



**MINUTES OF THE  
REGULAR BOARD MEETING**  
HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN  
STONY PLAIN, ALBERTA ON TUESDAY, APRIL 11, 2023, AT 9:00 AM

**TRUSTEE ATTENDANCE:**

Lorraine Stewart, Chair  
Jill Osborne, Vice-Chair  
Aileen Wagner, Trustee  
Aimee Hennig, Trustee  
Paul McCann, Trustee  
Eric Cameron, Trustee  
Anne Montgomery, Trustee

**ADMINISTRATION ATTENDANCE:**

Shauna Boyce, Superintendent  
Scott Johnston, Associate Superintendent  
Scott McFadyen, Associate Superintendent  
Dr. Meg Miskolzie, Associate Superintendent  
Jason Krefting, Director, Financial Services  
Jordi Weidman, Director, Strategic Communications  
Keri Zylla, Recording Secretary

**GUEST PRESENTERS:**

Linnaea Anderson, Assistant Principal, Spruce Grove Composite High School  
Cheri Day, Assistant Principal, École Broxton Park School  
Roni Pirot, Assistant Principal, École Meridian Heights School  
Ava Quintanilla, Grade 10, Spruce Grove Composite High School  
Mystery Shaw, Grade 12, Spruce Grove Composite High School  
École Nielsen, Grade 2, École Broxton Park School  
Lincoln Weishaupt, Grade 3, École Broxton Park School  
Walter Weaver, Grade 5, École Meridian Heights School

**REGRETS:**

Mark Francis, Deputy Superintendent

**CALL TO ORDER**

Board Chair Stewart called the meeting to order at 9:00 a.m.

**LAND ACKNOWLEDGEMENT**

Board Chair Stewart acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

**NATIONAL ANTHEM**

**PERSONAL REFLECTION**

**ANNOUNCEMENTS**

The Board of Trustees announced and read their nomination of Trustee Eric Cameron for the Public School Boards' Association of Alberta Dick Baker Legacy Award.

*Trustee Montgomery entered the Board Meeting at 9:10 a.m.*

A handwritten signature in blue ink, appearing to read "L. Stewart".

Board Chair

A handwritten signature in blue ink, appearing to read "Keri Zylla".

Secretary-Treasurer

Res 025-2023

APPROVAL OF THE AGENDA

MOVED by Trustee McCann that the agenda be approved as presented.

CARRIED UNANIMOUSLY

Res 026-2023

APPROVAL OF THE MINUTES

MOVED by Vice-Chair Osborne that the minutes of the Regular Meeting held on March 7, 2023, be approved as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

DELEGATION

A delegation of students and staff from École Broxton Park School, École Meridian Heights School and Spruce Grove Composite High School made a presentation on the Parkland School Division French Immersion Program.

Board Chair Stewart called a recess at 9:44 a.m. Members of the Delegation exited the meeting. Meeting resumed at 9:54 a.m.

QUESTION PERIOD:

There were no questions submitted to the Board in-person or to [Board@psd.ca](mailto:Board@psd.ca), for the April 11, 2023, Question Period.

BOARD CHAIR REPORT

Board Chair Stewart shared her report.

SUPERINTENDENT REPORT

Superintendent Boyce shared her report.

ACTION ITEMS

Res 027-2023

REVISION OF BOARD POLICY 7: BOARD OPERATIONS; ARTICLE 44.6, AS PER NOTICE OF MOTION

MOVED by Trustee Montgomery that the Board of Trustees revises Board Policy 7: Board Operations; Article 44.6 to read “All resolutions and amendments”, as per the Notice of Motion from the Regular Meeting of March 7, 2023.

CARRIED 5 to 2

IN FAVOUR: Vice-Chair Osborne, Trustee Hennig, Trustee McCann, Trustee Cameron, Trustee Montgomery

OPPOSED: Board Chair Stewart, Trustee Wagner

Board Chair Stewart transferred chair to Vice-Chair Osborne at 10:30 a.m. and resumed chair at 10:32 a.m.

Trustee Montgomery provided additional information and responded to questions.

Res 028-2023

2023-2024 BUDGET ASSUMPTIONS

MOVED by Vice-Chair Osborne that the Board of Trustees approve the Budget Assumptions for 2023-2024 as recommended by the Audit Committee and presented at the Regular Board Meeting of April 11, 2023.

CARRIED UNANIMOUSLY

Associate Superintendent McFadyen provided additional information and responded to questions.

ADMINISTRATIVE REPORTS

2022-2023 SECOND QUARTER FINANCIAL REPORT AND FORECAST

The Board of Trustees received for information, the 2022-2023 Second Quarter Financial Report and Forecast.

Associate Superintendent McFadyen and Mr. Krefting provided additional information and responded to questions.

*Mr. Krefting exited the meeting at 11:07 a.m.*

STUDENT ENGAGEMENT REPORT

The Board of Trustees received for information, the Student Engagement Report.

Associate Superintendent Johnston provided additional information and responded to questions.

TRUSTEE REPORTS

COUNCIL OF SCHOOL COUNCILS (COSC)

Board Chair Stewart shared her report, noting that COSC has a new start time of 6:30 p.m., for future meetings.

GOVERNANCE & PLANNING SESSION

The Board of Trustees received for information, the unapproved Minutes from the March 21, 2023, Governance & Planning Session.

AUDIT COMMITTEE

Vice-Chair Osborne shared her report.

ALBERTA SCHOOL BOARDS ASSOCIATION

Board Chair Stewart and Vice-Chair Osborne shared information on upcoming events.

PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA

Trustee Wagner and Trustee Cameron shared information on upcoming events and advocacy items.

CHAMBER OF COMMERCE

Board Chair Stewart shared some information and details on upcoming events.

RURAL CAUCUS OF ALBERTA SCHOOL BOARDS

Trustee Wagner shared her report.

ALBERTA RURAL EDUCATION SYMPOSIUM

Trustee Wagner shared her report.

FUTURE BUSINESS

MEETING DATES:

*Board – Open to the Public:*

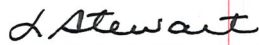
May 30, 2023 ----- Regular Board Meeting 12:30 PM, Centre for Education *(Meeting Live-Streamed for Public)*

*Committees – Closed to the Public:*

Apr 13-14, 2023 ----- PSBC Meeting 8:00 AM, Edmonton

Apr 18, 2023 ----- Governance & Planning Session 9:00 AM, Centre for Education *(full day)*

Apr 19, 2023 ----- Benefits Committee 3:30 PM, Centre for Education



Board Chair



Secretary-Treasurer



- Apr 25, 2023

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Teacher Board Advisory Committee 4:15 PM,  
Centre for Education
- May 01, 2023

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ASBA Zone 2/3 Meeting 9:30 AM, Edmonton
- May 10, 2023

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Audit Committee 1:00 PM, Centre for Education
- May 16, 2023

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Governance & Planning Session 9:00 AM, Centre  
for Education *(full day)*

Other:

- May 02, 2023

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Council of School Councils 6:30 PM, Centre for  
Education

By Invitation:

- May 26, 2023

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Milestones and Merits 5:30 PM, Heritage Pavilion,  
Stony Plain
- May 26, 2023

ASBA Zone 2/3 Edwin Parr Banquet 7:00PM,  
Edmonton

NOTICE OF MOTION

There was no notice of motion.

TOPICS FOR FUTURE AGENDAS

Trustee Montgomery noted Board Policy 13 as a future topic and Trustee McCann suggested the progress and implementation of the New Alberta Curriculum.

REQUESTS FOR INFORMATION

Trustee Montgomery requested to know if moving Virtual Learning and Outreach Programs to the Ecole Broxton Park School site would provide savings to the Division. Associate Superintendent McFadyen shared that money previously allocated to paying the lease for Outreach Centres will be reallocated elsewhere in the Division.

RESPONSES TO REQUESTS FOR INFORMATION

There were no responses to requests for information.

IN-CAMERA: OTHER CONFIDENTIAL MATTERS

**MOVED** by Trustee McCann that the Board of Trustees move to In-Camera at 11:40 a.m.

CARRIED UNANIMOUSLY

*The meeting live-stream recording was paused. Associate Superintendent Johnston and Mr. Weidman exited the public meeting in the Boardroom. Board Chair Stewart, Vice-Chair Osborne, Trustee Wagner, Trustee Hennig, Trustee McCann, Trustee Cameron, Trustee Montgomery, Superintendent Boyce, Associate Superintendent Dr. Miskolzie, Associate Superintendent McFadyen and Ms. Zylla remained in the Boardroom for the In-Camera meeting at 11:40 a.m.*

MOTION TO REVERT TO A PUBLIC MEETING

**MOVED** by Vice-Chair Osborne that the Board of Trustees revert to a public meeting at 11:55 a.m.

CARRIED UNANIMOUSLY

*Associate Superintendent Dr. Miskolzie and Mr. Weidman re-entered the Boardroom. The public meeting and live-stream resumed at 11:55 a.m.*

ACTION IN RESPONSE TO IN-CAMERA

There was no action in response to In-Camera.

ADJOURNMENT

The meeting was adjourned at 11:56 a.m.

Res 029-23

Res 030-23

*L Stewart*

Board Chair

*Scott Mc*

Secretary-Treasurer