



## MEMORANDUM

November 29, 2022  
Regular Board Meeting

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<b>TO</b>	Board of Trustees
<b>FROM</b>	Lorraine Stewart, Board Chair
<b>ORIGINATOR</b>	Lorraine Stewart, Board Chair
<b>RESOURCE</b>	Board of Trustees and Executive Team
<b>GOVERNANCE POLICY</b>	Board Policy 8: Board Committees Board Policy 12: Role of the Superintendent
<b>ADDITIONAL REFERENCE</b>	BP 8: Appendix 8.1 Governance and Planning Committee
<b>SUBJECT</b>	<b>GOVERNANCE &amp; PLANNING SESSION (GPS)</b>

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### PURPOSE

For information. No recommendation required.

### BACKGROUND

The purpose of the Governance and Planning Committee is to provide an opportunity for all Trustees to engage in dialogue on generative governance, strategic planning, advocacy, student engagement and operational understanding. The Superintendent reports directly to the corporate Board and is accountable to the Board of Trustees for the conduct and operation of the Division. The following report shares the unapproved Minutes from the November 8, 2022 GPS Meeting.

### REPORT SUMMARY

On November 8, 2022, the Governance and Planning Committee met to discuss a number of topics chose in advance by both the Board of trustees and the Executive Team. The following report is a record of this meeting.

LS:kz



## MINUTES OF THE GOVERNANCE & PLANNING SESSION (GPS)

Meeting held at the Centre for Education, Boardroom, in Stony Plain, Alberta  
On Tuesday, November 8, 2022, at 9:00 AM

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### ATTENDANCE:

Lorraine Stewart, Board Chair  
Jill Osborne, Vice-Chair  
Aileen Wagner, Trustee  
Aimee Hennig, Trustee  
Eric Cameron, Trustee  
Anne Montgomery, Trustee  
Shauna Boyce, Superintendent  
Mark Francis, Deputy Superintendent  
Scott Johnston, Associate Superintendent  
Scott McFadyen, Associate Superintendent  
Dr. Meg Miskolzie, Associate Superintendent  
Jordi Weidman, Director of Strategic Communications  
Keri Zylla, Recording Secretary

### REGRETS:

Paul McCann, Trustee

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## 1. WELCOME & LEARNING MOMENT

- 1.1. **Call to Order:** Vice-Chair Osborne called the meeting to order at 8:56 a.m.

Superintendent Boyce provided an update on the students and bus driver involved in the recent bus accident of November 4, 2022.

- 1.2. **Land Acknowledgement:** Acknowledgement of Treaty Territory by Vice-Chair Osborne.

- 1.3. **Changes to the Agenda:** There were no changes to the agenda.

- 1.4. **Approval of the Agenda:**

**MOVED by** Trustee Cameron that the Board of Trustees accept the agenda as presented.

**CARRIED UNANIMOUSLY**

- 1.5. **Approval of the September 27, 2022, GPS Minutes:**

**MOVED by** Trustee Wagner that the GPS Minutes of September 27, 2022 be approved as amended.

**CARRIED UNANIMOUSLY**

**Amendments:** 2.4 include "name" after "replacement school"; 3.1.2 strike out everything after the word "Trustees"; 3.6 to say at a future meeting rather than November 8, 2022; 4.2 first paragraph

to start with “At the September 13, 2022, meeting with the Minister”; and 4.3.2 change title to say “Stakeholder Engagement Format and Topics”.

**1.6. School Council Updates:** Trustees shared updates from the School Council Meetings they attended.

**1.7. Learning Moment:**

Vice-Chair Osborne led the committee in a Learning Moment focused on poverty and supporting low-income families through some of the challenges they may experience.

**2. GOVERNANCE**

**2.1. Association Business:** Trustees shared updates on membership associations.

**2.1.1. Alberta School Boards Association (ASBA) Fall General Meeting (FGM) Prep:** Chair Stewart highlighted and discussed resolutions in the ASBA agenda for the upcoming Fall General Meeting. Discussion ensued.

**2.1.2. ASBA Fall General Meeting Draft Resolution:** Chair Stewart reviewed a draft resolution from Parkland School Division for submission at the Fall General Meeting (FGM) and discussed what will go forward at the meeting.

Discussion ensued. The committee will return to this item after printed copies of the updates have been reviewed after lunch.

*Chair Stewart called a recess at 11:02 a.m. Meeting resumed at 11:10 a.m.*

The Board continued to discuss the resolution in preparation for the ASBA FGM.

**2.1.3. ASBA Strategic Plan 2023-2026 Consultation Survey:** Chair Stewart reviewed questions on a survey for the ASBA Strategic Plan and will submit the answers, based on Trustee feedback, on behalf of the Board.

**2.1.4. Public School Boards’ Association of Alberta (PSBAA):**

**Meeting Request:** Chair Stewart shared that PSBAA President, Dennis MacNeil, as well as PSBAA Executive Director and CEO Troy Tait, have requested a meeting with PSD Board of Trustees. The meeting has been scheduled for December 12, 2022, at 2:00 p.m., at Parkland School Division’s Centre for Education.

**Public School Board’s Council (PSBC):** Trustees provided top five advocacy priorities for Trustee Cameron and Trustee Wagner to take back to the November PSBC Meeting.

*Chair Stewart called a lunch recess at 12:05 p.m. Meeting resumed at 12:35 p.m.*

Discussion returned to agenda item 2.1.2. the ASBA Fall General Meeting Draft Resolution. Trustees will receive the document by Wednesday, November 9, 2022 to add comments by the end of Friday, November 11, 2022.

**2.2. United Way Program (Video) and Community Partners:** This agenda item was tabled.

**2.3. 2023 CSBA Congress – Call for Presentations Proposals:** This agenda item was tabled.

- 2.4. Parkland County Joint Meeting Summary – Potential Action Items:** This agenda item was tabled.

*Chair Stewart moved the agenda item 5. In-Camera, to 3., in order to accommodate the tour of the Stony Plain Central Replacement School.*

**3. IN-CAMERA: LABOUR**

**MOVED by** Trustee Cameron to move in-camera at 12:53 p.m.

**CARRIED UNANIMOUSLY**

*Deputy Superintendent Francis, Associate Superintendent Johnston, Associate Superintendent Miskolzie and Mr. Weidman, exited the meeting at 12:53 p.m.*

*Superintendent Boyce and Ms. Zylla exited the In-Camera Meeting at 1:45 p.m.*

**MOVED by** Trustee Hennig to re-enter the GPS Meeting at 2:19 p.m.

**CARRIED UNANIMOUSLY**

**4. STRATEGIC PLANNING**

- 4.1. November 29, 2022 – Stakeholder Engagement Event:** Associate Superintendent Johnston discussed the process and topics of discussion used in past Stakeholder Engagement Events and gathered feedback on format and topics for the November 29, 2022 Stakeholder Engagement Event.

**4.2. Board Advocacy Priorities:**

- 4.2.1. Follow-up from the 2022 Trustee Summit:** This agenda item will be discussed at a future GPS Meeting. Trustees will review list of priorities drafted at the summit and provide ideas for actioning those goals.
- 4.2.2. Advocacy Letters (Wolf Creek letters re: ASCA, Bill 85 and Audit Committee):** This agenda item was tabled.
- 4.2.3. Speaking Notes for Spruce Grove Composite High School Replacement School:** Superintendent Boyce will provide Trustees with speaking notes on the need for a Spruce Grove Composite High School Replacement School.

**5. OPERATIONS AND INFORMATION**

- 5.1. Parkland Village School Reconfiguration Update:** Deputy Superintendent Francis provided information on two items for Trustee consideration.

The first item is reconfiguration of Parkland Village School (PVS) to include Grade 6 students commencing in the 2023-2024 school year. The second item is whether to send students to Prescott Learning Centre or Woodhaven Middle School upon completion of their time at PVS.

A recommendation for consideration will be brought forward at an upcoming Board meeting.

Discussion ensued.

- 5.2. **2021-2022 Support Staff Resignations – Request for Information:** Deputy Superintendent Francis shared more information on the various support staff resignations from the 2021-2022 school year, as requested at the October 11, 2022 Regular Board Meeting. This will come forward to the next GPS meeting in December, for further discussion.

6. **CLOSING**

- 6.1. **Discussion with Superintendent:** Trustees engaged in discussion with Superintendent Boyce regarding any further questions or requests for additional information.
- 6.2. **Topics to come forward to the next Board Meeting:** Parkland Village School configuration.
- 6.3. **Roundtable Discussion:** There was no roundtable discussion.
- 6.4. **Adjournment:** Chair Stewart adjourned the meeting at 2:47 p.m.

**Next meeting:** Tuesday, December 13, 2022, at 1:00 p.m. (*AFTERNOON ONLY*)

**Trustees travelled to the Stony Plain Central Replacement School site for a tour.**