

REGULAR BOARD MEETING

AGENDA

March 07, 2023 at 9:00 A.M.
Live-Streamed for the Public at:

<https://youtu.be/InjLYchYdJc>



PARKLAND
SCHOOL DIVISION

Our Vision:

Our students possess the confidence, resilience, insight and skills required to thrive in, and positively impact, the world.

PARKLAND SCHOOL DIVISION

Board of Trustees Regular Meeting

March 07, 2023, at 9:00 AM

Live-Streaming: <https://youtu.be/InjLYchYdJc>

Page Number	A G E N D A
-1-	1. CALL TO ORDER at 9:00 AM 1.1. Land Acknowledgement 1.2. National Anthem 1.3. Personal Reflection 1.4. Trustee Announcements 1.5. Changes to the Agenda 1.6. Approval of the Agenda
-4-	2. APPROVAL OF MINUTES 2.1. Regular Meeting of February 14, 2023
	3. BUSINESS ARISING FROM THE MINUTES
	4. DELEGATION / PRESENTATION 4.1. Students and Staff from Brookwood School and Woodhaven Middle School will be making a presentation on the Parkland School Division Christian Program
	<i>Recess Period / Public Question Period</i>
	5. BOARD CHAIR REPORT
	6. SUPERINTENDENT REPORT
-10- -12- -14-	7. ACTION ITEMS 7.1. Edwin Parr Nomination (Edwin Parr Selection Committee) 7.2. Start Time: Regular Meeting of May 30, 2023 (S. Boyce) 7.3. New School Name for the Stony Plain Central Replacement School (School Naming Committee)

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-16-	7.4. Designation of Attendance Area: Pioneer Area Structure Plan (ASP) (S. Boyce, M. Francis)	
-21-	7.5. 2023-2024 Fees and Allowances (S. McFadyen, J. Blood, J. Krefting)	
-35-	7.6. 2023-2026 Three-Year Capital Plan Recommendation (S. McFadyen, S. LaBrie)	
	8. ADMINISTRATIVE REPORTS	
-46-	8.1. 2022-2023 Infrastructure Maintenance Renewal (IMR) Capital Maintenance Renewal (CMR) Expenditure Plan (S. McFadyen, S. LaBrie)	
-52-	8.2. Numeracy Report (S. Johnston, S. Patras)	
-60-	8.3. Relocation of Stony Plain and Spruce Grove Outreach Centres (M. Francis, S. McFadyen)	
	9. TRUSTEE REPORTS	
-64-	9.1. Teacher Board Advisory Council (A. Wagner)	
-66-	9.2. Governance & Planning Session (L. Stewart)	
	9.3. Alberta School Boards Association (J. Osborne, L. Stewart)	
	9.4. Public School Boards' Association of Alberta (E. Cameron, A. Wagner)	
	9.5. Chamber of Commerce (L. Stewart)	
	10. FUTURE BUSINESS	
	10.1. Meeting Dates:	
	<i>Board – Open to the Public:</i>	
Apr 11, 2023	-----	Regular Board Meeting 9:00 AM, Centre for Education <i>(Meeting Live-Streamed for Public)</i>
		<i>Committees – Closed to the Public:</i>
Mar 17, 2023	-----	ASBA Zone 2/3 Meeting 9:30 AM, Edmonton
Mar 21, 2023	-----	Governance & Planning Session (GPS) 9:00 AM, Centre for Education <i>(morning only)</i>
Mar 21, 2023	-----	Student Advisory TBD, <i>(afternoon only)</i>
Apr 04, 2023	-----	Audit Committee 1:00 PM, Centre for Education
Apr 13-14, 2023	-----	PSBC Meeting 8:00 AM, Edmonton
Apr 18, 2023	-----	Governance & Planning Session (GPS) 9:00 AM, Centre for Education <i>(full day)</i>

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	Apr 19, 2023	-----	Benefits Committee 3:30 PM, Centre for Education
	Apr 25, 2023	-----	Teacher Board Advisory Committee 4:15 PM, Centre for Education
	<i>By Invitation:</i>		
	Apr 06, 2023	-----	Education Planning Day 8:30 AM, TBD
	10.2. Notice of Motion 10.3. Topics for Future Agendas 10.4. Requests for Information 10.5. Responses to Requests for Information		
	11. IN-CAMERA		
	12. ACTION IN RESPONSE TO IN-CAMERA		
	13. ADJOURNMENT		



**MINUTES OF THE
REGULAR BOARD MEETING**

**HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN
STONY PLAIN, ALBERTA ON TUESDAY, FEBRUARY 14, 2023, AT 9:00 AM**

TRUSTEE ATTENDANCE:

Lorraine Stewart, Chair (*via video-conferencing*)
Jill Osborne, Vice-Chair
Aileen Wagner, Trustee
Aimee Hennig, Trustee
Eric Cameron, Trustee
Anne Montgomery, Trustee

ADMINISTRATION ATTENDANCE:

Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Scott McFadyen, Associate Superintendent
Dr. Meg Miskolzie, Associate Superintendent
Shae Abba, Director, Human Resources
Serge LaBrie, Director, Facilities Services
Christine Ross, Division Principal, Wellness and Community Partnerships
Bryn Spence, Division Principal, Student Services
Jordi Weidman, Director, Strategic Communications
Keri Zylla, Recording Secretary

GUEST PRESENTERS:

Leah Andrews, Principal, Forest Green School
Leanne Gruending, Assistant Principal, Connections for Learning (CFL)
Stepha Fode, Learning Hub Teacher, Connections for Learning (CFL)
Damien Smith, Grade 12, Connections for Learning (CFL)
Bailey Dunn, Grade 10, Connections for Learning (CFL)
Reed Kaufman, Grade 6, Forest Green School
Meila Tecler, Grade 6, Forest Green School

REGRETS:

Paul McCann, Trustee

CALL TO ORDER

Board Chair Stewart transferred chair to Vice-Chair Osborne at 9:01 a.m. for the remainder of the Regular Meeting.

Vice-Chair Osborne called the meeting to order at 9:01 a.m.

LAND ACKNOWLEDGEMENT

Vice-Chair Osborne acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

NATIONAL ANTHEM

PERSONAL REFLECTION

ANNOUNCEMENTS

CHANGES TO THE AGENDA

Res 010-2023

MOVED by Trustee Montgomery that the Board defer agenda item 7.2 Revised Board Policy 13: Appeals to the Board Regarding Student Matters until a future Board Meeting.

CARRIED UNANIMOUSLY

Res 011-2023

MOVED by Trustee Wagner that the Board add Rural Caucus of Alberta School Boards as agenda item 9.6.

CARRIED UNANIMOUSLY

APPROVAL OF THE AGENDA

Res 012-2023

MOVED by Trustee Hennig that the agenda be approved as amended.

CARRIED UNANIMOUSLY

APPROVAL OF THE MINUTES

Res 013-2023

MOVED by Trustee Hennig that the minutes of the Regular Meeting held on January 10, 2023, be approved as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

DELEGATION

A delegation of students and staff from Connections for Learning (CFL) and Forest Green School presented ‘School-wide Snack Program: Forest Green and the Learning Hub’.

Vice-Chair Osborne called a recess at 9:31 a.m. Members of the Delegation exited the meeting. Meeting resumed at 9:40 a.m.

QUESTION PERIOD:

There were no questions submitted to the Board at Board@psd.ca, for the February 14, 2023, Question Period.

BOARD CHAIR REPORT

Board Chair Stewart shared her report.

SUPERINTENDENT REPORT

Superintendent Boyce shared her report.

ACTION ITEMS

ATTENDANCE AREA REVIEW: RE-DESIGNATION OF PARKLAND VILLAGE ATTENDANCE AREA STUDENTS MOVING INTO GRADE SEVEN (7) TO GRADE NINE (9) IN THE 2024-2025 SCHOOL YEAR

Res 014-2023

MOVED by Trustee Montgomery that, beginning in the 2024-2025 school year, students in Grades 7-9 who reside in the Parkland Village School attendance area are redirected to attend Woodhaven Middle School rather than Prescott Learning Centre.

Further, that any students who will be in Grades 7-9 at Prescott Learning Centre in the 2024-2025 school year and who reside in the Parkland Village School attendance area, be permitted to remain at Prescott Learning Centre (legacy) until they complete Grade 9, and that their families are not assigned school-of-choice fees for those students who legacy and require transportation to Prescott Learning Centre, as recommended by Administration and presented at the Regular Meeting of February 14, 2023.

CARRIED UNANIMOUSLY

Superintendent Boyce and Deputy Superintendent Francis provided additional information and responded to questions.

REVISED BOARD POLICY 13: APPEALS TO THE BOARD REGARDING STUDENT MATTERS

This item was deferred to a future Board Meeting.

ADMINISTRATIVE REPORTS

2023-2024 SCHOOL YEAR CALENDAR

The Board of Trustees received for information, the 2023-2024 School Year Calendar and Calendar Survey Summary.

Associate Superintendent Johnston provided additional information and responded to questions.

WORKPLACE SAFETY REPORT

The Board of Trustees received for information, the Workplace Safety Report.

Deputy Superintendent Francis and Shae Abba provided additional information and responded to questions.

Vice-Chair Osborne called a recess at 11:03 a.m. Ms. Abba and Mr. LaBrie exited the meeting. Meeting resumed at 11:08 a.m.

EARLY LEARNING REPORT

The Board of Trustees received for information, the Early Learning Report.

Associate Superintendent Dr. Miskolzie and Ms. Ross provided additional information and responded to questions.

Ms. Ross exited the meeting at 11:47 a.m.

STUDENT SERVICES REPORT

The Board of Trustees received for information, the Student Services Report.

Associate Superintendent Dr. Miskolzie and Mr. Spence provided additional information and responded to questions.

Mr. Spence exited the meeting at 12:27 p.m.

TRUSTEE REPORTS

GOVERNANCE & PLANNING SESSION

The Board of Trustees received for information, the unapproved Minutes from the January 24, 2023, Governance & Planning Session.

COUNCIL OF SCHOOL COUNCILS

Board Chair Stewart shared her report.

ALBERTA SCHOOL BOARDS ASSOCIATION

Vice-Chair Osborne shared her report.

PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA

Trustee Wagner shared her report.

CHAMBER OF COMMERCE

There was no report.

RURAL CAUCUS OF ALBERTA SCHOOL BOARDS

Trustee Wagner shared an update from the Rural Caucus of Alberta School Boards.

FUTURE BUSINESS

MEETING DATES:

Board – Open to the Public:

Mar 07, 2023 ----- Regular Board Meeting 9:00 AM, Centre for Education (*Meeting Live-Streamed for Public*)

Committees – Closed to the Public:

Feb 14, 2023 ----- Teacher Board Advisory Committee 4:15 PM, Centre for Education

Feb 21, 2023 ----- Governance & Planning Session 1:00 PM, Centre for Education (*full day*)

Feb 24, 2023 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

Mar 03, 2023 ----- Edwin Parr Selection Committee Meeting 2:00 PM, (*virtual*)

Mar 17, 2023 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

Mar 21, 2023 ----- Governance & Planning Session 9:00 AM, Centre for Education (*morning only*)

Mar 21, 2023 ----- Student Advisory TBD, (*afternoon only*)

Other:

Mar 07, 2023 ----- Council of School Councils 7:00 PM, Centre for Education

NOTICE OF MOTION

There was no notice of motion.

TOPICS FOR FUTURE AGENDAS

There were no topics for future agendas.

REQUESTS FOR INFORMATION

There were no requests for information.

RESPONSES TO REQUESTS FOR INFORMATION

There were no responses to requests for information.

IN-CAMERA: INTERGOVERNMENTAL RELATIONSHIPS

Res 015-2023

MOVED by Trustee Montgomery that the Board of Trustees move to In-Camera at 12:37 p.m.

CARRIED UNANIMOUSLY

The meeting live-stream recording was paused. Associate Superintendent Johnston, Associate Superintendent Dr. Miskolzie and Mr. Weidman exited the public meeting in the Boardroom. Board Chair Stewart remained available via videoconferencing, Vice-Chair Osborne, Trustee Wagner, Trustee Hennig, Trustee Cameron, Trustee Montgomery, Superintendent Boyce, Deputy Superintendent Francis, Associate Superintendent McFadyen and Ms. Zylla remained in the Boardroom for the In-Camera meeting at 12:37 p.m.

Deputy Superintendent Francis exited the In-Camera meeting at 12:45 p.m.

MOTION TO REVERT TO A PUBLIC MEETING

Res 016-2023

MOVED by Trustee Hennig that the Board of Trustees revert to a public meeting at 1:23 p.m.

CARRIED UNANIMOUSLY

ACTION IN RESPONSE TO IN-CAMERA

There was no action in response to In-Camera.

Mr. Weidman re-entered the Boardroom at 1:23 p.m. The public meeting and live-stream resumed at 1:24 p.m.

ADJOURNMENT

The meeting was adjourned at 1:25 p.m.



MEMORANDUM

March 7, 2023
Regular Board Meeting

TO	Board of Trustees
FROM	Vice-Chair Osborne, Trustee Hennig, Trustee Wagner (The Parkland School Division Alberta School Boards Association (ASBA) Zone 2/3 Edwin Parr Selection Committee)
ORIGINATOR	Mark Francis, Deputy Superintendent
RESOURCE	The Parkland School Division ASBA Zone 2/3 Edwin Parr Selection Committee
GOVERNANCE POLICY	Board Policy 2: Role of the Board Board Policy 8: Board Committees Board Policy 12: Role of the Superintendent
ADDITIONAL REFERENCE	Board Annual Work Plan
SUBJECT	EDWIN PARR NOMINATION

PURPOSE

For approval. Recommendation is required.

RECOMMENDATION

That the Board of Trustees recognizes, Shae Careless from Millgrove School, Alyssa Dunbar from Athabasca Delta Community School, Kiran Kawa from Graminia School, Morgan Kowalczyk from École Broxton Park School, and Jenna Stumbur from Duffield School, as the five Parkland School Division Edwin Parr nominees. And further, that the Board submits Jenna Stumbur's nomination to the Alberta School Boards Association Zone 2/3 Edwin Parr Selection Committee, as presented at the Regular Meeting of March 7, 2023.

BACKGROUND

Each year the Alberta School Boards Association (ASBA) honours, six outstanding first-year teachers, one from each of the six zones identified by ASBA, with the Edwin Parr Teacher Award. School boards may nominate any first-year K-12 teacher who has taught in an Alberta school jurisdiction which is a member of the ASBA. As part of the Board Annual Work Plan and the selection process, each year three Trustees volunteer to sit on the

Parkland School Division ASBA Zone 2/3 Edwin Parr Selection Committee. This recommendation is in support of this Board responsibility and process.

REPORT SUMMARY

In 1964, the Alberta School Trustees’ Association established the Edwin Parr Teacher Award to remember the long and meritorious service of past President Edwin Parr. Nominees of the award are selected based on his/her School Board Evaluation using the Teacher Quality Standards (TQS) competencies:

- **TQS1** - Fostering Effective Relationships
- **TQS2** - Engaging in Career-Long Learning
- **TQS3** - Demonstrating a Professional Body of Knowledge
- **TQS4** - Establishing Inclusive Learning Environments
- **TQS5** - Applying Foundational Knowledge about First Nations, Metis and Inuit
- **TQS6** - Adhering to Legal Frameworks and Policies

Our schools were invited to identify a first-year teacher to serve as Parkland’s nomination to the ASBA’s Zone 2/3. Five nominations for outstanding First-Year Teacher were received (*in alphabetical order*):

Shae Careless teaches Grade 1 at Millgrove School.
Alyssa Dunbar teaches Grade 3/4 at Athabasca Delta Community School.
Kiran Kawa teaches Grade 2 at Graminia School.
Morgan Kowalczyk teaches Grade 6 French Immersion at École Broxton Park School.
Jenna Stumbur teaches Grade 6, 7 and 9 at Duffield School.

Nominee’s, at the Zone level, will be interviewed by the ASBA Zone 2/3 Edwin Parr Selection Committee.

The Parkland School Division ASBA Zone 2/3 Edwin Parr selection committee would be pleased to respond to any questions.

MF:kz



MEMORANDUM

March 7, 2023
 Regular Board Meeting

TO Board of Trustees

FROM Lorraine Stewart, Board Chair

ORIGINATOR Shauna Boyce, Superintendent

RESOURCE Executive Team

GOVERNANCE POLICY Board Policy 2: Role of the Trustee
 Board Policy 3: Role of the Trustee
 Board Policy 7: Board Operations
 Board Policy 12: Role of the Superintendent

ADDITIONAL REFERENCE BP 2: Governance and Organization
 BP 3: Trustee Responsibilities

SUBJECT **START TIME: REGULAR BOARD MEETING OF MAY 30, 2023**

PURPOSE

For approval. Recommendation is required.

RECOMMENDATION

That the Board of Trustees approves changing the start time from 9:00 a.m. to 12:30 p.m. for the Regular Board Meeting of May 30, 2023.

BACKGROUND

Trustees are responsible to develop a Board Annual Work Plan and a Regular Meeting Schedule for approval at the Organizational Board Meeting. The Regular Meetings held throughout the school year are noted on this Meeting Schedule, posted to the Division’s public website and are open to the public. Trustees are also to attend Division or school community functions when possible, and participate in community initiatives and activities. This recommendation is in support of these responsibilities.

REPORT SUMMARY

At the June 21, 2022, Organizational Meeting, the Board approved a Board Annual Work Plan and a 2022-2023 Meeting Schedule. Both indicated the May 30, 2023, Regular Meeting would have a start time of 9:00 a.m.

In support of the Unified Games, adjusting the start time to 12:30 p.m. will permit Trustees, Executive Team and any other Parkland School Division staff the opportunity to attend. In addition, it was deemed prudent to have the Board approve this change to the approved Board Annual Work Plan and 2022-2023 Meeting Schedule and ensure due notice to our stakeholders throughout our Division communities.

SB:kz



MEMORANDUM

March 7, 2023
 Regular Board Meeting

TO Board of Trustees

FROM Eric Cameron, Trustee; Aimee Hennig, Trustee; and Paul McCann, Trustee (The School Naming Committee)

ORIGINATOR Mark Francis, Deputy Superintendent

RESOURCE The School Naming Committee
 Jordi Weidman, Director, Strategic Communications

GOVERNANCE POLICY Board Policy 2: Role of the Board
 Board Policy 7: Board Operations
 Board Policy 8: Board Committees and Representation
 Board Policy 12: Role of the Superintendent

ADDITIONAL REFERENCE BP 2: Stakeholder Engagement and Communication
 BP 2: Collaboration
 BP 8: Article 9
 Administrative Procedure 130: Naming of Schools
Education Act, Section 195

SUBJECT **NEW SCHOOL NAME FOR STONY PLAIN CENTRAL REPLACEMENT SCHOOL**

PURPOSE

For approval. Recommendation required.

RECOMMENDATION

That the Board of Trustees approves Westview School as the new school name for the Stony Plain Central Replacement School, as recommended by the School Naming Committee and presented at the Regular Meeting of March 7, 2023.

BACKGROUND

The Board of Trustees engage with parents, students, staff and the community in various Board Matters, as well as the process for the opportunity for input from stakeholders. The Board also represents the community's needs, hopes and desires for education through collaboration; including the naming or re-naming of a school.

The Board may also establish ad hoc committees to assist in a specific purpose or functions, such as a school naming committee. In addition, The Superintendent may appoint resource personnel to work with these committees.

Once a committee has followed the process for school naming under the 'Naming Criteria' as outlined in [Administrative Procedure 130: Naming of Schools](#), "the committee shall bring one (1) recommendation forward to the Board for consideration. This recommendation is in response to this responsibility.

REPORT SUMMARY

At the Regular Meeting of November 29, 2022, the Board established a School Naming Committee to determine appropriate engagement and collaborate with stakeholders in order to provide a recommendation to the Board of Trustees whether to maintain the current name or to assign a new name to the Stony Plain Central Replacement School.

Administration consulted stakeholders, through a number of surveys to parents, staff and community, and gathered feedback to provide to the School Naming Committee. Administration also gathered the historical information on the area, including street and community names, reviews of the educational programming intentions for the replacement school, and several other factors. After careful consideration of all the information and feedback provided, the Committee has recommended that the Board of Trustees assign the name Westview School to the replacement school.

Administration and the members of the School Naming Committee would be pleased to respond to any questions.

MF:kz



MEMORANDUM

March 7, 2023
 Regular Board Meeting

TO Board of Trustees

FROM Shauna Boyce, Superintendent

ORIGINATOR Mark Francis, Deputy Superintendent

RESOURCE Scott McFadyen, Associate Superintendent
 Jordi Weidman, Director of Strategic Communications

GOVERNANCE POLICY Board Policy 2: Role of the Board
 Board Policy 12: Role of the Superintendent

ADDITIONAL REFERENCE BP 2: Resource Stewardship
 BP 2: Stakeholder Engagement and Communication
 Administrative Procedure 304: Attendance Area
 Administrative Procedure 850: Transportation Services
Education Act

SUBJECT **DESIGNATION OF ATTENDANCE AREA: PIONEER AREA STRUCTURE PLAN (ASP)**

PURPOSE

For approval. Recommendation required.

RECOMMENDATION

That the currently undesignated areas of the Pioneer Area Structure Plan (ASP), in the City of Spruce Grove, be designated to the Prescott Learning Centre attendance boundaries, effective the beginning of the 2023-2024 school year.

BACKGROUND

On January 12, 2021, the Board of Trustees directed administration to conduct an attendance area review of all schools in Parkland School Division (PSD) in order to facilitate long-term planning and the effective use of our school facilities. Population demographics continue to shift with the communities of Spruce Grove, Stony Pain and Parkland County. Board Policy (BP) 2: Role of the Board, requires the Board to review and approve the attendance areas for PSD schools (BP 2; Article 52).

On January 18, 2022, the Board of Trustees received the *Student Attendance Area Study* conducted by Edmonton Public Schools, Infrastructure Planning. This [study](#) outlined a number of potential options for the Board to consider. Subsequently, the Board of Trustees directed administration to further explore a number of the recommendations for review by the Board of Trustees. A summary of the recommendations including which ones were being explored further can be found [here](#).

The attendance area review conducted by Administration took into consideration several factors including impact on students and families, impact on programming, facility utilization, transportation, resource stewardship and future growth.

On May 24, 2022, the following motions were approved:

1. *That Parkland Village School is reclassified as a Kindergarten to grade five (K-Gr.5) school commencing in the 2022-2023 school year, as recommended by Administration and presented at the Regular Meeting of May 24, 2022.*
2. *That the Board of Trustees re-designate the communities of Tussic and Country Plains Estates, as well as other, unnamed areas in southeast Stony Plain to Stony Plain Central School, as recommended by Administration and presented at the Regular Meeting of May 24, 2022.*
3. *That the Board of Trustees continue to offer Senior High French Immersion Programming at Spruce Grove Composite High School, as recommended by Administration and presented at the Regular Meeting of May 24, 2022.*
4. *That the Board of Trustees pre-designate the Shiloh area structure plan to Brookwood School and Woodhaven Middle School, as recommended by Administration and presented at the Regular Meeting of May 24, 2022.*
5. *That the rural area north of Highway 16 currently designated to High Park School be re-designated to the Muir Lake School attendance boundary, effective the beginning of the 2023-2024 school year. Further, that any current, affected students who will be in Grades 7-9 at High Park School in the 2023-2024 school year be permitted to remain at High Park School (legacy) until they complete Grade 9, and that their families are not assigned school-of-choice fees for those students who legacy and require transportation to High Park School, as recommended by Administration and presented at the Regular Meeting of June 21, 2022.*

On June 21, 2022, the following motions were approved:

1. *That the Spruce Grove communities of Tonewood, Fenwyck, and Easton be re-designated to the Brookwood School and Woodhaven Middle School attendance boundaries, effective the beginning of the 2023-2024 school year. Further, that any current, affected students who will be in Grades 7-9 at Prescott Learning Centre in the 2023-2024 school year be permitted to remain at Prescott Learning Centre (legacy) until they complete Grade 9, and that their families are not assigned school-of-choice*

fees for those students who legacy and require transportation to Prescott Learning Centre, as recommended by Administration and presented at the Regular Meeting of June 21, 2022.

2. *That the Spruce Grove community of McLaughlin be re-designated to the Brookwood School and Woodhaven Middle School attendance boundaries, effective the beginning of the 2023-2024 school year. Further, that any current, affected students who will be in Grades 7-9 at Copperhaven School in 2023-2024 school year be permitted to remain at Copperhaven School (legacy) until they complete Grade 9, and that their families are not assigned school-of-choice fees for those students who legacy and require transportation to Copperhaven School, as recommended by Administration and presented at the Regular Meeting of June 21, 2022.*

REPORT SUMMARY

Portions of the Pioneer Area Structure Plan (ASP) are currently undesignated. The students found in this ASP currently attend Prescott Learning Centre and are included in all future projections.

MF:kz



DESIGNATION OF ATTENDANCE AREA: PIONEER AREA STRUCTURE PLAN (ASP) March 2023

Presented to the Board of Trustees, March 7, 2023
Mark Francis, Deputy Superintendent
Resource: Scott McFayden, Associate Superintendent
Jordi Weidman, Director of Strategic Communications

Our Students Possess the confidence, resilience, insight and skills required to thrive in, and positively impact, the world.

BACKGROUND

The [Attendance Area Study \(v. 7.5\)](#) made the following recommendation:

K: East Spruce Grove - Growth Area Designation and New School

Pre-designate Pioneer Land and East Pioneer ASPs to Brookwood and Woodhaven. (p 4.)

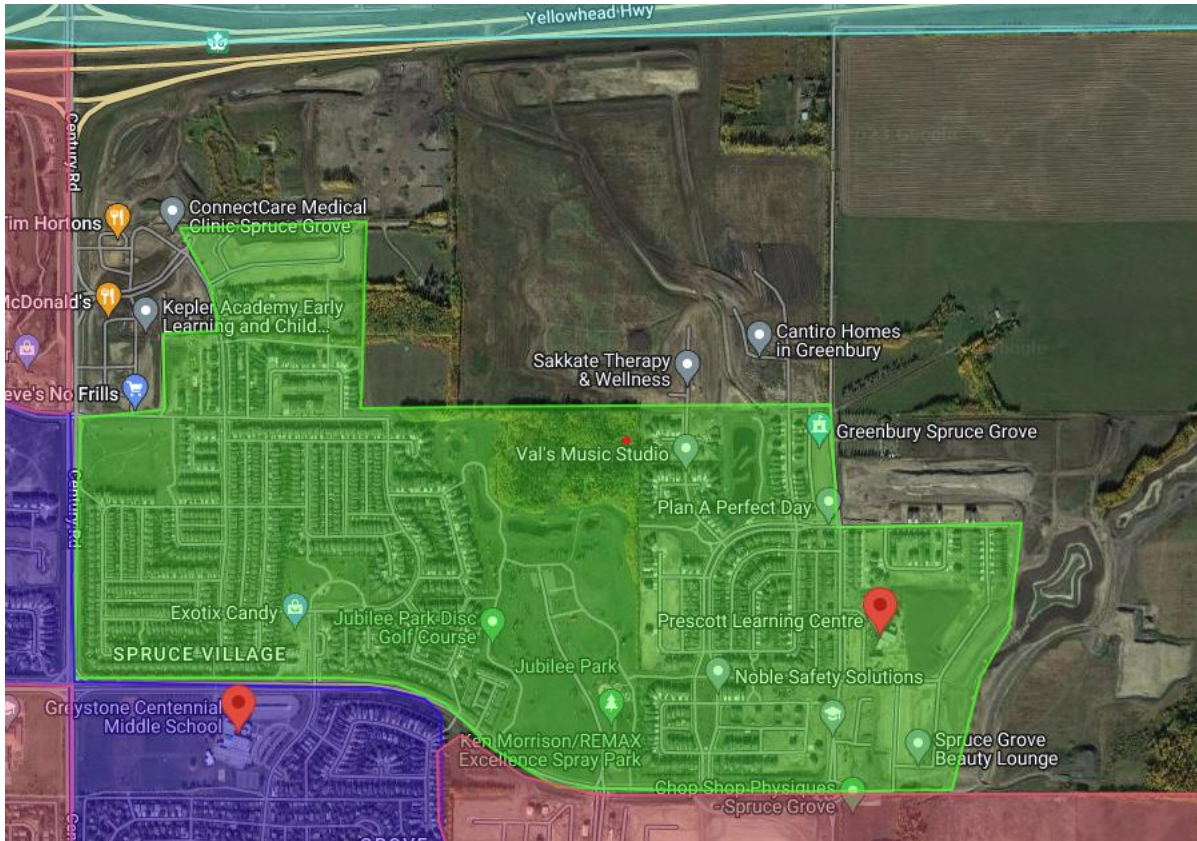
After further exploration, discussion and consultation, the subsequent motion was made and passed on June 21, 2022 (Memo and Briefing Note found [here](#)):

That the Spruce Grove communities of Tonewood, Fenwyck, and Easton be re-designated to the Brookwood School and Woodhaven Middle School attendance boundaries, effective the beginning of the 2023-2024 school year.

Further, that any current, affected students who will be in Grades 7-9 at Prescott Learning Centre in the 2023- 2024 school year be permitted to remain at Prescott Learning Centre (legacy) until they complete Grade 9, and that their families are not assigned school-of-choice fees for those students who legacy and require transportation to Prescott Learning Centre, as recommended by Administration and presented at the Regular Meeting of June 21, 2022.

This motion moved the communities of Tonewood, Fenwyk and Easton in the [East Pioneer Area Structure Plan](#) (ASP) to Brookwood School and Woodhaven School but did not designate the remaining areas of the Pioneer ASP to Prescott School.

PSD Attendance Boundaries 2023-2024



Pioneer ASP

The remaining lands of the [Pioneer ASP](#) are currently “undesignated” though any students have been directed to Prescott Learning Centre (PLC) since its 2016 opening. While a significant portion of this area is either undeveloped or is designated commercial/recreational, there are a number of houses and future developments occurring in this area. Specifically, the communities of Greenbury and Cantiro Homes in Greenbury have a number of existing homes with students attending PLC. All projections in the background information from the June 21, 2022, Board package for PLC included the students in these areas.



MEMORANDUM

March 7, 2023
 Regular Board Meeting

TO Board of Trustees

FROM Shauna Boyce, Superintendent

ORIGINATOR Scott McFadyen, Associate Superintendent

RESOURCE John Blood, Director, Transportation Services
 Jason Krefting, Director, Financial Services

GOVERNANCE POLICY Board Policy 2: Role of the Board

ADDITIONAL REFERENCE BP 2: Resource Stewardship
Education Act
School Fees Regulation
School Transportation Regulation

SUBJECT **2023-2024 FEES AND ALLOWANCES**

PURPOSE

For approval. Recommendation required.

RECOMMENDATION

That the Board of Trustees approves the 2023-2024 Fees and Allowances as presented at the Regular Meeting of March 7, 2023.

BACKGROUND

The Board of Trustees is responsible for reviewing and approving the annual fees and allowances. The attached report is in support of these responsibilities.

REPORT SUMMARY

The Fee and Allowances for 2023-2024 are being presented for approval. Fee increases are required to operate the regional transportation system on a break-even basis. The fee increases are being proposed to offset Transportation’s anticipated increases in contractor rates due to inflation. These proposed fees are based on

the current provincial funding model and adjustments may be required based on changes in provincial funding models.

The transportation fees proposed in the fee schedule are from scenario 3 and recommended by administration. There is an increase for ineligible rural riders of \$55 or 11% as this fee will match the fee for ineligible urban riders. There is also a \$5 increase to eligible riders. All other transportation fees remain unchanged.

The fee increases in transportation are anticipated to generate an additional \$30,000 in revenue. This revenue is required to offset increased operating costs in transportation.

Administration would be pleased to respond to any questions.

SM:rg



Parkland School Division Administrative Procedure 522

FEES

Background

- Fees are charged to provide educational and transportation services that meet the needs of the community. Money raised from fees shall be utilized for the purpose which it was obtained. Fees for the Athabasca Delta Community School will be assessed independently based on the tuition agreement.

Definitions

- a) Extracurricular Fees: Fees charged on a cost recovery basis for non-curricular items including the participation in clubs, sports teams, travel and other non-curriculum programs.
- b) Full Time Kindergarten Fees: Full time Kindergarten refers to a Kindergarten program that is offered 5 full days per week. Fees are charged on a cost recovery basis for the portion that is not funded through education grants.
- c) Nature Extension: Non-curriculum nature-based extension offered to kindergarten students.
- d) Non-resident Tuition Fees: As per the *Education Act* 13(2), a board may charge tuition fees in respect of an individual who attends a school operated by the board, and who is not a resident student of the board or any other board or the Government.
- e) Pre-K Play Partner Fees: Play Partner options may be offered to 3-year-old and 4-year-old children residing in the community, in order to make Early Education programs more inclusive and diverse.
- f) School Fees: Fees charged by the schools to enhance the students learning opportunities including field trip fees, event fees, student union fees, middle and high school option courses and instrument fees.
- g) Transportation Fees: Fees are charged for bus services for transportation to and from school such as:
 - Eligible Riders;
 - Students attending their designated school who reside less than 2.4 km away from that school (ineligible riders);
 - Students attending a school of choice (cross attendance riders) – Students attending a school other than their designated school that is not a private school;
 - Students attending a private school;
 - Students requesting more than one pickup or drop off location (alternate seats).

Procedures

1. The Board shall annually approve the type and amount of fees that may be charged by the Division (Schedule 522A).
2. No parent shall pay a fee to offset basic educational services, or that is prohibited under provincial legislation, the *Alberta School Fees and Costs Regulation* and the *Alberta School Transportation Regulation*.
3. The Principal shall ensure the return of any underutilized fees as specifically levied for an activity or event as prudent to do so.
4. The Principal may assign fees at the school within the limits set by the Board on a cost recovery basis. Prior to charging the fee the Principal shall consult with the School Council on the amount and the reason for the fee. This consultation shall:
 - 4.1. Ensure the fees are on the School Council agenda to provide all parents with the opportunity to ask questions and provide feedback, and
 - 4.2. Provide sufficient information as to the purpose of the fee and its intended use.
5. School Fee schedules shall be posted on each school’s website and shall clearly define Division Fees and School Fees, in addition to mandatory versus optional fees.
6. Schedule A shall be shared posted electronically on the Division website.
7. A student transferring in after the start of the school term or out prior to the end of the school term, may have school fees prorated or refunded as applicable.
8. Transportation fees shall not be refundable after the first day of school unless:
 - 8.1. The student is transferring out of the Division’s transportation boundary area, or
 - 8.2. The student moves from an ineligible rider to an eligible rider.
9. Students registering for transportation after the start of the school year shall only have fees prorated, if the student transfers in from outside of the Division’s transportation boundary. Otherwise, transportation fees shall only be prorated in special circumstances at the discretion of the Director of Transportation.
10. A *Waiver of Fees* shall be made available, based on income level or extenuating circumstances of **all parents** as defined by S47 of the *Family Law Act* unless there is a court order that directs financial responsibility. The *Application for Waiver of Fees* (Schedule 522B) shall be completed and the final decision rests with the Associate Superintendent, Corporate Supports and Services.
11. Disputes arising with respect to the levied fees shall be brought to the attention of the Associate Superintendent, Corporate Supports and Services for a resolution.

Reference:	Education Act 13, 23, 39.1, 44, 49, 51, 52, 57, 59, 60, 61, 113	Approved:
	Family Law Act	Date
	School Fees Regulation (95/2019)	Approved:
	School Transportation Regulation (96/2019)	Reviewed or Revised:

Schedule 522A: FEE ALLOWANCES FOR 2023-2024

		2022-2023	2023-2024
1.0	TRANSPORTATION FEES FOR		
	Ineligible Urban students attending their designated school who reside less than 2.4km away		
1.1	Kindergarten (<i>full-day/half-time</i>) *	\$287	\$287
1.2	Grades 1 to 12 and Full Time Kindergarten	\$575	\$575
1.3	Maximum Rate Per Family	\$1,438	\$1,438
	Ineligible Rural students attending their designated school who reside less than 2.4km away		
1.4	Kindergarten (<i>full-day/half-time</i>) *	\$260	\$287
1.5	Grades 1 to 12 and Full Time Kindergarten	\$520	\$575
1.6	Maximum Rate Per Family	\$1,300	\$1,438
	Students attending a school other than their designated school		
1.7	Kindergarten (<i>full-day/half-time</i>) *	\$347	\$347
1.8	Grades 1 to 12 and Full Time Kindergarten	\$695	\$695
1.9	Maximum Rate Per Family	\$1,738	\$1,738
	Eligible students attending their designated school who reside more than 2.4km away		
1.10	Kindergarten (<i>full-day/half-time</i>) *	\$32. ⁵⁰	\$35
1.11	Grades 1 to 12 and Full Time Kindergarten	\$65	\$70
1.12	Maximum Rate Per Family	\$163	\$175
	Students attending a private school		
1.13	Private School Grades Kindergarten (<i>full-day/half-time, Under 2.4 Km</i>) *	\$550	\$550
1.14	Private School Grades 1 to 12 and full-time kindergarten	\$1,100	\$1,100
	Students requiring an additional drop off/pickup location		
1.15	Alternate Seat Fee Kindergarten (<i>full-day/half-time</i>) *	\$287	\$287
1.16	Alternate Seat Fee Grades 1-12 and full-time kindergarten	\$575	\$575
1.17	Alternate Seat Fee (<i>max. per family</i>)	\$1,438	\$1,438
	Other Transportation fees		
1.18	Administrative Fee (Replacement bus pass, NSF payments, Cancellation before School Starts)	\$20	\$20
1.19	Change Fee (Major Route Change)	\$50	\$50

* Kindergarten transportation is for full day kindergarten two days per week with alternating Fridays. Every day kindergarten programs will be charged the grade 1-12 rate.

Schedule 522A: FEE ALLOWANCES FOR 2023-2024

		2022-2023	2023-2024
2.0	NON-RESIDENT TUITION FEES		
2.1	Mild disability/disorder	\$16,000	\$16,000
2.2	Moderate disability/disorder	\$22,500	\$22,500
2.3	Severe disability/disorder	\$33,750	\$33,750
2.4	Complex/profound disability/disorder	\$45,000	\$45,000
2.5	English language learners	\$16,000	\$16,000
2.6	International / out of province students tuition	\$12,500	\$12,500
2.7	International students non-refundable application fee	\$250	\$250
3.0	PROGRAM FEES		
3.1	Play Partner fees (\$200/month)	\$4,000	\$2,000
3.2	Parkland School Division operated Preschool (\$90/month)	\$900	\$900
3.3	Full time kindergarten fees (maximum \$400/month)	*\$4,000	*\$4,000
3.4	Nature extension fees (\$400/month)	\$4,000	\$4,000
3.5	My Path program 5 days a week (\$250/month)	\$2,500	\$2,500
3.6	My Path program 3 days a week (\$150/month)		\$1,500
3.7	My Path program 2 days a week (\$100/month)	\$1,000	\$1,000
3.8	Building Futures program		\$200
3.9	Adult tuition fee (per credit)	\$110	\$110
3.10	Summer school processing fee	\$50	\$50
*Fees can be charged up to this amount for full time Kindergarten			
4.0	FIELD TRIP FEES		
4.1	Day trips	*\$225	*\$225
4.2	Overnight trips within Canada	*\$215	*\$215

*Fees can be charged up to this amount annually per student for all trips within each category.

Field Trips are to be charged on a cost recovery basis only (Includes all curricular field trips and activities such as swimming, skating and skiing).

Schedule 522A: FEE ALLOWANCES FOR 2023-2024

	2022-2023	2023-2024
5.0 OTHER FEES		
5.1 Cultural event fees	*\$25	*\$25
5.2 Instrument fees (K-Gr 4)	*\$10	*\$10
5.3 Instrument fees (Gr 5-12)	*\$75	*\$75
5.4 Memory / yearbook (K-Gr 9)	*\$25	*\$25
5.5 Memory / Yearbook (Gr 10-12)	*\$60	*\$60
5.6 Student union / leadership	*\$11	*\$11
5.7 Middle school options courses / CTF	*\$50	*\$50
5.8 High school options courses / CTS – 3 credit courses	*\$55	*\$55
5.9 High school options courses / CTS – 5 credit courses	*\$80	*\$80
5.10 Summer school book deposit (refunded upon return of book)	\$100	\$100

*These are the annual maximums that can be charged for each fee.



2023-2024 TRANSPORTATION FEE SCENARIOS

March 7, 2023

Presented to the Board of Trustees, March 7, 2023
 Associate Superintendent, Scott McFadyen
 Resource: John Blood, Transportation Director

Our Students Possess the confidence, resilience, insight and skills required to thrive in, and positively impact, the world.

BACKGROUND

The Board of Trustees is responsible to review and approve the transportation fees annually. This report is in support of this responsibility.

REPORT / TOPIC

The transportation department has reviewed the implications of inflation on the operating costs and developed four scenarios for consideration. Only scenarios two & three result in maintaining current services based on the assumptions in the report. Fee increases are required to operate the regional transportation system on a break even basis. The fee increases proposed are to offset Transportation’s anticipated increases in contractor rates due to inflationary pressures (insurance, fuel, labour, etc.). These proposed fees are based on the current provincial funding model and adjustments may be required if the provincial funding model changes. The analysis also assumes the transportation grant will increase in 2023-2024 to cover inflationary costs on the eligible students.

The Board determined the following Transportation Fee Principles:

Principle 1	The Transportation department will operate within the funding envelope.
Principle 2	Current service levels will be maintained.
Principle 3	Rural and Urban fees will move towards being equal and reflect the cost of the service provided to riders.

Administration has provided four (4) fee scenarios for consideration by the Board of Trustees. The following table indicates how each scenario either meets or does not meet the criteria of each Principle.

SCENARIOS	PRINCIPLE 1	PRINCIPLE 2	PRINCIPLE 3
Scenario 1	X	X	X
Scenario 2	✓	✓	X
Scenario 3	✓	✓	✓
Scenario 4	X	X	✓

Scenario 3 is recommended by administration as it meets all the Board principles while keeping the increase to rural ineligible riders to a lower increase (11%).

The fee increases in Scenario 3 are anticipated to generate an additional \$30,276. This additional revenue is required to offset:

- Increases in contractor costs due to insurance and other inflationary pressures of approximately \$218,500.

Administration anticipates that the remaining shortfall will be covered by the increase in the transportation grant, if not, service level reduction may be required.

Transportation Fee Scenarios For 2023/2024

Revenues Generated from fees under each scenario	Scenario 1 No Increases, status Quo	Scenario 2 2% across the board	Scenario 3 Rural increased to match urban ineligible + eligible to \$70	Scenario 4 Rural increased by \$5 + Urban decreased by \$50 to match Rural + eligible increased to \$75
Ineligible Riders	\$0	\$11,429	\$2,336	-\$45,594
Eligible Riders	0	5,588	27,940	55,880
Alternate Seats	0	864	0	0
Cross Attendance Riders	0	5,124	0	0
Private Schools	0	1,012	0	0
Total Incremental Fee Revenues	\$0	\$24,017	\$30,276	\$10,287

Additional cost increases to be factored related to fees:

Estimated increase to contracts due to inflation of the 26 routes out for RFP)	22,572	22,572	22,572	22,572
Net Increase in Expenses	\$22,572	\$22,572	\$22,572	\$22,572
Surplus / (Deficit)	-\$22,572	\$1,445	\$7,704	-\$12,285

Assumptions:

Grant funding for 2023-2024 is currently not know, it is assumed we will receive a funding increase in 2022-2023 to offset operational costs not tied to fees. If not, services may have to be reduced.

Transportation is required to stay within it's budget envelope

Ridership numbers are based on the current year and are assumed to remains somewhat consistent.

Pro & Cons

	Pros	Cons
Scenario 1	No rate increases, all fees continue at the 2022-2023 levels.	A route may need to be eliminated increasing some ride times.
Scenario 2	No change in service levels. Everyone gets the same percentage increase.	The rural ineligible fee and the urban ineligible fee remain different.
Scenario 3	No change in service levels. The rate for rural and urban ineligible riders will be the same rate.	Eligible riders (the largest group of riders) would have a 8% increase in rate. Eligible riders that PSD is mandated to transport are subsidizing Ineligible riders. Collection of Eligible rider fees is more difficult as service can't be refused due to non-payment, therefore uncollected fees may increase.
Scenario 4	Brings Rural & Urban ineligible in-line.	A route may need to be eliminated increasing some ride times. This scenario further reduces the urban ineligible fee, which is already below cost recovery.

Scenario 1

No Increase to fees, fees stay at the 2022-2023 level (status Quo).

	22/23 Riders	Estimated Decrease in Riders	Current Rate	Proposed Rate	Increase in \$	% Increase	Estimated Collection Rate	Additional Increase in Revenues
Ineligible Riders <2.4KM								
Urban ECS	88	0%	\$287	\$287	\$0	0%	100%	\$0
Rural ECS	3	0%	\$260	\$260	\$0	0%	100%	\$0
Urban Gr 1-12	873	0%	\$575	\$575	\$0	0%	100%	\$0
Rural Gr 1-12	41	0%	\$520	\$520	\$0	0%	100%	\$0
								\$0
Eligible Riders								
ECS	258	0%	\$32.5	\$32.5	\$0.0	0%	100%	\$0
Gr 1-12	5459	0%	\$65	\$65	\$0	0%	100%	\$0
								\$0
Alternate Seats								
ECS	6	0%	\$287	\$287	\$0	0%	100%	\$0
Gr 1-12	69	0%	\$575	\$575	\$0	0%	100%	\$0
								\$0
Cross Attendance Riders								
ECS	16	0%	\$347	\$347	\$0	0%	100%	\$0
Gr 1-12	358	0%	\$695	\$695	\$0	0%	100%	\$0
								\$0
Private Schools								
Gr 1-12	46	0%	\$1,100	\$1,100	\$0	0%	100%	\$0
	7,217							\$0
							Total Increase in Revenues	\$0

Scenario 2

2% increase across the board

Ineligible Riders <2.4KM	22/23 Riders	Estimated Decrease in Riders	Current Rate	Proposed Rate	Increase in \$	% Increase	Estimated Collection Rate	Additional Increase in Revenues	
Urban ECS	88	0%	\$287	\$293	\$6	2%	100%	\$528	
Rural ECS	3	0%	\$260	\$265	\$5	2%	100%	\$15	
Urban Gr 1-12	873	0%	\$575	\$587	\$12	2%	100%	\$10,476	
Rural Gr 1-12	41	0%	\$520	\$530	\$10	2%	100%	\$410	
								\$11,429	
Eligible Riders									
ECS	258	0%	\$32.5	\$33	\$0.5	2%	100%	\$129	
Gr 1-12	5459	0%	\$65	\$66	\$1	2%	100%	\$5,459	
								\$5,588	
Alternate Seats									
ECS	6	0%	\$287	\$293	\$6	2%	100%	\$36	
Gr 1-12	69	0%	\$575	\$587	\$12	2%	100%	\$828	
								\$864	
Cross Attendance Riders									
ECS	16	0%	\$347	\$354	\$7	2%	100%	\$112	
Gr 1-12	358	0%	\$695	\$709	\$14	2%	100%	\$5,012	
								\$5,124	
Private Schools									
Gr 1-12	46	0%	\$1,100	\$1,122	\$22	2%	100%	\$1,012	
								7,217	
								Total Increase in Revenues	\$24,017



MEMORANDUM

March 7, 2023
 Regular Board Meeting

TO Board of Trustees

FROM Shauna Boyce, Superintendent

ORIGINATOR Scott McFadyen, Associate Superintendent

RESOURCE Serge LaBrie, Director, Facilities Services

GOVERNANCE POLICY Board Policy 2: Role of the Board

ADDITIONAL REFERENCE BP 2 Section 28. Board Annual Work Plan
 BP 2 Section 30. Reviews and approves capital plans, on an annual basis

SUBJECT **2023-2026 THREE-YEAR CAPITAL PLAN RECOMMENDATION**

PURPOSE

For approval. Recommendation is required.

RECOMMENDATION

That the Board of Trustees approves the Three-Year Capital Plan Recommendation as presented at the Regular Meeting of March 7, 2023.

BACKGROUND

The Board of Trustees is responsible for reviewing and approving the divisions three-year capital plan and adhering to the Board Annual Work Plan. The attached report is in support of these responsibilities.

REPORT SUMMARY

2023-2024 – Year One

Priority One – Replacement of Spruce Grove Composite High School at a cost of \$70-80 million dollars.

Priority Two – New K-9 School on the East side of Spruce Grove.

2024-2025 – Year Two

Priority One – Modernization and preservation of Tomahawk School at a cost of \$2-3 million dollars.

Priority Two – Modernization and preservation of Brookwood School at a cost of \$12-16 million dollars.

2025-2026 – Year Three

Priority One – Modernization and preservation of Forest Green School at a cost of \$12-16 million dollars.

Priority Two – New K-9 School on the West side of Spruce Grove.

Administration would be pleased to respond to any questions.

SM:rg



THREE YEAR CAPITAL PLAN RECOMMENDATION

MARCH 2023

Presented to the Board of Trustees, March 7, 2023

Scott McFadyen, Associate Superintendent of Corporate Services

Resource: Serge LaBrie, Director Facilities Services

Our Students Possess the confidence, resilience, insight and skills required to thrive in, and positively impact, the world.

BACKGROUND

Facility Services Planning Principles

The Facility Services Planning Principles guides the Division's Infrastructure Plans (Infrastructure Maintenance Renewal, Capital Maintenance Renewal and Capital Projects). Facility Services endeavors to provide educational opportunities and facilities available to all students. The Facility Services Planning Principles guide decisions in:

- Forming safe, caring, healthy, respectful, diverse, inclusive and equitable learning;
- Allocating financial resources;
- Recommending priorities for capital funding;
- Maintaining and building of schools;
- Acquisition of land; and
- All other infrastructure decisions.

The Facility Services Planning principles are intended to provide infrastructure that effectively supports learning opportunities, supports students, is responsive to community needs, where appropriate, and reflects the Division's vision and mission.

The Facility Services Planning Principles are:

- Health and Safety;
- Alberta Infrastructure school audits;
- Standing maintenance/renewal programs;
- Enrolment and utilization trends and;
- Consultation with stakeholders
 - Municipal partners, site administrators and maintenance staff

Capital Planning Rational

The School Facility Utilization Review completed in 2019 is the guiding document used to establish the three-year capital plan. The Three-Year Capital Plan 2023-2026 outlines the Division's capital priorities for the next three years. It includes an estimated project cost and a project rationale. Once approved by the Board of Trustees, the priorities are entered into the provincial database system, along with all supporting and required documentation.

The Alberta Education criteria for determining between modernization and a replacement school is based on the following:

Modernizations

- Condition of the building (as per the deferred maintenance and the current Facility Condition Index- FCI)
- School enrolment trend
- School utilization trend

If the cost of a modernization is 75 percent or more of a potential replacement school, a replacement school may be requested.

New Construction

The proposed priorities for PSD’s new construction and major additions are based on a review of all land development plans, data from local municipalities, and analysis of student residency data, including but not limited to:

- Number of students currently residing in the area
- The yearly average enrolment
- Available student capacity in the plan’s area
- Future growth potential in the area (based on single family lots to be developed)
- Total population potential in the area
- Pace of residential development in the area
- Ability of nearby schools to accommodate current and projected growth in the area, and
- Average bus travel time to the designated school(s)

The chart below indicates the Division’s proposed Three-Year Capital Plan 2023-2026:

Priorities 2023-2026	Listed on previous Three-Year Capital Plan	Ranking on previous Three-Year Capital Plan	Ranking on long term Facilities Plan	School	Estimated total cost (\$)
1	YES	1	1	Spruce Grove Composite High School - Replacement	\$70-\$80 million
2	YES	2	8	New School (K-9): Spruce Grove (East side) (13.4 acres)	\$25 million
3	YES	3	5	Tomahawk School - Modernization	\$2-\$3 million
4	YES	4	2	Brookwood School – Modernization	\$12-\$16 million
5	YES	5	3	Forest Green School – Modernization	\$12-\$16 million
6	YES	6	N/A	New School (K-9): Spruce Grove (West side)	\$25 million

The chart below demonstrates the historical capital plan requests and approvals for Parkland School Division:

School/Location	2019-2022	2020-2023	2021-2024	2022-2025	Approval Received
K-9 Stony Plain Central, Replacement					X (2018-2019)
10-12 Spruce Grove Composite High School, Modernization	X	X	X	X	
K-4 Brookwood School, Modernization	X	X	X	X	

K-4 Forest Green School, Modernization	X	X	X	X	
K-4 Parkland Village School, Replacement	X	X	X	X	
K-9 Tomahawk School, Modernization	X	X	X	X	
K-9 School in Tonewood (East Spruce Grove), New School				X	
K-9 School on the West Side of Spruce Grove, New School				X	

Analysis

Parkland School Division has maintained its capital plan requests for modernizations and replacement schools in the last four capital plans submitted to Alberta Education. Continued growth in Spruce Grove has resulted in new school priorities being added to the capital plan. Priorities should remain as consistent as possible to demonstrate a firm need for the projects and to allow our Government of Alberta partners to systematically prepare and plan for these requests.

The Facility Condition Index (FCI) rating for school assets is a key metric used in capital planning and spending for PSD. FCI is an industry-standard index that measures the relative condition of a facility by considering the costs of deferred maintenance and repairs as well as the value of the facility. FCI allows condition benchmarking between facilities of unequal size and composition, both within and among institutions. PSD's average FCI rating across all assets in 2022 is 18.48%; the average FCI rating in 2021 was 17.3%. Generally speaking, a higher FCI rating indicates a greater need for improvements.

Interpretation of FCI values are set by the provincial government as such:

Good = Facilities with and FCI rating of less than 15%

Adequate = Facilities with an FCI rating of more than 15% but less than 40%

Poor = Facilities with an FCI rating of more than 40%

The target set by Parkland School Division's Facilities Department in regards to FCI ratings is to maintain and upgrade Facilities to keep FCI ratings at each individual facility between 15% and 25% on a consistent basis.

The approved Three-Year Capital Plan 2023-2026 will be submitted to Alberta Education by April 1, 2023.

RECOMMENDATION

2023-2026 Capital Plan Recommendation

2023-2024 – Year One

- **Priority One:** Replacement of Spruce Grove Composite High School at a cost of \$70-80 million dollars.

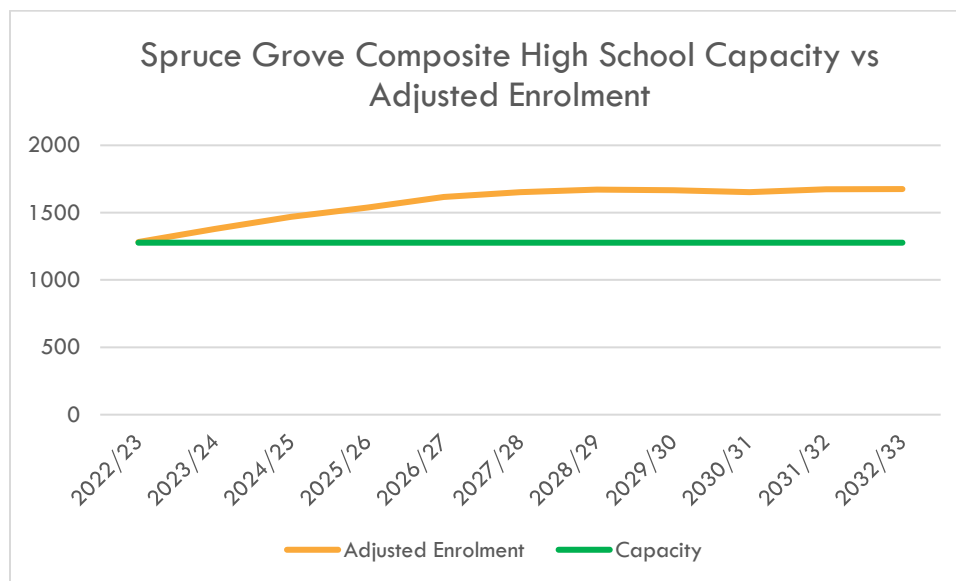
Rationale for the request:

Enrolment pressures - Enrolment projections indicate steady population growth. It is essential to address space constraints to accommodate current and future student needs and projected enrolment growth.

Based on the historical grade progression and continued growth the current Spruce Grove Composite High School building will be at 108% of capacity by September 2023.

In fact, there are 1,539 students attending grade 7,8 & 9 within Spruce Grove. In 3 years these students will be in Spruce Grove Composite High School result in a capacity of 120% by September 2025 and this excludes student moving into the area in this time.

	September 30 Enrolment					1 Year	5 Year	10 Year
Year	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2028/29	2033/34
Enrolment	1029	1032	1070	1132	1229	1323	1602	1606
Adjusted Enrolment	1119	1104	1126	1186	1282	1380	1671	1675
Capacity	1,277	1,277	1,277	1,277	1,277	1,277	1,277	1,277



Facility condition - SGCHS is a well-used facility that requires a replacement school as addressing its spatial and mechanical issues through a modernization is not recommended. At least one-third of the roof and many of the rooftop units (RTUs) need to be replaced. The mechanical room contains old boilers that are nearing their end-of-life. Many spaces are too small to accommodate the growing school population, including the narrow corridors, design rooms, home economics lab, and parking lot.

Deferred Maintenance (September 2022)	Current FCI	Last Year's FCI
\$18,210,029	25.23%	24.00%

In January 2021; PSD, Alberta Education and Group 2 Architecture completed a value scoping session to assess the feasibility of modernizing Spruce Grove Composite High School. The sessions included teachers and administration from the school along with division office representatives.

The main finding in the report is that an addition (to accommodate future growth) and modernization of the existing building will cost between \$61,773,994 and \$62,249,008. The cost to build a new high school with a capacity of 1,900 students was determined to be \$71,233,397.

On April 4, 2022 the City of Spruce Grove issued a letter to the Minister of Education the Honorable Adrianna LaGrange and all impacted stakeholders which supports Parkland School Division’s request and urgent need for a replacement school. The letter clearly identifies the tremendous growth in Spruce Grove which according to PSD’s calculations will lead to severe overcrowding of the current facility by 2025.

During the summer of 2022 Parkland School Division commissioned a Test Fit Report. This report was assembled by Smart Architecture following several meetings with the City of Spruce Grove. The report looked at use of the existing site to accommodate a new 2000 capacity High School, Alberta Education guidelines for space requirements and the City of Spruce Grove development bylaws.

The report confirmed that the existing site can be used for a replacement school. The mechanical, electrical and civil disciplines noted some minor infrastructure changes that would be needed. The main finding was that a full traffic impact assessment would be required to determine the best access to and from the site. There were no other major risks identified by the City of Spruce Grove or the engineering disciplines in association with the proposed project.

Due to current market conditions and increased inflation; Parkland School Division now estimates that the modernization or replacement cost has increased to between \$70 million and \$80 million dollars.

Since the cost estimate to expand and modernize the existing building is significantly more than 75% of the cost of building a new school; the recommendation has been updated in 2022 for a replacement school for Spruce Grove Composite High School instead of a modernization.

- **Priority Two:** New K-9 School on the East side of Spruce Grove

Rationale for the request:

The Pioneer and East Pioneer lands in Spruce Grove were identified in the PSD Student Attendance Study as an area of growth.

The three areas within the East Pioneer Lands (south of Prescott Learning Centre); Fenwyck, Easton and Tonewood are seeing an increase in activity, which is likely due to the entertainment and commercial development directly to the North of highway 16A. This development will accelerate the demand for housing in the East Pioneer lands.

There are currently 490 residential lots registered and another 194 lots in various stages of pre-development. These 684 lots represent approximately 30% of the total development in these neighborhoods. There has been an increase of 5% in the total development in these neighborhoods since last year’s capital plan (2022-2025 capital plan). It is estimated that 1,381 students will be generated once this area is fully developed.

The Pioneer lands (North of Prescott Learning Centre) are estimated to generate 1,492 students once these areas are fully developed. These lands are being actively developed and it is unclear how the development of the new Spruce Grove Sport and Event Centre will impact the speed at which these lands continue to develop.

The closest school to this area is Prescott Learning Centre which is already over capacity therefore a new school will be required in the East Pioneer lands.

2024-2025 – Year Two

- **Priority One:** Modernization of Tomahawk School at a cost of \$2-3 million dollars.

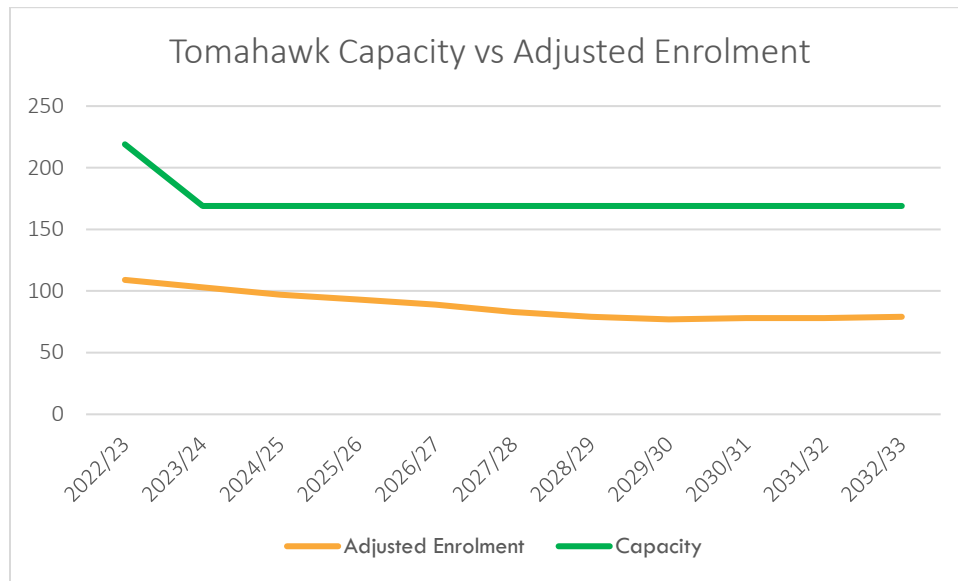
Rationale for the request:

Facility condition – Tomahawk School’s modernization would be focused on the gym. The gym has original ceiling tiles, lighting, and wood flooring; the gym is also undersized to accommodate junior high tournaments. Tomahawk School’s sports teams played their home games at Seba Beach School; with the closure of Seba Beach School there is a more immediate need to expand the capacity of Tomahawk’s gym. In addition to modernizing the gym we would update classroom millwork, washroom fixtures and pave the parking lot.

Deferred Maintenance (September 2022)	Current FCI	Last Year's FCI
\$2,926,549	14.00%	13.50%

Enrolment pressures - Enrolment projections indicate a stable student population at Tomahawk School.

Year	September 30 Enrolment					1 Year	5 Year	10 Year
	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2028/29	2033/34
Enrolment	117	92	104	107	101	100	77	77
Adjusted Enrolment	127	97	107	109	109	103	79	79
Capacity	219	219	219	219	219	169	169	169



Parkland School Division is planning on relocating two modular classrooms from Tomahawk School to create a new outreach campus in Spruce Grove during the summer of 2023 which explains the anticipated drop in capacity of Tomahawk School.

- **Priority Two:** Modernization and preservation of Brookwood School at a cost of \$12-16 million dollars.

Rationale for the request:

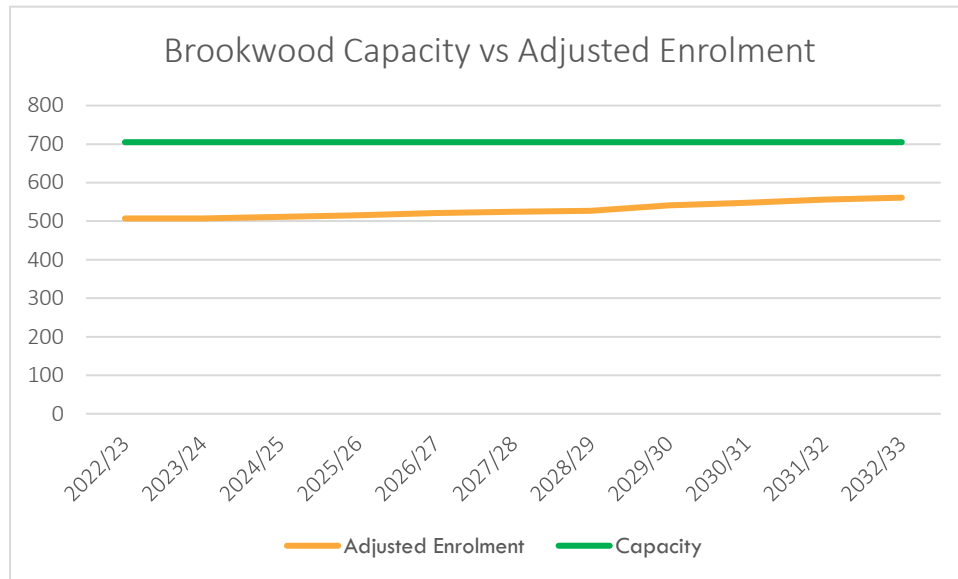
Facility condition - Many of Brookwood’s building components are aging and require replacement. Outdated finishes such as the carpet in the corridors and classrooms, and the original tile in the core washrooms require updating. Much of the school’s millwork, lighting, and ceiling grid is original, and the whole of the roof and windows are also due for replacement. Brookwood has classrooms divided by demising partitions that create air handling issues; thus, an air system rebalancing is strongly recommended.

Deferred Maintenance (September 2021)	Current FCI	Last Year's FCI
\$6,236,485	27.00%	24.01%

Teaching Functionality - The school could also embrace a twenty-first century learning program through reconsidered configurations of the library and classrooms. Most of the classrooms on the outer ring are open to the hallway which can be distracting to students. A redesign of the pod-like classrooms and the library rotunda would give the school a unique twenty-first century learning environment.

Enrolment - Enrolment projections indicate steady population at Brookwood School.

Year	September 30 Enrolment					1 Year	5 Year	10 Year
	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2028/29	2033/34
Enrolment	513	524	502	496	496	496	513	550
Adjusted Enrolment	555	534	531	508	507	507	527	561
Capacity	705	705	705	705	705	705	705	705



2025-2026 – Year Three

- **Priority One:** Modernization and preservation of Forest Green School at a cost of \$12-16 million dollars.

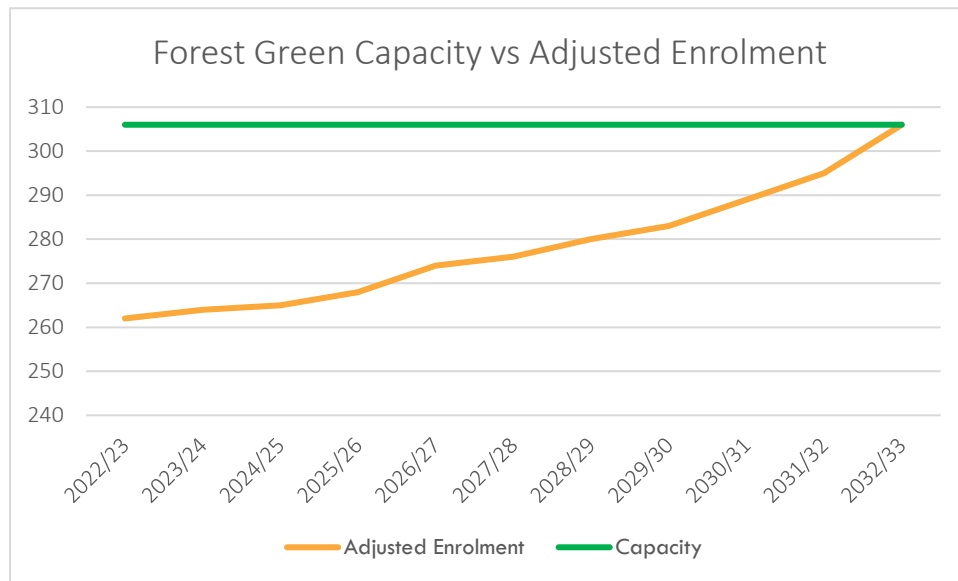
Rationale for the request:

Facility condition - Several of Forest Green’s building components are either original or outdated and should be replaced. On the interior, the items or spaces that appear original or outdated include boilers, commercial kitchen, library, classroom and washrooms. The exterior cladding appears to be original concrete stucco and will need updating or substantial repair.

Deferred Maintenance (September 2021)	Current FCI	Last Year's FCI
\$4,696,324	28.28%	26.61%

Enrolment - Enrolment projections indicate a steady school population at Forest Green School.

	September 30 Enrolment					1 Year	5 Year	10 Year
Year	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2028/29	2033/34
Enrolment	275	254	227	227	250	255	272	300
Adjusted Enrolment	288	268	260	243	262	264	280	306
Capacity	306	306	306	306	306	306	306	306



- **Priority Two:** New K-9 School on the West side of Spruce Grove

Rationale for the request:

The West Central and Shiloh lands in Spruce Grove were identified in the PSD Student Attendance Area Study as an area of future growth. The closest school to this area is Copperhaven School.

Although the area has been slow to develop the Parkland School Division Board of Trustees proactively implemented recommendations from the PSD Student Attendance Area Study which resulted in students being shifted from Copperhaven School to Woodhaven Middle School. This has effectively bought Parkland School Division a few years before Copperhaven School exceeds its capacity.

There are City developed area structure plans for these lands however there is currently no new development. It is estimated that 883 students will be generated once these areas are fully developed.

It is currently estimated that even with the implementation of strategies to shift students to Woodhaven Middle School that Copperhaven School will exceed its capacity in the 2024-2025 school year.



MEMORANDUM

March 7, 2023
 Regular Board Meeting

TO Board of Trustees

FROM Shauna Boyce, Superintendent

ORIGINATOR Scott McFadyen, Associate Superintendent Corporate Supports and Services

RESOURCE Serge LaBrie, Director Facilities Services

GOVERNANCE POLICY Board Policy 2: Role of the Board

ADDITIONAL REFERENCE BP 2: Resource Stewardship

SUBJECT **2022-2023 INFRASTRUCTURE MAINTENANCE RENEWAL (IMR) / CAPITAL MAINTENANCE RENEWAL (CMR) EXPENDITURE REPORT**

PURPOSE

Information. No recommendation required.

BACKGROUND

The Board of Trustees is responsible for reviewing the divisions IMR/CMR expenditures and adhering to the Board Annual Work Plan. The attached report is in support of these responsibilities.

REPORT SUMMARY

The 2022-2023 IMR/CMR Report highlights the infrastructure maintenance renewal and capital maintenance renewal projects completed, in progress or in consideration for this year.

Administration would be pleased to respond to any questions.

SM:rg



2022-2023 INFRASTRUCTURE MAINTENANCE RENEWAL/CAPITAL MAINTENANCE RENEWAL EXPENDITURE PLAN MARCH 2023

Presented to the Board of Trustees, March 7, 2023
Scott McFadyen, Associate Superintendent of Corporate Services
Resource: Serge LaBrie, Director Facilities Services

Our Students Possess the confidence, resilience, insight and skills required to thrive in, and positively impact, the world.

BACKGROUND

The Government of Alberta changed Infrastructure Maintenance Renewal (IMR) funding allocations in 2021-2022 by dividing the total amount of funds received into IMR and Capital Maintenance Renewal (CMR) funding.

The total amount of funding received 2022-2023 year is \$1,488,274 in IMR funding and we are anticipating \$1,025,132 in CMR funding for a total of \$2,513,406. This year's allotment is lower than last year's total IMR allotment which was \$3,048,400. The net decrease from 2021-22 to 2022-23 is \$534,994.

We have a carry forward from the 2021-2022 IMR and CMR program year of \$6,049 and \$90,197 respectively giving us a balance of \$2,609,652. Last year's balance with carry forwards was \$3,790,713 therefore the total funding available for IMR and CMR work in 2022-23 is \$1,181,061 less than the previous year.

In addition; we are expecting a steady decline of CMR funding over the next two years. The expected CMR allocations for 2023-2024 and 2024-2025 are expected to be \$756,509 and \$727,159 respectively. This is a decline of 26.2% and 29.07% in comparison to the 2022-2023 allocation.

CMR funding as a percentage of total infrastructure funding has dropped from 52% in 2021-2022 to 40.7% in 2022-2023. Expenditures will be capitalized when the costs incurred enhance the service potential or efficiency of an asset. Capitalized IMR assets will be amortized over 20 years as recommended by Alberta Education.

IMR and CMR funding is designated to cover the replacement or modernization of operating elements in schools.

The Facilities Department has been working on a planned approach to upgrading and replacing systems in our schools for several years. Some examples of these are:

- Roof systems
 - We have been systematically replacing 3-4 major roof systems per year.
 - This approach has let us be more pro-active and less re-active with leaks and floods.
- Fire Alarm systems
 - We have been systematically replacing one fire alarm system per year.
- Boiler replacements
 - We continue to replace antiquated boiler systems with new high efficiency boiler systems. We estimate that the cost of a boiler replacement averages between \$140,000 and \$180,000.
- Air Conditioning/Heating systems (AC units)
 - With the unpredictable weather we have encountered the reality is that modular classrooms are susceptible to extreme temperature changes.
 - We will be begin installing a combination AC and heating unit to each modular in 2023.
 - These units will provide cooler air in the summer shoulder months and provide a back-up heat source in the winter months should a furnace fail.

Criteria

The criteria used to establish our annual IMR and CMR project lists are:

- Health and Safety;
- Alberta Infrastructure school audits;
- Standing maintenance/renewal programs such as roofing, security upgrades, fire alarm upgrades, intercoms and door hardware;
- Consultation with maintenance staff to identify system components failures; and
- Requests from our site administrators.

Based on the above criteria we determine a suitable and equitable priority list of work to be completed for the year.

As our buildings age and infrastructure funding diminishes there is a growing focus on replacing critical infrastructure (examples: roof top units, roof system, fire alarm panels, boilers and pumps).

REPORT

2022-2023 Completed IMR/CMR Projects

Facility	IMR or CMR Funding	Work Summary	Total Cost
Blueberry	IMR	Site improvements	\$46,947
Blueberry	CMR	Pave parking lot	\$174,986
Blueberry	CMR	Replace pedestrian concrete	\$59,979
Brookwood	CMR	Replace roof section	\$174,906
Duffield	CMR	Replace roof section	\$180,000
Ecole Meridian Heights	CMR	Replace roof section	\$194,962
Entwistle	CMR	Replace fire alarm	\$30,000
Forest Green	CMR	Replace pumps	\$25,004
Graminia	IMR	Site improvements	\$41,900
Greystone	IMR	Site improvements	\$40,000
High Park	CMR	Replace roof section	\$140,000
High Park	CMR	Replace fire alarm	\$45,000
High Park	IMR	Building Control Upgrades	\$45,974
Memorial Composite	IMR	Install acoustic paneling	\$43,245
Memorial Composite	IMR	Install LED lights	\$32,664
Memorial Composite	IMR	Major roof repairs	\$49,581
Memorial Composite	IMR	Renovate LAWS program	\$149,619
Woodhaven	IMR	Refinish and repair gym floors	\$13,084

<i>Total completed project costs:</i>	<i>\$1,487,851</i>
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2022-2023 Work in Progress

Facility	IMR or CMR Funding	Work Summary	Estimated Cost
Brookwood	IMR	Install heat/AC pumps	\$10,000
Copperhaven	IMR	Install heat/AC pumps	\$20,000
Duffield	IMR	Replace roof top unit	\$25,000
Duffield	IMR	Replace countertops	\$12,000
Duffield	IMR	Repair sewer lines	\$10,000
Duffield	IMR	Install heat/AC pumps	\$20,000
Duffield	IMR	Replace furnace	\$10,000
Ecole Broxton Park	IMR	Mechanical system repairs	\$18,000
Ecole Broxton Park	IMR	Replace dampers & motors	\$20,000
Ecole Meridian Heights	IMR	Replace skylight	\$8,000
Graminia	IMR	Replace roof top unit	\$25,000
Graminia	IMR	Install heat/AC pumps	\$15,000
Greystone	IMR	Recommission HVAC system	\$22,000
Greystone	IMR	Install heat/AC units	\$5,000
Memorial Composite	IMR	Repair mechanical systems	\$62,000
Memorial Composite	IMR	Install acoustic paneling	\$12,000
Memorial Composite	IMR	Replace DVR's on CCTV system	\$25,000
Memorial Composite	IMR	Repair boiler	\$15,000
Memorial Composite	IMR	Repair electrical systems	\$70,000
Memorial Composite	IMR	Upgrade CTS electrical system	\$10,000
Millgrove	IMR	Install heat/AC pumps	\$10,000
Muir Lake	IMR	Install heat/AC pumps	\$10,000
Muir Lake	IMR	Install acoustic paneling	\$8,000
Parkland Village	IMR	Install heat/AC pumps	\$10,000
Prescott	IMR	Install heat/AC pumps	\$25,000
Spruce Grove Composite	IMR	Repair mechanical systems	\$50,000
Woodhaven	IMR	Install heat/AC pumps	\$25,000
Woodhaven	IMR	Repair electrical systems	\$15,000
All sites	IMR	Replace card reader system	\$90,000

Total amount committed (in progress):	\$657,000
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2022-2023 Work Being Considered

Blueberry	Replace well	\$30,000
Brookwood	Renovate washrooms	\$150,000
Ecole Broxton Park	Replace lockers	\$120,000
Ecole Broxton Park	Replace Federal breakers	\$15,000
Ecole Meridian Heights	Replace basement flooring	\$110,000
Entwistle	Replace fire alarm	\$35,000
Forest Green	Backup generator repairs	\$13,000
Forest Green	Replace boilers	\$200,000
Forest Green	Replace sidewalks	\$150,000
Graminia	Renovate washrooms	\$150,000
High Park	Replace classroom flooring	\$65,000
Parkland Village	Renovate washrooms	\$150,000
Tomahawk	Replace well	\$30,000
Wabamun	Renovate front entrance, staff room and admin area	\$100,000

Total amount committed (considered):	\$1,318,000
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Total completed project costs:	\$1,487,851
Total amount committed (in progress):	\$657,000
Total amount committed (considered):	\$1,318,000

Subtotal:	\$3,462,851
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Opening IMR/CMR Balance:	\$2,609,652
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Surplus / (Deficit) IMR/CMR Funds:	\$(853,199)
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The shortfall in IMR/CMR funds is due to the fact that not all projects in the “being considered” table will move forward in 2022-2023. Some projects will be impacted by supply chain delays while others may require additional work from engineering or architectural contractors before they are ready to move forward. It is not uncommon for some CMR projects to take 2-4 years of planning and work before they are ready to actually start.

Deferred Maintenance

Based on the Alberta Infrastructure Audits our anticipated maintenance costs over the next 5 years will continue to climb as our school buildings reach a critical age of 30-40 years old.

Audit results do not consider the significant shifts in teaching practices and the changes in physical environments that are often required to educate children with modern techniques.

Much of this work will remain as deferred maintenance over the coming years. The yearly IMR/CMR funding of \$2,609,652 will not be sufficient to keep buildings in good operating condition. Parkland School Division's total deferred maintenance is estimated to be \$60 million dollars and is expected to continue to rise.



MEMORANDUM

March 7, 2023 Regular
Board Meeting

TO	Board of Trustees
FROM	Shauna Boyce, Superintendent
ORIGINATOR	Scott Johnston, Associate Superintendent
RESOURCE	Shaye Patras – Division Principal, Numeracy and Achievement
GOVERNANCE POLICY	Board Policy 1: Division Foundational Statements Board Policy 2: Role of the Board Board Policy 12: Role of the Superintendent
ADDITIONAL REFERENCE	BP 1: Vision, Foundational Statements BP 2: Education Planning and Programming <i>Education Act: 19-23, 33, 196-197</i>
SUBJECT	NUMERACY REPORT

PURPOSE

For information. No recommendation required.

BACKGROUND

The Board is charged with the responsibility of providing, for its students and their parents, an education system organized and operated in the students' best interests. It exercises this responsibility through setting of local educational policy and the wise use of resources. An ongoing focus on numeracy education and intervention aligns to the Provincial Government's grant for unfinished learning (learning loss) and supports our students' success and well-being.

REPORT SUMMARY

This Numeracy Report provides an overview of the numeracy intervention processes currently in place across the Division. The report includes current results reporting to support an understanding of the requirement for intervention.

Administration would be pleased to respond to any questions.

SJ:kz



PARKLAND
SCHOOL DIVISION

Instructional Services: Numeracy Report

March, 2023

Presented to the Board of Trustees, March 7, 2023

Scott Johnston, Associate Superintendent, Education and System Services

Resources: Shaye Patras, Division Principal, Numeracy and Achievement

Our Students Possess the confidence, resilience, insight and skills required to thrive in, and positively impact, the world.

BACKGROUND

In alignment with our numeracy goals, Parkland School Division's Mission and Values state:

"We assure supportive learning environments, meaningful experiences and healthy relationships that create opportunities to develop resilience, to gain diversity in perspectives and to achieve enduring success. We value learning opportunities that are purposeful, essential, relevant, authentic and responsive. We value excellence in achievement."

Additionally, ensuring effective programming and improving pedagogy are identified priorities within Parkland School Division.

"Student programming and continual improvement of teaching practices continues to be a priority for PSD. The Division is proud to offer diverse programs to students because that's how learning comes alive for them. Programs showcase the breadth of the work. The depth of our work gets recognized in our attention to pedagogy."

Throughout the 2021-2022 school year, the Instructional Services department continued to focus on building the numeracy skills of our students and the pedagogical practices of our teachers. Parkland School Division added the role of Numeracy Facilitator, Mrs. Kelli Holden, to the Instructional Services team in the Spring of 2022. The focus of the work with respect to Numeracy remains:

- Supporting the instructional leadership of our administration to implement purposeful numeracy intervention programming;
- Utilizing diagnostic screens effectively to inform programming;
- Preparing Parkland School Division early years teachers (Kindergarten - Grade 3) for the implementation of the new Mathematics program of studies for the 2022-2023 school year. Professional learning sessions focused on:
 - Examining the structure of the new curriculum (i.e. Organizing Idea, Guiding Question, Learning Outcome, Knowledge, Understandings, Skills and Procedures);
 - A comparison of the current curriculum with the new curriculum (i.e. curriculum mapping); and
 - Grade specific professional learning on the topic of Number as the foundation for Numeracy;
- Supporting administration as strong stewards of our resources with Learning Loss Funding through:
 - Identifying the students who have significant gaps in their numeracy understanding, through the use of the Early Years Interview;
 - Placing identified students on *Learning Trajectories* to inform programming;
 - Implementing targeted, purposeful numeracy intervention in a small group, pull-out setting; and
 - Measuring the learning growth of these students to determine effectiveness of programming and to inform future programming.

THE CURRENT STATE OF NUMERACY IN PARKLAND SCHOOL DIVISION

Utilizing Data to Inform Practice and Programming

During the 2021-22 school year, Instructional Services worked with schools to complete the following numeracy assessments:

PSD implemented the *Early Years Interview* for students in grades 1-3 who were deemed to be “at risk,” based on teacher assessment data and classroom observations.

Data, provided by the Early Years Interview, identified the students achieving below grade level and where, on the Learning Trajectories, they could be placed. Our data collection informed our intervention programming.

These students comprised the “Numeracy Learning Loss” cohort. The number and percentage of total grade level students can be found in the following table.

Numeracy Learning Loss Students Served 2021-22 and 2022-23 by Number (#) and Percentage (%)		
Grade	2021-2022	2022-2023
Grade 1	223 (37%)	TBD
Grade 2	236 (31%)	202 (30%)
Grade 3	265 (33%)	212 (31%)
Grade 4	Not Assessed	267 (39%)

Our Grade 1 “to be determined” (TBD) is a result of numeracy screens having been completed in mid-January throughout Parkland School Division and Alberta. Data from these assessments was not available at the time of this report.

Our Grade 4 “Not Assessed” indicates that Grade 4 students were not part of the learning loss initiative in 2021-22.

Summary of Numeracy Intervention Results (2021-2022) Months Growth					
Grade	Subitization	Compare/Order	Counting	Addition/Subtraction	Average Overall
1	12	8	7	10	9
2	11	13	7	9	10
3	10	14	8	9	10

The data provided in the previous tables highlights two important points. First, the percentage of students being served through the learning loss initiative decreased year over year for the grade 1 and 2 cohorts from 2021-22 to 2022-23. With 37% of grade 1 students in 2021-22 being identified as at risk and achieving below grade level in 2021-22 and only 30% of that same cohort having been identified as at risk and achieving below grade level in their grade 2 year of 2022-23.

Notably, the grade 3 cohort of 2021-22 consisted of 33% of students being identified as at risk and achieving below grade level and this rose to 39% of that same cohort being identified as at risk and achieving below grade level in 2022-23 (as grade 4 students). We anticipate that this increase has contributory factors, including the different screens used in 2021-22 (Early Numeracy Interview) and 2022-23 (Alberta Education Numeracy Screens).

Also notable is that while all Grade 1-4 students completed screens in 2022-23 based on the new Math program of studies, they received instruction in 2021-22 using the previous program of studies. Students identified as at risk and achieving below grade level in 2021-22, based on the *Early Years Interview*, were identified as such based on the *Learning Trajectories*. Students identified as at risk and achieving below grade level in 2022-23 were identified through provincially established norms based on data gathered from the implementation of the Alberta Education Numeracy Screens.

2021-2022: Math Intervention/Programming Instrument (MiPi) for Grades 2 through 10				
Grade	Percentage (%) of students who:			Top 2 Box (May Require, Require)
	<u>Do Not Require Attention</u>	<u>May Require Attention</u>	<u>Require Attention</u>	
2	63.5	20.3	16.2	36.5
3	39.1	27.9	33.0	60.9
4	24.1	27.7	48.2	75.9
5	25.9	31.6	42.4	74.0
6	28.6	30.7	40.8	71.5
7	25.6	22.6	51.8	74.4
8	27.9	24.1	48.0	72.1
9	23.5	20.2	56.3	76.5
10	14.2	17.1	68.7	85.8

2022-2023: Math Intervention/Programming Instrument (MiPi) for Grades 2 through 9			
Grade	Percentage (%) of students who:		
	<u>Do Not Require Attention</u>		<u>Require Attention</u>
5	35.8		64.2
6	49.6		51.4
7	13.7		72.3
8	13.5		76.5
9	43.4		56.6

Grade 10 data cannot be accurately compared, as Term 2 MiPi data was not available at the time this report was created.

The 2021-22 school year saw Parkland School Division Schools implement the MiPi from grades 2-10 inclusive, in addition to the Early Years Interview for students in grades 1-3 who were deemed “at-risk” by classroom teachers based on in class observations and assessments.

During the 2022-23 school year, Alberta Education mandated Numeracy Screens for all students in grades 1-4. As a result of this mandate, Parkland School Division schools implemented the *Alberta Education Numeracy Screen* in grades 1 through 4 and the MiPi in grades 5 through 10.



The Division experienced a decrease in the percentage of students as “Requiring Attention” year-over-year in the grade 4, grade 5 and grade 8 cohorts. We experienced a very slight increase in the percentage of students identified as “Requiring Attention” in the grade 6 and grade 7 cohort.

The “May Require Attention” standard was not used in 2022-2023.

Alberta Education Screen | October, 2022

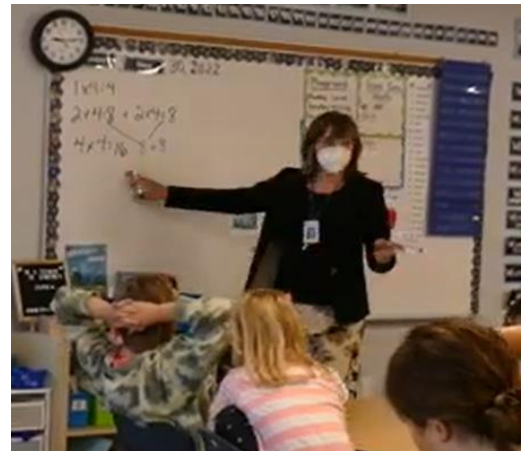
The Alberta Education Numeracy Screens, for students in grades 1 through 4, assessed students’ conceptual understanding of the Mathematical concepts of:

- Comparing Numbers
- Writing Numbers
- Numbers on the Number Line
- Number Facts Addition
- Number Facts Subtraction
- Ordering of Numbers
- Equations (grade 3&4 only)
- Number Facts Multiplication (grade 4 only)
- Calculation Addition (grade 4 only)
- Calculation Subtraction (grade 4 only)

Numeracy Screening Assessments (English)			
Grade	Number (#) and Percentage (%) of Students:		Not Available
	<u>At Risk</u>	<u>Not at Risk</u>	
2	232 (29%)	564 (70%)	5 (1%)
3	200 (25%)	586 (74%)	7 (1%)
4	266 (33%)	525 (65%)	13 (2%)
Numeracy Screening Assessments (French Immersion)			
2	36 (33%)	54 (50%)	18 (17%)
3	37 (35%)	69 (65%)	0
4	14 (19%)	57 (78%)	2 (3%)
Note: “Not Available” refers to students who did not finish the assessment			

It is important to note that the norms used to identify students as “At Risk,” based on the Alberta Education Numeracy Screens, were developed by Alberta Education and were based on the current cohorts of students in each grade level (1-4). As a result of this process, some of the norms applied to subtests could be considered quite low.

For example, the Number Facts Subtraction subtest (provided to students in the second grade) identified “At Risk” students as those who answered 0 to 2 of 39 questions correctly. Students who correctly answered 3 to 39 questions were identified as “Not At-risk”. Students in grade 2 who achieved an overall score of 0 to 28 out of 100 were deemed to be “At-Risk” while those scoring 29 to 100 were categorized as “Not At-risk”.



Provincial Achievement Test Results

MATH 6 - WRITTEN IN ENGLISH											
		PARKLAND SCHOOL DIVISION					ALBERTA				
		2018	2019	2020	2021	2022	2018	2019	2020	2021	2022
Participation	Student Enrolled	815	885	NA	NA	908	51,486	54,778	NA	NA	56,019
	Students Writing	768	851	NA	NA	826	49,753	49,753	NA	NA	47,909
	Students Writing (%)	94.2	96.2	NA	NA	91.0	90.8	90.8	NA	NA	85.5
Results Based on Number Enrolled	Acceptable Standard (%)	69.6	66.7	NA	NA	61.1	72.5	72.5	NA	NA	64.1
	Standard of Excellence (%)	6.9	10.2	NA	NA	7.8	15.0	15.0	NA	NA	12.6
	Below Standard (%)	24.7	29.5	NA	NA	29.8	18.3	18.3	NA	NA	21.4
Results Based on Number Writing	Acceptable Standard (%)	73.8	69.3	NA	NA	67.2	79.8	79.8	NA	NA	75.0
	Standard of Excellence (%)	7.3	10.6	NA	NA	8.6	16.6	16.6	NA	NA	14.8
	Below Standard (%)	26.2	30.7	NA	NA	32.8	20.2	20.2	NA	NA	25.0
Based on Students ENROLLED:							PSD		ALBERTA		
Acceptable Standard: Improvement (+) or Decline (-) from pre-pandemic (2018)							-8.5		-8.4		
Standard of Excellence: Improvement (+) or Decline (-) from pre-pandemic (2018)							+0.9		-2.4		
Based on Students WRITING:											
Acceptable Standard: Improvement (+) or Decline (-) from pre-pandemic (2018)							-6.6		-4.8		
Standard of Excellence: Improvement (+) or Decline (-) from pre-pandemic (2018)							+1.3		-1.8		

The summary for the number of students “enrolled” includes all students; those who are absent or excused will factor in as a grade of zero. Based on the number enrolled, Parkland School Division experienced a similar decline in achievement from pre-pandemic levels, and we closed our gap to the province at the standard of excellence.

MATH 9 - WRITTEN IN ENGLISH											
		PARKLAND SCHOOL DIVISION					ALBERTA				
		2018	2019	2020	2021	2022	2018	2019	2020	2021	2022
Participation	Student Enrolled	770	666	NA	NA	846	46,603	46,764	NA	NA	32,890
	Students Writing	723	614	NA	NA	745	41,359	41,612	NA	NA	27,331
	Students Writing (%)	93.9	92.2	NA	NA	88.1	88.7	89.0	NA	NA	83.1
Results Based on Number Enrolled	Acceptable Standard (%)	57.0	53.9	NA	NA	50.4	59.2	60.0	NA	NA	53.0
	Standard of Excellence (%)	10.5	12.6	NA	NA	13.9	15.0	19.0	NA	NA	16.7
	Below Standard (%)	36.9	38.3	NA	NA	37.7	29.5	29.0	NA	NA	30.1
Results Based on Number Writing	Acceptable Standard (%)	60.7	58.5	NA	NA	57.2	66.7	67.4	NA	NA	63.7
	Standard of Excellence (%)	11.2	13.7	NA	NA	15.8	16.9	21.4	NA	NA	20.1
	Below Standard (%)	39.3	41.5	NA	NA	42.8	33.3	32.6	NA	NA	36.3
Based on Students ENROLLED:							PSD		ALBERTA		
Acceptable Standard: Improvement (+) or Decline (-) from pre-pandemic (2018)							-6.6		-6.2		
Standard of Excellence: Improvement (+) or Decline (-) from pre-pandemic (2018)							+3.4		+1.7		
Based on Students WRITING:											
Acceptable Standard: Improvement (+) or Decline (-) from pre-pandemic (2018)							-3.5		-3.0		
Standard of Excellence: Improvement (+) or Decline (-) from pre-pandemic (2018)							+4.6		+3.2		

Similar to the achievement for grade 6, our grade 9s experienced a similar decline from pre-pandemic levels, and closed the gap at the standard of excellence.

MATH 9 – KNOWLEDGE AND EMPLOYABILITY											
		PARKLAND SCHOOL DIVISION					ALBERTA				
		2018	2019	2020	2021	2022	2018	2019	2020	2021	2022
Participation	Student Enrolled	12	12	NA	NA	35	2,049	2,190	NA	NA	1,746
	Students Writing	12	10	NA	NA	33	1,739	1,912	NA	NA	1,425
	Students Writing (%)	100.0	83.3	NA	NA	94.3	84.9	87.3	NA	NA	81.6
Results Based on Number Enrolled	Acceptable Standard (%)	83.3	41.7	NA	NA	62.9	57.4	59.6	NA	NA	55.3
	Standard of Excellence (%)	8.3	8.3	NA	NA	11.4	13.6	13.2	NA	NA	11.1
	Below Standard (%)	16.7	41.7	NA	NA	31.4	27.5	27.7	NA	NA	26.3
Results Based on Number Writing	Acceptable Standard (%)	83.3	50.0	NA	NA	66.7	67.6	68.3	NA	NA	67.8
	Standard of Excellence (%)	8.3	10.0	NA	NA	12.1	16.0	15.1	NA	NA	13.6
	Below Standard (%)	16.7	50.0	NA	NA	33.3	32.4	31.7	NA	NA	32.2
Based on Students ENROLLED:							PSD		ALBERTA		
Acceptable Standard: Improvement (+) or Decline (-) from pre-pandemic (2018)							-20.4		-4.3		
Standard of Excellence: Improvement (+) or Decline (-) from pre-pandemic (2018)							+3.1		-2.1		
Based on Students WRITING:											
Acceptable Standard: Improvement (+) or Decline (-) from pre-pandemic (2018)							-16.6		-0.5		
Standard of Excellence: Improvement (+) or Decline (-) from pre-pandemic (2018)							+2.1		-0.2		

Knowledge and Employability Math 9 includes a small sample size of students (35, or 4.3% of the grade 9 population). Given the small sample, the year-to-year averages may differ considerably (each students’ progress contributes to 3% of the Division’s total performance).

Instructional Services - Our Strategic Plan to Improve Student Learning

Our assessments and baseline data indicate that the following key areas for focus are required:

School-Based Interventions

- Fall planning meetings, established with school administration and Instructional Services in order to examine MiPi data and improve School Based Numeracy Plans;
- Follow up meetings, as required, to examine Alberta Education numeracy screen data and revise planning;
- Mid-Point meetings (January – February) to examine Provincial Achievement Data (PAT) and revise School Based Numeracy Plans accordingly;
- Ongoing support for the implementation of the New Alberta Education *Math Program of Studies* for Kindergarten - Grade 3; notably,
 - Numeracy facilitation and professional development sessions to all grade 1-3 teachers and Numeracy leads (ongoing);



- Collaboration with French Immersion administrators and numeracy leads to examine data, to review pedagogical practices and to analyze screens and/or diagnostics. Translation of the Early Years and Middle Years Interviews supports this work.
- Professional Development and support for the Numeracy Lead teacher in every school, including:
 - Ensuring Alberta Education Screens are implemented successfully;
 - Leading pedagogical shifts in classrooms for mathematics;
 - Assisting with data analysis; and
 - Exploring the role of diagnostics to appropriately program for all students
- Professional Development for teachers, based on their grade level and need, beginning with research-based training, followed by modeling lessons and “at-elbow” support for teachers working on their pedagogical craft
- Furthering early years teachers understanding of the [Early Learning Trajectories in Mathematics](#) and how to use this to inform programming;
- Revision and Implementation of the [Early Years Interview](#);
- Professional Development and Implementation of research based instructional practices to support Numeracy Intervention programming, notably:
 - Small Group Numeracy Instruction,
 - Counting Collections,
 - Choral Counting,
 - Number Line/Clothesline Math,
 - Number Talks, and
 - Push in Numeracy Intervention
- Implementation of Building Thinking Classrooms as a model for instruction in middle years and high school classrooms.





MEMORANDUM

March 7, 2023
 Regular Board Meeting

TO Board of Trustees

FROM Shauna Boyce, Superintendent

ORIGINATOR Mark Francis, Deputy Superintendent
 Scott McFadyen, Associate Superintendent

RESOURCE Serge LaBrie, Director of Facilities Services
 Jordi Weidman, Director of Strategic Communications

GOVERNANCE POLICY Board Policy 2: Role of the Board
 Board Policy 12: Role of the Superintendent

ADDITIONAL REFERENCE BP 2: Resource Stewardship
Education Act

SUBJECT **RELOCATION OF STONY PLAIN AND SPRUCE GROVE OUTREACH CENTRES**

PURPOSE

For Information. No recommendation required.

BACKGROUND

The Board is responsible to ensure effective stewardship of the Board’s resources while meeting “*the needs of all students enrolled in a school operated by the board and to enable their success*” [Education Act; section 33; article 1(a)]. This report is in support of these responsibilities.

REPORT SUMMARY

On February 24, 2023, Parkland School Division announced to its stakeholders, changes to the outreach and virtual learning programming, which will commence at the beginning of the 2023-2024 school year.

In an effort to centralize resources and support, and to bring programming offered by the Division’s Connections for Learning (CFL) under one roof, PSD is relocating all outreach and virtual learning programming to the École Broxton Park School (EBPS) site, beginning in the fall of 2023. Modular classrooms will be

connected to the west side of the existing school but will remain self-contained, with separate access from the French Immersion and Specialized Classrooms currently at École Broxton Park School.

The improved site for student learning will offer an enhanced educational environment and increased programming focused on the needs of students enrolled in outreach, alternative programming and in virtual programs. In an effort to improve the quality of our programming and the array of services offered to students in these programs. The new location allows PSD to improve the setting for student learning while offering more space for programming.

This additional space will house staff needed to support all outreach and virtual learning students. Specifically, there will be a CFL administrator on site to work directly with these programs as well as the Parkland Student Athlete Academy students who currently receive their in-class instruction at EBPS. There will be no changes to the programs that currently operate at CFL's main campus in Stony Plain.

In addition to utilizing currently unused land around École Broxton Park School, and in the spirit of resource stewardship, the Division will be relocating five modular classrooms from PSD schools that have capacity to accommodate the changes. Facilities Services staff will work throughout the summer to have these classrooms installed and ready to go by the start of school this fall. There will be one modular classroom coming from Blueberry School, 2 modular classrooms from Entwistle School and 2 modular classrooms from Tomahawk School.

The move will place PSD in a better position to request new funding and projects as PSD's overall utilization will increase.

Administration would be pleased to respond to any questions.

MF:kz



RELOCATION OF STONY PLAIN AND SPRUCE OUTREACH CENTRES

MARCH 2023

Presented to the Board of Trustees, March 7, 2023

Mark Francis, Deputy Superintendent, Scott McFadyen, Associate Superintendent

Resource: Serge LaBrie, Jordi Weidman, Travis McNaughton

Our Students Possess the confidence, resilience, insight and skills required to thrive in, and positively impact, the world.

BACKGROUND

Parkland School Division (PSD) operates two Outreach Campuses under the Administration of Connections for Learning (CFL). The Junior High Outreach campus/Virtual School is in Stony Plain and the Senior High Outreach campus is in Spruce Grove.

Over the last five years, PSD had been consolidating its distance delivery programs under the administration of Connections for Learning. The Outreach Campuses, prior to 2019-2020 School Year were operated by Spruce Grove Composite High School and Memorial High School. Connections for Learning ran a third, offsite Outreach Campus (The Learning Hub) and accommodated a small number of Jr High Students at the Connections for Learning campus. In the 2019-2020 School Year, CFL took over operation of the Outreach Schools, and consolidated operations from three to two campuses. In 2021-2022 an expanded Virtual School Program was added. Since consolidation of the Outreach Campuses, there has been movement of programs between the CFL Main Campus, the Spruce Grove Outreach and the Stony Plain Outreach to accommodate the number of students and staff.

Additionally, the Academic Achievement Centers (commonly referred to as In-reach) at both High Schools are now operated by Connections for Learning. These distance learning/modular based programs provide opportunity for students who cannot fit courses into their schedule.

Alberta Education has recently changed the funding and regulations in regards to Outreach Schools. Previously, in order to receive funding, an Outreach School had to be located in a separate building. Under the current funding manual, Outreach Schools can now be located in an existing school building. A number of jurisdictions have begun the process of attaching or relocating Outreach Campuses into existing school buildings.

The Outreach Campuses in Spruce Grove and Stony Plain are leased spaces for approximately \$120,000 per year. Both Leases expire in the 2023-2024 School Year.

REPORT

PSD is announcing changes to their outreach and virtual learning programming, to take effect at the start of the 2023-2024 school year. The current Spruce Grove and Stony Plain Campuses are to be consolidated at the École Broxton Park School site.

Five modular classrooms will be connected to the west side of École Broxton Park School but will remain self-contained, with separate access from the French Immersion and Specialized Classrooms currently at École Broxton Park School. Existing space at Broxton will be used to house offices and washroom facilities.

This additional space will house staff needed to support all outreach and virtual learning students. Specifically, there will be a CFL administrator on site to work directly with these programs as well as the Parkland Student Athlete Academy (PSAA) students who currently receive their in-class instruction in classroom space at École Broxton Park School.

Currently, CFL operates programs at four separate campuses (CFL Main Campus, Spruce Grove Outreach, Stony Plain Outreach, and PSAA at École Broxton Park School). The move will eliminate the need to lease two separate buildings and allow staff to better support students in their specialized learning programs. The improved site for student learning will offer an enhanced educational environment, including enhanced Internet access via the Supernet and allow for the consolidation of resources and, subsequently increase opportunities for programming for our students enrolled in outreach, alternative or virtual learning programs.

PSD is working with an architect to review the site plan and changes are expected to bus lanes and parking concerns at the school, including the overall traffic flow - a key need identified by the EBPS community.

In addition to utilizing currently unused land around École Broxton Park School, and in the spirit of resource stewardship, the Division will be relocating five modular classrooms from PSD schools that have capacity to accommodate the changes. PSD will work throughout the summer to have these classrooms installed and ready to go.

The modular classrooms will be relocated from:

- Blueberry School - 1
- Entwistle School - 2
- Tomahawk School – 2



MEMORANDUM

March 7, 2023
 Regular Board Meeting

TO Board of Trustees

FROM Aileen Wagner, Trustee

ORIGINATOR Aileen Wagner, Trustee

RESOURCE Trustees, Executive Team and ATA members of TBAC

GOVERNANCE POLICY Board Policy 8: Board Committees

ADDITIONAL REFERENCE BP 8: Appendix 8.4 Teacher Board Advisory Committee Terms of Reference

SUBJECT **TEACHER BOARD ADVISORY COMMITTEE (TBAC)**

PURPOSE

For information. No recommendation required.

BACKGROUND

The Board of Trustees supports effective consultation and transparent communication with the Board and teacher representatives. The following report outlines the topics from the February 14, 2023, Teacher Board Advisory Committee (TBAC) meeting in which participants shared their perspectives for this purpose.

REPORT SUMMARY

On February 14, 2023, TBAC met to discuss a number of topics chosen in advance by the Board, administration and ATA Parkland Teachers’ Local 10 representatives.

Superintendent Boyce and Deputy Superintendent Francis shared Parkland School Division (PSD) updates the following items:

- Dispute Resolution and Appeals
- Substitute Teachers
- Process for upcoming criminal record checks

The ATA provided information on the following items:

- The Local President's Meeting
- Change in the process to the Teachers' Professional Code of Conduct

TBAC items of discussion included:

- Substitute Teacher Time
- Numeracy / Literacy Supports, Funding and the Following Year
- West End Schools
- Substitute Teacher Appreciation
- Athabasca Delta Community School
 - Job Postings
 - Special Considerations for Calendar
- Internal Teacher Exchange Program

Members of TBAC would be pleased to respond to any questions.

AW:kz



MEMORANDUM

March 7, 2023
Regular Board Meeting

TO	Board of Trustees
FROM	Lorraine Stewart, Board Chair
ORIGINATOR	Lorraine Stewart, Board Chair
RESOURCE	Board of Trustees and Executive Team
GOVERNANCE POLICY	Board Policy 8: Board Committees Board Policy 12: Role of the Superintendent
ADDITIONAL REFERENCE	BP 8: Appendix 8.1 Governance and Planning Committee
SUBJECT	GOVERNANCE & PLANNING SESSION (GPS)

PURPOSE

For information. No recommendation required.

BACKGROUND

The purpose of the Governance and Planning Committee is to provide an opportunity for all Trustees to engage in dialogue on generative governance, strategic planning, advocacy, student engagement and operational understanding. The Superintendent reports directly to the corporate Board and is accountable to the Board of Trustees for the conduct and operation of the Division. The following report shares the unapproved Minutes from the February 21, 2023, GPS Meeting.

REPORT SUMMARY

On February 21, 2023, the Governance and Planning Committee met to discuss a number of topics chose in advance by both the Board of trustees and the Executive Team. The following report is a record of this meeting.

LS:kz



MINUTES OF THE GOVERNANCE & PLANNING SESSION (GPS)

Meeting held at the Centre for Education, Boardroom, in Stony Plain, Alberta
On Tuesday, February 21, 2023, at 9:00 AM

ATTENDANCE:

Lorraine Stewart, Board Chair
Jill Osborne, Vice-Chair
Aileen Wagner, Trustee
Aimee Hennig, Trustee
Eric Cameron, Trustee
Anne Montgomery, Trustee
Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Scott McFadyen, Associate Superintendent
Dr. Meg Miskolzie, Associate Superintendent
John Blood, Director of Transportation Services
Jason Krefting, Director of Financial Services
Serge LaBrie, Director of Facilities Services
Jordi Weidman, Director of Strategic Communications
Keri Zylla, Recording Secretary

REGRETS:

Paul McCann, Trustee

1. WELCOME & LEARNING MOMENT

- 1.1. **Call to Order:** Vice-Chair Osborne called the meeting to order at 9:02 a.m.
- 1.2. **Land Acknowledgement:** Acknowledgement of Treaty Territory by Vice-Chair Osborne.
- 1.3. **Changes to the Agenda:** Delete agenda items 4.1: Engagement Topics / Methods and 5: In-Camera: Other Confidential Matters
- 1.4. **Approval of the Agenda:**
MOVED by Trustee Cameron that the Board of Trustees accept the agenda as amended.

CARRIED UNANIMOUSLY

- 1.5. **Approval of the January 24, 2023, GPS Minutes:**
MOVED by Trustee Hennig that the GPS Minutes of January 24, 2022 be approved as presented.

CARRIED UNANIMOUSLY

1.6. Learning Moment:

Vice-Chair Osborne led the committee in a Learning Moment focused on Diversity and Biases from both an individual and organizational / governance perspective.

Mr. Blood and Mr. Krefting entered the meeting at 9:41 a.m.

2. OPERATIONS & INFORMATION

- 2.1. Fees and Allowances:** Associate Superintendent McFadyen, Mr. Blood, and Mr. Krefting presented the 2023-2024 Fees and Allowances and four (4) transportation fee scenarios. The 2023-2024 Fees and Allowances will be presented at the March 7, 2023 Regular Board Meeting for approval. Discussion ensued.

Mr. Blood exited the meeting at 10:24 a.m.

- 2.2. Budget Assumptions:** Associate Superintendent McFadyen and Mr. Krefting presented a draft of the Budget Assumptions for 2023-2024. The 2023-2024 Budget Assumptions will be presented to the Audit Committee at the April 4, 2023 Audit Committee Meeting for approval and recommendation to the Board. Discussion ensued.

Board Chair Stewart called a recess at 10:49 a.m. Mr. Krefting exited the meeting at 10:49 a.m. The meeting resumed at 11:00 a.m.

- 2.3. Youth Mental Health Clinic:** Associate Superintendent Dr. Miskolzie provided information on the background of mental health clinic support in PSD and provided an update to our Division's partnership with the WestView Primary Care Network's Youth Mental Health Clinic and our high schools. Discussion ensued.
- 2.4. Student Advisory Plan:** Associate Superintendent Johnston shared an overview and agenda for the March 21, 2023 Student Advisory engagement. The engagement will take place at the Centre for Education and include Grade 10 students from Memorial Composite High School, Spruce Grove Composite High School and Connections for Learning. Discussion ensued.
- 2.5. Stony Plain Central School Name Change:** Members of the School Naming Committee shared that after careful consideration of the stakeholder feedback and background information provided by PSD Administration, the Committee decided to recommend PSD assign a new name to the Stony Plain Central Replacement School. The recommendation will be brought forward to the Board for approval at the March 7, 2023 Regular Board Meeting.
- 2.6. Undesignated Area in Spruce Grove:** Deputy Superintendent Francis shared information on a section of undesignated land in the Pioneer Land Area Structure Plan (ASP) that was not addressed in the Attendance Area Review recommendations to the Board last spring. A recommendation designating the remaining areas of the Pioneer Land ASP to the Prescott Learning Centre attendance boundary will be put forth at the March 7, 2023 Regular Board Meeting.
- 2.7. Preschool and Kindergarten Programs:** Associate Superintendent Dr. Miskolzie shared information on current and historical Preschool partnerships and Kindergarten programs within PSD. Current Kindergarten Programs of choice were discussed, which include full-time Kindergarten programs at Ecole Broxton Park and Wabamun School. Proposed programs for the 2023-2024 school year were

also discussed including: a full time Kindergarten program at Graminia School focused on exploratory learning, as well as proposed changes to Muir Lake's current Nature Kindergarten program to include both a half-time curricular Nature Kindergarten class and a half-time non-curricular Nature Enrichment Program for Kindergarten aged-students. Discussion ensued.

Board Chair called a lunch recess at 12:30 p.m. Meeting resumed at 1:04 p.m.

3. GOVERNANCE

3.1. Association Business:

- **Public School Boards' Association of Alberta (PSBAA):** Trustee Wagner and Trustee Cameron shared information on the PSBAA Election Readiness Plan.

3.2. Advocacy Plan 2022-2023:

Board Chair Stewart shared information on the related advocacy items:

- Spruce Grove Composite High School: highlighting the continued advocacy in meetings with school councils and others.
- Rural and Small Schools: Trustees each shared feedback regarding the recent Trustee West End school tours; and Trustee Wagner is attending the Alberta Rural Education Symposium (ARES) and will make connections there, and the Rural Caucus of Alberta School Boards will also be holding their meeting prior to the ARES.
- **Open Letter Regarding Alberta School Boards:** Board Chair Stewart shared an open letter that will go out to Alberta School Boards Association member boards and copied to the ASBA President, on behalf of the PSD Board of Trustees. Discussion ensued.
- **Alberta School Boards Association (ASBA):** Board Chair Stewart and Vice-Chair Osborne shared for information the following items with the Committee:
 - ASBA 2023 SGM – Regular Position Statement Timelines
 - ASBA Election Advocacy Plan
 - ASBA Election Advocacy Feedback
 - ASBA Budget Assumptions Feedback

3.3. May 30, 2023 Board Meeting Date & Time:

Superintendent Boyce discussed a possible new start time for the May 30, 2023 Regular Board Meeting, to allow Trustees, Executive Team and other PSD staff to support Memorial Composite High School's hosting of the Unified Games. This suggestion will be presented as an action item at the March 7, 2023 Regular Board Meeting.

3.4. School Council Update:

Trustees shared information from the various school council meetings they've attended.

Board Chair Stewart called a recess at 2:32 p.m. Mr. LaBrie entered the meeting at 2:35 p.m. Meeting resumed at 2:38 p.m.

4. STRATEGIC PLANNING:

4.1. 2023-2026 Three-Year Capital Plan:

Association Superintendent McFadyen and Mr. LaBrie presented the proposed 2023-2026 Three-Year Capital Plan, highlighting the priorities and the

analysis on PSD facilities according to the Facility condition index (FCI). The Capital Plan will be recommended for approval at the March 7, 2023 Regular Board Meeting.

Mr. LaBrie exited the meeting at 3:06 p.m.

5. CLOSING

- 5.1. Discussion with Superintendent:** Trustees engaged in discussion with Superintendent Boyce regarding any further questions or requests for additional information.
- 5.2. Topics to come forward to the next Board Meeting:** 2023-2024 Fees and Allowances, Capital Plan, start time for the May 30, 2023 Board Meeting and designating the remaining Pioneer Lands attendance area.
- 5.3. Roundtable Discussion:** Board Chair Stewart closed the GPS meeting with a roundtable discussion.
- 5.4. Adjournment:** Chair Stewart adjourned the meeting at 3:34 p.m.

Next meeting: Tuesday, March 21, 2023

09:00 a.m.		GPS Meeting
12:30 p.m.		Student Advisory

