



**MINUTES OF THE
REGULAR BOARD MEETING**

**HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY
PLAIN, ALBERTA ON TUESDAY, OCTOBER 10, 2023, AT 9:00 AM**

TRUSTEE ATTENDANCE:

Lorraine Stewart, Chair
Aileen Wagner, Vice-Chair
Paul McCann, Trustee
Eric Cameron, Trustee
Anne Montgomery, Trustee
Jill Osborne, Trustee

ADMINISTRATION ATTENDANCE:

Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Scott McFadyen, Associate Superintendent
Dr. Meg Miskolzie, Associate Superintendent
Dean Bernard, Division Principal, Indigenous and Northern Relations
Serge LaBrie, Director, Facilities Services
Linda Madge-Arkininstall, Division Principal, Literacy and Lifelong Learning
Shaye Patras, Division Principal, Numeracy and Achievement
Jordi Weidman, Director, Strategic Communications
Keri Zylla, Recording Secretary

DELEGATION:

Christine Ross, Division Principal, Wellness and Community Partners
Cathy Traynor, Health and Wellness Facilitator
Dianne Brown, Spruce Grove Rotarian
John Oldham, Spruce Grove Rotarian

REGRETS:

Aimee Hennig, Trustee

CALL TO ORDER

Board Chair Stewart called the meeting to order at 9:00 a.m.

LAND ACKNOWLEDGEMENT

Board Chair Stewart acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

NATIONAL ANTHEM

PERSONAL REFLECTION

ANNOUNCEMENTS

CHANGES TO THE AGENDA

There were no changes to the agenda.

APPROVAL OF THE AGENDA

Res 060-2023

MOVED by Trustee McCann that the agenda be approved as presented.

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES

Res 061-2023

MOVED by Trustee Cameron that the minutes of the Regular Meeting held on September 12, 2023, be approved as presented.

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES

Res 062-2023

MOVED by Trustee Osborne that the minutes of the Special Meeting held on September 26, 2023, be approved as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

DELEGATION / PRESENTATION

Parkland School Division staff and community partners from the Spruce Grove Rotary presented on the brown bag lunch program that supports Comprehensive School Health.

Board Chair Stewart called a recess at 9:35 a.m. while the delegation exited the meeting. Meeting resumed at 9:39 a.m.

QUESTION PERIOD:

There were no questions submitted to the Board at Board@psd.ca, for the October 10, 2023, Question Period.

BOARD CHAIR REPORT

Board Chair Stewart shared her report.

SUPERINTENDENT REPORT

Superintendent Boyce shared her report.

ACTION ITEMS

Res 063-2023

2023 MODULAR SUBMISSION REQUEST

MOVED BY Trustee McCann that the Board of Trustees approves the 2023 Modular Submission Request as presented at the Regular Meeting of October 10, 2023.

CARRIED UNANIMOUSLY

Associate Superintendent McFadyen and Mr. LaBrie provided additional information and responded to questions.

Mr. LaBrie exited the meeting at 10:11 a.m.

ADMINISTRATIVE REPORTS

ENROLMENT AND CLASS SIZE REPORT

The Board of Trustees received for information, the Enrolment and Class Size Report.

Associate Superintendent Johnston and Associate Superintendent McFadyen provided additional information and responded to questions.

CURRICULUM IMPLEMENTATION REPORT

The Board of Trustees received for information, the Curriculum Implementation Report.

Associate Superintendent Johnston, Ms. Madge-Arkininstall and Mr. Patras provided additional information and responded to questions.

Ms. Madge-Arkininstall and Mr. Patras exited the meeting at 11:23 a.m.

ATHABASCA DELTA COMMUNITY SCHOOL REPORT

The Board of Trustees received for information, the Athabasca Delta Community School Report.

Deputy Superintendent Francis and Mr. Bernard provided additional information and responded to questions.

Mr. Bernard exited the meeting at 11:48 a.m.

2022-2023 STUDENT CONDUCT AND INTERVENTION REPORT

The Board of Trustees received for information, the 2022-2023 Student Conduct and Intervention Report

Deputy Superintendent Francis and Associate Superintendent Dr. Miskolzie provided additional information and responded to questions.

TRUSTEE REPORTS

AUDIT COMMITTEE

Trustee Cameron shared his report.

BENEFITS COMMITTEE

Vice-Chair Wagner shared her report.

GOVERNANCE & PLANNING SESSION

The Board of Trustees received for information, the unapproved Minutes from the September 26, 2023, Governance & Planning Session.

ALBERTA SCHOOL BOARDS ASSOCIATION (ASBA)

Trustee Osborne provided a summary of the last ASBA Zone 2/3 Meeting.

PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA

Trustee Cameron provided information on the upcoming Fall Annual General Meeting and thanked Trustees for their feedback that will be brought back to the next council meeting.

CHAMBER OF COMMERCE

There was no report.

FUTURE BUSINESS

MEETING DATES:

Board – Open to the Public:

Nov 28, 2023 ----- Regular Board Meeting 9:00 AM, Centre for Education *(Meeting Live-Streamed for Public)*

Committees – Closed to the Public:

Oct 27, 2023 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

Nov 07, 2023 ----- Governance & Planning Session 9:00 AM, Centre for Education *(full day)*

Nov 07, 2023 ----- Teacher Board Advisory Committee 4:15 PM, Centre for Education

Nov 17-18, 2023 ----- PSBC Meeting 8:00 AM, Edmonton

Nov 22, 2023 ----- Audit Committee 1:00 PM, Centre for Education

By Invitation:

Nov 22, 2023 ----- Stakeholder Engagement Evening 7:00 PM,
Westview School

Other:

Oct 10-11, 2023 ----- Trustee Summit and Work Sessions 5:00 PM, Centre
for Education

Oct 18-20, 2023 ----- PSBAA Fall General Meeting 5:00 PM, Edmonton

Nov 19-21, 2023 ----- ASBA Fall General Meeting 5:00 PM, Edmonton

NOTICE OF MOTION

There was no notice of motion.

TOPICS FOR FUTURE AGENDAS

There were no future agendas.

REQUESTS FOR INFORMATION

There were no requests for information.

RESPONSES TO REQUESTS FOR INFORMATION

There were no responses to requests for information.

IN-CAMERA: LABOUR

Res 064-23

MOVED by Vice-Chair Wagner that the Board of Trustees move to In-Camera at 12:25 p.m.

CARRIED UNANIMOUSLY

The meeting live-stream recording was paused. Associate Superintendent Scott McFadyen, Associate Superintendent Johnston, Associate Superintendent Dr. Miskolzie, Mr. Weidman and members of the gallery exited the public meeting in the Boardroom at 12:25 p.m.

MOTION TO REVERT TO A PUBLIC MEETING

Res 065-23

MOVED by Trustee Cameron that the Board of Trustees revert to a public meeting at 12:37 p.m.

CARRIED UNANIMOUSLY

Mr. Weidman re-entered the Boardroom. The public meeting and live-stream resumed at 12:39 p.m.

ACTION IN RESPONSE TO IN-CAMERA

There was no action in response to In-Camera.

ADJOURNMENT

The meeting was adjourned at 12:40 p.m.

DRAFT

Board Chair

Secretary-Treasurer