



**MINUTES OF THE  
REGULAR BOARD MEETING  
HELD VIRTUALLY FROM VARIOUS LOCATIONS AND LIVE-STREAMED  
ON TUESDAY, MARCH 08, 2022, AT 9:00 AM**

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**TRUSTEE ATTENDANCE:**

Lorraine Stewart, Chair  
Anne Montgomery, Vice-Chair  
Aileen Wagner, Trustee  
Paul McCann, Trustee  
Eric Cameron, Trustee  
Jill Osborne, Trustee

**ADMINISTRATION ATTENDANCE:**

Shauna Boyce, Superintendent  
Mark Francis, Deputy Superintendent  
Scott Johnston, Associate Superintendent  
Scott McFadyen, Associate Superintendent  
Dr. Meg Miskolzie, Associate Superintendent  
John Blood, Director, Transportation Services  
Jason Krefting, Director, Financial Services  
Serge LaBrie, Director, Facilities Services  
Katherine Mann, Division Principal, Indigenous Education and Numeracy  
Jordi Weidman, Director, Strategic Communications  
Keri Zylla, Recording Secretary

**REGRETS:**

Aimee Hennig, Trustee

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**CALL TO ORDER**

Board Chair Stewart called the meeting to order at 9:00 a.m.

**TREATY SIX ACKNOWLEDGEMENT**

**NATIONAL ANTHEM**

**PERSONAL REFLECTION**

**ANNOUNCEMENTS**

**CHANGES TO THE AGENDA**

There were no changes to the agenda.

**APPROVAL OF THE AGENDA**

**Res 014-22**

**MOVED by** Trustee Osborne that the agenda be approved as presented.

**CARRIED UNANIMOUSLY**

**APPROVAL OF THE MINUTES**

**Res 015-22**

**MOVED by** Trustee Cameron that the minutes of the Regular Board Meeting held on February 8, 2022 be approved as presented.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING FROM THE MINUTES**

None.

**DELEGATION / PRESENTATION**

There was no delegation.

**BOARD CHAIR REPORT**

Board Chair Stewart shared her report.

**SUPERINTENDENT REPORT**

Superintendent Boyce shared her report.

**QUESTION PERIOD:**

*There were no questions submitted to the Board at [Board@psd.ca](mailto:Board@psd.ca), for the March 8, 2022, Question Period.*

**ACTION ITEMS**

**EDWIN PARR AWARD**

**Res 016-22**

**MOVED by** Trustee Wagner that the Board of Trustees recognizes, Alyssa Bridgeman from Connections for Learning, Laura Kraus from Graminia School, and Taylor Pocock from Spruce Grove Composite High School, as the three Parkland School Division Edwin Parr nominees. And further, that the Board submits Taylor Pocock's nomination to the Alberta School Boards Association Zone 2/3 Edwin Parr Selection Committee, as presented at the Regular Meeting of March 8, 2022.

**CARRIED UNANIMOUSLY**

Deputy Superintendent Francis and members of the Parkland School Division Edwin Parr Selection Committee provided additional information and responded to questions.

**2022-2023 FEES AND ALLOWANCES**

**Res 017-22**

**MOVED by** Trustee Osborne that the Board of Trustees approve the 2022-2023 Fees and Allowances as presented at the Regular Meeting of March 8, 2022.

**CARRIED UNANIMOUSLY**

*Board Chair Stewart transferred chair to Vice-Chair Montgomery at 9:51 a.m. and resumed Chair at 9:52 a.m. Board Chair Stewart transferred chair to Vice-Chair Montgomery at 10:01 a.m. and resumed Chair at 10:03 a.m.*

*Mr. Blood exited the meeting at 10:08 a.m.*

Superintendent Boyce and Associate Superintendent McFadyen provided additional information and responded to questions.

**THREE-YEAR CAPITAL PLAN**

**Res 018-22**

**MOVED by** Trustee McCann that the Board of Trustees approve the Three-Year Capital Plan Submission Recommendation as presented at the Regular Meeting of March 8, 2022.

**CARRIED UNANIMOUSLY**

Associate Superintendent McFadyen and Mr. LaBrie provided additional information and responded to questions.

*Mr. Krefting exited the meeting at 10:14 a.m.*

*Board Chair Stewart called a recess at 10:24 a.m. Meeting resumed at 10:30 a.m.*

**REVISED BOARD POLICY 10: POLICY FORMATION AND REVIEW**

**Res 019-22**

**MOVED by** Vice-Chair Montgomery that the Board of Trustees approve Revised Board Policy 10: Policy Formation and Review, as recommended by the Policy Review Committee as amended at the Regular Meeting of March 8, 2022.

**CARRIED UNANIMOUSLY**

**Amendment:** Board Policy 10: Article 2, will read “The Board shall **consider** the identified problem, issue or need to determine whether or not there is to be a review or formation of policy.”

Board Chair Stewart and Vice-Chair Montgomery provided additional information and responded to questions.

**Res 021-22**

**REVISED BOARD POLICY 8: BOARD COMMITTEES AND REPRESENTATION**

**MOVED** by Vice-Chair Montgomery that the Board of Trustees approve Revised Board Policy 8: Board Committees and Representation, as recommended by the Policy Review Committee and presented at the Regular Meeting of March 8, 2022.

**CARRIED UNANIMOUSLY**

Board Chair Stewart and Vice-Chair Montgomery provided additional information and responded to questions.

**ADMINISTRATIVE REPORTS**

**2021-2022 INFRASTRUCTURE MAINTENANCE RENEWAL (IMR) / CAPITAL MAINTENANCE (CMR) EXPENDITURE PLAN**

The Board of Trustees received for information, the 2021-2022 Infrastructure Maintenance Renewal (IMR) / Capital Maintenance Renewal (CMR) Expenditure Plan, as presented at the Regular Meeting of March 8, 2022.

Associate Superintendent McFadyen and Mr. LaBrie provided additional information and responded to questions.

**NUMERACY REPORT**

The Board of Trustees received for information, the Numeracy Report, as presented at the Regular Meeting of March 8, 2022.

Associate Superintendent Johnston and Ms. Mann provided additional information and responded to questions.

**TRUSTEE REPORTS**

**TEACHER BOARD ADVISORY COMMITTEE**

The Board of Trustees received for information, Teacher Board Advisory Committee Report from the February 15, 2022, Governance & Planning Session, as presented at the Regular Meeting of March 8, 2022.

**GOVERNANCE & PLANNING SESSION**

The Board of Trustees received for information, the unapproved Minutes from the February 18, 2022, Governance & Planning Session, as presented at the Regular Meeting of March 8, 2022.

**ALBERTA SCHOOL BOARDS ASSOCIATION**

Vice-Chair Montgomery provided Trustees with a report prior to the Board Meeting and Trustee Cameron provided some additional information.

**PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA**

Trustee Wagner shared her report.

**CHAMBER OF COMMERCE**

Board Chair Stewart provided information on upcoming Chamber events.

**FUTURE BUSINESS**

**MEETING DATES:**

*Board – Open to the Public:*

Apr 12, 2022 ----- Regular Board Meeting 9:00 AM, Centre for Education *(Meeting Live-Streamed for Public)*

*Committees – Closed to the Public:*

Mar 15, 2022 ----- Governance & Planning Session 9:00 AM, Centre for Education *(full day)*

Apr 04, 2022 ----- Audit Committee Meeting 1:00 PM, Centre for Education

Apr 13, 2022 ----- Benefits Committee Meeting 3:30 PM, Virtual Meeting

Apr 21, 2022 ----- Governance & Planning Session 9:00 AM, Centre for Education *(full day)*

Apr 26, 2022 ----- Teacher Board Advisory Committee 4:15 PM, TBD

*By Invitation:*

Apr 07, 2022 ----- Education Planning Day Engagement 8:30 AM, TBD

*Other:*

Mar 29, 2022 ----- Council of School Councils Meeting 7:00 PM, Virtual Meeting

**NOTICE OF MOTION**

There was no notice of motion.

**TOPICS FOR FUTURE AGENDAS**

Trustee McCann requested student and staff wellness to be a topic on a future agenda. Administration will add this topic to a future Governance & Planning Session.

**REQUESTS FOR INFORMATION**

There were no requests for information.

**RESPONSES TO REQUESTS FOR INFORMATION**

There were no responses to requests for information.

**Res 022-22**

**IN-CAMERA: OTHER CONFIDENTIAL MATTERS**

**MOVED by** Trustee Osborne that the Board of Trustees move to In-Camera at 11:57 a.m.

**CARRIED UNANIMOUSLY**

*The meeting live-stream recording was paused at 11:57 a.m. and Trustees, Superintendent Boyce, Associate Superintendent McFadyen and Ms. Zylla exited the public virtual meeting and went in-camera in a private virtual meeting.*

*Deputy Superintendent Francis, Associate Superintendent Johnston, Associate Superintendent Dr. Miskolzie, Mr. LaBrie and Ms. Mann exited the public virtual meeting at 11:57 a.m.*

**Res 023-22**

**MOTION TO REVERT TO A PUBLIC MEETING**

**MOVED by** Trustee McCann that the Board of Trustees revert to a public meeting at 12:18 p.m.

**CARRIED UNANIMOUSLY**

*The meeting live-stream resumed at 12:18 p.m.*

*Trustees, Superintendent Boyce, Associate Superintendent McFadyen and Ms. Zylla re-entered the Regular public virtual meeting at 12:18 p.m.*

**ACTION IN RESPONSE TO IN-CAMERA**

There was no action in response to In-Camera.

**ADJOURNMENT**

The meeting was adjourned at 12:18 p.m.