

Form Report

Number of Attachments

Attached Documents

▼ SUPERINTENDENT EXPENSE CLAIM NEW



**NAME:** Boyce,  
Shauna [REDACTED]

**DATES:** 01-Sep-2021 **TO:** 30-Nov-2021

**EXPENSES:**

**1. TRANSPORTATION COSTS:** 0.505 per km

<u>DESTINATION</u>	<u>TRAVEL DESCRIPTION</u>	<u>KILOMETERS</u>	<u>DATE</u>	<u>AMOUNT</u>
Delta Marriot South Edmonton from home	ASBA	60	14-Nov-2021	30.30
Delta Marriot to PSD	ASBA	48	16-Nov-2021	24.24
Double Tree Edmonton (return)	PSBAA	64	17-Nov-2021	32.32
JW Marriot Ice District	Lead Team Summit	82	23-Nov-2021	41.41
Muir Lake/Forest Green	Principal meetings	19	29-Nov-2021	9.60
				0.00
				0.00
				0.00
				0.00
				0.00
<b>TOTAL TRANSPORTATION COSTS:</b>				137.87

**2. PERSONALLY PAID EXPENSES (Itemized Receipts Must Be Provided For Reimbursement)**

<u>DESCRIPTION</u>	<u>AMOUNT</u>
<b>TOTAL PERSONALLY PAID EXPENSES:</b>	0.00

**3. MEAL ALLOWANCES (Enter number of meals you are claiming)**

<b>Breakfasts:</b>		9.20	0.00
<b>Lunches:</b> 02	see attached	11.60	23.20
<b>Dinners:</b> 07	see attached	20.75	145.25
<b>Personal:</b>		7.35	0.00
<b>TOTAL MEAL ALLOWANCES:</b>			168.45
<b>TOTAL CLAIM:</b>			306.32

SECRETARY

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
[REDACTED]		137.87	1	6.57
[REDACTED]		168.45	1	8.02
<b>Total Without Taxes:</b>				<b>291.73</b>
<b>Tax Total:</b>				<b><u>14.59</u></b>
<b>Total With Taxes:</b>				<b>306.32</b>

AUTHORIZER SECTION

Authorizer Comment

AUTHORIZER SECTION

Authorizer Comment

ACCOUNTS PAYABLE

FISCAL PERIOD : 202205

VENDOR NUMBER: [REDACTED] - Boyce, Shauna

[Click here to show GL Coding Section](#)

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GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
[REDACTED]		137.87	1	6.57
[REDACTED]		168.45	1	8.02
<b>Total Without Taxes:</b>				<b>291.73</b>
<b>Tax Total:</b>				<b><u>14.59</u></b>
<b>Total With Taxes:</b>				<b>306.32</b>

EXPENSE CLAIM

**Superintendent Expenses**

**September 1, 2021 – November 30, 2021**

<b>DATE</b>	<b>MEETING</b>	<b>EXPENSE</b>
September 7, 2021	Special Board Meeting	Dinner
September 14, 2021	Regular Board Meeting	Dinner
October 26, 2021	Trustee Oath of Office	Dinner
October 29, 2021	Executive Summit	Dinner
October 30, 2021	Executive Summit	Dinner
October 31, 2021	Executive Summit	Lunch
November 14, 2021	ASBA	Dinner
November 23, 2021	Lead Team Summit	Dinner
November 25, 2021	Lead Team Summit	Lunch



GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
[REDACTED]		247.96	1	11.81
[REDACTED]		11.60	1	0.55
<b>Total Without Taxes:</b>				<b>247.20</b>
<b>Tax Total:</b>				<b><u>12.36</u></b>
<b>Total With Taxes:</b>				<b>259.56</b>

▼ AUTHORIZER SECTION

[REDACTED]

[REDACTED]

Authorizer Comment

▼ AUTHORIZER SECTION

[REDACTED]

[REDACTED]

Authorizer Comment

▼ ACCOUNTS PAYABLE

[REDACTED]

[REDACTED]

**FISCAL PERIOD : 202205**

**VENDOR NUMBER:** [REDACTED] - Boyce, Shauna

[Click here to show GL Coding Section](#) Y

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
[REDACTED]		247.96	1	11.81
[REDACTED]		11.60	1	0.55
<b>Total Without Taxes:</b>				<b>247.20</b>
<b>Tax Total:</b>				<b><u>12.36</u></b>
<b>Total With Taxes:</b>				<b>259.56</b>

EXPENSE CLAIM: Dec 1 - 17, 2021 mileage reimbursement

## Form Report

## Number of Attachments

## Attached Documents

▼ SUPERINTENDENT EXPENSE CLAIM NEW

**NAME:** Boyce,  
Shauna [REDACTED]

**DATES:** 20-Dec-2021 **TO:** 31-Jan-2022

**EXPENSES:****1. TRANSPORTATION COSTS:** 0.505 per km

<u>DESTINATION</u>	<u>TRAVEL DESCRIPTION</u>	<u>KILOMETERS</u>	<u>DATE</u>	<u>AMOUNT</u>
Broxton	Principal visit	16	20-Dec-2021	8.08
Brookwood	Principal visit	18	21-Dec-2021	9.09
SGCHS	Principal visit	18	22-Dec-2021	9.09
St Albert (one way)	Executive lunch meeting	36	07-Jan-2022	18.18
Perks Veterans Blvd	Trustee one-on-one	7	12-Jan-2022	3.54
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
<b>TOTAL TRANSPORTATION COSTS:</b>				<b>47.98</b>

**2. PERSONALLY PAID EXPENSES (Itemized Receipts Must Be Provided For Reimbursement)**

<u>DESCRIPTION</u>	<u>AMOUNT</u>
<b>TOTAL PERSONALLY PAID EXPENSES:</b>	<b>0.00</b>

**3. MEAL ALLOWANCES (Enter number of meals you are claiming)**

<b>Breakfasts:</b>		9.20	0.00
<b>Lunches:</b> 01	Jan 7 Exec mtg	11.60	11.60
<b>Dinners:</b>		20.75	0.00
<b>Personal:</b>		7.35	0.00
<b>TOTAL MEAL ALLOWANCES:</b>			<b>11.60</b>
<b>TOTAL CLAIM:</b>			<b>59.58</b>

▼ SECRETARY

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
[REDACTED]		47.98	1	2.28
[REDACTED]		11.60	1	0.55
<b>Total Without Taxes:</b>				<b>56.75</b>
<b>Tax Total:</b>				<b><u>2.83</u></b>
<b>Total With Taxes:</b>				<b>59.58</b>

▼ AUTHORIZER SECTION

[REDACTED]

[REDACTED]

Authorizer Comment

▼ AUTHORIZER SECTION

[REDACTED]

[REDACTED]

Authorizer Comment

▼ ACCOUNTS PAYABLE

[REDACTED]

[REDACTED]

**FISCAL PERIOD : 202206**

**VENDOR NUMBER: [REDACTED] - Boyce, Shauna**

[Click here to show GL Coding Section](#) Y

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
[REDACTED]		47.98	1	2.28
[REDACTED]		11.60	1	0.55
<b>Total Without Taxes:</b>				<b>56.75</b>
<b>Tax Total:</b>				<b><u>2.83</u></b>
<b>Total With Taxes:</b>				<b>59.58</b>

EXPENSE CLAIM: mileage reimbursement & meal allowance 20 Dec 2021 to 12 Jan 2022