended.

CARRIED UNANIMOUSLY

1.6. Learning Moment: Board Chair Stewart provided a learning moment focused on how the Board of Trustees attend to the Parkland School Division (PSD) priority of confident resilience, as outlined in Board Policy 1: Division Foundational Statements

Mr. LaBrie entered the meeting at 11:29 a.m.

Mr. Patras entered the meeting at 11:38 a.m.

2. OPERATIONS AND INFORMATION

- 2.1. SGCHS Replacement School Design Update:** Deputy Superintendent Francis shared the most recent renderings of the Spruce Grove Composite High School (SGCHS) replacement school architectural designs. Deputy Superintendent Francis and Mr. LaBrie provided additional information and responded to questions. Discussion ensued.

Mr. LaBrie exited the meeting at 12:20 p.m.

Board Chair Stewart called a lunch recess at 12:20 p.m. Meeting resumed at 1:00 p.m.

Mr. Blood and Mr. Krefting entered the meeting at 1:00 p.m.

- 2.2. Fees / Allowances – Guiding Principles:** Associate Superintendent McFadyen shared updated Fee and Allowance Schedules for the 2024-2025 school year and discussed forecasted grants and transportation budget changes. Associate Superintendent McFadyen, Mr. Blood and Mr. Krefting provided additional information and responded to questions. Discussion ensued.

Mr. Blood exited the meeting at 1:29 p.m.

- 2.3. Enrolment Forecast:** Associate McFadyen provided the Enrolment Forecast for the 2024-2025 school year.

Mr. Krefting exited the meeting at 1:34 p.m.

- 2.4. Numeracy Work:** Mr. Patras provided information on the targeted numeracy programming the Division has implemented to bridge learning and address teacher professional growth. Discussion ensued.

Mr. Patras exited the meeting at 2:09 p.m.

- 2.5. Canadian Union of Public Employees (CUPE):** Deputy Superintendent Francis provided information regarding the recent PSD support staff change from the Central Alberta Association of Municipal and School Employees (CAAMSE) to CUPE as their bargaining group. CAAMSE has already turned over bargaining and the Collective Agreement to CUPE.

3. GOVERNANCE

3.1. Association Business

3.1.1. Alberta School Boards Association (ASBA)

Board Chair Stewart and Trustee Osborne discussed the following:

- The Board's submission of the compiled results from the Draft Position Framework Survey to ASBA;
- ASBA Awards that recognize students, teachers, community partners and school boards for their contributions to education;
- ASBA Budget Assumptions discussion postponement and possible changes to membership fees; and
- Classroom complexity

Deputy Superintendent Francis exited the meeting at 2:32 p.m.

3.1.2. Public School Boards' Association of Alberta (PSBAA) Trustee Cameron requested feedback for environmental scan questions:

- What are the greatest challenges your school division is currently facing? And
- What are some possible solutions and what strategies are you using or developing to address these challenges?

Trustee Hennig shared that PSBAA has requested feedback on their professional development modules.

3.2. Advocacy Plan: Vice-Chair Wagner discussed actions and strategies for the 2023-2024 Advocacy Plan specific to the priority of 'Small Rural Schools' in PSD. Discussion ensued.

3.3. Board Self-Evaluation: Board Chair Stewart shared the compiled results of Board Self-Evaluation surveys and discussed the items in which Trustees were more widely divergent in their responses.

3.4. School Council Updates: This agenda item was tabled.

4. STRATEGIC PLANNING

4.1. Parent Engagement Feedback Night Overview: Associate Superintendent Johnston discussed the diverse spectrum of feedback received from Stakeholders from the November 22, 2024, Stakeholder Engagement Event and what the Board might consider most useful for Education Planning and future engagements.

4.2. Transportation Cooperative Agreements: Associate Superintendent McFadyen continued discussion on the PSD Transportation Cooperative Agreements initiated at the December 19, 2023 GPS Meeting. Discussion ensued.

This will be an item for discussion on the February 27, 2024, GPS Meeting.

4.3. Upcoming Meeting with Parkland County: Board Chair Stewart requested agenda items for discussion for the upcoming joint meeting with the County of Parkland, January 25, 2024.

4.4. Spruce Grove Joint Use: Trustee Osborne discussed some of the challenges that have developed through joint use bookings within PSD schools. Discussion ensued.

Trustee Wagner exited the meeting at 4:01 p.m.

Trustee McCann exited the meeting at 4:12 p.m.

5. IN-CAMERA: LABOUR

MOVED by Trustee Hennig that the Board of Trustees move to in-camera at 4:15 p.m.

CARRIED UNANIMOUSLY

Associate Superintendent Dr. Miskolzie, Associate Superintendent Johnston and Mr. Weidman exited the meeting at 4:15 p.m.

MOTION TO REVERT TO THE REGULAR GPS MEETING

Moved by Trustee Cameron that the Board of Trustees move out of In-Camera at 4:24 p.m.

CARRIED UNANIMOUSLY

6. CLOSING

- 6.1. Discussion with Superintendent:** Trustees engaged in discussion with Superintendent Boyce regarding any further questions or requests for additional information.
- 6.2. Topics to come forward to the next Board Meeting include:** There were no topics suggested for the next Board Meeting.
- 6.3. Roundtable Discussion:** Board Chair Stewart closed the session with a roundtable discussion.
- 6.4. Adjournment:** Board Chair Stewart adjourned the meeting at 4:26 p.m.

Next meeting: Tuesday, February 27, 2024, at 9:00 a.m. (**FULL DAY**)

DRAFT