



**MINUTES OF THE
REGULAR BOARD MEETING**
HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN
STONY PLAIN, ALBERTA ON TUESDAY, NOVEMBER 29, 2022, AT 9:00 AM

TRUSTEE ATTENDANCE:

Lorraine Stewart, Chair
Jill Osborne, Vice-Chair
Aileen Wagner, Trustee
Aimee Hennig, Trustee
Paul McCann, Trustee
Eric Cameron, Trustee

ADMINISTRATION ATTENDANCE:

Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Scott McFadyen, Associate Superintendent
Dr. Meg Miskolzie, Associate Superintendent
Jason Krefting, Director, Financial Services
Jordi Weidman, Director, Strategic Communications
Darcy Rowswell-Blood, Accounting Supervisor
Keri Zylla, Recording Secretary

GUEST PRESENTERS:

Armando Panedo, Auditor, PricewaterhouseCoopers LLP
Carolyn Jensen, Principal, Memorial Composite High School

Memorial Composite High School Students:

Grade 12: Amanda Rockwell, Emma MacQueen, Rhiannon Walker,
Kweencess Bareng, Jaleesa Anderson, Kayleigh Adams, Alicia Rain-Potts,
Sierra Rain and Nyla Michael

Grade 11: Isaac O'Neill, Bailey Matheson, Samirah Zarandah, Alex Zaplotinsky
and Jesse Thomas

Grade 10: Kaylee Harrison and Kaylee Neron

REGRETS

Anne Montgomery, Trustee

CALL TO ORDER

Board Chair Stewart called the meeting to order at 9:01 a.m.

LAND ACKNOWLEDGEMENT

Board Chair Stewart acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

NATIONAL ANTHEM

PERSONAL REFLECTION

ANNOUNCEMENTS

CHANGES TO THE AGENDA

There were no changes to the agenda.

A handwritten signature in black ink, appearing to read "L. Stewart".

Board Chair

A handwritten signature in black ink, appearing to read "S. Zylla".

Secretary-Treasurer

Res 082-22

APPROVAL OF THE AGENDA

MOVED by Trustee McCann that the agenda be approved as presented.

CARRIED UNANIMOUSLY

Res 083-22

APPROVAL OF THE MINUTES

MOVED by Vice-Chair Osborne that the minutes of the Regular Meeting held on October 11, 2022, be approved as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

QUESTION PERIOD:

There were no questions submitted to the Board at Board@psd.ca, for the November 29, 2022, Question Period.

BOARD CHAIR REPORT

Board Chair Stewart shared her report.

Board Chair Stewart paused her report at 9:19 a.m. to accommodate the arrival of the delegation.

DELEGATION / PRESENTATION

Students from Memorial Composite High School presented "Belonging at Memorial – Building Equity, Community & Belonging One Club at a Time".

Board Chair Stewart called a recess and Trustees thanked the delegation as they exited at 9:54 a.m. The meeting resumed at 10:01 a.m.

Board Chair Stewart resumed her Board Chair report at 10:02 a.m.

SUPERINTENDENT REPORT

Superintendent Boyce shared her report.

ACTION ITEMS

Res 084-22

AUDITED FINANCIAL STATEMENTS FOR THE PERIOD ENDING AUGUST 31, 2022

MOVED BY Vice-Chair Osborne that the Board of Trustees approve the Audited Financial Statements for the Year Ending August 31, 2022, as presented at the Regular Meeting of November 29, 2022.

CARRIED UNANIMOUSLY

Associate Superintendent McFadyen and PricewaterhouseCoopers LLP Auditor, Mr. Panedo, provided additional information and responded to questions.

Board Chair Stewart thanked Corporate Supports & Services staff and Mr. Panedo for the Report.

Board Chair Stewart called a recess at 10:55 a.m. Mr. Panedo exited the meeting at 11:01 a.m. Meeting resumed at 11:06 a.m.

ADMINISTRATIVE REPORTS

2022 FALL FORECAST

The Board of Trustees received for information, the 2022 Fall Forecast.

Associate Superintendent McFadyen provided additional information and responded to questions.



Board Chair



Secretary-Treasurer

Mr. Krefting and Ms. Rowswell-Blood exited the meeting at 11:28 a.m.

COMMUNITY PARTNERSHIPS REPORT

The Board of Trustees received for information, the Community Partnerships Report.

Associate Superintendent Dr. Miskolzie provided additional information and responded to questions.

TRUSTEE REPORTS

TEACHER BOARD ADVISORY COMMITTEE

Trustee Wagner shared the Teacher Board Advisory Committee Report.

COUNCIL OF SCHOOL COUNCILS

Trustee Cameron shared the Council of School Councils Report.

GOVERNANCE & PLANNING SESSION

The Board of Trustees received for information, the unapproved Minutes from the November 8, 2022, Governance & Planning Session.

AUDIT COMMITTEE

Vice-Chair Osborne shared the Audit Committee Report.

TEACHERS' EMPLOYER BARGAINING ASSOCIATION

Board Chair Stewart and Trustee Cameron shared Teachers' Employer Bargaining Association Reports.

SPRUCE GROVE JOINT USE COMMITTEE

Vice-Chair Osborne shared a Spruce Grove Joint Use Committee update.

ALBERTA SCHOOL BOARDS ASSOCIATION

Vice-Chair Osborne provided Trustees with her report.

PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA

Trustee Wagner provided Trustees with her report.

CHAMBER OF COMMERCE

Trustee Wagner provided Trustees with an information update.

FUTURE BUSINESS

MEETING DATES:

Board – Open to the Public:

- Dec 13, 2022 ----- Regular Board Meeting 9:00 AM, Centre for Education (*Meeting Live-Streamed for Public*)
- Jan 10, 2023 ----- Regular Board Meeting 9:00 AM, Centre for Education (*Meeting Live-Streamed for Public*)

Committees – Closed to the Public:

- Dec 02, 2022 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton
- Dec 08, 2022 ----- Benefits Committee 3:30 PM, Centre for Education
- Dec 13, 2022 ----- Governance & Planning Session 1:00 PM, Centre for Education (*afternoon only*)
- Jan 20, 2023 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton
- Jan 24, 2023 ----- Governance & Planning Session 1:00 PM, Centre for Education (*full day*)

NOTICE OF MOTION

There was no notice of motion.



Board Chair



Secretary-Treasurer

TOPICS FOR FUTURE AGENDAS

Trustee McCann requested government related announcements concerning masking to be a future topic. Trustees will discuss this topic at a future Governance & Planning Session.

REQUESTS FOR INFORMATION

Trustee McCann requested an update on the number of Ukrainian students in the Division or other countries and how they are supported.

Superintendent Boyce responded to Trustee McCann’s request for information.

RESPONSES TO REQUESTS FOR INFORMATION

The October 11, 2022 Request for Information, from Trustee Montgomery, regarding 2021-2022 Support Staff Resignations was presented as the November 8, 2022 Governance & Planning Session.

Res 085-22

IN-CAMERA: INTERGOVERNMENTAL RELATIONS, LABOUR

MOVED by Vice-Chair Osborne that the Board of Trustees move to In-Camera at 12:00 p.m.

CARRIED UNANIMOUSLY

The meeting live-stream recording was paused. Associate Superintendent Johnston and Mr. Weidman exited the public meeting in the Boardroom. Board Chair Stewart, Vice-Chair Osborne, Trustee Wagner, Trustee Hennig, Trustee McCann, Trustee Cameron, Superintendent Boyce, Deputy Superintendent Francis, Associate Superintendent Dr. Miskolzie, Associate Superintendent McFadyen and Ms. Zylla remained in the Boardroom for the In-Camera meeting at 12:00 p.m..

Associate Superintendent Dr. Miskolzie exited the In-Camera meeting at 12:25 p.m.

Superintendent Boyce, Deputy Superintendent Francis and Ms. Zylla exited the In-Camera meeting at 12:37 p.m.

Res 086-22

MOTION TO REVERT TO A PUBLIC MEETING

MOVED by Vice-Chair Osborne that the Board of Trustees revert to a public meeting at 12:40 p.m.

CARRIED UNANIMOUSLY

Superintendent Boyce, Deputy Superintendent Francis, Mr. Weidman and Ms. Zylla re-entered the Boardroom. The public meeting and live-stream resumed at 12:41 p.m.

Res 087-22

**ACTION IN RESPONSE TO IN-CAMERA
PARKLAND SCHOOL DIVISION SUPERINTENDENT OF SCHOOLS
COMPENSATION**

MOVED by Board Chair Stewart that the Board of Trustees directs the Board Chair to finalize the Superintendent compensations adjustment as discussed.

CARRIED UNANIMOUSLY

ADJOURNMENT

The meeting was adjourned at 12:43 p.m.

d Stewart

Board Chair

Scott McP

Secretary-Treasurer