



**MINUTES OF THE  
REGULAR BOARD MEETING  
HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FOR EDUCATION IN STONY  
PLAIN, ALBERTA ON TUESDAY, MAY 24, 2022, AT 9:00 AM**

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**TRUSTEE ATTENDANCE:**

Lorraine Stewart, Chair  
Anne Montgomery, Vice-Chair  
Aimee Hennig, Trustee  
Aileen Wagner, Trustee  
Eric Cameron, Trustee  
Jill Osborne, Trustee

**ADMINISTRATION ATTENDANCE:**

Shauna Boyce, Superintendent  
Mark Francis, Deputy Superintendent  
Scott Johnston, Associate Superintendent  
Scott McFadyen, Associate Superintendent (*via video conferencing*)  
Dr. Meg Miskolzie, Associate Superintendent  
Jason Krefting, Director, Financial Services  
Mark Karaki, Director, Technology Services  
Katherine Mann, Division Principal, Indigenous Education and Numeracy  
Jordi Weidman, Director, Strategic Communications  
Keri Zylla, Recording Secretary

**REGRETS:**

Paul McCann, Trustee

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**CALL TO ORDER**

Board Chair Stewart called the meeting to order at 9:01 a.m.

**TREATY SIX ACKNOWLEDGEMENT**

**NATIONAL ANTHEM**

**PERSONAL REFLECTION**

**ANNOUNCEMENTS**

**CHANGES TO THE AGENDA**

There were no changes to the agenda.

**APPROVAL OF THE AGENDA**

**Res 032-22**

**MOVED by** Trustee Cameron that the agenda be approved as presented.

**CARRIED UNANIMOUSLY**

**APPROVAL OF THE MINUTES**

**Res 033-22**

**MOVED by** Trustee Osborne that the minutes of the Regular Board Meeting held on April 12, 2022, be approved as presented.

**CARRIED UNANIMOUSLY**

**APPROVAL OF THE MINUTES**

**Res 034-22**

**MOVED by** Trustee Wagner that the minutes of the Special Meeting held on May 16, 2022, be approved as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING FROM THE MINUTES**

None.

**DELEGATION / PRESENTATION**

None.

**BOARD CHAIR REPORT**

Board Chair Stewart shared her report.

**SUPERINTENDENT REPORT**

Superintendent Boyce shared her report.

**QUESTION PERIOD:**

*There were no questions submitted to the Board at [Board@psd.ca](mailto:Board@psd.ca), for the May 24, 2022, Question Period.*

**ACTION ITEMS**

**PARKLAND SCHOOL DIVISION 2022-2025 EDUCATION PLAN**

**Res 035-22**

**MOVED by** Trustee Hennig that the Board of Trustees approves the 2022-2025 Annual Education Plan as presented at the Regular Meeting of May 24, 2022.

**CARRIED UNANIMOUSLY**

*Board Chair Stewart transferred chair to Vice-Chair Montgomery at 9:27 a.m. and resumed chair at 9:28 a.m.*

Associate Superintendent Johnston provided additional information and responded to questions.

**2022-2023 BUDGET**

**Res 036-22**

**MOVED by** Trustee Cameron that the Board of Trustees approve the Budget for the 2022-2023 fiscal year, as recommended by the Audit Committee and presented at the Regular Meeting of May 24, 2022.

**CARRIED UNANIMOUSLY**

Associate Superintendent McFadyen provided additional information and responded to questions.

*Mr. Krefting exited the meeting at 10:08 a.m.*

**REVISED BOARD POLICY 12: ROLE OF THE SUPERINTENDENT**

**Res 037-22**

**MOVED by** Vice-Chair Montgomery that the Board of Trustees approves the Revised Board Policy 12: Role of the Superintendent, as recommended by the Policy Review Committee and presented at the Regular Meeting of May 24, 2022.

**CARRIED UNANIMOUSLY**

Vice-Chair Montgomery and Superintendent Boyce provided additional information and responded to questions.

**REVISED BOARD POLICY 20: WHISTLE-BLOWER PROTECTION**

**Res 038-22**

**MOVED by** Vice-Chair Montgomery that the Board of Trustees approves the Revised Board Policy 20: Whistle-Blower Protection, as recommended by the Policy Review Committee and amended at the Regular Meeting of May 24, 2022.

**CARRIED UNANIMOUSLY**

**Amendment:** Remove the repeated phrase in article 3.5 “or to the Vice-Chair in the event that circumstances prevent a disclosure to the Board Chair”.

Board Chair Stewart provided additional information and responded to questions.

*Board Chair Stewart called a recess at 10:17 a.m. The meeting resumed at 10:25 a.m.*

**ATTENDANCE AREA REVIEW RECOMMENDATION A1: PARKLAND VILLAGE SCHOOL RECONFIGURATION**

**Res 039-22**

**MOVED by** Trustee Osborne that Parkland Village School is reclassified as a Kindergarten to grade five (K-Gr.5) school commencing in the 2022-2023 school year, as recommended by Administration and presented at the Regular Meeting of May 24, 2022.

**CARRIED UNANIMOUSLY**

*Board Chair Stewart transferred chair to Vice-Chair Montgomery at 10:46 a.m. and resumed chair at 10:47 a.m.*

Superintendent Boyce and Associate Superintendent McFadyen provided additional information and responded to questions.

**ATTENDANCE AREA REVIEW RECOMMENDATION J: MOVE SENIOR HIGH FRENCH IMMERSION PROGRAM TO MEMORIAL COMPOSITE HIGH SCHOOL**

**Res 040-22**

**MOVED by** Vice-Chair Montgomery that the Board of Trustees continue to offer Senior High French Immersion Programming at Spruce Grove Composite High School, as recommended by Administration and presented at the Regular Meeting of May 24, 2022.

**CARRIED UNANIMOUSLY**

*Board Chair Stewart transferred chair to Vice-Chair Montgomery at 10:59 a.m. and resumed chair at 11:01 a.m.*

Superintendent Boyce provided additional information and responded to questions.

**ATTENDANCE AREA REVIEW RECOMMENDATION L: PRE-DESIGNATING NEW GROWTH AREAS IN SPRUCE GROVE'S SHILOH ASP TO BROOKWOOD AND WOODHAVEN MIDDLE SCHOOLS**

**Res 041-22**

**MOVED by** Trustee Osborne that the Board of Trustees pre-designate the Shiloh area structure plan to Brookwood School and Woodhaven Middle School, effective the 2022-2023 school year, as recommended by Administration and amended at the Regular Meeting of May 24, 2022.

**CARRIED UNANIMOUSLY**

**Amendment:** Add “effective 2022-2023 school year” to the recommendation for Attendance Area Review Recommendation L.

Superintendent Boyce provided additional information and responded to questions.

Res 042-22

**ATTENDANCE AREA REVIEW RECOMMENDATION M: RE-DESIGNATING THE AREAS OF TUSSIC, COUNTRY PLAINS ESTATES, AND OTHER, UNNAMED DEVELOPMENTS IN SOUTHEAST STONY PLAIN TO STONY PLAIN CENTRAL SCHOOL**

**MOVED by** Vice-Chair Montgomery that the Board of Trustees re-designate the communities of Tussic and Country Plains Estates, as well as other, unnamed areas in southeast Stony Plain to Stony Plain Central School, effective the 2022-2023 school year, as recommended by Administration and amended at the Regular Meeting of May 24, 2022.

**CARRIED UNANIMOUSLY**

**Amendment:** Add “effective 2022-2023 school year” to the recommendation for Attendance Area Review Recommendation M.

Superintendent Boyce provided additional information and responded to questions.

## ADMINISTRATIVE REPORTS

### STRATEGIC COMMUNICATIONS DEPARTMENT REPORT

The Board of Trustees received for information, the Strategic Communications Department Report.

Deputy Superintendent Francis and Mr. Weidman provided additional information and responded to questions.

### LEARNING AND TECHNOLOGY REPORT

The Board of Trustees received for information, the Learning and Technology Report

Associate Superintendent Johnston, Mr. Karaki and Ms. Mann provided additional information and responded to questions.

*Mr. Karaki and Ms. Mann exited the meeting at 12:00 p.m.*

### **STAKEHOLDER ENGAGEMENT REPORT**

The Board of Trustees received for information, the Stakeholder Engagement Report.

Associate Superintendent Johnston provided additional information and responded to questions.

### **STUDENT ENGAGEMENT REPORT**

The Board of Trustees received for information, the Student Engagement Report.

Associate Superintendent Johnston and Associate Superintendent Dr. Miskolzie provided additional information and responded to questions.

*Board Chair Stewart called a recess at 12:15 p.m. The meeting resumed at 12:21 p.m.*

## **TRUSTEE REPORTS**

### **GOVERNANCE & PLANNING SESSION**

The Board of Trustees received for information, the approved Minutes from the April 21, 2022, Governance & Planning Session, and the unapproved Minutes from the May 10, 2022, Governance & Planning Session.

### **TEACHER BOARD ADVISORY COMMITTEE**

The Board of Trustees received for information, the Teacher Board Advisory Committee Report.

### **COUNCIL OF SCHOOL COUNCILS**

The Board of Trustees received for information, the Council of School Councils Report.

### **AUDIT COMMITTEE**

The Board of Trustees received for information, the Audit Committee Report.

### **ALBERTA SCHOOL BOARDS ASSOCIATION**

Vice-Chair Montgomery provided Trustees with her report.

### **PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA**

There was no report.

### **CHAMBER OF COMMERCE**

There was no report.

## FUTURE BUSINESS

### MEETING DATES:

#### *Board – Open to the Public:*

- Jun 21, 2022 ----- Organizational Meeting 9:00 AM, Centre for Education (*Meeting Live-Streamed for Public*)
- Jun 21, 2022 ----- Regular Board Meeting 10:00 AM, Centre for Education (*Meeting Live-Streamed for Public*)

#### *Committees – Closed to the Public:*

- Jun 14, 2022 ----- Governance & Planning Session 9:00 AM, Centre for Education (*full day*)
- Jun 14, 2022 ----- Teacher Board Advisory Committee 5:00 PM, TBD

#### *By Invitation:*

- May 27, 2022 ----- Milestones and Merits 5:00 PM, Heritage Pavilion, Stony Plain

### NOTICE OF MOTION

There was no notice of motion.

### TOPICS FOR FUTURE AGENDAS

There were no topics for future agendas.

### REQUESTS FOR INFORMATION

There were no requests for information.

### RESPONSES TO REQUESTS FOR INFORMATION

The information requested by Vice-Chair Montgomery at the Regular Meeting of April 12, 2022, will be shared at a future Governance & Planning Session.

### IN-CAMERA: LABOUR

**Res 043-22**

**MOVED by** Vice-Chair Montgomery that the Board of Trustees move to In-Camera at 12:30 p.m.

**CARRIED UNANIMOUSLY**

*The meeting live-stream recording was paused. Associate Superintendent Johnston, Associate Superintendent Dr. Miskolzie and Mr. Weidman exited the public meeting in the Boardroom. Board Chair Stewart, Vice-Chair Montgomery, Trustee Wagner, Trustee Hennig, Trustee Cameron, Trustee Osborne, Superintendent Boyce, Deputy Superintendent Francis, Associate Superintendent McFadyen and Ms. Zylla exited the public virtual live-stream, but remained in the Boardroom for the In-Camera meeting at 12:30 p.m.*

**Res 044-22**

**MOTION TO REVERT TO A PUBLIC MEETING**

**MOVED by** Trustee Cameron that the Board of Trustees revert to a public meeting at 1:07 p.m.

**CARRIED UNANIMOUSLY**

*The meeting live-stream resumed. Mr. Weidman re-entered the Boardroom.*

*Board Chair Stewart, Vice-Chair Montgomery, Trustee Wagner, Trustee Hennig, Trustee Cameron, Trustee Osborne, Superintendent Boyce, Deputy Superintendent Francis, Associate Superintendent McFadyen and Ms. Zylla exited the private In-Camera meeting, remained in the Boardroom and returned resumed the public virtual live-stream, at 1:07 p.m.*

**ACTION IN RESPONSE TO IN-CAMERA**

There was no action in response to In-Camera.

**ADJOURNMENT**

The meeting was adjourned at 1:08 p.m.