



MEMORANDUM

January 10, 2023
Regular Board Meeting

TO	Board of Trustees
FROM	Lorraine Stewart, Board Chair
ORIGINATOR	Lorraine Stewart, Board Chair
RESOURCE	Board of Trustees and Executive Team
GOVERNANCE POLICY	Board Policy 8: Board Committees Board Policy 12: Role of the Superintendent
ADDITIONAL REFERENCE	BP 8: Appendix 8.1 Governance and Planning Committee
SUBJECT	GOVERNANCE & PLANNING SESSION (GPS)

PURPOSE

For information. No recommendation required.

BACKGROUND

The purpose of the Governance and Planning Committee is to provide an opportunity for all Trustees to engage in dialogue on generative governance, strategic planning, advocacy, student engagement and operational understanding. The Superintendent reports directly to the corporate Board and is accountable to the Board of Trustees for the conduct and operation of the Division. The following report shares the unapproved Minutes from the December 13, 2022 GPS Meeting.

REPORT SUMMARY

On December 13, 2022, the Governance and Planning Committee met to discuss a number of topics chose in advance by both the Board of trustees and the Executive Team. The following report is a record of this meeting.

LS:kz



MINUTES OF THE GOVERNANCE & PLANNING SESSION (GPS)

Meeting held at the Centre for Education, Boardroom, in Stony Plain, Alberta
On Tuesday, December 13, 2022, at 1:00 PM

ATTENDANCE:

Lorraine Stewart, Board Chair
Jill Osborne, Vice-Chair
Aileen Wagner, Trustee
Aimee Hennig, Trustee
Paul McCann, Trustee
Eric Cameron, Trustee
Anne Montgomery, Trustee
Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Scott McFadyen, Associate Superintendent
Dr. Meg Miskolzie, Associate Superintendent
John Blood, Director of Transportation Services
Jordi Weidman, Director of Strategic Communications
Keri Zylla, Recording Secretary

1. WELCOME & LEARNING MOMENT

- 1.1. **Call to Order:** Vice-Chair Osborne called the meeting to order at 1:20 p.m.
- 1.2. **Land Acknowledgement:** Acknowledgement of Treaty Territory by Vice-Chair Osborne.
- 1.3. **Changes to the Agenda:** Add agenda item 3.8. Stony Plain Central Replacement School – School Naming Committee.
- 1.4. **Approval of the Agenda:**
MOVED by Trustee Wagner that the Board of Trustees accept the agenda as amended.

CARRIED UNANIMOUSLY
- 1.5. **Approval of the November 8, 2022, GPS Minutes:**
MOVED by Trustee Cameron that the GPS Minutes of November 8, 2022 be approved as presented.

CARRIED UNANIMOUSLY
- 1.6. **Learning Moment:**
Vice-Chair Osborne led the committee in a Learning Moment focused on the different roles Trustees have in the community and how it relates to their role as a Trustee.

2. OPERATIONS & INFORMATION

- 2.1. School Calendar:** Associate Superintendent Johnston provided the calendar from the survey sent out December 5th, and shared an early indication of the stakeholder feedback. Discussion ensued.
- 2.2. Fees / Allowances Guiding Principles:** Associate Superintendent McFadyen shared a briefing note with the Committee regarding the Guiding Principles used for setting the Parkland School Division (PSD) fees and allowances. Using the Guiding Principles, Associate Superintendent requested Board direction for transportation fees. Discussion ensued.

Mr. Blood exited the meeting at 2:58 p.m.

- 2.3. Enrolment Forecast 2023-2024:** Associate Superintendent McFadyen shared the Enrolment Forecast for the 2023-2024 school year, which indicates an increase in students (*not including Athabasca Delta Community School*)

Chair Stewart called a recess at 11:02 a.m. Meeting resumed at 11:10 a.m.

- 2.4. Parkland Village School Attendance Area:** Superintendent Boyce, Deputy Superintendent Francis and Mr. Weidman reviewed information collected from the Attendance Area Review regarding Parkland Village School (PVS). Deputy Superintendent Francis and shared information from stakeholder engagements with staff, students and families regarding reconfiguring PVS to include Gr.6 students, which indicated a clear strong support for keeping Gr.6 students at PVS.

Deputy Superintendent Francis indicated that two recommendations will come forth at the January 10, 2023 Regular Board Meeting. The first recommendation will be to reconfigure PVS into a K-Gr.6 school effective for the 2023-2024 school year. The second recommendation will be to designate students to Woodhaven Middle School at the conclusion of their schooling at PVS, also commencing in the 2023-2024 school year.

- 2.5. 2021-2022 Support Staff Resignations – Request for Information:** Deputy Superintendent Francis shared more information on the various support staff resignations from the 2021-2022 school year, as requested at the October 11, 2022 Regular Board Meeting and discussed at the November 8, 2022 GPS Meeting. The most common reason for support staff leaving is “seeking other employment”. Discussion ensued.
- 2.6. CFE Winter Operating Hours:** Superintendent Boyce shared the Centre for Education (CFE) hours of operation over the upcoming winter break. CFE will be closed December 24, 2022 until January 2, 2023, and reopen January 3, 2023.

3. GOVERNANCE

- 3.1. Association Business:** This agenda item was tabled.
- 3.2. Advocacy Plan 2022-2023** Board Chair Stewart shared the updated advocacy plan from the 2022 Trustee Summit. Trustees discussed actioning Rural and Small Schools, Championing Diversity, and ASBA Long-term Advocacy and Viability. Discussion ensued.
- 3.3. In-Person Learning Regulation:** Superintendent Boyce shared that throughout the COVID-19 pandemic, there was only one time when Parkland School Division (PSD) needed to request a school to be moved to online learning, and this was mainly due to filling staff absences. The

Education Ministry has indicated their willingness to work with school divisions to ensure an in-person component is available should these circumstances once again arise.

- 3.4. Masking in Schools Discussion** Trustee McCann had requested that Masking in Schools be a topic of discussion. Superintendent Boyce shared that school boards can no longer mandate a masking regulation; however, this will likely have no impact on PSD.
- 3.5. 2023 CSBA Congress – Call for Presentations / Proposals:** Board Chair Stewart shared several ideas for proposals to submit to the Canadian School Boards' Association (CSBA) Congress. Trustees will provide input and draft ideas will be submitted by the Monday, December 19, 2022 deadline.
- 3.6. Parkland County Joint Meeting Summary – Potential Action Items:** This agenda item was tabled.
- 3.7. School Council Updates:** Trustees shared information from the various school council meetings they've attended.
- 3.8. Stony Plain Central Replacement School – School Naming Committee:** Deputy Superintendent Francis indicated that the information gathered from stakeholders was inconclusive. Staff indicated a desire for a name change, parents seemed to want the name to stay the same and students were divided on their opinions. There is enough interest in changing the name to pursue further exploration. In January, administration will come up with a list of four or five possible names and engage with stakeholders. Discussion ensued.

4. STRATEGIC PLANNING

- 4.1. Stakeholder Engagement Event Debrief:** Associate Superintendent Johnston shared post engagement feedback gathered after the November 29, 2022 Stakeholder Engagement Event, which addressed questions about the length of discussions, involvement in decision made regarding their child's education and the topics of concern. Discussion ensued.

5. IN-CAMERA: LABOUR

MOVED by Trustee Hennig to move in-camera at 4:10 p.m.

CARRIED UNANIMOUSLY

Mr. Weidman, exited the meeting at 4:10 p.m.

MOVED by Trustee McCann to re-enter the GPS Meeting at 4:30 p.m.

CARRIED UNANIMOUSLY

6. CLOSING

- 6.1. Discussion with Superintendent:** Trustees engaged in discussion with Superintendent Boyce regarding any further questions or requests for additional information.
- 6.2. Topics to come forward to the next Board Meeting:** Parkland Village School Reconfiguration
- 6.3. Roundtable Discussion:** There was no roundtable discussion.
- 6.4. Adjournment:** Chair Stewart adjourned the meeting at 4:31 p.m.

Next meeting: Tuesday, January 24, 2023, at 9:00 a.m. **(FULL DAY)**