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## MEMORANDUM

September 13, 2022  
Regular Board Meeting

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**TO** Board of Trustees

**FROM** Shauna Boyce, Superintendent

**ORIGINATOR** Scott McFadyen, Associate Superintendent

**RESOURCE** Serge LaBrie, Director, Facilities Services

**GOVERNANCE POLICY** Board Policy 2: Role of the Board

**ADDITIONAL REFERENCE** Board Policy 2: Resource Stewardship

**SUBJECT** **2022 FACILITIES SUMMER WORK REPORT**

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### PURPOSE

For information. No recommendation required.

### BACKGROUND

The Board of Trustees is responsible for reviewing the divisions summer work report. The attached report is in support of these responsibilities.

### REPORT SUMMARY

The 2022 Facilities Summer Work Report highlights the work completed during the summer months.

Administration would be pleased to respond to any questions.

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## 2022 Facilities Summer Work Report September 2022

Presented to the Board of Trustees, September 13, 2022  
Scott McFadyen, Associate Superintendent, Corporate Supports and Services  
Resource: Serge LaBrie, Director Facility Services

*Our Students Possess the confidence, resilience, insight and skills required to thrive in, and positively impact, the world.*

### BACKGROUND

The Facilities Summer Work Report highlights the work that was completed over the summer months.

### REPORT / TOPIC

The Facilities Department had a very busy and productive summer with numerous projects that address operating efficiencies and school needs. These projects are completed or are near completion.

In addition to the listed Infrastructure Maintenance Renewal (IMR) and Capital Maintenance Renewal (CMR) work completed, there was a significant amount of time dedicated to large capital projects which are highlighted below.

#### Stony Plain Central Replacement School -

The Stony Plain Central replacement school is trending towards a 2023 spring completion date. Construction started in the spring of 2021. The school was scheduled for completion in July, 2022.

The project appears to be on track to be completed as scheduled although supply chain issues caused sporadic delays over the summer. We expect the school to open for students in September of 2023.

#### Modular Classroom Projects –

Parkland School Division was awarded modular classrooms for Prescott Learning Center and for Millgrove School in 2021. Due to the ongoing supply chain issues and delays at the manufacturing plants we anticipate the following dates.

- Prescott Learning Centre – Completed installation for occupancy in September 2022.
  - 4 new modular classrooms and 1 new modular washroom unit were added as stand-alone units to the school site.
- Millgrove School – Installation Summer 2023
  - 8 new replacement modular classrooms will be added to the building.

#### Fort Chipewyan – Athabasca Delta Community School and Residential Housing -

The Facilities Department worked extensively on the Fort Chip project this summer. The scope of work that had to be completed this summer was much larger and more complicated than we originally anticipated. Some examples of the items worked on include:

- 2 trips to Fort Chip (2 staff members each time)
- Establishing connections with contractors and vendors
- Hiring contractors to clean all housing units to bring them up to PSD's standards
- Ordering new furniture for housing units which included:
  - Beds, linens, kitchen tables, household appliances, towels, utensils, etc....
  - Disposal of old and oftentimes unsanitary household items
- Hiring contractors to complete grounds maintenance at all residential housing units

- This included mowing all yards and removing several dozen trees that posed a health and safety risk to tenants
- Completing rental agreements for all residential properties
- Completing full inventories of residential and school division property
- Developing a capital plan for future renovation needs
- Developing a process to ship material to Fort Chip through various means (air freight vs barging)
- Hiring a contractor to clean the school as of September 1<sup>st</sup>
- Moving all services (utilities, phone system, Building Management System, security system, etc.....) to PSD's accounts

In September we will be sending two PSD maintenance staff to Fort Chip in order to service and rebuild 3 boilers and to do more investigative work on the condition and needs of the school.

Summer Project List -

In addition, to the projects highlighted above the following list of work was also completed over the summer season. We are proud that the vast majority of the work is completed and any work that is not completed will not impact students and staff as we welcome them back into our schools.

SCHOOL	PROJECT DESCRIPTION	FUNDING
Blueberry	Paved parking lot	CMR
	Repaired sidewalks and landscaping	CMR
Brookwood	Roof replacement	CMR
Centre for Education	Started landscaping project	Capital
	Renovated north wing – Phase 2	Capital
Duffield	Restructured and renovated entire admin area	IMR
	Roof replacement	CMR
Ecole Broxton Park	Installed new compressor	IMR
	Refinished large gym	IMR
	Relined sewer line	IMR

SCHOOL	PROJECT DESCRIPTION	FUNDING
Ecole Meridian Heights	Roof replacement	CMR
Entwistle	Replaced fire alarm	CMR
Forest Green	Replaced remainder of the classroom flooring	IMR
	Expand and renovated kitchen	IMR
	Replaced pumps in mechanical room	CMR
Graminia	Major repairs to outside stucco walls	IMR
Greystone	Replaced variable frequency drive on air handler	CMR
High Park	Replaced flooring in 6 classrooms	IMR
	Replaced flooring in office	IMR
	Renovated staff room	IMR
	Roof replacement	CMR
	Replaced fire alarm	CMR
Memorial Composite H.S.	Installed 3 variable frequency drives on boilers	IMR
	Replaced high voltage main breaker service	IMR
	Restructured and renovated LAWS program classrooms and associated kitchen	IMR
Millgrove	Added acoustic panels to classroom	IMR

SCHOOL	PROJECT DESCRIPTION	FUNDING
Muir Lake	Restructure front entrance	IMR
Prescott	Added 5 new modular classrooms	CMR
Spruce Grove Composite H.S.	Major repairs to one roof top air handler unit	IMR
	Expanded LAWS program spaces	IMR
Multiple Schools	Painted parking lots and bus safety lines	
Multiple Schools	Serviced boilers and mechanical system repairs	
Multiple Schools	Serviced furnaces	
Multiple Schools	Serviced all cisterns and water wells	