



**MINUTES OF THE  
REGULAR BOARD MEETING**

**HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN  
STONY PLAIN, ALBERTA ON TUESDAY, NOVEMBER 29, 2022, AT 9:00 AM**

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**TRUSTEE ATTENDANCE:**

Lorraine Stewart, Chair  
Jill Osborne, Vice-Chair  
Aileen Wagner, Trustee  
Aimee Hennig, Trustee  
Paul McCann, Trustee  
Eric Cameron, Trustee

**ADMINISTRATION ATTENDANCE:**

Shauna Boyce, Superintendent  
Mark Francis, Deputy Superintendent  
Scott Johnston, Associate Superintendent  
Scott McFadyen, Associate Superintendent  
Dr. Meg Miskolzie, Associate Superintendent  
Jason Krefting, Director, Financial Services  
Jordi Weidman, Director, Strategic Communications  
Darcy Rowswell-Blood, Accounting Supervisor  
Keri Zylla, Recording Secretary

**GUEST PRESENTERS:**

Armando Panedo, Auditor, PricewaterhouseCoopers LLP  
Carolyn Jensen, Principal, Memorial Composite High School

**Memorial Composite High School Students:**

**Grade 12:** Amanda Rockwell, Emma MacQueen, Rhiannon Walker,  
Kweencess Bareng, Jaleesa Anderson, Kayleigh Adams, Alicia Rain-Potts,  
Sierra Rain and Nyla Michael

**Grade 11:** Isaac O'Neill, Bailey Matheson, Samirah Zarandah, Alex Zaplotinsky  
and Jesse Thomas

**Grade 10:** Kaylee Harrison and Kaylee Neron

**REGRETS**

Anne Montgomery, Trustee

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**CALL TO ORDER**

Board Chair Stewart called the meeting to order at 9:01 a.m.

**LAND ACKNOWLEDGEMENT**

Board Chair Stewart acknowledged Parkland School Division's presence in Treaty #6 and Treaty #8 Territories.

**NATIONAL ANTHEM**

**PERSONAL REFLECTION**

**ANNOUNCEMENTS**

**CHANGES TO THE AGENDA**

There were no changes to the agenda.

**APPROVAL OF THE AGENDA**

**Res 082-22**

**MOVED by** Trustee McCann that the agenda be approved as presented.

**CARRIED UNANIMOUSLY**

**APPROVAL OF THE MINUTES**

**Res 083-22**

**MOVED by** Vice-Chair Osborne that the minutes of the Regular Meeting held on October 11, 2022, be approved as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING FROM THE MINUTES**

None.

**QUESTION PERIOD:**

*There were no questions submitted to the Board at [Board@psd.ca](mailto:Board@psd.ca), for the November 29, 2022, Question Period.*

**BOARD CHAIR REPORT**

Board Chair Stewart shared her report.

*Board Chair Stewart paused her report at 9:19 a.m. to accommodate the arrival of the delegation.*

**DELEGATION / PRESENTATION**

Students from Memorial Composite High School presented "Belonging at Memorial – Building Equity, Community & Belonging One Club at a Time".

*Board Chair Stewart called a recess and Trustees thanked the delegation as they exited at 9:54 a.m. The meeting resumed at 10:01 a.m.*

*Board Chair Stewart resumed her Board Chair report at 10:02 a.m.*

### **SUPERINTENDENT REPORT**

Superintendent Boyce shared her report.

### **ACTION ITEMS**

**Res 084-22**

#### **AUDITED FINANCIAL STATEMENTS FOR THE PERIOD ENDING AUGUST 31, 2022**

**MOVED BY** Vice-Chair Osborne that the Board of Trustees approve the Audited Financial Statements for the Year Ending August 31, 2022, as presented at the Regular Meeting of November 29, 2022.

**CARRIED UNANIMOUSLY**

Associate Superintendent McFadyen and PricewaterhouseCoopers LLP Auditor, Mr. Panedo, provided additional information and responded to questions.

*Board Chair Stewart thanked Corporate Supports & Services staff and Mr. Panedo for the Report.*

*Board Chair Stewart called a recess at 10:55 a.m. Mr. Panedo exited the meeting at 11:01 a.m. Meeting resumed at 11:06 a.m.*

### **ADMINISTRATIVE REPORTS**

#### **2022 FALL FORECAST**

The Board of Trustees received for information, the 2022 Fall Forecast.

Associate Superintendent McFadyen provided additional information and responded to questions.

*Mr. Krefting and Ms. Rowswell-Blood exited the meeting at 11:28 a.m.*

#### **COMMUNITY PARTNERSHIPS REPORT**

The Board of Trustees received for information, the Community Partnerships Report.

Associate Superintendent Dr. Miskolzie provided additional information and responded to questions.

## TRUSTEE REPORTS

### TEACHER BOARD ADVISORY COMMITTEE

Trustee Wagner shared the Teacher Board Advisory Committee Report.

### COUNCIL OF SCHOOL COUNCILS

Trustee Cameron shared the Council of School Councils Report.

### GOVERNANCE & PLANNING SESSION

The Board of Trustees received for information, the unapproved Minutes from the November 8, 2022, Governance & Planning Session.

### AUDIT COMMITTEE

Vice-Chair Osborne shared the Audit Committee Report.

### TEACHERS' EMPLOYER BARGAINING ASSOCIATION

Board Chair Stewart and Trustee Cameron shared Teachers' Employer Bargaining Association Reports.

### SPRUCE GROVE JOINT USE COMMITTEE

Vice-Chair Osborne shared a Spruce Grove Joint Use Committee update.

### ALBERTA SCHOOL BOARDS ASSOCIATION

Vice-Chair Osborne provided Trustees with her report.

### PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA

Trustee Wagner provided Trustees with her report.

### CHAMBER OF COMMERCE

Trustee Wagner provided Trustees with an information update.

## FUTURE BUSINESS

### MEETING DATES:

#### *Board – Open to the Public:*

Dec 13, 2022	-----	Regular Board Meeting 9:00 AM, Centre for Education ( <i>Meeting Live-Streamed for Public</i> )
Jan 10, 2023	-----	Regular Board Meeting 9:00 AM, Centre for Education ( <i>Meeting Live-Streamed for Public</i> )

#### *Committees – Closed to the Public:*

Dec 02, 2022	-----	ASBA Zone 2/3 Meeting 9:30 AM, Edmonton
Dec 08, 2022	-----	Benefits Committee 3:30 PM, Centre for Education

- Dec 13, 2022 ----- Governance & Planning Session 1:00 PM, Centre for Education (*afternoon only*)
- Jan 20, 2023 ----- ASBA Zone 2/3 Meeting 9:30 AM, Edmonton
- Jan 24, 2023 ----- Governance & Planning Session 1:00 PM, Centre for Education (*full day*)

**NOTICE OF MOTION**

There was no notice of motion.

**TOPICS FOR FUTURE AGENDAS**

Trustee McCann requested government related announcements concerning masking to be a future topic. Trustees will discuss this topic at a future Governance & Planning Session.

**REQUESTS FOR INFORMATION**

Trustee McCann requested an update on the number of Ukrainian students in the Division or other countries and how they are supported.

Superintendent Boyce responded to Trustee McCann's request for information.

**RESPONSES TO REQUESTS FOR INFORMATION**

The October 11, 2022 Request for Information, from Trustee Montgomery, regarding 2021-2022 Support Staff Resignations was presented as the November 8, 2022 Governance & Planning Session.

**IN-CAMERA: INTERGOVERNMENTAL RELATIONS, LABOUR**

Res 085-22

**MOVED** by Vice-Chair Osborne that the Board of Trustees move to In-Camera at 12:00 p.m.

**CARRIED UNANIMOUSLY**

*The meeting live-stream recording was paused. Associate Superintendent Johnston and Mr. Weidman exited the public meeting in the Boardroom. Board Chair Stewart, Vice-Chair Osborne, Trustee Wagner, Trustee Hennig, Trustee McCann, Trustee Cameron, Superintendent Boyce, Deputy Superintendent Francis, Associate Superintendent Dr. Miskolzie, Associate Superintendent McFadyen and Ms. Zylla remained in the Boardroom for the In-Camera meeting at 12:00 p.m..*

*Associate Superintendent Dr. Miskolzie exited the In-Camera meeting at 12:25 p.m.*

*Superintendent Boyce, Deputy Superintendent Francis and Ms. Zylla exited the In-Camera meeting at 12:37 p.m.*

**Res 086-22**

**MOTION TO REVERT TO A PUBLIC MEETING**

**Moved by** Vice-Chair Osborne that the Board of Trustees revert to a public meeting at 12:40 p.m.

**CARRIED UNANIMOUSLY**

*Superintendent Boyce, Deputy Superintendent Francis, Mr. Weidman and Ms. Zylla re-entered the Boardroom. The public meeting and live-stream resumed at 12:41 p.m.*

**ACTION IN RESPONSE TO IN-CAMERA  
PARKLAND SCHOOL DIVISION SUPERINTENDENT OF SCHOOLS  
COMPENSATION**

**Res 087-22**

**Moved by** Board Chair Stewart that the Board of Trustees directs the Board Chair to finalize the Superintendent compensations adjustment as discussed.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

The meeting was adjourned at 12:43 p.m.