



MEMORANDUM

January 23, 2024
Regular Board Meeting

TO	Board of Trustees
FROM	Lorraine Stewart, Board Chair
ORIGINATOR	Lorraine Stewart, Board Chair
RESOURCE	Board of Trustees and Executive Team
GOVERNANCE POLICY	Board Policy 8: Board Committees Board Policy 12: Role of the Superintendent
ADDITIONAL REFERENCE	BP 8: Appendix 8.1 Governance and Planning Committee
SUBJECT	GOVERNANCE & PLANNING SESSION (GPS)

PURPOSE

For information. No recommendation required.

BACKGROUND

The purpose of the Governance and Planning Committee is to provide an opportunity for all Trustees to engage in dialogue on generative governance, strategic planning, advocacy, student engagement and operational understanding. The Superintendent reports directly to the corporate Board and is accountable to the Board of Trustees for the conduct and operation of the Division. The following report shares the unapproved Minutes from the December 19, 2023 GPS Meeting.

REPORT SUMMARY

On December 19, 2023, the Governance and Planning Committee met to discuss a number of topics, chosen in advance, by both the Board of trustees and the Executive Team. The following report is a record of this meeting.

LS:kz



MINUTES OF THE GOVERNANCE & PLANNING SESSION (GPS)

Meeting held at the Centre for Education, Boardroom, in Stony Plain, Alberta
On Tuesday, December 19, 2023, at 1:00 PM

Attendance:

Lorraine Stewart, Board Chair *(via video-conferencing)*
 Aileen Wagner, Vice-Chair *(via video-conferencing)*
 Aimee Hennig, Trustee
 Paul McCann, Trustee
 Eric Cameron, Trustee
 Anne Montgomery, Trustee
 Jill Osborne, Trustee
 Shauna Boyce, Superintendent
 Mark Francis, Deputy Superintendent
 Scott Johnston, Associate Superintendent
 Scott McFadyen, Associate Superintendent
 Dr. Meg Miskolzie, Associate Superintendent
 Jordi Weidman, Director of Strategic Communications
 Keri Zylla, Recording Secretary

1. WELCOME & LEARNING MOMENT

1.1. Call to Order: Board Chair Stewart called the meeting to order at 1:05 p.m.

1.2. Land Acknowledgement: Chair Stewart acknowledged Treaty Territory.

1.3. Changes to the Agenda: There were no changes to the agenda.

1.4. Approval of the Agenda:

MOVED by Trustee Cameron that the Board of Trustees accept the agenda as presented.

CARRIED UNANIMOUSLY

1.5. Approval of the November 7, 2023, GPS Minutes:

MOVED by Trustee Wagner that the GPS Minutes of November 7, 2023 be approved as presented.

CARRIED UNANIMOUSLY

1.6. Learning Moment: Deputy Superintendent Francis provided information on the Alberta Teaching Profession Commission process for reviewing and investigating formal complaints of professional incompetence or professional misconduct involving a teacher leader.

2. OPERATIONS AND INFORMATION

- 2.1. School Calendar – First Draft and Preliminary Survey Results:** Associate Superintendent Johnston provided the preliminary survey results from the 2024-2025 School Calendar Survey that went out to stakeholders November 22, 2023. The survey closes December 21, 2023. Discussion ensued.

Ms. Lewis entered the meeting at 2:09 p.m.

- 2.2. Fees / Allowances – Guiding Principles:** Associate Superintendent McFadyen shared the Board approved Guiding Principles for making decisions regarding Parkland School Division's fees and allowances. Associate Superintendent McFadyen highlighted the challenges faced in keeping transportation within their funding envelope and reviewed government mandates regarding transportation. Discussion ensued.

Deputy Superintendent Francis exited at 2:19 p.m. and returned at 2:30 p.m.

Associate Superintendent Dr. Miskolzie entered the meeting at 2:32 p.m.

Ms. Lewis exited the meeting at 2:38 p.m.

- 2.3. Funding for Learning Loss (Disruption) Grant:** Associate Superintendent Johnson provided an overview of the funding provided for students under the Learning Loss Grant, and how those funds are allocated in each of our schools based on literacy and numeracy support services.
- 2.4. Jordan's Principle Submission:** Associate Superintendent Dr. Miskolzie shared information on Jordan's Principle and how PSD can use that funding to support Indigenous students. Discussion ensued.

3. GOVERNANCE

3.1. Association Business

3.1.1. Alberta School Boards Association (ASBA)

- Position Statement Framework: Board Chair Stewart provided information on the Position Statement Framework.
- Draft Position Framework Survey: Board Chair Stewart asked Trustees to provide their answers to the survey on a Google Doc for compilation and submission as a Board, prior to the end of January 2024.

3.1.2. Public School Boards' Association of Alberta (PSBAA)

PSBAA will be discussed at the January 23, 2024 GPS Meeting.

- 3.2. Board Policy 13: Appeals to the Board Regarding Student Matters:** Board Chair Stewart highlighted some of the items that are currently under review in Board Policy 13 for clarity and improved process. Discussion ensued.
- 3.3. Budget 2024 (Government of Alberta) / Survey:** Board Chair Stewart reminded Trustees that there is opportunity to provide input on the Government of Alberta survey until the end of January 2024.
- 3.4. School Council Updates:** Trustees provided governance updates from various School Council Meetings they attended.

- 3.5. In-Camera with Auditors Discussion:** Board Chair Stewart discussed with Trustees whether all Trustees should have opportunity to bring forth any concerns to Auditors in-camera when presented the audited financial statements in the regular Board meeting, or whether the three Trustees on the Audit Committee who have the opportunity at the November Audit Committee meeting will suffice. Discussion ensued.

Ms. Lewis entered the meeting at 3:29 p.m.

4. STRATEGIC PLANNING

- 4.1. Transportation Cooperative Agreements:** Associate Superintendent McFadyen provided background information, regarding current transportation Cooperative Agreements PSD has with Grande Yellowhead and Black Gold School Divisions. It was noted that If the Board wishes to explore this further, a Board report would need to be presented prior to March 31, 2024. Discussion ensued.

Continued discussion with ensue at the January 23, 2024 GPS Meeting.

Ms. Lewis and Dr. Miskolzie exited the meeting at 3:56 p.m.

- 4.2. Reserves Discussion:** Superintendent Boyce shared that the government has removed the capital reserves cap previously implemented in Alberta.

Associate Superintendent McFadyen shared that early indications show that PSD may be ending the school year with a surplus. With a removal of the cap on capital reserves, PSD has the ability to move some money in capital reserves for needed projects. In order of priority, three projects for consideration are:

- Tomahawk School gymnasium
- The Centre for Education boardroom and lower level of the building
- Spruce Grove Composite High enhancements.

5. CLOSING

- 5.1. Discussion with Superintendent:** Trustees engaged in discussion with Superintendent Boyce regarding any further questions or requests for additional information.
- 5.2. Topics to come forward to the next Board Meeting include:** There were no topics suggested for the next Board Meeting.

Associate Superintendent Dr. Miskolzie exited the meeting at 4:34 p.m.

- 5.3. Roundtable Discussion:** Board Chair Stewart closed the session with a roundtable discussion.
- 5.4. Adjournment:** Board Chair Stewart adjourned the meeting at 4:38 p.m.

Next meeting: Tuesday, January 23, 2024, at 1:00 p.m. *(AFTERNOON ONLY)*