



MEMORANDUM

March 7, 2023
Regular Board Meeting

TO	Board of Trustees
FROM	Lorraine Stewart, Board Chair
ORIGINATOR	Shauna Boyce, Superintendent
RESOURCE	Executive Team
GOVERNANCE POLICY	Board Policy 2: Role of the Trustee Board Policy 3: Role of the Trustee Board Policy 7: Board Operations Board Policy 12: Role of the Superintendent
ADDITIONAL REFERENCE	BP 2: Governance and Organization BP 3: Trustee Responsibilities
SUBJECT	START TIME: REGULAR BOARD MEETING OF MAY 30, 2023

PURPOSE

For approval. Recommendation is required.

RECOMMENDATION

That the Board of Trustees approves changing the start time from 9:00 a.m. to 12:30 p.m. for the Regular Board Meeting of May 30, 2023.

BACKGROUND

Trustees are responsible to develop a Board Annual Work Plan and a Regular Meeting Schedule for approval at the Organizational Board Meeting. The Regular Meetings held throughout the school year are noted on this Meeting Schedule, posted to the Division's public website and are open to the public. Trustees are also to attend Division or school community functions when possible, and participate in community initiatives and activities. This recommendation is in support of these responsibilities.

REPORT SUMMARY

At the June 21, 2022, Organizational Meeting, the Board approved a Board Annual Work Plan and a 2022-2023 Meeting Schedule. Both indicated the May 30, 2023, Regular Meeting would have a start time of 9:00 a.m.

In support of the Unified Games, adjusting the start time to 12:30 p.m. will permit Trustees, Executive Team and any other Parkland School Division staff the opportunity to attend. In addition, it was deemed prudent to have the Board approve this change to the approved Board Annual Work Plan and 2022-2023 Meeting Schedule and ensure due notice to our stakeholders throughout our Division communities.

SB:kz