



**MINUTES OF THE  
REGULAR BOARD MEETING**  
HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN  
STONY PLAIN, ALBERTA ON TUESDAY, MARCH 7, 2023, AT 9:00 AM

---

**TRUSTEE ATTENDANCE:**

Lorraine Stewart, Chair  
Jill Osborne, Vice-Chair (*via video-conferencing*)  
Aimee Hennig, Trustee (*via video-conferencing*)  
Paul McCann, Trustee  
Eric Cameron, Trustee  
Anne Montgomery, Trustee

**ADMINISTRATION ATTENDANCE:**

Shauna Boyce, Superintendent  
Mark Francis, Deputy Superintendent  
Scott Johnston, Associate Superintendent  
Scott McFadyen, Associate Superintendent  
Dr. Meg Miskolzie, Associate Superintendent  
John Blood, Director, Transportation Services  
Jason Krefting, Director, Financial Services  
Serge LaBrie, Director, Facilities Services  
Shaye Patras, Division Principal, Numeracy and Achievement  
Jordi Weidman, Director, Strategic Communications  
Keri Zylla, Recording Secretary

**GUEST PRESENTERS:**

Nealle Dickson, Principal, Woodhaven Middle School  
Karen Stride-Goudie, Principal, Brookwood School  
Aram Almousa, Grade 8, Woodhaven Middle School  
Ella Keleman, Grade 8, Woodhaven Middle School  
Theo Medeiros, Grade 3, Brookwood School  
Kinley Ryan, Grade 3, Brookwood School  
Angele Medeiros, Parent, Brookwood School and Woodhaven Middle School

**REGRETS:**

Aileen Wagner, Trustee

---

**CALL TO ORDER**

Board Chair Stewart called the meeting to order at 9:01 a.m.

**LAND ACKNOWLEDGEMENT**

Board Chair Stewart acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

**NATIONAL ANTHEM**

**PERSONAL REFLECTION**

**ANNOUNCEMENTS**

Handwritten signature of Lorraine Stewart in blue ink.

Board Chair

Handwritten signature of the Secretary-Treasurer in blue ink.

Secretary-Treasurer

Res 017-2023

**APPROVAL OF THE AGENDA**

**MOVED by** Trustee Montgomery that the agenda be approved as amended.

**CARRIED UNANIMOUSLY**

Res 018-2023

**APPROVAL OF THE MINUTES**

**MOVED by** Trustee Cameron that the minutes of the Regular Meeting held on February 14, 2023, be approved as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING FROM THE MINUTES**

Superintendent Boyce and Deputy Superintendent Francis shared the air quality test at École Meridian Heights School, as mentioned in the Workplace Safety Report and presented at the February 14, 2023 Regular Meeting, has been completed, and the conclusive results state there are no mold particles in the air.

**DELEGATION**

A delegation of students and staff from Brookwood School and Woodhaven Middle School made a presentation on the Parkland School Division Christian Program.

*Board Chair Stewart called a recess at 9:42 a.m. Members of the Delegation exited the meeting. Meeting resumed at 9:52 a.m.*

**QUESTION PERIOD:**

*There were no questions submitted to the Board at [Board@psd.ca](mailto:Board@psd.ca), for the March 7, 2023, Question Period.*

**BOARD CHAIR REPORT**

Board Chair Stewart shared her report.

**SUPERINTENDENT REPORT**

Superintendent Boyce shared her report.

**ACTION ITEMS**

Res 019-2023

**EDWIN PARR NOMINATION**

**MOVED by** Trustee Hennig that the Board of Trustees recognizes, Shae Careless from Millgrove School, Alyssa Dunbar from Athabasca Delta Community School, Kiran Kawa from Graminia School, Morgan Kowalczyk from École Broxton Park School, and Jenna Stumbur from Duffield School, as the five Parkland School Division Edwin Parr nominees. And further, that the Board submits Jenna Stumbur's nomination to the Alberta School Boards Association Zone 2/3 Edwin Parr Selection Committee, as presented at the Regular Meeting of March 7, 2023.

**CARRIED UNANIMOUSLY**

Trustee Hennig and Deputy Superintendent Francis provided additional information and responded to questions.

Res 020-2023

**START TIME: REGULAR MEETING OF MAY 30, 2023**

**MOVED by** Trustee Montgomery that the Board of Trustees approves changing the start time from 9:00 a.m. to 12:30 p.m. for the Regular Board Meeting of May 30, 2023.

**CARRIED UNANIMOUSLY**



Board Chair



Secretary-Treasurer

Superintendent Boyce provided additional information and responded to questions.

**Res 021-2023**

**NEW SCHOOL NAME FOR STONY PLAIN CENTRAL REPLACEMENT SCHOOL**  
**MOVED by** Trustee Cameron that the Board of Trustees approves Westview School as the new school name for the Stony Plain Central Replacement School, as recommended by the School Naming Committee and presented at the Regular Meeting of March 7, 2023.

**CARRIED UNANIMOUSLY**

Trustee Cameron, from the School Naming Committee and Superintendent Boyce provided additional information and responded to questions.

**Res 022-2023**

**DESIGNATION OF ATTENDANCE AREA: PIONEER AREA STRUCTURE PLAN (ASP)**

**MOVED by** Trustee Montgomery that the currently undesignated areas of the Pioneer Area Structure Plan (ASP), in the City of Spruce Grove, be designated to the Prescott Learning Centre attendance boundaries, effective the beginning of the 2023-2024 school year.

**CARRIED UNANIMOUSLY**

Deputy Superintendent Francis provided additional information and responded to questions.

**Res 023-2023**

**2023-2024 FEES AND ALLOWANCES**

**MOVED by** Trustee McCann that the Board of Trustees approves the 2023-2024 Fees and Allowances as presented at the Regular Meeting of March 7, 2023.

**CARRIED UNANIMOUSLY**

Associate Superintendent McFadyen, Mr. Krefting, and Mr. Blood provided additional information and responded to questions.

*Mr. Blood and Mr. Krefting exited the meeting at 10:56 a.m.*

**Res 024-2023**

**2023-2026 THREE-YEAR CAPITAL PLAN RECOMMENDATION**

**MOVED by** Trustee McCann that the Board of Trustees approves the Three-Year Capital Plan Recommendation as presented at the Regular Meeting of March 7, 2023.

**CARRIED UNANIMOUSLY**

Associate Superintendent McFadyen and Mr. LaBrie provided additional information and responded to questions.

*Board Chair Stewart called a recess at 11:06 a.m. Meeting resumed at 11:11 a.m.*

#### ADMINISTRATIVE REPORTS

**2022-2023 INFRASTRUCTURE MAINTENANCE RENEWAL (IMR) / CAPITAL MAINTENANCE RENEWAL (CMR) EXPENDITURE REPORT**

The Board of Trustees received for information, the 2022-2023 Infrastructure Maintenance Renewal (IMR) / Capital Maintenance Renewal (CMR) Expenditure Report.

Associate Superintendent McFadyen and Mr. LaBrie provided additional information and responded to questions.



Board Chair



Secretary-Treasurer

**NUMERACY REPORT**

The Board of Trustees received for information, the Numeracy Report.

Associate Superintendent Johnston and Mr. Patras provided additional information and responded to questions.

*Vice-Chair Osborne exited the meeting at 12:03 p.m.*

*Mr. Patras exited the meeting at 12:09 p.m.*

**RELOCATION OF STONY PLAIN AND SPRUCE GROVE OUTREACH CENTRES**

The Board of Trustees received for information, the Relocation of Stony Plain and Spruce Grove Outreach Centres Report.

Deputy Superintendent Francis and Associate Superintendent McFadyen provided additional information and responded to questions.

*Mr. LaBrie exited the meeting at 12:35 p.m.*

**TRUSTEE REPORTS**

**TEACHER BOARD ADVISORY COMMITTEE**

Trustee Montgomery shared her report.

**GOVERNANCE & PLANNING SESSION**

The Board of Trustees received for information, the unapproved Minutes from the February 21, 2023, Governance & Planning Session.

**ALBERTA SCHOOL BOARDS ASSOCIATION**

Board Chair Stewart shared Vice-Chair Osborne’s meeting summary.

**PUBLIC SCHOOL BOARDS’ ASSOCIATION OF ALBERTA**

There was no report. Trustee Cameron shared an update.

**CHAMBER OF COMMERCE**

There was no report.

**FUTURE BUSINESS**

**MEETING DATES:**

*Board – Open to the Public:*

Apr 11, 2023 ----- Regular Board Meeting 9:00 AM, Centre for Education *(Meeting Live-Streamed for Public)*

*Committees – Closed to the Public:*

Mar 17, 2023 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

Mar 21, 2023 ----- Governance & Planning Session 9:00 AM, Centre for Education *(morning only)*

Mar 21, 2023 ----- Student Advisory TBD, *(afternoon only)*

Apr 04, 2023 ----- Audit Committee 1:00 PM, Centre for Education

Apr 13-14, 2023 ----- PSBC Meeting 8:00 AM, Edmonton

Apr 18, 2023 ----- Governance & Planning Session 9:00 AM, Centre for Education *(full day)*

Apr 19, 2023 ----- Benefits Committee 3:30 PM, Centre for Education

Apr 25, 2023 ----- Teacher Board Advisory Committee 4:15 PM, Centre for Education

*By Invitation:*

Apr 06, 2023 ----- Education Planning Day 8:30 AM, Stony Plain

*A Stewart*  
Board Chair

*Secretary*  
Secretary-Treasurer

**NOTICE OF MOTION**

Trustee Montgomery provided notice of the following motion: That the Board revise Board Policy 7: Board Operations, to amend article 44.6 to read "All resolutions and amendments".

**TOPICS FOR FUTURE AGENDAS**

There were no topics for future agendas.

**REQUESTS FOR INFORMATION**

Trustee Cameron requested background information on the ownership of Horizon Stage and what discussions have happened with the City of Spruce Grove in regards to the future of Horizon Stage as we begin the design stages of the Spruce Grove Composite High School replacement school.

**RESPONSES TO REQUESTS FOR INFORMATION**

There were no responses to requests for information.

**IN-CAMERA**

There was no In-Camera.

**ACTION IN RESPONSE TO IN-CAMERA**

There was no action in response to In-Camera.

**ADJOURNMENT**

The meeting was adjourned at 12:41 p.m.



Board Chair



Secretary-Treasurer