

Form Report

Number of Attachments

Attached Documents

▼ TRUSTEE EXPENSE CLAIM (NEW)

NAME: Stewart, Lorraine [REDACTED]

DATES: 25-Jun-2022 **To:** 25-Jun-2022

EXPENSES:

1. TRANSPORTATION COSTS: 0.51 per km

<u>DESTINATION</u>	<u>TRAVEL DESCRIPTION</u>	<u>KILOMETERS</u>	<u>DATE</u>	<u>AMOUNT</u>
Shaw Conference Centre, Edmonton	MCHS Grad	84		42.84
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
TOTAL				42.84

**TOTAL
TRANSPORTATION
COSTS:**

2. PERSONALLY PAID EXPENSES (Itemized Receipts Must Be Provided For Reimbursement)

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Parking	35.00


TOTAL PERSONALLY PAID EXPENSES:	35.00
--	--------------

3. MEAL ALLOWANCES (Enter number of meals you are claiming)

Breakfasts:	12.00	0.00
Lunches:	15.00	0.00
Dinners:	24.00	0.00
Days:	51.00	0.00
Gratuity:	9.00	0.00
TOTAL MEAL ALLOWANCES:		0.00

TOTAL CLAIM:	77.84
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GL CODING SECTION

[REDACTED]					
Comments:	MCHS Grad Mileage & Parking				
	GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
	[REDACTED]		77.84	1	3.71
				Total Without Taxes:	74.13
				Tax Total:	3.71
				Total With Taxes:	77.84

AUTHORIZER SECTION

[REDACTED]

[REDACTED]

Authorizer Comment

AUTHORIZER SECTION

[REDACTED]

[REDACTED]

Authorizer Comment

PAYROLL SECTION

[REDACTED]

T HONORARIUM:	0.00
T MILEAGE:	0.00
NT MILEAGE:	42.84
TRUSTEE NT:	35.00
TOTAL:	77.84

NO NEED TO DISPLAY ON DASHBOARD

EXPIRATION DATE

25/06/22

EXPIRATION TIME

18:00

AMOUNT PAID

21080001



CHARGES ARE FOR THE USE OF THE PARKING SPACE ONLY.
WE WILL NOT BE RESPONSIBLE FOR LOSS OR DAMAGE TO
CAR OR CONTENTS, HOWEVER CAUSED, INCLUDING BUT NOT
LIMITED TO FIRE, THEFT OR COLLISION.

144767

NON TRANSFERABLE GST INCLUDED

L. STEWART - GRAD

NO NEED TO DISPLAY ON DASHBOARD

MCHS.

DATE ISSUED

25/06/22

TIME ISSUED

12:55

AMOUNT PAID

\$35.00

CC

Thornton Court Lot 1059



USE HONK ON NEXT VISIT
FOR EASE OF PAYMENT

144787

RECEIPT

Form Report

Number of Attachments

Attached Documents

TRUSTEE EXPENSE CLAIM (NEW)

NAME: Stewart, Lorraine

DATES: 01-Jun-2022 **To:** 30-Jun-2022**EXPENSES:**

1. TRANSPORTATION COSTS: 0.51 per km

<u>DESTINATION</u>	<u>TRAVEL DESCRIPTION</u>	<u>KILOMETERS</u>	<u>DATE</u>	<u>AMOUNT</u>
Parkland County to Red Deer	PSBAA/ASBA	350	04-Jun-2022	178.50
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
TOTAL TRANSPORTATION				178.50

2. PERSONALLY PAID EXPENSES (Itemized Receipts Must Be Provided For Reimbursement)

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Prkg at Expo Centre for SGCHS Grad, June 11, 2022	15.00
Meal at PSBAARed Deer Aimee, Jill, Eric, Lorraine	90.64

TOTAL PERSONALLY PAID EXPENSES:	105.64
--	---------------




3. MEAL ALLOWANCES (Enter number of meals you are claiming)

Breakfasts:	12.00	0.00
Lunches: 01	15.00	15.00
Dinners:	24.00	0.00
Days:	51.00	0.00
Gratuities:	9.00	0.00
TOTAL MEAL ALLOWANCES:		15.00

TOTAL CLAIM: 299.14

GL CODING SECTION

Comments: PSBAA Conference expenses and Grad Parking

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
		193.50	1	9.21
		90.64	1	4.34
		15.00	1	0.71
Total Without Taxes:				284.88
Tax Total:				<u>14.26</u>
Total With Taxes:				299.14

AUTHORIZER SECTION

Authorizer Comment

AUTHORIZER SECTION

Authorizer Comment

PAYROLL SECTION

T HONORARIUM:	0.00
T MILEAGE:	0.00
NT MILEAGE:	178.50
TRUSTEE NT:	120.64
TOTAL:	299.14

Edmonton Expo Centre
7515 118 Ave NW
Thank you for visiting.
Please come again.
Hall F CPS-30
DATE: 06/11/22
TIME: 02:11 PM

Receipt No. 133/182/97/1

* Original *

Ticket: 1033 [REDACTED]

Entry : 06/11/22 12:11 PM

LPR :

TAX included 15.00

Credit 15.00

Trans ID : 708271855

Card No. : [REDACTED]

Card Type: [REDACTED]

~ Company Name: ~1

~ Name: ~3

~ Exp. Date: [REDACTED]

GST # [REDACTED]

Cilantro and Chive - Red Deer

1927 50TH AVENUE
RED DEER, AB T4R 1Z4
5872/22880

<https://www.cilantroandchive.ca>

Cashier [REDACTED]
03-Jun-2022 7:01:52P

Transaction 305293
1 Manual Transaction CA\$90.64

Total CA\$90.64
Tip CA\$18.13

CREDIT CARD SALE CA\$108.77

03-Jun.-2022 7:02:07p.m.
CA\$108.77 | Method:
CONTACTLESS

AID: A0000000031010

AthNtwkNm [REDACTED]

NO CARDHOLDER VERIFICATION

Order VGM9TACWA8PET

Cilantro & Chive Red Deer

1927 50th Ave
GST # 825 395 080 RT 0001
Red Deer
AB T4R 1Z4
4037822882

18-013

Table No
Seat No
Open Server
Open Date
Open Time
Customer
Service

35

03-Jun-2022
05:29PM
Walkin
Dine In

ORDER SUMMARY

ITEM	PRICE	QTY	AMOUNT
Side Fries	4.40	1	4.40
Side Dill Ranch	1.50	1	1.50
Smoked Chicken			
Tacos	16.70	1	16.70
ENTREE	0.00	1	0.00
Pistachio + Peach			
Basil Vinaigrette			
Salad	17.60	1	17.60
Add Maple Crusted			
Salmon	7.90	1	7.90
Kickin Chicken			
Sandwich	19.80	1	19.80
Slaw	0.00	1	0.00
Pulled Pork			
Sandwich	16.90	1	16.90
Fries	0.00	1	0.00
Dill Ranch Side			
Alohi	1.50	1	1.50

Subtotal \$ 86.30

GST 5% 4.34

Gratuity \$ 0.00

Discount \$ 0.00

CHECK TOTAL \$ 90.64

Tip \$ 0.00

TOTAL \$ 90.64

Thank you so much for visiting
Cilantro and Chive Red Deer!

Stewart
dinner
Jill
Anne
Eric
Lorraine
PSAAA
Red Deer AB

Form Report

Number of Attachments

Attached Documents

▼ TRUSTEE EXPENSE CLAIM (NEW)

NAME: Stewart, Lorraine [REDACTED]

DATES: 05-Jul-2022 **To:** 08-Jul-2022**EXPENSES:**

1. TRANSPORTATION COSTS: 0.51 per km

<u>DESTINATION</u>	<u>TRAVEL DESCRIPTION</u>	<u>KILOMETERS</u>	<u>DATE</u>	<u>AMOUNT</u>
Parkland County to Edmonton airport return	from home to airport	106	05-Jul-2022	54.06
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
TOTAL				54.06

2. PERSONALLY PAID EXPENSES (Itemized Receipts Must Be Provided For Reimbursement)

<u>DESCRIPTION</u>	<u>AMOUNT</u>
Flights July 5/22 and July 8/22	410.43
Parking - Jetset Edmonton July 5-8/22	28.00

TOTAL PERSONALLY PAID EXPENSES:	438.43
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3. MEAL ALLOWANCES (Enter number of meals you are claiming)

Breakfasts:	12.00	0.00
Lunches:	15.00	0.00
Dinners: 02	24.00	48.00
Days: 01	51.00	51.00
Gratuity: 04	9.00	36.00
TOTAL MEAL ALLOWANCES:		135.00

TOTAL CLAIM:	627.49
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GL CODING SECTION

Comments: CSBA Conf Flights, Parking, Airport Mileage and Meals

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
		54.06	1	2.57
		135.00	1	6.43
		438.43	1	20.88
Total Without Taxes:				597.61
Tax Total:				<u>29.88</u>
Total With Taxes:				627.49

AUTHORIZER SECTION

Authorizer Comment

AUTHORIZER SECTION

Authorizer Comment

PAYROLL SECTION

T HONORARIUM:	0.00
T MILEAGE:	0.00
NT MILEAGE:	54.06
TRUSTEE NT:	573.43
TOTAL:	627.49



Lorraine Stewart <lorraine.stewart@psd.ca>

[EXTERNAL] FW: Your Swoop Itinerary and Receipt [REDACTED]

1 message

Lorraine Stewart [REDACTED]
To: Lorraine Stewart <lorraine.stewart@psd.ca>

Fri, Aug 19, 2022 at 12:17 PM

138.35

Sent from Mail for Windows

From: Lorraine Stewart
Sent: May 14, 2022 5:59 PM
To: Lorraine Stewart
Subject: RE: Your Swoop Itinerary and Receipt [REDACTED]

Keep healthy and safe.

From: Swoop
Sent: April 25, 2022 5:24 PM
To: Lorraine Stewart
Subject: Your Swoop Itinerary and Receipt [REDACTED]



Your Swoop Itinerary

This is not a boarding pass.

[REDACTED]

Hi Lorraine,

Thanks for booking with Swoop! Please review your itinerary details and important travel information below.

Your reservation code is

Flight WO584



Lorraine Stewart

No Seat Assigned

No Checked Bag, Carry-on bags x 1, Modify x 1



WO584 YEG → YXE

DEPARTURE:
Tuesday July 05, 2022
08:00 AM
Edmonton, AB (YEG)

ARRIVAL:
Tuesday July 05, 2022
09:00 AM
Saskatoon, SK (YXE)



Missing Something?

You can still add bags, upgrade your seat, and purchase insurance.

[Manage my booking](#)

Baggage



Each traveller is permitted one free personal item such as a purse, laptop bag or briefcase. The max dimensions are 41 cm x 15 cm x 33 cm (16" x 6" x 13"). If your personal item is too big you will have to pay for it as a carry-on. See our baggage guide for more information. Browse all other travel information.

Your Receipt

Air Transportation Charges **\$42.64**

1 x Adult Base Fare \$38.69

1 x Air Passenger Protection Regulation Surcharge \$2.95

1 x Nav Canada Surcharge \$1.00

Extras **\$47.00**

Carry-on bags x 1 \$37.00

Modify x 1 \$10.00

Taxes, Fees, & Charges **\$48.71**

Air Travellers Security Charge (ATSC) \$7.12

Airport Improvement Fee (AIF) \$35.00

Goods and Services Tax (GST) \$6.59

Total

\$138.35 CAD

Payments

Lorraine Stewart

[REDACTED] Approved

\$138.35 CAD

GST/HST #795444918RT0001

SWOOP

330, 4311 12 St NE, Calgary, AB T2E 4P9, Canada

FlySwoop.com

You have received this notification because you have booked a flight with Swoop. This email was sent to [REDACTED] in order to provide information related to your flight. Replies to this email will not be received. Check out our privacy policy for more details.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website.

Si l'embarquement vous est refusé ou si votre vol est annulé ou retardé d'au moins deux heures ou si vos bagages sont perdus ou endommagés, vous pourriez avoir droit au titre du Règlement sur la protection des passagers aériens, à certains avantages au titre des normes de traitement applicables et à une indemnité. Pour de plus amples renseignements sur vos droits, veuillez communiquer avec votre transporteur aérien ou visiter le site Web de l'Office des transports du Canada.

For further information on the treatment of passengers and minimum compensation owed by Swoop and the recourse against Swoop available to passengers, including their recourse to the Agency, please refer to our tariff page.

SWOOP

05JUL22

FLT/VOL

STEWART/LORRAINE MRS

**DEP: EDMONTON INTERN
ARR: SASKATOON INTER**

**8:00AM
9:00AM**

BOARDING TIME/

**ZONE
1**

**HEURE D EMBARQUEMENT
7:30AM**

**SEAT/PLACE
23E**

ELECTRONIC/ELECTRONIQUE

BOARDING PASS/

GATE /PRT

58

**SEQ 034
PNR H8QLXT**

CARRY-ON

**CARTE D EMBARQUEMENT
STEWART/LORRAINE MRS
05JUL22**

FLT/VOL

SEQ 034

PNR

**DEP: YEG
ARR: YXE**

**SEAT/PLACE
23E**



Lorraine Stewart <lorraine.stewart@psd.ca>

[EXTERNAL] FW: Your itinerary and receipt - July 08 EDMONTON INTL AB, CANADA for MRS LORRAINE STEWART

1 message

Lorraine Stewart [REDACTED]
To: Lorraine Stewart <lorraine.stewart@psd.ca>

Fri, Aug 19, 2022 at 12:19 PM

Sent from Mail for Windows

From: Lorraine Stewart
Sent: May 14, 2022 5:59 PM
To: Lorraine Stewart
Subject: FW: Your itinerary and receipt - July 08 EDMONTON INTL AB, CANADA for MRS LORRAINE STEWART

Keep healthy and safe.

From: WestJet <noreply@itinerary.westjet.com>
Sent: Monday, April 25, 2022 5:36:25 PM
To: [REDACTED]
Subject: Your itinerary and receipt - July 08 EDMONTON INTL AB, CANADA for MRS LORRAINE STEWART

Be sure to review your booking details and important travel info.
To ensure you receive emails from WestJet, please add us to your address book.



Your itinerary and receipt

Thanks for choosing WestJet! We look forward to welcoming you on board.

WestJet reservation code



WESTJET Flight Number **WS 3267**

Operated by: WESTJET ENCORE

CONFIRMED

Friday, 08 July

Departure: YXE SASKATOON SK, CANADA
17:00

Arrival: YEG EDMONTON INTL AB, CANADA
18:15

Please verify flight times prior to departure

Cabin: Economy

Duration: 1hour(s) and 15minute(s)

Distance (in Miles): 299

Mrs Lorraine Stewart

Seat(s): Check-In Required

[Add to Calendar](#)

[Print Itinerary](#)

Manage trip

[Change flight](#)[Cancel flight](#)[Select seats](#)[Guest info](#)[Check-in](#)

WestJet and the Canadian Transportation Agency want to make you aware of your rights as a traveller. Visit [Flight and service disruptions](#) for an in-depth explanation.

If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website.

[Passenger rights and flight interruptions.](#)

Payment details

Your eTicket receipt can be found here:
Mrs Lorraine Stewart: [REDACTED]

We recommend making note of this information for your records as WestJet is only able to access itinerary and purchase details for seven days following the completion of your last flight. If you add this eTicket to your TripCase profile, your reservation and payment detail for this itinerary will be accessible for 13 months after the last flight has been flown.

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Important details about your fare

Thank you for choosing WestJet!

Guests flying on WestJet can choose between a range of fares within the Economy, Premium and Business cabins. Each bundle has different inclusions and flexibility.

All guests have **24 hours from time of booking** to cancel without penalty.

If you have purchased a Basic fare and your intention is to simply travel from A to B without the need to make itinerary changes, please review and understand the restrictions outlined below:

When you choose Basic you are NOT eligible to

- Change or cancel a flight outside the 24-hour window of the original booking, without a total loss of funds
- Make seat selections or changes at the time of booking or at check-in without an additional fee, regardless of status
- Upgrade to a higher cabin at check-in for a fee
- Earn WestJet dollars or apply your fare to qualifying spend

To take advantage of your WestJet Rewards earn and tier benefits with more choice and flexibility, book Econo or EconoFlex. Please refer to the complete fare rules to compare features of our all fare types.

We look forward to welcoming you on board.



If you have questions regarding your reservation, please contact us at 1-888-937-8538 (1-888-WESTJET). We're available 24 hours a day, 7 days a week. Calling outside Canada and the U.S.?

You have received this notification because you have booked a flight with WestJet. Replies to this email will not be received.

*Not available on all aircraft

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WestJet, 22 Aerial Place NE, Calgary, AB T2E 3J1, Canada



Electronic ticket receipt, July 08 for MRS LORRAINE STEWART.pdf

37K



eTicket Receipt

Prepared For
STEWART/LORRAINE MRS

RESERVATION CODE	[REDACTED]
ISSUE DATE	25 Apr 22
TICKET NUMBER	[REDACTED]
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
08 Jul 22	WESTJET WS [REDACTED]	SASKATOON SK, CANADA	EDMONTON INTL AB, CANADA	Cabin ECONOMY Seat Number CHECK-IN REQUIRED Baggage Allowance 0 PIECES Booking Status OK TO FLY Fare Basis LAVD0HBS Not Valid Before 08 JUL 22 Not Valid After 08 JUL 22
	Operated by: WESTJET ENCORE	Time 17:00	Time 18:15	

Allowances

Baggage Allowance
YXE to YEG - 0 Pieces WESTJET
Prices of additional baggage pieces:
1. 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD/FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC
Carry On Allowances
YXE to YEG - 1 Piece (WS - WESTJET) carry on hand baggage
Carry On Charges
YXE to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	[REDACTED]
Fare Calculation Line	YXE WS YEA213.00CAD213.00END
Fare	CAD 213.00
Taxes/Fees/Carrier-Imposed Charges	CAD 16.00 YQ1 (OTHER AIR TRANSPORTATION CHARGES)
	CAD 11.81 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 23.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.15 XG9 (GOODS AND SERVICES TAX (GST))
Total	CAD 272.08

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

the Caribbean will pay baggage fees in USD. Please see <https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

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Important Legal Notices

WESTJET

08JUL22 FLT/VOL [REDACTED] 7

STEWART/LORRAINE MRS
CABIN/CABINE: ECONOMY
DEP: SASKATOON SK 5:00PM
ARR: EDMONTON INTL AB 6:15PM

BOARDING TIME/
ZONE HEURE D EMBARQUEMENT

2

4:20PM

BOARDING PASS/ CARTE D EMBARQUEMENT
STEWART/LORRAINE MR

GATE / PRT

2

08JUL22
FLT/VOL 3267

SEQ 010
PNR M [REDACTED] AF

SEQ 018
PNR [REDACTED] AF

DEP: YXE
ARR: YEG

SEAT/PLACE

18B

SEAT/PLACE

18B

OPERATED BY WESTJET ENCORE Q400
ELECTRONIC/ELECTRONIQUE
[REDACTED]



Lorraine Stewart <lorraine.stewart@psd.ca>

[EXTERNAL] FW: Booking [REDACTED] Parking Confirmation

1 message

Lorraine Stewart [REDACTED]
To: Lorraine Stewart <lorraine.stewart@psd.ca>

Fri, Aug 19, 2022 at 12:20 PM

Sent from Mail for Windows

\$28.00

From: Lorraine Stewart
Sent: July 2, 2022 10:54 AM
To: Lorraine Stewart
Subject: FW: Booking [REDACTED] Parking Confirmation

From: Airport Parking <airportparking@flyeia.com>
Sent: Tuesday, June 28, 2022 9:32:04 PM
To: [REDACTED]
Subject: Booking [REDACTED] Parking Confirmation

jetSet Parking Edmonton
selfPark booking confirmation



****Due to COVID-19 there are changes to our service. Please arrive early and press the call button at the nearest shelter to let the shuttle driver know you are ready for pick-up. For all changes to our services and how we are working to keep you safe, please visit our website.****

We recommend you print this page or take note of the reference number indicated below. In the unlikely event that there are any problems with your payment, our parking staff can use your reference number as proof of payment.

[REDACTED]

Your Booking Confirmation

Reference Number:

[REDACTED]

Park.

Purchased on: 28 Jun 2022

Dear Lorraine:

Thank you for choosing jetSet selfPark at Edmonton International Airport. We have processed your payment and your booking details are below:

Have a question? Call 780-890-8527

Your Booking

Reference Number:

[REDACTED]

Car Park:	selfpark
Entry:	06:00 on Tuesday, 05 July 2022
Exit:	19:00 on Friday, 08 July 2022
License Plate:	[REDACTED]

Payment Details

Booking Rate:	\$28.00
GST @ 5%:	\$1.33 (CAD GST)
Total:	\$28.00

Credit Card Number:

[REDACTED]

Access Card Number:

[REDACTED]

This is your booking confirmation and GST receipt: R128599776.

[Change my booking](#)

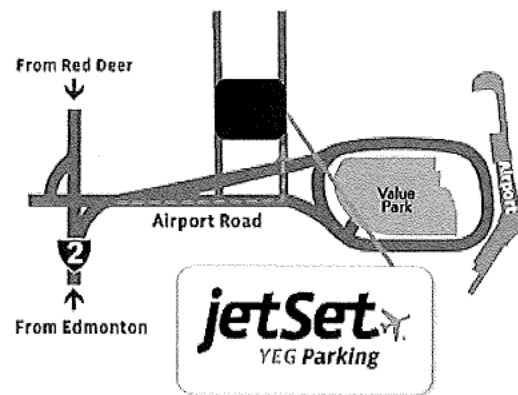
Parking Instructions

Directions to jetSet selfPark:

WE HAVE REOPENED OUR ORIGINAL LOCATION
- From HWY 2, exit and proceed towards Airport.
Continue towards the terminal until you see signs for jetSet and turn left at the 7 Eleven. Follow the signs and enter selfPark on the left.

1. ON ARRIVAL – DO NOT push button for ticket
YOU MUST insert the same credit card into the entrance machine as used in the reservation. 2. PARK vehicle and proceed to a shelter stop for shuttle transfer to the terminal. 3. ON RETURN – after collecting luggage, shuttles are located on Arrival (middle) curb at Door 9. TO EXIT follow the signs to the exit gates. Insert the same credit card into exit machine.

****Due to COVID-19 there are changes to our service. Please arrive early and press the call button at the nearest shelter to let the shuttle driver know you are ready for pick-up. For all changes to our services and how we are working to keep you safe, please visit our website.****



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