



MEMORANDUM

March 7, 2023
Regular Board Meeting

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| TO | Board of Trustees |
| FROM | Lorraine Stewart, Board Chair |
| ORIGINATOR | Lorraine Stewart, Board Chair |
| RESOURCE | Board of Trustees and Executive Team |
| GOVERNANCE POLICY | Board Policy 8: Board Committees Board Policy 12: Role of the Superintendent |
| ADDITIONAL REFERENCE | BP 8: Appendix 8.1 Governance and Planning Committee |
| SUBJECT | GOVERNANCE & PLANNING SESSION (GPS) |

PURPOSE

For information. No recommendation required.

BACKGROUND

The purpose of the Governance and Planning Committee is to provide an opportunity for all Trustees to engage in dialogue on generative governance, strategic planning, advocacy, student engagement and operational understanding. The Superintendent reports directly to the corporate Board and is accountable to the Board of Trustees for the conduct and operation of the Division. The following report shares the unapproved Minutes from the February 21, 2023, GPS Meeting.

REPORT SUMMARY

On February 21, 2023, the Governance and Planning Committee met to discuss a number of topics chose in advance by both the Board of trustees and the Executive Team. The following report is a record of this meeting.

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**MINUTES OF THE
GOVERNANCE & PLANNING SESSION (GPS)**

Meeting held at the Centre for Education, Boardroom, in Stony Plain, Alberta
On Tuesday, February 21, 2023, at 9:00 AM

ATTENDANCE:

Lorraine Stewart, Board Chair
Jill Osborne, Vice-Chair
Aileen Wagner, Trustee
Aimee Hennig, Trustee
Eric Cameron, Trustee
Anne Montgomery, Trustee
Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Scott McFadyen, Associate Superintendent
Dr. Meg Miskolzie, Associate Superintendent
John Blood, Director of Transportation Services
Jason Krefting, Director of Financial Services
Serge LaBrie, Director of Facilities Services
Jordi Weidman, Director of Strategic Communications
Keri Zylla, Recording Secretary

REGRETS:

Paul McCann, Trustee

1. WELCOME & LEARNING MOMENT

- 1.1. Call to Order:** Vice-Chair Osborne called the meeting to order at 9:02 a.m.
- 1.2. Land Acknowledgement:** Acknowledgement of Treaty Territory by Vice-Chair Osborne.
- 1.3. Changes to the Agenda:** Delete agenda items 4.1: Engagement Topics / Methods and 5: In-Camera: Other Confidential Matters
- 1.4. Approval of the Agenda:**
MOVED by Trustee Cameron that the Board of Trustees accept the agenda as amended.

CARRIED UNANIMOUSLY

- 1.5. Approval of the January 24, 2023, GPS Minutes:**
MOVED by Trustee Hennig that the GPS Minutes of January 24, 2022 be approved as presented.

CARRIED UNANIMOUSLY

1.6. Learning Moment:

Vice-Chair Osborne led the committee in a Learning Moment focused on Diversity and Biases from both an individual and organizational / governance perspective.

Mr. Blood and Mr. Krefting entered the meeting at 9:41 a.m.

2. OPERATIONS & INFORMATION

- 2.1. Fees and Allowances:** Associate Superintendent McFadyen, Mr. Blood, and Mr. Krefting presented the 2023-2024 Fees and Allowances and four (4) transportation fee scenarios. The 2023-2024 Fees and Allowances will be presented at the March 7, 2023 Regular Board Meeting for approval. Discussion ensued.

Mr. Blood exited the meeting at 10:24 a.m.

- 2.2. Budget Assumptions:** Associate Superintendent McFadyen and Mr. Krefting presented a draft of the Budget Assumptions for 2023-2024. The 2023-2024 Budget Assumptions will be presented to the Audit Committee at the April 4, 2023 Audit Committee Meeting for approval and recommendation to the Board. Discussion ensued.

Board Chair Stewart called a recess at 10:49 a.m. Mr. Krefting exited the meeting at 10:49 a.m. The meeting resumed at 11:00 a.m.

- 2.3. Youth Mental Health Clinic:** Associate Superintendent Dr. Miskolzie provided information on the background of mental health clinic support in PSD and provided an update to our Division's partnership with the WestView Primary Care Network's Youth Mental Health Clinic and our high schools. Discussion ensued.
- 2.4. Student Advisory Plan:** Associate Superintendent Johnston shared an overview and agenda for the March 21, 2023 Student Advisory engagement. The engagement will take place at the Centre for Education and include Grade 10 students from Memorial Composite High School, Spruce Grove Composite High School and Connections for Learning. Discussion ensued.
- 2.5. Stony Plain Central School Name Change:** Members of the School Naming Committee shared that after careful consideration of the stakeholder feedback and background information provided by PSD Administration, the Committee decided to recommend PSD assign a new name to the Stony Plain Central Replacement School. The recommendation will be brought forward to the Board for approval at the March 7, 2023 Regular Board Meeting.
- 2.6. Undesignated Area in Spruce Grove:** Deputy Superintendent Francis shared information on a section of undesignated land in the Pioneer Land Area Structure Plan (ASP) that was not addressed in the Attendance Area Review recommendations to the Board last spring. A recommendation designating the remaining areas of the Pioneer Land ASP to the Prescott Learning Centre attendance boundary will be put forth at the March 7, 2023 Regular Board Meeting.
- 2.7. Preschool and Kindergarten Programs:** Associate Superintendent Dr. Miskolzie shared information on current and historical Preschool partnerships and Kindergarten programs within PSD. Current Kindergarten Programs of choice were discussed, which include full-time Kindergarten programs at Ecole Broxton Park and Wabamun School. Proposed programs for the 2023-2024 school year were

also discussed including: a full time Kindergarten program at Graminia School focused on exploratory learning, as well as proposed changes to Muir Lake's current Nature Kindergarten program to include both a half-time curricular Nature Kindergarten class and a half-time non-curricular Nature Enrichment Program for Kindergarten aged-students. Discussion ensued.

Board Chair called a lunch recess at 12:30 p.m. Meeting resumed at 1:04 p.m.

3. GOVERNANCE

3.1. Association Business:

- **Public School Boards' Association of Alberta (PSBAA):** Trustee Wagner and Trustee Cameron shared information on the PSBAA Election Readiness Plan.

3.2. Advocacy Plan 2022-2023: Board Chair Stewart shared information on the related advocacy items:

- Spruce Grove Composite High School: highlighting the continued advocacy in meetings with school councils and others.
- Rural and Small Schools: Trustees each shared feedback regarding the recent Trustee West End school tours; and Trustee Wagner is attending the Alberta Rural Education Symposium (ARES) and will make connections there, and the Rural Caucus of Alberta School Boards will also be holding their meeting prior to the ARES.
- **Open Letter Regarding Alberta School Boards:** Board Chair Stewart shared an open letter that will go out to Alberta School Boards Association member boards and copied to the ASBA President, on behalf of the PSD Board of Trustees. Discussion ensued.
- **Alberta School Boards Association (ASBA):** Board Chair Stewart and Vice-Chair Osborne shared for information the following items with the Committee:
 - ASBA 2023 SGM – Regular Position Statement Timelines
 - ASBA Election Advocacy Plan
 - ASBA Election Advocacy Feedback
 - ASBA Budget Assumptions Feedback

3.3. May 30, 2023 Board Meeting Date & Time: Superintendent Boyce discussed a possible new start time for the May 30, 2023 Regular Board Meeting, to allow Trustees, Executive Team and other PSD staff to support Memorial Composite High School's hosting of the Unified Games. This suggestion will be presented as an action item at the March 7, 2023 Regular Board Meeting.

3.4. School Council Update: Trustees shared information from the various school council meetings they've attended.

Board Chair Stewart called a recess at 2:32 p.m. Mr. LaBrie entered the meeting at 2:35 p.m. Meeting resumed at 2:38 p.m.

4. STRATEGIC PLANNING:

4.1. 2023-2026 Three-Year Capital Plan: Association Superintendent McFadyen and Mr. LaBrie presented the proposed 2023-2026 Three-Year Capital Plan, highlighting the priorities and the

analysis on PSD facilities according to the Facility condition index (FCI). The Capital Plan will be recommended for approval at the March 7, 2023 Regular Board Meeting.

Mr. LaBrie exited the meeting at 3:06 p.m.

5. CLOSING

- 5.1. **Discussion with Superintendent:** Trustees engaged in discussion with Superintendent Boyce regarding any further questions or requests for additional information.
- 5.2. **Topics to come forward to the next Board Meeting:** 2023-2024 Fees and Allowances, Capital Plan, start time for the May 30, 2023 Board Meeting and designating the remaining Pioneer Lands attendance area.
- 5.3. **Roundtable Discussion:** Board Chair Stewart closed the GPS meeting with a roundtable discussion.
- 5.4. **Adjournment:** Chair Stewart adjourned the meeting at 3:34 p.m.

Next meeting: Tuesday, March 21, 2023

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| 09:00 a.m. | | GPS Meeting |
| 12:30 p.m. | | Student Advisory |

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