



## MEMORANDUM

September 12, 2023  
Regular Board Meeting

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<b>TO</b>	Board of Trustees
<b>FROM</b>	Lorraine Stewart, Board Chair
<b>ORIGINATOR</b>	Lorraine Stewart, Board Chair
<b>RESOURCE</b>	Board of Trustees and Executive Team
<b>GOVERNANCE POLICY</b>	Board Policy 8: Board Committees Board Policy 12: Role of the Superintendent
<b>ADDITIONAL REFERENCE</b>	BP 8: Appendix 8.1 Governance and Planning Committee
<b>SUBJECT</b>	<b>GOVERNANCE &amp; PLANNING SESSION (GPS)</b>

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### PURPOSE

For information. No recommendation required.

### BACKGROUND

The purpose of the Governance and Planning Committee is to provide an opportunity for all Trustees to engage in dialogue on generative governance, strategic planning, advocacy, student engagement and operational understanding. The Superintendent reports directly to the corporate Board and is accountable to the Board of Trustees for the conduct and operation of the Division. The following report shares the unapproved Minutes from the August 29, 2023 GPS Meeting.

### REPORT SUMMARY

On August 29, 2023, the Governance and Planning Committee met to discuss a number of topics chose in advance by both the Board of trustees and the Executive Team. The following report is a record of this meeting.

LS:kz



## MINUTES OF THE GOVERNANCE & PLANNING SESSION (GPS)

Meeting held at the Centre for Education, Boardroom, in Stony Plain, Alberta  
On Tuesday, August 29, 2023, at 9:00 AM

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### Attendance:

Lorraine Stewart, Board Chair  
 Jill Osborne, Vice-Chair  
 Aileen Wagner, Vice-Chair Elect  
 Aimee Hennig, Trustee  
 Paul McCann, Trustee  
 Eric Cameron, Trustee  
 Anne Montgomery, Trustee  
 Shauna Boyce, Superintendent  
 Mark Francis, Deputy Superintendent  
 Scott Johnston, Associate Superintendent  
 Scott McFadyen, Associate Superintendent  
 Dr. Meg Miskolzie, Associate Superintendent  
 Jordi Weidman, Director of Strategic Communications  
 Keri Zylla, Recording Secretary

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### 1. WELCOME & LEARNING MOMENT

**1.1. Call to Order:** Board Chair Stewart welcomed the GPS Committee to the 2023-2024 school-year, and called the meeting to order at 9:00 a.m.

**1.2. Land Acknowledgement:** Chair Stewart acknowledged Treaty Territory.

**1.3. Changes to the Agenda:** There were no changes to the agenda.

**1.4. Approval of the Agenda:**

**MOVED by** Trustee Hennig that the Board of Trustees accept the agenda as presented.

**CARRIED UNANIMOUSLY**

**1.5. Approval of the June 13, 2023, GPS Minutes:**

**MOVED by** Trustee Cameron that the GPS Minutes of June 13, 2023 be approved as amended.

**CARRIED UNANIMOUSLY**

**1.6. Learning Moment:**

Chair Stewart led a discussion regarding future topics for the GPS Learning Moments and the purpose of the Learning Moment.

### 2. OPERATIONS AND INFORMATION

**2.1. Summer Updates:** Superintendent Boyce shared that Lead Team met August 24<sup>th</sup> and 25<sup>th</sup>. On Friday the 25<sup>th</sup>, they met with guest presenter Jordan Tinney, who provided insight regarding 'Compassionate

Leadership'. On August 28<sup>th</sup>, Parkland School Division (PSD) welcomed 60 new teachers to the Division.

Superintendent Boyce shared that families who were affected by the Boundary Review have been moved into their designated schools according to any adjusted boundaries. Discussion ensued.

Superintendent Boyce also shared the following information.

**2.1.1. Westview School:** PSD acquired occupancy of Westview School mid-August. The building is complete with only a few minor items outstanding. The playground equipment will be moved to the new site in two stages. Discussion ensued.

**2.1.2. Connections for Learning (CFL) / École Broxton Park School:** The intention is to move modulars to the École Broxton Park School site as a Spruce Grove campus for CFL in January 2024.

Associate Superintendent McFadyen shared that the Division has addressed parking issues at École Broxton Park School as they prepare the site for the modulars. School administration is working with families to communicate the parking plans to parents.

**2.1.3. Summer School:** This year, summer school experienced a 40% growth rate with just over 1000 registered students. In addition, the Division offered a literacy camp for approximately 92 young learners, Gr.2-4.

**2.1.4. Athabasca Delta Community School (ADCS):** Superintendent Boyce shared the following information:

**2.1.4.1. Staffing:** ADCS is starting the school year fully staffed with teachers and educational assistants.

**2.1.4.2. Tuition Agreement:** Work on the reciprocal agreement is ongoing, but should be finalized soon.

**2.1.4.3. Fires:** Wildfires have had a traumatic affect on staff and the community in Fort Chipewyan.

**2.2. Transportation:** Superintendent Boyce shared that PSD received a letter from the City of Spruce Grove regarding a speed review of the roadway and playground near Copperhaven School. Due to ongoing construction and development in the area, the City will designate the zoned area as a School Zone for the interim, and change it to a School Area once construction is complete, dropping the maximum speed from 50 km/hr to 30 km/hr. Discussion ensued

Associate Superintendent McFadyen shared that the Transportation Department is working hard in preparation for the school year. Most buses have drivers, but there are a couple of routes that still need coverage. Provincially, Alberta continues to face challenges such as bus driver shortages, bus shortages and specially adapted buses for transporting students with disabilities. Discussion ensued.

**2.3. Opening Day:** Superintendent Boyce shared information on the agenda and the guest speaker for the PSD Staff Opening Day. Tarek Hadhad, owner and CEO of Peace By Chocolate, will be Friday's guest speaker.

**2.3.1. Lunch with Guest Speaker:** Following the Opening Day Event, Trustees and Executive Team will share lunch with Mr. Hadhad back at the Centre for Education.

**2.4. 2023-2024 School Tours:** Superintendent Boyce shared that approximately half of the Trustee School Tours were completed in the 2022-2023. The rest of the schools will be toured this year, including the newest school, Westview School.

**2.5. 2023-2024 Operational Priorities:** Superintendent Boyce shared that the Operational Priorities are steadfast: Student Wellness & Workplace Wellness, Equity, Diversity & Community, Indigenous Perspectives and Ways of Knowing and Programming and Pedagogy.

*Board Chair Stewart called a recess at 10:28 a.m. Meeting resumed at 10:38am*

### 3. GOVERNANCE

#### 3.1. Association Business:

**3.1.1. Public School Boards Association of Alberta (PSBAA):** Trustee Wagner provided Trustees with the August council meeting summary. There were 2 calls to action. PSBAA would like to hear back from Trustees regarding the Standards for Special Education and provincial mandate letters written to various ministries.

**3.1.2. ASBA:** Vice-Chair Osborne shared that ASBA had sent out survey to association members, but due to a technical error, it went largely unanswered, so Vice-Chair Osborne will be requesting the survey is re-opened to members.

Board Chair Stewart indicated she is considering running for Vice-Chair of ASBA. The Board unanimously supported this candidacy. Discussion ensued.

Board Chair Stewart shared that ASBA is seeking a representative from each zone to participate in a Position Advisory Group. A Position Statement Manual will be issued to members in the near future.

**3.2. Review of Organizational Meeting Documents:** Trustees reviewed the following Organizational Meeting documents: 2023-2024 Meeting Schedule & Summary; 2023-2024 Board Annual Work Plan; 2023-2024 Committees; and 2023-2024 Conference and Professional Development Opportunities.

**3.3. School Council Updates:** No school council meetings have been held for the 2023-2024 yet, however, Trustees discussed attendance at school council meetings outside their elected wards. Discussion ensued.

Board Chair Stewart reminded Trustees that a motion to allocate funds to support school council attendance at the Alberta School Councils Association (ASCA) Conference and Annual General Meeting will come forward at the September 12, 2023 regular Board meeting.

### 4. STRATEGIC PLANNING

**4.1. Minister's Mandate Letters:** Board Chair Stewart had the GPS Committee break into small groups and discuss the mandate letters beginning with the Minister of Education letter. Discussion ensued.

**4.2. Advocacy Priorities / Plans:** Board Chair Stewart tabled this agenda item for the September 26, 2023 GPS Meeting.

**4.3. MLA Meeting Preparation:** The MLA Meeting was cancelled.

**5. IN-CAMERA: LEGAL**

**MOVED by** Trustee Hennig to move in-camera at 11:49 a.m.

**CARRIED UNANIMOUSLY**

*Associate Superintendent Dr. Miskolzie, Associate Superintendent Johnston and Director Weidman exited the meeting at 11:49 a.m.*

**MOVED by** Trustee Cameron to re-enter the GPS Meeting at 12:23 p.m.

**CARRIED UNANIMOUSLY**

**6. CLOSING**

**6.1. Discussion with Superintendent:** Trustees engaged in discussion with Superintendent Boyce regarding any further questions or requests for additional information.

**6.2. Topics to come forward to the next Board Meeting include:** Motion to allocate funds from the Governance Budget for school council to attend the ASCA conference and AGM.

**6.3. Roundtable Discussion:** Board Chair Stewart closed the session with a roundtable discussion.

**6.4. Adjournment:** Board Chair Stewart adjourned the meeting at 12:35 p.m.

**Next meeting:** Tuesday, September 26, 2023, at 9:00 a.m. (**FULL DAY**)