



**MINUTES OF THE
REGULAR BOARD MEETING**

**HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY
PLAIN, ALBERTA ON TUESDAY, SEPTEMBER 12, 2023, AT 9:00 AM**

TRUSTEE ATTENDANCE:

Lorraine Stewart, Chair
Aileen Wagner, Vice-Chair
Aimee Hennig, Trustee
Paul McCann, Trustee
Eric Cameron, Trustee
Anne Montgomery, Trustee
Jill Osborne, Trustee

ADMINISTRATION ATTENDANCE:

Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Scott McFadyen, Associate Superintendent
Dr. Meg Miskolzie, Associate Superintendent
Amy Goerzen, Director, Human Resources
Serge LaBrie, Director, Facilities Services
Jordi Weidman, Director, Strategic Communications
Keri Zylla, Recording Secretary

CALL TO ORDER

Presiding Chair Associate Superintendent McFadyen called the meeting to order at 9:00 a.m.

Ms. Zylla administered the Oaths for Office for Board Chair, Dr. Lorraine Stewart, and Vice-Chair, Aileen Wagner for the 2023-2024 school year.

Presiding Chair Associate Superintendent McFadyen transferred the chair to Board Chair Stewart at 9:02 am.

Board Chair Stewart acknowledges and thanked Trustee Osborne for her work as Vice-Chair for the 2022-2023 school year and welcomed Vice-Chair Wagner

LAND ACKNOWLEDGEMENT

Board Chair Stewart acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

NATIONAL ANTHEM

PERSONAL REFLECTION

ANNOUNCEMENTS

CHANGES TO THE AGENDA

There were no changes to the agenda.

APPROVAL OF THE AGENDA

Res 053-2023

MOVED by Trustee McCann that the agenda be approved as presented.

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES

Res 054-2023

MOVED by Vice-Chair Wagner that the minutes of the Organizational Board Meeting held on June 20, 2023, be approved as presented.

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES

Res 055-2023

MOVED by Trustee Osborne that the minutes of the Regular Meeting held on June 20, 2023, be approved as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

Board Chair Stewart provided an update regarding resolution 052-2023 from the Regular Meeting of June 20, 2023, approving, in principle, the local Tri-Municipal bid for the 2026 Alberta Winter Games. The City of Spruce Grove did not submit the bid for the Winter Games.

DELEGATION / PRESENTATION

There was no delegation

QUESTION PERIOD:

There were no questions submitted to the Board at Board@psd.ca, for the September 12, 2023, Question Period.

BOARD CHAIR REPORT

Board Chair Stewart shared her report.

SUPERINTENDENT REPORT

Superintendent Boyce shared her report.

ACTION ITEMS

APPEAL HEARING PANEL APPOINTMENT

MOVED BY Trustee Montgomery that the Board of Trustees convenes an Appeal Hearing Panel composed of Board Chair Stewart, Board Vice-Chair Wagner and Trustee Osborne to hear the Appeal of a parent regarding an education matter affecting their child.

Res 056-2023

AMENDMENT:

MOVED BY Trustee Montgomery that the Appeal Hearing Panel Appointment motion be amended by removing “Board Chair Stewart, Board Vice-Chair Wagner and Trustee Osborne” and replacing it with “all Trustees who expressed interest”.

CARRIED 5 TO 2

IN FAVOUR: Board Chair Stewart, Trustee Hennig, Trustee McCann, Trustee Montgomery, Trustee Osborne

OPPOSED: Vice-Chair Wagner, Trustee Cameron

Res 057-2023

AMENDED MOTION: APPEAL HEARING PANEL APPOINTMENT

MOVED BY Trustee Montgomery that the Board of Trustees convenes an Appeal Hearing Panel composed of all Trustees who expressed interest to hear the Appeal of a parent regarding an education matter affecting their child.

CARRIED 5 TO 2

IN FAVOUR: Board Chair Stewart, Trustee Hennig, Trustee McCann, Trustee Montgomery, Trustee Osborne

OPPOSED: Vice-Chair Wagner, Trustee Cameron

Board Chair Stewart transferred Chair to Vice-Chair Wagner at 10:01 a.m. and resumed chair at 10:01 a.m.

Board Chair Stewart provided additional information and responded to questions.

Res 058-2023

GOVERNANCE BUDGET ALLOCATION FOR SCHOOL COUNCIL ATTENDANCE AT THE 2024 ALBERTA SCHOOL COUNCILS ASSOCIATION (ASCA) CONFERENCE AND ANNUAL GENERAL MEETING

MOVED BY Trustee McCann that the Board of Trustees approves allocating up to a maximum of \$6,000 of the Governance Budget to financially support school

council attendance to the 2024 Alberta School Councils Association Conference and Annual General Meeting.

CARRIED UNANIMOUSLY

Board Chair Stewart provided additional information and responded to questions.

ADMINISTRATIVE REPORTS

2023 FACILITIES SERVICES DEPARTMENT REPORT

The Board of Trustees received for information, the 2023 Facilities Services Department Report.

Associate Superintendent McFadyen and Mr. LaBrie provided additional information and responded to questions.

Board Chair Stewart called a recess at 10:47 a.m. The Meeting resumed at 10:55 a.m.

OFF-SITE ACTIVITIES REPORT

The Board of Trustees received for information, the Off-Site Activities Report.

Associate Superintendent Johnston provided additional information and responded to questions.

HUMAN RESOURCES 2022-2023 REPORT

The Board of Trustees received for information, the Human Resources 2022-2023 Report.

Deputy Superintendent Francis and Ms. Goerzen provided additional information and responded to questions.

Mr. LaBrie exited the meeting at 11:38 a.m.

TRUSTEE REPORTS

TEACHER BOARD ADVISORY COMMITTEE

Vice-Chair Wagner shared her report.

GOVERNANCE & PLANNING SESSION

The Board of Trustees received for information, the unapproved Minutes from the August 29, 2023, Governance & Planning Session.

ALBERTA SCHOOL BOARDS ASSOCIATION

There was no report.

PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA

Trustee Cameron shared information on PSBAA initiatives and Vice-Chair Wagner her report including two calls to action.

CHAMBER OF COMMERCE

Board Chair Stewart shared some information from the Chamber of Commerce updates.

CANADIAN SCHOOL BOARDS ASSOCIATION

Board Chair Stewart and Vice-Chair Wagner shared highlights from the conference in July 2023.

FUTURE BUSINESS**MEETING DATES:***Board – Open to the Public:*

Oct 10, 2023 ----- Regular Board Meeting 9:00 AM, Centre for Education (*Meeting Live-Streamed for Public*)

Committees – Closed to the Public:

Sep 22, 2023 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

Sep 26, 2023 ----- Governance & Planning Session 9:00 AM, Centre for Education (*full day*)

Sep 27, 2023 ----- Audit Committee 1:00 PM, Centre for Education

Sep 28, 2023 ----- Benefits Committee 3:30 PM, Centre for Education

Oct 27, 2022 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

By Invitation:

Oct 03, 2023 ----- Shikaoi Luncheon 11:30 AM, Memorial Composite High School

Other:

Oct 03, 2023 ----- Council of School Councils 6:30 PM, Centre for Education

Oct 10-11, 2023 ----- Trustee Summit 5:00 PM, Centre for Education

Oct 18-20, 2023 ----- PSBAA Fall Conference, Edmonton

NOTICE OF MOTION

There was no notice of motion.

TOPICS FOR FUTURE AGENDAS

Trustee Montgomery requested information on Board Agenda archives and whether the agenda posted to the website or the paper copy of the agenda is the archived records for the Board.

REQUESTS FOR INFORMATION

Trustee Cameron requested the Joint Use Agreement information be an item for the next Governance and Planning Session.

RESPONSES TO REQUESTS FOR INFORMATION

There were no responses to requests for information.

IN-CAMERA

There was no In-Camera.

ACTION IN RESPONSE TO IN-CAMERA

There was no action in response to In-Camera.

ADJOURNMENT

The meeting was adjourned at 11:50 a.m.