



**MINUTES OF THE  
ORGANIZATIONAL MEETING  
HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY  
PLAIN, ALBERTA ON TUESDAY, JUNE 21, 2022, AT 9:00 AM**

---

**TRUSTEE ATTENDANCE:**

Aileen Wagner, Ward 1  
Lorraine Stewart, Ward 2  
Aimee Hennig, Ward 3  
Paul McCann, Ward 4  
Eric Cameron, Ward 5  
Anne Montgomery, Ward 5  
Jill Osborne, Ward 5

**ADMINISTRATION ATTENDANCE:**

Shauna Boyce, Superintendent  
Mark Francis, Deputy Superintendent  
Scott Johnston, Associate Superintendent  
Scott McFadyen, Associate Superintendent  
Dr. Meg Miskolzie, Associate Superintendent  
Jordi Weidman, Director, Strategic Communications  
Keri Zylla, Recording Secretary

---

**CALL TO ORDER**

The meeting was called to order at 9:00 a.m. with Associate Superintendent McFadyen (Secretary-Treasurer), presiding as Chair.

**TREATY SIX ACKNOWLEDGEMENT**

**NATIONAL ANTHEM**

**ACCEPTANCE OF THE AGENDA**

**Res 048-22**

**MOVED by** Trustee Montgomery that the Board of Trustees accepts the Organizational Meeting Agenda of June 21, 2022, as amended.

**CARRIED UNANIMOUSLY**

**Amendment:** Change the Appointment of Scrutineers from Mr. Johnston and Mr. Francis, to Mr. Johnston and Dr. Miskolzie.

**ELECTION PROCEDURES**

**Ballot Vote**

**Res 049-22**

**MOVED by** Trustee Stewart that the elections of Chairperson and Vice-Chairperson be held electronically, by secret ballot.

**CARRIED UNANIMOUSLY**

**Appointment of Scrutineers**

**Res 050-22**

**MOVED by** Trustee McCann that Mr. Johnston and Dr. Miskolzie be appointed as scrutineers.

**CARRIED UNANIMOUSLY**

**Election by Simple Majority Vote**

**Res 051-22**

**MOVED by** Trustee Cameron that the Board of Trustees elect the Chairperson and Vice-Chairperson by simple majority of the Trustees present.

In the event that three (3) or more Trustees are vying for the position, the candidate with the lowest number of votes will be removed from the electronic ballot if a simple majority is not achieved in the first vote. If there is a tie for the lowest vote, a simple majority vote of the candidates with the lowest number of votes will be held to determine who remains in the voting. If a tie remains after the subsequent vote the names are written on individual sheets of paper, placed into a receptacle and a scrutineer draws the name of the candidate said to win a majority. A new vote will be taken with the remaining candidates until a majority of the Trustees vote for one candidate.

If only two candidates are vying for the position, in case of a tie after three (3) rounds of voting, the names are written on individual sheets of paper, placed into a receptacle and a scrutineer draws the name of the candidate said to win a majority.

**CARRIED UNANIMOUSLY**

**Appointment of Committees**

**Res 052-22**

**MOVED by** Trustee Hennig that if more members are nominated to a committee or agency than there are positions available, an election, by secret ballot, shall be held, and further, those candidates receiving the largest number of votes shall be declared elected.

**CARRIED UNANIMOUSLY**

**ELECTION OF CHAIRPERSON**

Presiding Chair, Associate Superintendent McFadyen, called for nominations for the position of Board Chairperson.

Trustee Cameron nominated Trustee Stewart for the position of Board Chairperson. Trustee Stewart accepted the nomination.

Presiding Chair McFadyen, called a second and third time for further nominations. There were no further nominations.

**Nominations Cease**

**Res 053-22**

**MOVED by** Trustee Montgomery that nominations for the position of Board Chairperson, cease.

**CARRIED UNANIMOUSLY**

Trustee Stewart was declared Chairperson of the Board of Trustees, by acclamation.

Presiding Chair McFadyen noted that the Oath of Office for Board Chairperson will occur at the first 2022-2023 Regular Board Meeting in September.

**ELECTION OF VICE-CHAIRPERSON**

Presiding Chair McFadyen, called for nominations for the position of Vice-Chairperson.

Trustee Montgomery nominated Trustee Osborne for the position of Vice-Chairperson. Trustee Osborne accepted the nomination.

Presiding Chair McFadyen, called a second time for nominations.

Trustee Montgomery nominated Trustee McCann for the position of Vice-Chairperson. Trustee McCann accepted the nomination.

Presiding Chair McFadyen, called a third time for any further nominations. There were no further nominations.

**Nominations Cease**

**Res 054-22**

**MOVED by** Trustee Hennig that nominations for the position of Board Vice-Chairperson, cease.

**CARRIED UNANIMOUSLY**

*Trustee Osborne and Trustee McCann were each allotted 3 minutes to speak regarding their nominations, prior to the voting process.*

*Scrutineers, Mr. Johnston and Dr. Miskolzie, distributed ballots and collected the ballots. Scrutineers exited at 9:13 a.m. to count the ballots, returning at 9:15 a.m.*

*Results were provided to Presiding Chair McFadyen.*

Trustee Osborne was declared Vice-Chairperson of the Board of Trustees, by a simple majority vote.

Presiding Chair McFadyen noted that the Oath of Office for Board Vice-Chairperson will occur at the first 2022-2023 Regular Board Meeting in September.

*Presiding Chair McFadyen transferred chair to Board Chair Stewart at 9:16 a.m.*

**Res 055-22**

**APPOINTMENT OF BOARD REPRESENTATIVES TO COMMITTEES AND AGENCIES**

**MOVED by** Trustee Cameron that the Board of Trustees appoints the following members as representatives to Committees for the 2022-2023 school year, effective September 1, 2022, as presented at the Organizational meeting of June 21, 2022.

**Alberta School Boards Association (ASBA), Zone 2/3:**

*Trustee Osborne, Trustee Stewart*

**Alberta Teachers' Association (ATA) Labour Relations:**

*Trustee Cameron, Trustee Hennig, Trustee McCann*

**Audit Committee:**

*Trustee Cameron, Trustee McCann, Trustee Osborne*

**Benefit Plan Advisory Committee:**

*Trustee Wagner*

**Central Alberta Association of Municipal and School Employees (CAAMSE) Labour Relations:**

*Trustee McCann, Trustee Montgomery, Trustee Stewart*

**Council of School Councils (COSC):**

*Trustee Stewart*

**International Union of Operating Engineers (IUOE) Labour Relations:**

*Trustee Hennig, Trustee McCann, Trustee Montgomery*

**Public School Boards' Association of Alberta (PSBAA) Council:**

*Trustee Cameron, Trustee Wagner*

**Rural Caucus of Alberta School Boards (RCASB):**

*Trustee Wagner*

**Spruce Grove Joint Use Committee:**

*Trustee Osborne*

**Stony Plain Joint Use Committee:**

*Trustee McCann*

**Teacher Board Advisory Committee (TBAC):**

*Trustee Hennig, Trustee Montgomery, Trustee Wagner*

**Teachers' Employer Bargaining Association (TEBA):**

*Trustee Stewart*

**CARRIED UNANIMOUSLY**

Vice-Chair Montgomery provided additional information and responded to questions.

**Res 056-22**

**DESTRUCTION OF VOTING RECORD**

**MOVED by** Trustee Wagner that the Board of Trustees authorizes the destruction of any voting record of ballots cast during the Organizational Meeting of June 21, 2022.

**CARRIED UNANIMOUSLY**

*Scrutineer, Mr. Johnston, exited the meeting at 9:20 a.m. and destroyed the ballots, re-entering the meeting at 9:23 a.m.*

**Res 057-22**

**2022-2023 BOARD REMUNERATION**

**MOVED by** Trustee Osborne that the Board of Trustees approve the Board Remuneration for the 2022-2023 school year.

**CARRIED UNANIMOUSLY**

Associate Superintendent McFadyen provided additional information and responded to questions.

**Res 058-22**

**ESTABLISHMENT OF 2022-2023 MEETING DATES**

**MOVED by** Trustee Hennig that the Board of Trustees approve the 2022-2023 Meeting Dates, as amended at the Organizational Meeting of June 21, 2022.

**CARRIED UNANIMOUSLY**

**Amendment:** Alberta School Boards Association Zone 2/3 Meeting Dates and the Public School Boards' Association of Alberta Council Meeting Dates were added, as well as updates to several conferences with unknown dates or locations, which now include that pertinent information.

Board Chair Stewart provided additional information and responded to questions.

**Res 059-22**

**BOARD ANNUAL WORK PLAN 2022-2023**

**MOVED by** Trustee Osborne that the Board of Trustees approves the 2022-2023 Board Annual Work Plan, as amended at the Organizational Meeting of June 21, 2022.

**CARRIED UNANIMOUSLY**

**Amendment:** The recommendation is for the 2022-2023 Board Annual Work Plan rather than the 2021-2022 Board Annual Work Plan, and the September 13, 2022, Board meeting will commence at 9am.

**DISCLOSURE STATEMENTS**

Trustees are required to complete the Trustee Disclosure Statement on an annual basis, as per the provisions of Board Policy 7: Board Operations, Article 13, as presented at its Organizational Meeting of June 21, 2022.

Associate Superintendent McFadyen provided additional information.

**ADJOURNMENT**

The meeting was adjourned at 9:30 a.m.