



**MINUTES OF THE
ORGANIZATIONAL MEETING**
HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY
PLAIN, ALBERTA ON TUESDAY, JUNE 20, 2023, AT 9:00 AM

TRUSTEE ATTENDANCE:

Aileen Wagner, Ward 1
Lorraine Stewart, Ward 2
Aimee Hennig, Ward 3
Eric Cameron, Ward 5
Anne Montgomery, Ward 5
Jill Osborne, Ward 5

ADMINISTRATION ATTENDANCE:

Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Scott McFadyen, Associate Superintendent
Dr. Meg Miskolzie, Associate Superintendent
Jordi Weidman, Director, Strategic Communications
Keri Zylla, Recording Secretary

REGRETS:

Paul McCann, Trustee, Ward 4

CALL TO ORDER

The meeting was called to order at 9:00 a.m. with Associate Superintendent McFadyen (Secretary-Treasurer), presiding as Chair.

TREATY SIX AND EIGHT ACKNOWLEDGEMENT

NATIONAL ANTHEM

ACCEPTANCE OF THE AGENDA

Res 039-23

MOVED by Trustee Osborne that the Board of Trustees accepts the Organizational Meeting Agenda of June 20, 2023, as presented.

CARRIED UNANIMOUSLY

ELECTION PROCEDURES

Ballot Vote

Res 040-23

MOVED by Trustee Cameron that the elections of Chairperson and Vice-Chairperson be held electronically, by secret ballot.

CARRIED UNANIMOUSLY

Appointment of Scrutineers

Res 041-23

MOVED by Trustee Wagner that Mr. Johnston and Dr. Miskolzie be appointed as scrutineers.

CARRIED UNANIMOUSLY

Election by Simple Majority Vote

Res 042-23

MOVED by Trustee Montgomery that the Board of Trustees elect the Chairperson and Vice-Chairperson by simple majority of the Trustees present.

In the event that three (3) or more Trustees are vying for the position, the candidate with the lowest number of votes will be removed from the ballot if a simple majority is not achieved in the first vote. If there is a tie for the lowest vote, a simple majority vote of the candidates with the lowest number of votes will be held to determine who remains in the voting. If a tie remains after the subsequent vote the names are written on individual sheets of paper, placed into a receptacle and a scrutineer draws the name of the candidate said to win a majority. A new vote will be taken with the remaining candidates until a majority of the Trustees vote for one candidate.

If only two candidates are vying for the position, in case of a tie after three (3) rounds of voting, the names are written on individual sheets of paper, placed into a receptacle and a scrutineer draws the name of the candidate said to win a majority.

CARRIED UNANIMOUSLY

Appointment of Committees

Res 043-23

MOVED by Trustee Hennig that if more members are nominated to a committee or agency than there are positions available, an election, by secret ballot, shall be held, and further, those candidates receiving the largest number of votes shall be declared elected.

CARRIED UNANIMOUSLY

ELECTION OF CHAIRPERSON

Presiding Chair, Associate Superintendent McFadyen, called for nominations for the position of Board Chairperson.

Trustee Cameron nominated Trustee Stewart for the position of Board Chairperson. Trustee Stewart accepted the nomination.

Presiding Chair McFadyen, called a second and third time for further nominations. There were no further nominations.

Nominations Cease

Res 044-23

MOVED by Trustee Montgomery that nominations for the position of Board Chairperson, cease.

CARRIED UNANIMOUSLY

Trustee Stewart was declared Chairperson of the Board of Trustees, by acclamation.

Presiding Chair McFadyen noted that the Oath of Office for Board Chairperson will occur at the first 2023-2024 Regular Board Meeting in September.

ELECTION OF VICE-CHAIRPERSON

Presiding Chair McFadyen, called for nominations for the position of Vice-Chairperson.

Trustee Osborne nominated Trustee Wagner for the position of Vice-Chairperson. Trustee Wagner accepted the nomination.

Presiding Chair McFadyen, called a second and third time for further nominations. There were no further nominations.

Nominations Cease

Res 045-23

MOVED by Trustee Cameron that nominations for the position of Board Vice-Chairperson, cease.

CARRIED UNANIMOUSLY

Trustee Wagner was declared Vice-Chairperson of the Board of Trustees, by acclamation.

Presiding Chair McFadyen noted that the Oath of Office for Board Vice-Chairperson will occur at the first 2023-2024 Regular Board Meeting in September.

Presiding Chair McFadyen transferred chair to Board Chair Stewart at 9:11 a.m.

Res 046-23

APPOINTMENT OF BOARD REPRESENTATIVES TO COMMITTEES AND AGENCIES

MOVED by Trustee Montgomery that the Board of Trustees appoints the following members as representatives to Committees for the 2023-2024 school year, effective September 1, 2023, as presented at the Organizational meeting of June 20, 2023.

Alberta School Boards Association (ASBA), Zone 2/3:

Trustee Jill Osborne, Trustee Lorraine Stewart

Alberta Teachers' Association (ATA) Labour Relations:

Trustee Eric Cameron, Trustee Aimee Hennig, Trustee Paul McCann

Audit Committee:

Trustee Eric Cameron, Trustee Anne Montgomery, Trustee Aileen Wagner

Benefit Plan Advisory Committee:

Trustee Aileen Wagner

Central Alberta Association of Municipal and School Employees (CAAMSE) Labour Relations:

Trustee Paul McCann, Trustee Lorraine Stewart, Trustee Aileen Wagner

Council of School Councils (COSC):

Trustee Jill Osborne

International Union of Operating Engineers (IUOE) Labour Relations:

Trustee Aimee Hennig, Trustee Paul McCann, Trustee Aileen Wagner

Public School Boards' Association of Alberta (PSBAA) Council:

Trustee Eric Cameron, Trustee Aimee Hennig

Rural Caucus of Alberta School Boards (RCASB):

Trustee Anne Montgomery

Spruce Grove Joint Use Committee:

Trustee Jill Osborne

Stony Plain Joint Use Committee:

Trustee Aimee Hennig

Teacher Board Advisory Committee (TBAC):

Trustee Eric Cameron, Trustee Paul McCann, Trustee Montgomery

Teachers' Employer Bargaining Association (TEBA):

Trustee Lorraine Stewart

CARRIED UNANIMOUSLY

Board Chair Stewart provided additional information and responded to questions.

DESTRUCTION OF VOTING RECORD

There was no record of voting for destruction.

Res 047-23

2023-2024 BOARD REMUNERATION

MOVED by Vice-Chair Osborne that the Board of Trustees approve the Board Remuneration for the 2023-2024 school year.

CARRIED UNANIMOUSLY

Associate Superintendent McFadyen provided additional information and responded to questions.

Res 048-23

ESTABLISHMENT OF 2023-2024 MEETING DATES

MOVED by Trustee Wagner that the Board of Trustees approve the 2023-2024 Meeting Dates, as presented at the Organizational Meeting of June 20, 2023.

CARRIED UNANIMOUSLY

Board Chair Stewart provided additional information and responded to questions.

Res 049-23

BOARD ANNUAL WORK PLAN 2023-2024

MOVED by Vice-Chair Osborne that the Board of Trustees approves the 2023-2024 Board Annual Work Plan, as presented at the Organizational Meeting of June 20, 2023.

CARRIED UNANIMOUSLY

DISCLOSURE STATEMENTS

Trustees are required to complete the Trustee Disclosure Statement on an annual basis, as per the provisions of Board Policy 7: Board Operations, Article 13, as presented at its Organizational Meeting of June 20, 2023.

Associate Superintendent McFadyen provided additional information.

ADJOURNMENT

The meeting was adjourned at 9:22 a.m.