



**MINUTES OF THE
REGULAR BOARD MEETING**

**HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN
STONY PLAIN, ALBERTA ON TUESDAY, JANUARY 23, 2024, AT 9:00 AM**

TRUSTEE ATTENDANCE:

Lorraine Stewart, Chair
Aileen Wagner, Vice-Chair (*via video conferencing*)
Aimee Hennig, Trustee
Paul McCann, Trustee (*via video conferencing*)
Eric Cameron, Trustee
Anne Montgomery, Trustee
Jill Osborne, Trustee

ADMINISTRATION ATTENDANCE:

Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Scott McFadyen, Associate Superintendent
Dr. Meg Miskolzie, Associate Superintendent
Jason Krefting, Director, Financial Services
Linda Madge-Arkininstall, Director, Literacy & Lifelong Learning
Jordi Weidman, Director, Strategic Communications
Keri Zylla, Recording Secretary

CALL TO ORDER

Board Chair Stewart called the meeting to order at 9:01 a.m.

LAND ACKNOWLEDGEMENT

Board Chair Stewart acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

NATIONAL ANTHEM

PERSONAL REFLECTION

ANNOUNCEMENTS

CHANGES TO THE AGENDA

There were no changes to the agenda.

APPROVAL OF THE AGENDA

Res 001-2024

MOVED by Trustee Hennig that the agenda be approved as presented.

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES

Res 002-2024

MOVED by Trustee Cameron that the minutes of the Regular Meeting held on December 19, 2023, be approved as amended.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

DELEGATION / PRESENTATION

There was no delegation.

QUESTION PERIOD

There were no questions submitted to the Board at Board@psd.ca, for the January 23, 2024, Question Period.

BOARD CHAIR REPORT

Board Chair Stewart shared her report.

SUPERINTENDENT REPORT

Superintendent Boyce shared her report.

ACTION ITEMS

EDWIN PARR SELECTION COMMITTEE

Res 003-2024

MOVED BY Trustee Hennig

1. That the Board of Trustees directs administration to establish a submission deadline for schools to nominate a first-year teacher for the Alberta School Boards Association Edwin Parr Award; and
2. That the Board of Trustees identifies three Trustees to sit on an Edwin Parr Selection Committee for 2024.

CARRIED UNANIMOUSLY

Deputy Superintendent Mark Francis provided additional information and responded to questions.

The following Trustees volunteered to form the committee: Board Chair Stewart, Trustee Hennig and Trustee Montgomery.

ADMINISTRATIVE REPORTS

2023-2024 FIRST QUARTER FINANCIAL REPORT

The Board of Trustees received for information, the 2023-2024 First Quarter Financial Report.

Associate Superintendent McFadyen and Mr. Krefting provided additional information and responded to questions.

Mr. Krefting exited the meeting at 9:58 a.m.

2024-2025 SCHOOL CALENDAR REPORT

The Board of Trustees received for information, the 2024-2025 School Calendar Report.

Associate Superintendent Johnston provided additional information and responded to questions.

Board Chair Stewart called a recess at 10:19 a.m. Meeting resumed at 10:25 a.m.

LITERACY REPORT

The Board of Trustees received for information, the Literacy Report.

Associate Superintendent Johnston and Ms. Madge-Arkininstall provided additional information and responded to questions.

Ms. Madge-Arkininstall exited the meeting at 10:52 a.m.

TRUSTEE REPORTS

GOVERNANCE & PLANNING SESSION

The Board of Trustees received for information, the unapproved Minutes from the December 19, 2023, Governance & Planning Session.

ALBERTA SCHOOL BOARDS ASSOCIATION

Trustee Osborne provided her report.

PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA

There was no report.

CHAMBER OF COMMERCE

There was no report.

FUTURE BUSINESS

MEETING DATES:

Board – Open to the Public:

- Feb 13, 2024 ----- Regular Board Meeting 9:00 AM, Centre for Education (*Meeting Live-Streamed for Public*)
- Mar 05, 2024 ----- Regular Board Meeting 9:00 AM, Centre for Education (*Meeting Live-Streamed for Public*)

Committees – Closed to the Public:

- Feb 08-09, 2024 ----- PSBC Meeting 8:00 AM, Edmonton
- Feb 13, 2024 ----- Teacher Board Advisory Committee 4:15 PM, Centre for Education
- Feb 23, 2024 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton
- Feb 27, 2024 ----- Governance & Planning Session 1:00 PM, Centre for Education (*full day*)
- Mar 19, 2024 ----- Governance & Planning Session 9:00 AM, Centre for Education (*morning only*)
- Mar 19, 2024 ----- Student Advisory Meeting 12:00 PM, Centre for Education (*afternoon only*)
- Mar 22, 2024 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

Other – Closed to the Public:

- Feb 06, 2024 ----- Council of School Councils Meeting 6:30 PM, Centre for Education
- Mar 19, 2024 ----- Council of School Councils Meeting 6:30 PM, Centre for Education

NOTICE OF MOTION

There was no notice of motion.

TOPICS FOR FUTURE AGENDAS

There were no topics for future agendas.

REQUESTS FOR INFORMATION

There were no requests for information.

RESPONSES TO REQUESTS FOR INFORMATION

There were no responses to requests for information.

IN-CAMERA

There was no In-Camera.

ACTION IN RESPONSE TO IN-CAMERA

There was no action in response to In-Camera.

ADJOURNMENT

The meeting was adjourned at 10:56 a.m.

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