



**MINUTES OF THE  
REGULAR BOARD MEETING**

**HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN  
STONY PLAIN, ALBERTA ON TUESDAY, JANUARY 10, 2023, AT 9:00 AM**

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**TRUSTEE ATTENDANCE:**

Lorraine Stewart, Chair  
Jill Osborne, Vice-Chair  
Aileen Wagner, Trustee  
Aimee Hennig, Trustee  
Paul McCann, Trustee  
Eric Cameron, Trustee  
Anne Montgomery, Trustee

**ADMINISTRATION ATTENDANCE:**

Shauna Boyce, Superintendent  
Mark Francis, Deputy Superintendent  
Scott Johnston, Associate Superintendent  
Scott McFadyen, Associate Superintendent  
Sheryl Bridgeman, Division Principal, Literacy and Lifelong Learning  
Jason Krefting, Director, Financial Services  
Shaye Patras, Division Principal, Numeracy and Achievement  
Jordi Weidman, Director, Strategic Communications  
Keri Zylla, Recording Secretary

**REGRETS:**

Dr. Meg Miskolzie, Associate Superintendent

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**CALL TO ORDER**

Board Chair Stewart called the meeting to order at 9:01 a.m.

**LAND ACKNOWLEDGEMENT**

Board Chair Stewart acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

**NATIONAL ANTHEM**

**PERSONAL REFLECTION**

**ANNOUNCEMENTS**

**CHANGES TO THE AGENDA**

There were no changes to the agenda.

**APPROVAL OF THE AGENDA**

**Res 001-2023**

**MOVED by** Trustee McCann that the agenda be approved as presented.

**CARRIED UNANIMOUSLY**

**APPROVAL OF THE MINUTES**

**Res 002-2023**

**MOVED by** Vice-Chair Osborne that the minutes of the Regular Meeting held on December 13, 2022, be approved as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING FROM THE MINUTES**

None.

**DELEGATION**

There was no delegation.

**QUESTION PERIOD:**

*There were no questions submitted to the Board at [Board@psd.ca](mailto:Board@psd.ca), for the January 10, 2023, Question Period.*

**BOARD CHAIR REPORT**

Board Chair Stewart shared her report.

**SUPERINTENDENT REPORT**

Superintendent Boyce shared her report.

**ACTION ITEMS**

**ATTENDANCE AREA REVIEW: PARKLAND VILLAGE SCHOOL GRADE RECONFIGURATION**

**Res 003-2023**

**MOVED by** Trustee McCann that Parkland Village School is reclassified as a Kindergarten to grade six (K-Gr.6) school commencing in the 2023-2024 school year, as recommended by Administration and presented at the Regular Meeting of January 10, 2023.

**CARRIED UNANIMOUSLY**

*Board Chair Stewart transferred chair to Vice-Chair Osborne at 9:48 a.m. and resumed chair at 9:49 a.m.*

Superintendent Boyce and Deputy Superintendent Francis provided additional information and responded to questions.

**ATTENDANCE AREA REVIEW: RE-DESIGNATION OF PARKLAND VILLAGE STUDENTS MOVING INTO GRADE SEVEN (7) TO GRADE NINE (9)**

**MOVED by** Trustee Wagner that beginning in the 2024-2025 school year, students in Grades 7-9 who reside in the Parkland Village School attendance area are redirected to attend Woodhaven Middle School rather than Prescott Learning Centre.

Further, that any current, affected students who will be in Grades 7-9 at Prescott Learning Centre in the 2024-2025 school year be permitted to remain at Prescott Learning Centre (legacy) until they complete Grade 9, and that their families are not assigned school-of-choice fees for those students who legacy and require transportation to Prescott Learning Centre, as recommended by Administration and presented at the Regular Meeting of January 10, 2023.

**MOTION TO POSTPONE AGENDA ITEM 7.2: ATTENDANCE AREA REVIEW: RE-DESIGNATION OF PARKLAND VILLAGE STUDENTS MOVING INTO GRADE SEVEN (7) TO GRADE NINE (9)**

Res 004-2023

**MOVED by** Trustee McCann to postpone agenda item 7.2 to the Regular Meeting of February 14, 2023.

**CARRIED UNANIMOUSLY**

Superintendent Boyce, Deputy Superintendent Francis and Mr. Weidman provided additional information and responded to questions.

**ANNUAL EDUCATION RESULTS REPORT**

Res 005-2023

**MOVED by** Vice-Chair Osborne that the Board of Trustees approve Parkland School Division's 2021-2022 Annual Education Results Report as amended at the Regular Meeting of January 10, 2023. \*

**CARRIED UNANIMOUSLY**

\* A variety of edits were made after the online posting of the original Annual Education Results Report (AERR) included in the January 10, 2023 Board Agenda and supporting documents; However, all edits to the original document were presented in writing to the Board of Trustees at the Regular Meeting of January 10, 2023. The amended version will be posted online and replace the original AERR currently in the Board Agenda and it's supporting documents.

Associate Superintendent Johnston provided additional information and responded to questions.

*Board Chair Stewart called a recess at 10:56 a.m. Meeting resumed at 11:05 a.m.*

**Res 006-2023**

**EDWIN PARR SELECTION COMMITTEE**

**MOVED by** Trustee Hennig

1. That the Board of Trustees directs administration to establish a submission deadline for schools to nominate a first-year teacher for the Alberta School Boards Association Edwin Parr Award; and
2. That the Board of Trustees identifies three Trustees to sit on an Edwin Parr Selection Committee for 2023.

**CARRIED UNANIMOUSLY**

Superintendent Boyce and Deputy Superintendent Francis provided additional information and responded to questions.

The following Trustees volunteered to form the committee: Vice-Chair Osborne, Trustee Wagner and Trustee Hennig.

**ADMINISTRATIVE REPORTS**

**2022-2023 FIRST QUARTER FINANCIAL REPORT**

The Board of Trustees received for information, the 2022-2023 First Quarter Financial Report.

Associate Superintendent McFadyen and Mr. Krefting provided additional information and responded to questions.

*Mr. Krefting exited the meeting at 11:18 a.m.*

**LITERACY REPORT**

The Board of Trustees received for information, the Literacy Report.

Associate Superintendent Johnston and Ms. Bridgeman provided additional information and responded to questions.

**CURRICULUM IMPLEMENTATION REPORT**

The Board of Trustees received for information, the Curriculum Implementation Report.

Associate Superintendent Johnston, Ms. Bridgeman and Mr. Patras provided additional information and responded to questions.

*Ms. Bridgeman and Mr. Patras exited the meeting at 12:24 p.m.*

## TRUSTEE REPORTS

### GOVERNANCE & PLANNING SESSION

The Board of Trustees received for information, the unapproved Minutes from the December 13, 2022, Governance & Planning Session.

### ALBERTA SCHOOL BOARDS ASSOCIATION

There was no report.

### PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA

There was no report.

### CHAMBER OF COMMERCE

There was no report.

## FUTURE BUSINESS

### MEETING DATES:

#### *Board – Open to the Public:*

Feb 14, 2023 ----- Regular Board Meeting 9:00 AM, Centre for Education (*Meeting Live-Streamed for Public*)

#### *Committees – Closed to the Public:*

Jan 20, 2023 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

Jan 24, 2023 ----- Governance & Planning Session 1:00 PM, Centre for Education (*full day*)

Feb 9-10, 2023 ----- PSBC Meeting 5:00 PM, Edmonton

Feb 14, 2023 ----- Teacher Board Advisory Committee 4:15 PM, Centre for Education

Feb 21, 2023 ----- Governance & Planning Session 1:00 PM, Centre for Education (*full day*)

Feb 24, 2023 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton

#### *Other:*

Feb 07, 2023 ----- Council of School Councils 7:00 PM, Centre for Education

### NOTICE OF MOTION

There was no notice of motion.

**TOPICS FOR FUTURE AGENDAS**

Trustee McCann requested that Literacy, particularly the Reading Comprehension Assessment Tool (RCAT), be a topic for a future agenda.

Board Chair Stewart stated that this could be a future topic in a Governance & Planning Session.

**REQUESTS FOR INFORMATION**

There were no requests for information.

**RESPONSES TO REQUESTS FOR INFORMATION**

There were no responses to requests for information.

**IN-CAMERA: LABOUR**

**Res 007-2023**

**MOVED by** Trustee Hennig that the Board of Trustees move to In-Camera at 12:30 p.m.

**CARRIED UNANIMOUSLY**

*The meeting live-stream recording was paused. Associate Superintendent Johnston and Mr. Weidman exited the public meeting in the Boardroom. Board Chair Stewart, Vice-Chair Osborne, Trustee Wagner, Trustee Hennig, Trustee McCann, Trustee Cameron, Trustee Montgomery, Superintendent Boyce, Deputy Superintendent Francis, Associate Superintendent McFadyen and Ms. Zylla remained in the Boardroom for the In-Camera meeting at 12:30 p.m.*

**MOTION TO REVERT TO A PUBLIC MEETING**

**Res 008-2023**

**MOVED by** Trustee McCann that the Board of Trustees revert to a public meeting at 12:57 p.m.

**CARRIED UNANIMOUSLY**

*Mr. Weidman re-entered the Boardroom. The public meeting and live-stream resumed at 12:58 p.m.*

**ACTION IN RESPONSE TO IN-CAMERA BARGAINING MANDATES**

**Res 009-2023**

**MOVED by** Board Chair Stewart that the Board of Trustees approve the Bargaining Mandates as discussed for the 2022-2023 fiscal year.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

The meeting was adjourned at 1:00 p.m.