



## MEMORANDUM

April 12, 2022  
Regular Board Meeting

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<b>TO</b>	Board of Trustees
<b>FROM</b>	Lorraine Stewart, Board Chair
<b>ORIGINATOR</b>	Lorraine Stewart, Board Chair
<b>RESOURCE</b>	Board of Trustees and Executive Team
<b>GOVERNANCE POLICY</b>	Board Policy 8: Board Committees Board Policy 12: Role of the Superintendent
<b>ADDITIONAL REFERENCE</b>	BP 8: Appendix 8.1 Governance and Planning Committee
<b>SUBJECT</b>	<b>GOVERNANCE &amp; PLANNING SESSION (GPS)</b>

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### PURPOSE

For information. No recommendation required.

### BACKGROUND

The purpose of the Governance and Planning Committee is to provide an opportunity for all Trustees to engage in dialogue on generative governance, strategic planning, advocacy, student engagement and operational understanding. The Superintendent reports directly to the corporate Board and is accountable to the Board of Trustees for the conduct and operation of the Division. The following report shares the unapproved Minutes from the March 15, 2022 Governance & Planning Session (GPS).

### REPORT SUMMARY

On March 15, 2022, the Governance and Planning Committee met to discuss a number of topics chose in advance by both the Board of trustees and the Executive Team. The following report is a record of this meeting.

LS:kz



**MINUTES OF THE  
GOVERNANCE & PLANNING SESSION (GPS)**

Held at the Centre for Education, in Stony Plain, Alberta  
On Tuesday, March 15, 2022, at 9:00 AM

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**Attendance:**

Lorraine Stewart, Board Chair  
Aileen Wagner, Trustee  
Aimee Hennig, Trustee *(via video conferencing at 9:00 a.m. to 1:30 p.m.)*  
Paul McCann, Trustee  
Eric Cameron, Trustee  
Jill Osborne, Trustee *(via video conferencing at 9:35 a.m. to 12:30 p.m.)*  
Shauna Boyce, Superintendent  
Scott Johnston, Associate Superintendent  
Scott McFadyen, Associate Superintendent  
Meg Miskolzie, Associate Superintendent  
Jordi Weidman, Director of Strategic Communications  
Keri Zylla, Recording Secretary

**REGRETS:**

Anne Montgomery, Vice-Chair  
Mark Francis, Deputy Superintendent

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**1. WELCOME & LEARNING MOMENT**

- 1.1. Call to Order:** Board Chair Stewart called the meeting to order at 9:00 a.m.
- 1.2. Land Acknowledgement:** Board Chair Stewart acknowledged the meeting was being held on Treaty Six Territory.
- 1.3. Changes to the Agenda:** Remove agenda item 3.3 Board Self-Evaluation and replace it with Town of Stony Plain.
- 1.4. Approval of the Agenda:**  
**MOVED by** Trustee Cameron that the Board of Trustees accept the agenda as amended.  
**CARRIED UNANIMOUSLY**
- 1.5. Approval of the February 18, 2022, GPS Minutes:**  
**MOVED by** Trustee Wagner that the GPS Minutes of February 18, 2022 be approved as presented.  
**CARRIED UNANIMOUSLY**
- 1.6. Learning Moment:**  
Board Chair Stewart led the committee in a discussion focused on Board progress and the avenues for development involved in the four Assurance Elements relating to governance.

## 2. OPERATIONS & INFORMATION

- 2.1. Registration Update:** Superintendent Boyce and Associate Superintendent Johnston provided an update on the progress of registration for the 2022-2023 school-year, as well as the registration platform. Discussion ensued.

*Trustee Osborne entered the meeting at 9:35 a.m.*

- 2.2. Charter Schools:** Superintendent Boyce provided information on a proposed charter school in the Parkland County area. Discussion ensued.
- 2.3. Student Advisory:** Superintendent Boyce and Associate Superintendent Johnston led discussion and requested Board direction on the purpose, format and topics for an upcoming Student Advisory engagement.
- 2.4. Learning Loss Grant:** Superintendent Boyce provided an update on the Learning Loss Grant. Though the funding has not yet been received by the Division, Parkland School Division (PSD) is proceeding with literacy and numeracy work with students.
- 2.5. New Curriculum:** Superintendent Boyce shared that the portions of the New Curriculum Alberta Education would like implemented in the fall will likely be posted sometime in April 2022. PSD is currently using the draft curriculum as a starting point in preparation for implementation in the fall. Discussion ensued.

*Board Chair Stewart called a recess at 10:48 a.m. Meeting resumed at 11:00 a.m.*

## 3. GOVERNANCE

- 3.1. Association Business:** Trustees shared information on the various associations for which the Board is a member.
- **Alberta School Board Association (ASBA):** Trustee Cameron shared information on 'Position Statements', as shared at a recent ASBA Zone 2/3 meeting, which defined position statements, the different types of position statements, as well as how they are used in voting.
  - **Public School Boards' Association of Alberta (PSBAA):** Trustee Wagner shared her report from the February 11, 2022 Public School Boards' Council (PSBC) meeting, and directed Trustees to PSBAA website for additional information. Board Chair Stewart shared progress on some of the work being done at PSBAA.

Trustee McCann requested an association membership review. Board Chair Stewart stated that this will be considered in the fall.

### 3.2. Advocacy:

- 3.2.1. Advocacy Plan:** Board Chair Stewart reviewed the Advocacy Plan priorities set by the Board and discussed an action plan. Discussion ensued.
- 3.2.2. Capital Plan Project:** Superintendent Boyce and Associate Superintendent McFadyen reviewed the government planning process and PSD's annual capital plan submission process. The government approved the PSD Capital Plan submission which indicated Spruce Grove Composite High School (SGCHS) as our first priority; however, the SGCHS replacement school was not approved. PSD has requested a study to help determine the

feasibility of building a replacement school on the existing SGCHS site. Discussion ensued.

**3.2.3. Advocacy Letters:** Board Chair Stewart shared plans for drafting some advocacy letters and requested feedback / input from the committee. This includes a letter to Parkland County regarding the School Resource Officer Program, a letter to Alberta Education and Alberta Infrastructure regarding our capital plan priorities, and finally, a letter to Alberta Education regarding the timeline of the new curriculum.

**3.3. Town of Stony Plain:** Board Chair Stewart reviewed topics for discussion with the Town of Stony Plain Mayor, Council and Chief Administration Officer scheduled for Thursday, March 17, 2022.

**3.4. School Council Updates:** Trustees provided updates from the School Council Meetings they attended.

*Board Chair Stewart called a lunch recess at 12:30 p.m. Trustee Osborne exited the meeting at 12:30p.m. The meeting resumed at 1:03 p.m.*

#### 4. STRATEGIC PLANNING

**4.1. Prescott / Parkland Village School:** Superintendent Boyce provided some of the information gathered from Prescott Learning Centre and Parkland Village School engagements and Associate Superintendent Johnston shared feedback from the student engagements.

*Trustee Hennig exited the meeting at 1:30pm.*

**4.2. French Immersion:** Superintendent Boyce shared the preliminary feedback received through a survey sent to approximately 1200 French Immersion student families, both past and present, regarding the possibility of moving the high school French Immersion program. Discussion ensued.

**4.3. Copperhaven School:** Superintendent Boyce provided some information on the Copperhaven School stakeholder engagement from March 10, 2022. Parkland School Division is waiting for some additional information from the City of Spruce Grove that will help validate whether the Copperhaven Attendance Area recommendation is necessary. Discussion ensued.

**4.4. High Park / Muir Lake:** Superintendent Boyce provided information from the High Park / Muir Lake stakeholder engagement March 1, 2022. Discussion ensued.

**4.5. Discussion about Reserves:** Associate Superintendent McFadyen updated Trustees on the status of Parkland School Division reserves and how PSD compares to other Alberta school authorities. Discussion ensued.

**4.6. Education Planning Day – April 7, 2022:** Associate Superintendent Johnston led discussion on the vision for the upcoming Education Planning Day April 7, 2022. Trustees provided feedback on stakeholder guests, topics for discussion and the format for the engagement. The Education Planning Day provides invaluable information in formulating the Education Plan submission to Alberta Education each year.

**4.7. Legacy Document Review:** Board Chair Stewart postponed this agenda item for a future GPS Meeting.

*Board Chair Stewart called a recess at 2:54 p.m. Meeting resumed at 2:59 p.m.*

**5. CLOSING**

- 5.1. Discussion with Superintendent:** Trustees engaged in discussion with Superintendent Boyce regarding any further questions or requests for additional information.
- 5.2. Topics to come forward to the next Board Meeting:** Recommendation J from the Attendance Area Review
- 5.3. Roundtable Discussion:** Board Chair Stewart closed the session with a roundtable discussion.
- 5.4. Adjournment:** Board Chair Stewart adjourned the meeting at 3:15 p.m.

**Next meeting:** Tuesday, April 21, 2022, at 9:00 a.m. **(FULL-DAY)**

DRAFT