



## MEMORANDUM

June 21, 2022  
Regular Board Meeting

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<b>TO</b>	Board of Trustees
<b>FROM</b>	Lorraine Stewart, Board Chair
<b>ORIGINATOR</b>	Lorraine Stewart, Board Chair
<b>RESOURCE</b>	Board of Trustees and Executive Team
<b>GOVERNANCE POLICY</b>	Board Policy 8: Board Committees Board Policy 12: Role of the Superintendent
<b>ADDITIONAL REFERENCE</b>	BP 8: Appendix 8.1 Governance and Planning Committee
<b>SUBJECT</b>	<b>GOVERNANCE &amp; PLANNING SESSION (GPS)</b>

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### PURPOSE

For information. No recommendation required.

### BACKGROUND

The purpose of the Governance and Planning Committee is to provide an opportunity for all Trustees to engage in dialogue on generative governance, strategic planning, advocacy, student engagement and operational understanding. The Superintendent reports directly to the corporate Board and is accountable to the Board of Trustees for the conduct and operation of the Division. The following report shares the unapproved Minutes from the June 14, 2022 GPS Meeting.

### REPORT SUMMARY

On June 14, 2022, the Governance and Planning Committee met to discuss a number of topics chose in advance by both the Board of trustees and the Executive Team. The following report is a record of this meeting.

LS:kz



## MINUTES OF THE GOVERNANCE & PLANNING SESSION (GPS)

Meeting held at the Centre for Education, Boardroom, in Stony Plain, Alberta  
On Tuesday, June 14, 2022, at 9:00 AM

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### Attendance:

Lorraine Stewart, Board Chair  
 Anne Montgomery, Vice-Chair  
 Aileen Wagner, Trustee  
 Aimee Hennig, Trustee (*via online conferencing*)  
 Paul McCann, Trustee  
 Eric Cameron, Trustee  
 Jill Osborne, Trustee  
 Shauna Boyce, Superintendent  
 Mark Francis, Deputy Superintendent  
 Scott Johnston, Associate Superintendent  
 Scott McFadyen, Associate Superintendent (*joined meeting at 10:59 a.m.*)  
 Meg Miskolzie, Associate Superintendent  
 Jordi Weidman, Director of Strategic Communications  
 Lisa Farough, Recording Secretary

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### 1. WELCOME & LEARNING MOMENT

- 1.1. **Call to Order:** Board Chair Stewart called the meeting to order at 9:00 a.m.
- 1.2. **Land Acknowledgement:** Acknowledgement of Treaty Six Territory by Board Chair Stewart.
- 1.3. **Changes to the Agenda:** There were no changes to the agenda.
- 1.4. **Approval of the Agenda:**  
**MOVED by** Trustee Wagner that the Board of Trustees accept the agenda as presented.

**CARRIED UNANIMOUSLY**

- 1.5. **Approval of the May 10, 2022, GPS Minutes:**  
**MOVED by** Trustee Cameron that the GPS Minutes of May 10, 2022 be approved as presented.

**CARRIED UNANIMOUSLY**

- 1.6. **Learning Moment:**  
 Board Chair Stewart led the committee in a Learning Moment focused on responding to email inquiries.

### 2. OPERATIONS AND INFORMATION

- 2.1. **Summer Schedule for Centre for Education:** Superintendent Boyce shared the Centre for Education schedule for the summer months.

- 2.2. Curriculum Preparation Plan:** Associate Superintendent Johnston reviewed plans for teacher preparation for new curriculum implementation scheduled for September 2022. Discussion ensued.

### 3. GOVERNANCE

- 3.1. Association Business:** Trustees shared upcoming meeting dates for the Alberta School Boards Association Zone 2/3 (June 17, 2022) and the Public School Boards' Association of Alberta (June 23, 2022), regarding mental health and transportation.
- 3.2. Book Study – “Unreconciled: Family, Truth, and Indigenous Resistance” by Jesse Wentz:** Trustee Osborne led the committee through the final questions on author Jesse Wentz's book, to view Truth and Reconciliation through the lens of “unconscious bias” by way of an Indigenous narrative.
- 3.3. Board Self-Evaluation:** Vice-Chair Montgomery continued the Board self-evaluation process from the April GPS Meeting, discussing the formation of a rubric for the Board's self-evaluation process that would include five elements of a successful Board and measure Board actions and decisions accordingly. The Board applied the rubric to several questions in application.

*Board Chair Stewart called a recess at 10:35 a.m. Meeting resumed at 10:45 a.m.*

- 3.4. Revised Board Policy 11: Board Delegation of Authority:** Board Chair Stewart reviewed the tracked version of BP 11, highlighting a few changes. The revised version updated the policy according to the *Education Act*. Discussion ensued.

*Associate Superintendent McFadyen entered the meeting at 10:59 a.m.*

*Trustee Hennig exited the meeting (remotely) at 11:11 a.m.*

**3.5. Organizational Meeting Preparation & Information:**

- **Draft 2022-2023 Meeting Dates Schedule:** Superintendent Boyce reviewed the draft meeting dates for the 2022-2023 school-year.
- **Draft 2022-2023 Board Annual Work Plan:** Superintendent Boyce reviewed the action items in the draft Board Annual Work Plan.
- **Committee 2022-2023 Information:** Board Chair Stewart reviewed Board Committees in preparation for the June 21, 2022, Organizational Meeting.
- **Conference 2022-2023 Information:** Board Chair Stewart reviewed listed conferences for Trustee information and in preparation for the 2022-2023 school-year.

- 3.6. Advocacy Plan:** Board Chair Stewart reviewed the Action on Advocacy category of the Board's drafted Advocacy Plan and requested further discussion / input from Trustees on advocacy measures, both taken and to yet to be accomplished. Discussion ensued.

*Board Chair Stewart called a lunch recess at 12:20 p.m. Meeting resumed at 12:52 p.m.*

*Trustee McCann exited the meeting at 12:30 p.m.*

- 3.7. Legacy Document Review:** Board Chair Stewart led the committee through the “Maturity” phase in the eco-cycle framework for a healthy organization. The Maturity phase highlights ideas that generate value or are already of value, with little or no effort. Trustees discussed significant items

listed in the 2017-2021 Board Legacy Document Maturity phase that they would like to further advance as a Board.

- 3.8. School Council Updates:** Trustees provided updates from the School Council Meetings they attended.

#### 4. STRATEGIC PLANNING

##### 4.1. Attendance Area Review:

Superintendent Boyce, Deputy Superintendent Francis and Associate Superintendent McFadyen, presented draft summaries for the remaining recommendations in the Attendance Area Review. The draft reports included financial, educational, transportation and human resource considerations, as well as stakeholder feedback from students and parents/guardians, the utilization and capacity rates of schools and a variety of scenarios when considering each recommendation.

*Board Chair Stewart called a recess at 2:26 p.m. Meeting resumed at 2:39 p.m.*

*Trustee McCann re-entered the meeting at 2:35 p.m.*

Finalized administrative reports are posted on the public website and include the key findings for each of the recommendations.

Discussion ensued.

#### 5. CLOSING

- 5.1. Discussion with Superintendent:** Trustees engaged in discussion with Superintendent Boyce regarding any further questions or requests for additional information.
- 5.2. Topics to come forward to the next Board Meeting include:** Recommendation A3; Recommendation B; Recommendation F; Revised Board Policy 11: Board Delegation of Authority; and the 2022-2023 Meeting Date Schedule, Board Annual Work Plan and Committees.
- 5.3. Roundtable Discussion:** Board Chair Stewart closed the session with a roundtable discussion.
- 5.4. Adjournment:** Board Chair Stewart adjourned the meeting at 3:40 p.m.

**Next meeting:** Tuesday, August 30, 2022, at 9:00 a.m. *(AM ONLY)*