



**MINUTES OF THE  
REGULAR BOARD MEETING**

**HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN  
STONY PLAIN, ALBERTA ON TUESDAY, FEBRUARY 14, 2023, AT 9:00 AM**

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**TRUSTEE ATTENDANCE:**

Lorraine Stewart, Chair (*via video-conferencing*)

Jill Osborne, Vice-Chair

Aileen Wagner, Trustee

Aimee Hennig, Trustee

Eric Cameron, Trustee

Anne Montgomery, Trustee

**ADMINISTRATION ATTENDANCE:**

Shauna Boyce, Superintendent

Mark Francis, Deputy Superintendent

Scott Johnston, Associate Superintendent

Scott McFadyen, Associate Superintendent

Dr. Meg Miskolzie, Associate Superintendent

Shae Abba, Director, Human Resources

Serge LaBrie, Director, Facilities Services

Christine Ross, Division Principal, Wellness and Community Partnerships

Bryn Spence, Division Principal, Student Services

Jordi Weidman, Director, Strategic Communications

Keri Zylla, Recording Secretary

**GUEST PRESENTERS:**

Leah Andrews, Principal, Forest Green School

Leanne Gruending, Assistant Principal, Connections for Learning (CFL)

Stepha Fode, Learning Hub Teacher, Connections for Learning (CFL)

Damien Smith, Grade 12, Connections for Learning (CFL)

Bailey Dunn, Grade 10, Connections for Learning (CFL)

Reed Kaufman, Grade 6, Forest Green School

Meila Tecler, Grade 6, Forest Green School

**REGRETS:**

Paul McCann, Trustee

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## CALL TO ORDER

*Board Chair Stewart transferred chair to Vice-Chair Osborne at 9:01 a.m. for the remainder of the Regular Meeting.*

Vice-Chair Osborne called the meeting to order at 9:01 a.m.

## LAND ACKNOWLEDGEMENT

Vice-Chair Osborne acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

## NATIONAL ANTHEM

## PERSONAL REFLECTION

## ANNOUNCEMENTS

## CHANGES TO THE AGENDA

**Res 010-2023**

**MOVED by** Trustee Montgomery that the Board defer agenda item 7.2 Revised Board Policy 13: Appeals to the Board Regarding Student Matters until a future Board Meeting.

**CARRIED UNANIMOUSLY**

**Res 011-2023**

**MOVED by** Trustee Wagner that the Board add Rural Caucus of Alberta School Boards as agenda item 9.6.

**CARRIED UNANIMOUSLY**

## APPROVAL OF THE AGENDA

**Res 012-2023**

**MOVED by** Trustee Hennig that the agenda be approved as amended.

**CARRIED UNANIMOUSLY**

## APPROVAL OF THE MINUTES

**Res 013-2023**

**MOVED by** Trustee Hennig that the minutes of the Regular Meeting held on January 10, 2023, be approved as presented.

**CARRIED UNANIMOUSLY**

## BUSINESS ARISING FROM THE MINUTES

None.

### **DELEGATION**

A delegation of students and staff from Connections for Learning (CFL) and Forest Green School presented 'School-wide Snack Program: Forest Green and the Learning Hub'.

*Vice-Chair Osborne called a recess at 9:31 a.m. Members of the Delegation exited the meeting. Meeting resumed at 9:40 a.m.*

### **QUESTION PERIOD:**

*There were no questions submitted to the Board at [Board@psd.ca](mailto:Board@psd.ca), for the February 14, 2023, Question Period.*

### **BOARD CHAIR REPORT**

Board Chair Stewart shared her report.

### **SUPERINTENDENT REPORT**

Superintendent Boyce shared her report.

### **ACTION ITEMS**

**Res 014-2023**

#### **ATTENDANCE AREA REVIEW: RE-DESIGNATION OF PARKLAND VILLAGE ATTENDANCE AREA STUDENTS MOVING INTO GRADE SEVEN (7) TO GRADE NINE (9) IN THE 2024-2025 SCHOOL YEAR**

**MOVED by** Trustee Montgomery that, beginning in the 2024-2025 school year, students in Grades 7-9 who reside in the Parkland Village School attendance area are redirected to attend Woodhaven Middle School rather than Prescott Learning Centre.

Further, that any students who will be in Grades 7-9 at Prescott Learning Centre in the 2024-2025 school year and who reside in the Parkland Village School attendance area, be permitted to remain at Prescott Learning Centre (legacy) until they complete Grade 9, and that their families are not assigned school-of-choice fees for those students who legacy and require transportation to Prescott Learning Centre, as recommended by Administration and presented at the Regular Meeting of February 14, 2023.

**CARRIED UNANIMOUSLY**

Superintendent Boyce and Deputy Superintendent Francis provided additional information and responded to questions.

#### **REVISED BOARD POLICY 13: APPEALS TO THE BOARD REGARDING STUDENT MATTERS**

This item was deferred to a future Board Meeting.

## ADMINISTRATIVE REPORTS

### 2023-2024 SCHOOL YEAR CALENDAR

The Board of Trustees received for information, the 2023-2024 School Year Calendar and Calendar Survey Summary.

Associate Superintendent Johnston provided additional information and responded to questions.

### WORKPLACE SAFETY REPORT

The Board of Trustees received for information, the Workplace Safety Report.

Deputy Superintendent Francis and Shae Abba provided additional information and responded to questions.

*Vice-Chair Osborne called a recess at 11:03 a.m. Ms. Abba and Mr. LaBrie exited the meeting. Meeting resumed at 11:08 a.m.*

### EARLY LEARNING REPORT

The Board of Trustees received for information, the Early Learning Report.

Associate Superintendent Dr. Miskolzie and Ms. Ross provided additional information and responded to questions.

*Ms. Ross exited the meeting at 11:47 a.m.*

### STUDENT SERVICES REPORT

The Board of Trustees received for information, the Student Services Report.

Associate Superintendent Dr. Miskolzie and Mr. Spence provided additional information and responded to questions.

*Mr. Spence exited the meeting at 12:27 p.m.*

## TRUSTEE REPORTS

### GOVERNANCE & PLANNING SESSION

The Board of Trustees received for information, the unapproved Minutes from the January 24, 2023, Governance & Planning Session.

### COUNCIL OF SCHOOL COUNCILS

Board Chair Stewart shared her report.

### ALBERTA SCHOOL BOARDS ASSOCIATION

Vice-Chair Osborne shared her report.

**PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA**

Trustee Wagner shared her report.

**CHAMBER OF COMMERCE**

There was no report.

**RURAL CAUCUS OF ALBERTA SCHOOL BOARDS**

Trustee Wagner shared an update from the Rural Caucus of Alberta School Boards.

**FUTURE BUSINESS**

**MEETING DATES:**

*Board – Open to the Public:*

Mar 07, 2023 ----- Regular Board Meeting 9:00 AM, Centre for Education (*Meeting Live-Streamed for Public*)

*Committees – Closed to the Public:*

Feb 14, 2023 ----- Teacher Board Advisory Committee 4:15 PM, Centre for Education

Feb 21, 2023 ----- Governance & Planning Session 1:00 PM, Centre for Education (*full day*)

Feb 24, 2023 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

Mar 03, 2023 ----- Edwin Parr Selection Committee Meeting 2:00 PM, (*virtual*)

Mar 17, 2023 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

Mar 21, 2023 ----- Governance & Planning Session 9:00 AM, Centre for Education (*morning only*)

Mar 21, 2023 ----- Student Advisory TBD, (*afternoon only*)

*Other:*

Mar 07, 2023 ----- Council of School Councils 7:00 PM, Centre for Education

**NOTICE OF MOTION**

There was no notice of motion.

**TOPICS FOR FUTURE AGENDAS**

There were no topics for future agendas.

**REQUESTS FOR INFORMATION**

There were no requests for information.

**RESPONSES TO REQUESTS FOR INFORMATION**

There were no responses to requests for information.

**IN-CAMERA: INTERGOVERNMENTAL RELATIONSHIPS**

**Res 015-2023**

**MOVED by** Trustee Montgomery that the Board of Trustees move to In-Camera at 12:37 p.m.

**CARRIED UNANIMOUSLY**

*The meeting live-stream recording was paused. Associate Superintendent Johnston, Associate Superintendent Dr. Miskolzie and Mr. Weidman exited the public meeting in the Boardroom. Board Chair Stewart remained available via videoconferencing, Vice-Chair Osborne, Trustee Wagner, Trustee Hennig, Trustee Cameron, Trustee Montgomery, Superintendent Boyce, Deputy Superintendent Francis, Associate Superintendent McFadyen and Ms. Zylla remained in the Boardroom for the In-Camera meeting at 12:37 p.m.*

*Deputy Superintendent Francis exited the In-Camera meeting at 12:45 p.m.*

**MOTION TO REVERT TO A PUBLIC MEETING**

**Res 016-2023**

**MOVED by** Trustee Hennig that the Board of Trustees revert to a public meeting at 1:23 p.m.

**CARRIED UNANIMOUSLY**

**ACTION IN RESPONSE TO IN-CAMERA**

There was no action in response to In-Camera.

*Mr. Weidman re-entered the Boardroom at 1:23 p.m. The public meeting and live-stream resumed at 1:24 p.m.*

**ADJOURNMENT**

The meeting was adjourned at 1:25 p.m.