

ORGANIZATIONAL MEETING

AGENDA

June 21, 2022

9:00 A.M.

Live-Streamed for the Public at:

<https://youtu.be/RdLncqwhV8>



PARKLAND
SCHOOL DIVISION

Our Vision:

Our students possess the confidence, resilience, insight and skills required to thrive in, and positively impact, the world.

PARKLAND SCHOOL DIVISION

Board of Trustees Organizational Meeting

June 21, 2022, at 9:00 AM

Live-Streamed: <https://youtu.be/RdLnvcqwhV8>

Page Number	A G E N D A
-1-	1. CALL TO ORDER at 9:00 AM 1.1. Treaty 6 Acknowledgement 1.2. National Anthem Secretary-Treasurer, Associate Superintendent McFadyen (<i>Education Act – Board Procedures Regulation 82 (1)</i>)
	2. ACCEPTANCE OF AGENDA Recommendation: That the Board of Trustees accepts the Organizational Meeting Agenda of June 21, 2022, as presented.
	3. ELECTION PROCEDURES
	3.1. Ballot Vote Recommendation: That the elections of Chairperson and Vice-Chairperson be held by secret ballot.
	3.2. Appointment of Scrutineers Recommendation: That Mr. Johnston and Mr. Francis be appointed as scrutineers.
	3.3. Election by Simple Majority (Chairperson, Vice-Chairperson) Recommendation: That the Board of Trustees elect the Chairperson and Vice-Chairperson by simple majority of the Trustees present. In the event that three (3) or more Trustees are vying for the position, the candidate with the lowest number of votes will be removed from the ballot if a simple majority is not achieved in the first vote. If there is a tie for the lowest vote, a simple majority vote of the candidates with the lowest number of votes will be held to determine who remains in

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	<p>the voting. If a tie remains after the subsequent vote the names are written on individual sheets of paper, placed into a receptacle and a scrutineer draws the name of the candidate said to win a majority. A new vote will be taken with the remaining candidates until a majority of the Trustees vote for one candidate.</p> <p>If only two candidates are vying for the position, in case of a tie after three (3) rounds of voting, the names are written on individual sheets of paper, placed into a receptacle and a scrutineer draws the name of the candidate said to win a majority.</p>
	<p>3.4. Appointment of Committees</p> <p>Recommendation: That if more members are nominated to a committee or agency than there are positions available, an election, by secret ballot, shall be held and further, those candidates receiving the largest number of votes shall be declared elected.</p>
	<p>4. ELECTION OF CHAIRPERSON</p> <p>4.1. Nominations (three (3) calls for nominations)</p> <p>4.2. Nominations Cease</p> <p>Recommendation: That nominations for the position of Board Chairperson, cease.</p> <p>4.3. Vote and Declaration of Winner</p>
	<p>5. ELECTION OF VICE-CHAIRPERSON</p> <p>5.1. Nominations (three (3) calls for nominations)</p> <p>5.2. Nominations Cease</p> <p>Recommendation: That nominations for the position of Board Vice-Chairperson, cease.</p> <p>5.3. Vote and Declaration of Winner</p>
-4-	<p>6. APPOINTMENT OF BOARD REPRESENTATIVES TO COMMITTEES AND AGENCIES</p> <p>6.1. Alberta School Boards Association (ASBA), Zone 2/3 (<i>two (2) representatives</i>)</p> <p>6.2. Alberta Teachers' Association (ATA) Labour Relations (<i>three (3) representatives</i>)</p>

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	<p>6.3. Audit Committee <i>(three (3) representatives)</i></p> <p>6.4. Benefit Plan Advisory Committee <i>(one (1) representative)</i></p> <p>6.5. Central Alberta Association of Municipal and School Employees (CAAMSE) Labour Relations <i>(three (3) representatives)</i></p> <p>6.6. Council of School Councils (COSC) <i>(one (1) representative)</i></p> <p>6.7. International Union of Operating Engineers (IUOE) Labour Relations <i>(three (3) representatives)</i></p> <p>6.8. Public School Boards' Association of Alberta (PSBAA) Council <i>(two (2) representatives)</i></p> <p>6.9. Rural Caucus of Alberta School Boards (RCASB) <i>(one (1) representative)</i></p> <p>6.10. Spruce Grove Joint Use Committee <i>(one (1) representative)</i></p> <p>6.11. Stony Plain Joint Use Committee <i>(one (1) representative)</i></p> <p>6.12. Teacher Board Advisory Committee (TBAC) <i>(three (3) representatives)</i></p> <p>6.13. Teachers' Employer Bargaining Association (TEBA) <i>(one (1) representative)</i></p>
	<p>7. DESTRUCTION OF VOTING RECORD</p> <p>Recommendation: That the Board of Trustees authorizes the destruction of any voting record of ballots cast during the Organizational Meeting of June 21, 2022.</p>
-7-	8. REMUNERATION SCHEDULE – BOARD POLICY 7: APPENDIX 7.3
-10-	9. ESTABLISHMENT OF 2022-2023 MEETING DATES
-13-	10. BOARD ANNUAL WORK PLAN 2022-2023
-18-	11. TRUSTEE DISCLOSURE STATEMENT
	12. ADJOURNMENT



MEMORANDUM

June 21, 2022
Organizational Meeting

TO Board of Trustees

FROM Shauna Boyce, Superintendent

ORIGINATOR Scott McFadyen, Associate Superintendent

RESOURCE Scott McFadyen, Associate Superintendent

GOVERNANCE POLICY Board Policy 2: Role of the Board
Board Policy 7: Board Operations
Board Policy 8: Board Committees and Representation
Board Policy 12: Role of the Superintendent

ADDITIONAL REFERENCE BP 7: Organizational Meeting
Board Executive Work Plan

SUBJECT **BLANKET RESOLUTION FOR COMMITTEE APPOINTMENTS 2022-2023**

PURPOSE

For approval. Recommendation required.

RECOMMENDATION

That the Board of Trustees appoints the following members as representatives to Committees for the 2022-2023 school year, effective September 1, 2022 and as presented at the Organizational Meeting of June 21, 2022.

BACKGROUND

The Board of Trustees is responsible for creating standing or ad hoc committees of the Board as are deemed appropriate, and appointing members and Board representatives to the various Boards or committees of organizations or agencies where the Board has regular representation. This recommendation is in support of this responsibility.

REPORT SUMMARY

After consultation with the Board in their interest and evaluation of the representation needed for committees, the Board of Trustees has compiled a blanket resolution that details the representation for each committee the Board is charged with conducting.

6.1	Alberta School Boards Association (ASBA), Zone 2/3	1. Representative One (1) 2. Representative Two (2)
6.2	Alberta Teachers' Association (ATA) Labour Relations	1. Representative One (1) 2. Representative Two (2) 3. Representative Three (3)
6.3	Audit Committee	1. Representative One (1) 2. Representative Two (2) 3. Representative Three (3)
6.4	Benefit Plan Advisory Committee	1. Representative One (1)
6.5	Central Alberta Association of Municipal and School Employees (CAAMSE) Labour Relations	1. Representative One (1) 2. Representative Two (2) 3. Representative Three (3)
6.6	Council of School Councils (COSC)	1. Representative One (1)
6.7	International Union of Operating Engineers (IUOE) Labour Relations	1. Representative One (1) 2. Representative Two (2) 3. Representative Three (3)
6.8	Public School Boards' Association of Alberta (PSBAA) Council	1. Representative One (1) 2. Representative Two (2)
6.9	Rural Caucus of Alberta School Boards (RCASB)	1. Representative One (1)
6.10	Spruce Grove Joint Use Committee	1. Representative One (1)
6.11	Stony Plain Joint Use Committee	1. Representative One (1)

6.12 Teacher Board Advisory Committee (TBAC)

1. Representative One (1)
2. Representative Two (2)
3. Representative Three (3)

6.13 Teachers' Employer Bargaining Association Representative (TEBA)

1. Representative One (1)

SM:kz



MEMORANDUM

June 21, 2022
Organizational Meeting

TO Board of Trustees

FROM Shauna Boyce, Superintendent

ORIGINATOR Scott McFadyen, Associate Superintendent

RESOURCE Jason Krefting, Director of Financial Services

GOVERNANCE POLICY Board Policy 2: Role of the Board
Board Policy 7: Board Operations

ADDITIONAL REFERENCE BP 2: Educational Planning and Programming
BP 7: Organizational Meeting
BP 7: Trustee Compensation of Expenses

SUBJECT **2022-2023 BOARD REMUNERATION**

PURPOSE

For approval. Recommendation required.

RECOMMENDATION

The Board of Trustees approve the Board Remuneration for the 2022-2023 school year.

BACKGROUND

Every year during the Organizational meeting as per Board Policy 7: Section 12.5 requires that the rates of compensation and expense reimbursement for trustees shall be established.

The Audit Committee conducted a full review of Trustee compensation prior to the election in the fall as per Board Policy 8, Appendix 8.5 section 3.1.5 and the committee’s recommendations were presented and approved by the Board at the May 25, 2021 Board meeting.

REPORT SUMMARY

Parkland School Division Trustees receive a base compensation that covers their time for attending meetings, events and performing their role as a Trustee including travel within the Division. There are additional

modifiers for the distance of the wards from CFE, and the positions of Board Chair and Vice Chair. The rates are disclosed in Board Policy 7: Appendix 7.3.

Administration would be pleased to respond to any questions.

SM:kz



**Parkland School Division
Board Policy 7: Appendix 7.3**

TRUSTEE REMUNERATION SCHEDULE

Basic Annual Remuneration: The Basic Annual Remuneration compensates trustees for performing their roles including travel within the Division.

Chair (includes additional allowance of \$13,020)	\$44,848
Vice-Chair (includes additional allowance of \$5,661)	\$37,489
Trustee	\$31,828

Distance Allowance: The Distance allowance is a provision for trustees who represent Wards 1, 2 and 3 and is based on the distance of the wards from the Centre for Education and the location of the schools within the wards.

Ward 1 Distance Allowance	\$ 3,800
Ward 2 Distance Allowance	\$ 800
Ward 3 Distance Allowance	\$ 1,050



MEMORANDUM

June 21, 2022
Organizational Meeting

TO Board of Trustees

FROM Shauna Boyce, Superintendent

ORIGINATOR Scott McFadyen, Associate Superintendent

RESOURCE Executive Team

GOVERNANCE POLICY Board Policy 2: Role of the Board
Board Policy 7: Board Operations
Board Policy 12: Role of the Superintendent

ADDITIONAL REFERENCE BP 7: Organizational Meeting – Schedule
BP 7: Organizational Meeting – Process
BP 12: Section Leadership Quality Standard 7 – Supporting Effective Governance
Board Annual Work Plan

SUBJECT **2022-2023 MEETING DATES**

PURPOSE

For approval. Recommendation required.

RECOMMENDATION

That the Board of Trustees approve the 2022-2023 Meeting Dates, as presented at the Organizational Meeting of June 21, 2022.

BACKGROUND

As per Board Policy 7: Board Operations, Article 12.2., the Board approves *“the schedule (date, time and place) for regular meetings and any additional required meetings shall be established”*, at the Organizational Meeting. Board Policy 12: Role of the Superintendent, Article 7, states that the Superintendent *“provides the Board with information, advice and support required for the fulfillment of its governance role”*. This recommendation is in support of these responsibilities.

REPORT SUMMARY

Every year, at the Organizational Meeting of the Board, a schedule of the meeting dates for Regular Board meetings, committee meetings and other various events is reviewed and approved for the ensuing school year.

Administration has proposed the following dates according to the 2022-2023 School Calendar and suggested dates that will allow the Board to participate in all board and committee meetings, engagements, school events and activities throughout the 2022-2023 school calendar year, and meet deadlines for action items requiring Board approval.

Administration would be pleased to respond to any questions.

SM:kz

2022-2023 Committee Meetings and Events

MONTH/DATE	Time / Location	MEETINGS OF THE WHOLE	COMMITTEE MEETINGS	EVENTS
AUGUST 2022				
24 - 29	TBD			PSD PD Days
25	9:00 am, MCHS			PSD Opening Day
30	9:00 am, CFE	Governance & Planning Session (AM Only)		
SEPTEMBER 2022				
13	9:00 am, CFE	Regular Board Meeting		
20	1:00 pm, CFE		Audit Committee	
22	3:30 pm, CFE		Benefits Committee	
27	9:00 am, CFE	Governance & Planning Session (Full Day)		
OCTOBER 2022				
TBD	2:40 pm (Live-Stream)			MCHS Awards (2021-2022)
TBD	TBD			SGCHS Awards (2021-2022)
4	7:00 pm, CFE		COSC first meeting	
11	9:00 am, CFE	Regular Board Meeting		
11	4:15 pm, CFE		Teacher Board Advisory Cte	
12 -14	Edmonton			PSBAA Fall Conference & AGM
19 - 21	8:00 am, Off-Site	Trustee Summit		
NOVEMBER 2022				
TBD	TBD	Stakeholder Engagement Evening		
1	7:00 pm, CFE		COSC	
11 - 18		Fall Break		
8	9:00 am, CFE	Governance & Planning Session (Full Day)		
20 - 22	Edmonton			ASBA Fall Conference & AGM
23	1:00 pm, CFE		Audit Committee	
29	9:00 am, CFE	Regular Board Meeting		
DECEMBER 2022				
8	3:30 pm, CFE		Benefits Committee	
13	9:00 am, CFE	Regular Board Meeting		
13	1:00 pm, CFE	Governance & Planning Session (PM Only)		
Dec 24 -		Christmas Break		
JANUARY 2023				
10	9:00 am, CFE	Regular Board Meeting		
24	9:00 am, CFE	Governance & Planning Session (Full Day)		
FEBRUARY 2023				
TBD	TBD			Joint Meeting with Town of Stony Plain
7	7:00 pm, CFE		COSC	
14	9:00 am, CFE	Regular Board Meeting		
14	4:15 pm, ATA Office		Teacher Board Advisory Cte	
21	9:00 am, CFE	Governance & Planning Session (Full Day)		
MARCH 2023				
TBD	TBD			Joint Meeting with Parkland County
TBD	TBD			Joint Meeting with Evergreen
7	9:00 am, CFE	Regular Board Meeting		
7	7:00 pm, CFE		COSC	
21	9:00 am, CFE	Governance & Planning Session (AM Only)		
21	12:00 pm, TBD	Student Advisory (PM Only)		
Mar 27 -		Spring Break		
APRIL 2023				
TBD	TBD			Joint Meeting with City of Spruce Grove
TBD	TBD			Joint Meeting with Paul First Nation
4	1:00 pm, CFE		Audit Committee	
6	8:30 am, TBD	Education Planning Day		
11	9:00 am, CFE	Regular Board Meeting		
18	9:00 am, CFE	Governance & Planning Session (Full Day)		
19	3:30 pm, CFE		Benefits Committee	
25	4:15 pm, CFE		Teacher Board Advisory Cte	
MAY 2023				
2	7:00 pm, CFE		COSC	
10	1:00 pm, CFE		Audit Committee	
16	9:00 am, CFE	Governance & Planning Session (Full Day)		
26	TBD, Stony Plain			Milestones and Merits
30	9:00 am, CFE	Regular Board Meeting		
JUNE 2023				
2 - 4	Red Deer			PSBAA Spring Conference & AGM
5 - 7	Red Deer			ASBA Spring Conference & AGM
10	4:00 pm (Tentative)			SGCHS Graduation
13	9:00 am, CFE	Governance & Planning Session (Full Day)		
15	5:00 pm, TBD		Teacher Board Advisory Cte	
20	9:00 am, CFE	Organizational Meeting		
20	10:00 am, CFE	Regular Board Meeting		
TBD	4:00 pm (Tentative)			MCHS Graduation
JULY 2023				
TBD	TBD			CSBS Congress 2023

There are 10 Regular Board Meetings: 1 per month Sep - Jun

There is 1 Organizational Meeting: Jun

There are 10 Governance and Planning Sessions: Aug, Sep, Nov, Dec, Jan, Feb, Mar, Apr, May and Jun

A Board Summit has been planned for Oct 19-21, 2022

There are 4 Audit committee meetings: Sep, Nov, Apr and May

There are 3 Benefits Committee meetings: Sep, Dec and Apr

There are 5 COSC meetings planned tentatively for: Oct, Nov, Feb, Mar and May

There are 4 TBAC meetings: Oct, Feb, Apr and Jun

Education Planning Day is tentatively planned for April 6, 2023

A Stakeholder Engagement Evening will be scheduled in November 2022



MEMORANDUM

June 21, 2022
Organizational Meeting

TO Board of Trustees

FROM Shauna Boyce, Superintendent

ORIGINATOR Scott McFadyen, Associate Superintendent

RESOURCE Executive Team

GOVERNANCE POLICY Board Policy 2: Role of the Board
Board Policy 7: Board Operations
Board Policy 12: Role of the Superintendent

ADDITIONAL REFERENCE Board Annual Work Plan
BP 7: Organizational Meeting
Education Act

SUBJECT **2022-2023 BOARD ANNUAL WORK PLAN**

PURPOSE

For approval. Recommendation required.

RECOMMENDATION

That the Board of Trustees approves the 2021-2022 Board Annual Work Plan, as presented at the Organizational Meeting of June 21, 2022.

BACKGROUND

Each year at the Organizational Meeting, as per Board Policy 2, the Board fulfills its responsibility to review and approve the Board Annual Work Plan. This recommendation is in support of this responsibility.

REPORT SUMMARY

Each year the Parkland School Division (PSD) Executive Team review and adjust the action items needed for Board approval and the information items and reports that may be of interest to the Board of Trustees

according to timelines set by Alberta Education and within PSD. Once the adjustments have been made, various Board events, engagements and responsibilities are added to develop the Board Annual Work Plan.

Administration would be pleased to respond to any questions.

SM:kz



2022 - 2023 BOARD ANNUAL WORK PLAN

	EVENTS	BOARD MEETINGS
AUGUST 2022	Events Aug 25 8:15am-12:15pm <ul style="list-style-type: none"> PSD Staff Opening Day (MCHS) 	Key Action Items
SEPTEMBER 2022	Events	Key Action Items Sep 13 6pm - 9pm - Regular Meeting
OCTOBER 2022	Events Oct 12-14 <ul style="list-style-type: none"> PSBAA FGM (Edmonton) Oct 19-21 <ul style="list-style-type: none"> Board Summit (Off-Site) 	Key Action Items Oct 11 9am - 12pm - Regular Meeting <ul style="list-style-type: none"> Modular Submission Request
NOVEMBER 2022	Events TBD <ul style="list-style-type: none"> Stakeholder Engagement Evening Nov 20-22 <ul style="list-style-type: none"> ASBA FGM (Edmonton) 	Key Action Items Nov 29 9am - 12pm - Regular Meeting <ul style="list-style-type: none"> Annual Education Results Report (AERR) Audited Financial Statements
DECEMBER 2022	Events TBD <ul style="list-style-type: none"> School Christmas Celebrations 	Key Action Items Dec 13 9am - 12pm - Regular Meeting
JANUARY 2023	Events TBD <ul style="list-style-type: none"> PSD / Parkland County Joint Meeting 	Key Action Items Jan 10 9am - 12pm - Regular Meeting <ul style="list-style-type: none"> Edwin Parr Selection Committee
FEBRUARY 2023	Events TBD <ul style="list-style-type: none"> PSD / Town of Stony Plain Joint Meeting 	Key Action Items Feb 14 9am - 12pm - Regular Meeting

2022 - 2023 BOARD ANNUAL WORK PLAN

	Events	Key Action Items
MARCH 2023	TBD <ul style="list-style-type: none"> • PSD / Evergreen Joint Meeting 	Mar 7 9am - 12pm - Regular Meeting <ul style="list-style-type: none"> • 2023-2024 Fees and Allowances • Edwin Parr Nominee • Capital Plan
APRIL 2023	TBD <ul style="list-style-type: none"> • PSD / Paul First Nation Joint Meeting • PSD / City of Spruce Grove Joint Meeting Apr 6 Education Planning Day	Apr 11 9am - 12pm - Regular Meeting <ul style="list-style-type: none"> • Budget Assumptions
MAY 2023	May 26 5:00pm <ul style="list-style-type: none"> • Milestones and Merits Celebration 	May 30 9am - 12pm - Regular Meeting <ul style="list-style-type: none"> • Education Plan • 2023-2024 Budget
JUNE 2023	Jun 2-4 <ul style="list-style-type: none"> • PSBAA SGM (Red Deer) Jun 4-6 <ul style="list-style-type: none"> • ASBA SGM (Red Deer) 	Jun 20 9am - 10am - Organizational Meeting <ul style="list-style-type: none"> • Committeess 2023-2024 Jun 20 10am - 12pm - Regular Meeting

Please Note: A Stakeholder Engagement Evening will be scheduled sometime in November 2022.

2022 - 2023 BOARD ANNUAL WORK PLAN

ONGOING BOARD WORK PLAN ITEMS
<ul style="list-style-type: none"> • Attend all 'Committees of the Whole' Meetings • Attend all ASBA Fall and Spring business meetings • Attend all PSBAA Fall and Spring business meetings • Attend Committee Meetings as appointed • Attend Ad Hoc Committee, ASBA Zone 2/3 and PSBC Meetings as appointed • Attend School Council Meetings (monthly) • Attend Stakeholder Engagements / Meetings • Attend Division or school community functions when possible • Attend Professional Development • Host Community Consultations • Participate in community initiatives / activities • Participate in meetings with elected officials (MLAs, Mayors, Councillors, etc.) • Conduct Advocacy Activities • Review and update each Board Policy as necessary and at least once within the four-year term of an established Board (Policy Review Committee)

Governance and Planning Session Areas for Discussion
<p>GOVERNANCE:</p> <ul style="list-style-type: none"> • Policy Review • Advocacy & Provincial Connections (MLA mtgs, Chamber, ASBA, PSBAA) • Board Evaluation • Superintendent Evaluation
<p>STRATEGIC PLANNING:</p> <ul style="list-style-type: none"> • Budget • Capital Planning • Fee/Transportation Assumptions • Education Plan • Engagement Plan • Student Engagement Opportunities • Communications Plan
<p>OPERATIONS & INFORMATION</p> <ul style="list-style-type: none"> • Education Plan, Priorities and Progress • Literacy • Numeracy • Wellness • Indigenous Ways of Knowing • Inclusive and Supportive Practices • Community Partnerships and Support



MEMORANDUM

June 21, 2022
Organizational Meeting

TO Board of Trustees

FROM Shauna Boyce, Superintendent

ORIGINATOR Scott McFadyen, Associate Superintendent

RESOURCE Scott McFadyen, Associate Superintendent

GOVERNANCE POLICY Board Policy 2: Role of the Board
Board Policy 7: Board Operations

ADDITIONAL REFERENCE BP 7: Organizational Meeting – Process
Education Act

SUBJECT **TRUSTEE DISCLOSURE STATEMENT**

PURPOSE

For disclosure of information. Action required.

BACKGROUND

Trustees are required to complete the Trustee Disclosure Statement on an annual basis, as per the provisions of Board Policy 7: Board Operations, Article 13, as presented at its Organizational Meeting of June 21, 2022.

REPORT SUMMARY

Trustees are required to fill out the attached form as per Section 86(1) of the *Education Act*, Disclosure of Information, and as per Board Policy 7: Board Operations, Article 13 Trustee Conflict of Interest, for annual disclosures.

Administration would be pleased to respond to any questions.

SM:kz



TRUSTEE DISCLOSURE STATEMENT

JUNE 2022

Presented to the Board of Trustees, June 21, 2022
 Scott McFadyen, Associate Superintendent

Our Students Possess the confidence, resilience, insight and skills required to thrive in, and positively impact, the world.

BACKGROUND

Trustee's are required to disclose potential conflicts of interest to the corporate secretary. This collection of this information is required through the Education Act; Statutes of Alberta, 2012 Chapter E-0.3; Part 4: Board Powers and Elections; Division 5: Conflict of Interest and Disqualification; Section 86: Disclosure of information:

Disclosure of Information

86(1) Each trustee of a board shall file with the board's secretary a statement showing

- (a) the names and employment information of the trustee and the trustee's spouse or adult interdependent partner,
- (b) the names of the corporations, partnerships, firms, governments or persons in which the trustee has a pecuniary interest, and
- (c) the names of the corporations, partnerships, firms, governments or persons in which the trustee's spouse or adult interdependent partner or children under 18 years of age have a pecuniary interest.

REPORT

The Education Act requires that Trustees complete the attached Trustee Disclosure Statement and submit to the Corporate Secretary of the Division. The collection of this information is required under the Education Act as it informs the Division of any potential conflicts that may arise as a result of relationships that a Trustee has. A pecuniary interest is described in the Education Act in section 85. It is as an interest in a matter that could monetarily affect the person their spouse or interdependent partner, a corporation in which the person is a shareholder, director or officer, firm or partnership or firm or employer. Disclosure of these relationships allows the Division and the Trustee to avoid situations where these relationships may create a real or perceived conflict of interest.

Section 88 of the Education Act provides guidelines to Trustees where a Trustee has a pecuniary interest in an item before the board.



TRUSTEE DISCLOSURE STATEMENT

Information is required per the Education Act; Statutes of Alberta, 2012 Chapter E-0.3; Part 4: Board Powers and Elections; Division 5: Conflict of Interest and Disqualification; Section 86: Disclosure of information

Name of Trustee: _____

Trustee's Employer(s): _____

Name of Spouse / Interdependent Partner: _____

Spouse's/Interdependent Partner's Employer: _____

Names of corporations, partnerships, firms, governments or persons in which the Trustee has a pecuniary interest:

Names of corporations, partnerships, firms, governments or persons in which the Trustee's spouse or children, under 18 years of age, have a pecuniary interest:

Signature

Date