



MEMORANDUM

February 14, 2023
Regular Board Meeting

TO	Board of Trustees
FROM	Lorraine Stewart, Board Chair
ORIGINATOR	Lorraine Stewart, Board Chair
RESOURCE	Board of Trustees and Executive Team
GOVERNANCE POLICY	Board Policy 8: Board Committees Board Policy 12: Role of the Superintendent
ADDITIONAL REFERENCE	BP 8: Appendix 8.1 Governance and Planning Committee
SUBJECT	GOVERNANCE & PLANNING SESSION (GPS)

PURPOSE

For information. No recommendation required.

BACKGROUND

The purpose of the Governance and Planning Committee is to provide an opportunity for all Trustees to engage in dialogue on generative governance, strategic planning, advocacy, student engagement and operational understanding. The Superintendent reports directly to the corporate Board and is accountable to the Board of Trustees for the conduct and operation of the Division. The following report shares the unapproved Minutes from the January 24, 2023, GPS Meeting.

REPORT SUMMARY

On January 24, 2023, the Governance and Planning Committee met to discuss a number of topics chose in advance by both the Board of trustees and the Executive Team. The following report is a record of this meeting.

LS:kz



MINUTES OF THE GOVERNANCE & PLANNING SESSION (GPS)

Meeting held at the Centre for Education, Boardroom, in Stony Plain, Alberta
On Tuesday, January 24, 2023, at 1:00 PM

ATTENDANCE:

Lorraine Stewart, Board Chair
 Jill Osborne, Vice-Chair
 Aileen Wagner, Trustee (*via video conferencing*)
 Aimee Hennig, Trustee
 Paul McCann, Trustee
 Eric Cameron, Trustee
 Anne Montgomery, Trustee
 Shauna Boyce, Superintendent
 Mark Francis, Deputy Superintendent
 Scott Johnston, Associate Superintendent
 Dr. Meg Miskolzie, Associate Superintendent
 John Blood, Director of Transportation Services
 Jordi Weidman, Director of Strategic Communications
 Keri Zylla, Recording Secretary

REGRETS:

Scott McFadyen, Associate Superintendent

1. WELCOME & LEARNING MOMENT

- 1.1. **Call to Order:** Vice-Chair Osborne called the meeting to order at 8:59 a.m.
- 1.2. **Land Acknowledgement:** Acknowledgement of Treaty Territory by Vice-Chair Osborne.
- 1.3. **Changes to the Agenda:** Add agenda item 3.8 Designated School for Parkland Village School
- 1.4. **Approval of the Agenda:**
MOVED by Trustee Hennig that the Board of Trustees accept the agenda as amended.

CARRIED UNANIMOUSLY

- 1.5. **Approval of the December 13, 2022, GPS Minutes:**
MOVED by Trustee McCann that the GPS Minutes of December 13, 2022 be approved as presented.

CARRIED UNANIMOUSLY

- 1.6. **Learning Moment:**
 Vice-Chair Osborne led the committee in a Learning Moment focused on Board operations, specifically, motions and the process following a motion.

Mr. Blood entered the meeting at 9:20 a.m.

2. OPERATIONS & INFORMATION

- 2.1. Fees / Allowances Scenarios:** Superintendent Boyce and Mr. Blood provided three (3) scenarios , as directed by the Board, for the Board to consider regarding transportation fees and allowances for the 2023-2024 school-year. Trustees requested a fourth scenario, with supporting information, be added to the scenarios for considerations prior to the March 7, 2023, Regular Board Meeting, when a decision will be made. Discussion ensued.

Mr. Blood exited the meeting at 9:49 a.m.

- 2.2. Student Advisory:** Associate Superintendent discussed topics and format for the March 21, 2023 Student Advisory engagement, as well as the intended audience and purpose for the engagement. Discussion ensued.
- 2.3. Stakeholder Engagement Event Report:** Associate Superintendent Johnston shared post-engagement feedback gathered after the November 29, 2022 Stakeholder Engagement Event, and continued discussion from the December 13, 2022 GPS Meeting. Trustees discussed the stakeholder feedback, the process of the engagement, how the information was gathered and the impact of that information. Discussion ensued.

Board Chair Stewart called a recess at 10:43 a.m. Meeting resumed at 10:50 a.m.

- 2.4. New Programming Possibilities:** Superintendent Boyce and Deputy Superintendent Francis shared information on possible new Kindergarten extension programs, as well as a program for high school students which involves expanding the Building Futures Program to more grades. Discussion ensued.
- 2.5. 2023-2024 School Year Calendar:** Superintendent Boyce and Associate Superintendent Johnston provided information on the stakeholder feedback from the calendar survey and discussed the process of calendar development that leads to the finalized 2023-2024 school year calendar that will be presented at the February 14, 2023, Regular Board Meeting for information. Discussion ensued.
- 2.6. Trustee School Tours / Dates:** Superintendent Boyce discussed dates and times for Trustee School Tours that will begin with PSD's west end schools: Blueberry, Duffield, Wabamun, Tomahawk and Entwistle Schools.

3. GOVERNANCE

3.1. Association Business:

- **Alberta School Boards Association (ASBA):** Vice-Chair Osborne shared that ASBA will be hosting a Coffee Conversation, via Zoom, on February 28, 2023 at 6:00 p.m. Vice-Chair Osborne also noted ASBA is looking for a guest speaker for their annual Edwin Parr Banquet, which celebrates first-year teachers.
- **Public School Boards' Association of Alberta (PSBAA):** Trustee Cameron shared information on the PSBAA Strategic Priorities and requested feedback be sent in prior to February 27, 2023. Trustee Cameron also noted several PSBAA awards and their

deadlines. Lastly, Trustee Cameron asked for Trustee feedback on partisan and non-partisan engagement. Discussion ensued.

Board Chair Stewart called a recess for lunch at 12:26 p.m. The meeting resumed at 1:00 p.m.

- 3.2. Advocacy Plan 2022-2023** Board Chair Stewart shared the updated advocacy plan from the 2022 Trustee Summit. Trustees further discussed actioning Rural and Small Schools, Championing Diversity, and ASBA Long-term Advocacy and Viability, and designated Trustees to the practical measures to be taken. Discussion ensued.
- 3.3. Board Policy 13: Appeals to the Board:** Superintendent Boyce shared a revised Board Policy 13, formerly known as “*Appeals Regarding Student Matters*”, using Administrative Procedures 170: Dispute Resolution and 172: Appeal Process to show the operational process for appeals which leads to the governance process in this policy. The revised Board Policy 13 will be presented at the February 14, 2023 Regular Meeting for approval, including the amendments discussed at today’s GPS. Discussion ensued.
- 3.4. Parkland County Joint Meeting Summary – Potential Action Items:** Board Chair Stewart discussed a number of items that resulted from the Board’s joint meeting with Parkland County Mayor and Council and how to action those items.
- 3.5. Equity and Access: School of Choice in PSD:** Superintendent Boyce shared a scenario with Trustees regarding School or Choice, and discussed unintended consequences and the unanticipated fallout. Discussion ensued.

Board Chair Stewart called at recess at 2:53 p.m. Meeting resumed at 3:01 p.m.

Mr. Patras entered the meeting at 2:53 p.m.

The meeting resumed at 3:01 p.m. Board Chair Stewart moved agenda item 4.1 Numeracy Work, ahead of agenda item 3.6 Board Self Evaluation.

4. STRATEGIC PLANNING:

- 4.1. Numeracy Work:** Associate Superintendent Johnston and Mr. Patras presented information regarding the numeracy assessment and benchmarking outcomes being conducted in the Division, and discussed how some of the challenges for students and our educators are being addressed through Numeracy Work.

Mr. Patras exited the meeting at 3:52 p.m.

3. GOVERNANCE Continued:

- 3.6. Board Self Evaluation:** Each year the Board is responsible to complete a self-evaluation process. Board Chair said that this process has already transpired with the third-party evaluation done in the fall of 2022.
- 3.7. School Council Updates:** Trustees shared information from the various school council meetings they’ve attended.
- 3.8. Designated School for Parkland Village School:** Superintendent Boyce shared some background information on the attendance area boundary changes that affect the re-designation of Parkland

Village School area students motion that was proposed and then postponed from the January 10, 2023, Regular Board Meeting.

4. STRATEGIC PLANNING Continued:

- 4.2. Canadian School Boards Association (CSBA) Attendance and presentations:** Board Chair Stewart shared that accommodations for this conference are full, but we have pre-booked and have the options of attending the Canadian School Boards' Association (CSBA) Congress.

5. CLOSING

- 5.1. Discussion with Superintendent:** Trustees engaged in discussion with Superintendent Boyce regarding any further questions or requests for additional information.
- 5.2. Topics to come forward to the next Board Meeting:** Board Policy 13: Appeals to the Board, Parkland Village School Re-designation to Woodhaven Middle School
- 5.3. Roundtable Discussion:** Board Chair Stewart closed the GPS meeting with a roundtable discussion.
- 5.4. Adjournment:** Chair Stewart adjourned the meeting at 4:35 p.m.

Next meeting: Tuesday, February 21, 2023, at 9:00 a.m. *(FULL DAY)*