



## MEMORANDUM

February 08, 2022  
Regular Board Meeting

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<b>TO</b>	Board of Trustees
<b>FROM</b>	Lorraine Stewart, Board Chair
<b>ORIGINATOR</b>	Lorraine Stewart, Board Chair
<b>RESOURCE</b>	Board of Trustees and Executive Team
<b>GOVERNANCE POLICY</b>	Board Policy 8: Board Committees Board Policy 12: Role of the Superintendent
<b>ADDITIONAL REFERENCE</b>	BP 8: Appendix 8.1 Governance and Planning Committee
<b>SUBJECT</b>	<b>GOVERNANCE &amp; PLANNING SESSION (GPS)</b>

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### PURPOSE

For information. No recommendation required.

### BACKGROUND

The purpose of the Governance and Planning Committee is to provide an opportunity for all Trustees to engage in dialogue on generative governance, strategic planning, advocacy, student engagement and operational understanding. The Superintendent reports directly to the corporate Board and is accountable to the Board of Trustees for the conduct and operation of the Division. The following report shares the unapproved Minutes from the January 25, 2022 Governance & Planning Session (GPS).

### REPORT SUMMARY

On January 25, 2022, the Governance and Planning Committee met to discuss a number of topics chose in advance by both the Board of trustees and the Executive Team. The following report is a record of this meeting.

LS:kz



**MINUTES OF THE  
GOVERNANCE & PLANNING SESSION (GPS)**

Held at the Centre for Education, in Stony Plain, Alberta  
On Tuesday, January 25, 2022, at 9:00 AM

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**Attendance:**

Lorraine Stewart, Board Chair  
Anne Montgomery, Vice-Chair  
Aileen Wagner, Trustee  
Aimee Hennig, Trustee  
Paul McCann, Trustee  
Eric Cameron, Trustee  
Jill Osborne, Trustee  
Shauna Boyce, Superintendent  
Mark Francis, Deputy Superintendent  
Scott Johnston, Associate Superintendent  
Scott McFadyen, Associate Superintendent  
Meg Miskolzie, Associate Superintendent  
John Blood, Director of Transportation Services  
Keri Zylla, Recording Secretary

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**1. WELCOME & LEARNING MOMENT**

- 1.1. **Call to Order:** Board Chair Stewart called the meeting to order at 9:04 a.m.
- 1.2. **Land Acknowledgement:** Board Chair Stewart acknowledged our presence on lands Treaty Six.
- 1.3. **Changes to the Agenda:** There were no changes to the agenda.
- 1.4. **Approval of the Agenda:**  
**MOVED by** Trustee McCann that the Board of Trustees accept the agenda as presented.

**CARRIED UNANIMOUSLY**

**2. OPERATIONS & INFORMATION**

- 2.1. **Student Services Update:** Associate Superintendent Dr. Miskolzie presented some common approaches to supporting student mental and specialized health needs being utilized around the province. Discussion ensued.
- 2.2. **Transportation Fees Scenarios:** Associate Superintendent McFadyen and Mr. Blood presented six possible transportation fee scenarios for Board consideration. Discussion ensued.

*Mr. Blood entered the meeting for the Transportation Fees Scenarios discussion at 9:33 a.m., and exited the meeting at 10:40 a.m.*

*Board Chair Stewart called a break at 10:40 a.m. Meeting resumed at 10:52 a.m.*

- 2.3. **New Administrative Procedure (AP) 390: Community, Equity and Belonging:** Superintendent Boyce informed Trustees of a new AP being developed by administration related to building community, ensuring equity & eliminating bias within the Division. Discussion ensued.
- 2.4. **2022-2023 School Calendar:** Associate Superintendent Johnston shared the draft 2022-2023 School Calendar with Trustees and provided information from stakeholder feedback used in the development and planning of the calendar. Administration will present the finalized calendar for information at the February 8, 2022 regular meeting. Discussion ensued.

### 3. GOVERNANCE – Part 1

- 3.1. **Book Study:** Trustee Osborne proposed a book study for Jesse Wenté's book, *"Unreconciled; Family, Truth and Indigenous Resistance"*, to continue the work of Truth and Reconciliation. The book study will commence at the April 21, 2022 GPS meeting.
- 3.2. **Rural Caucus Meeting – Environmental Scan (survey):** Trustee Hennig and Trustee Wagner shared a survey question from December's Rural Caucus of Alberta School Boards (RCASB) meeting, and will forward feedback to RCASB on behalf of the committee.
- 3.3. **Legacy Document:** Board Chair Stewart reviewed the Board Legacy Document and let Trustees in conversation focused on the Emerging/New Growth section of the lifecycle in an organization.

*The GPS Committee agreed with Board Chair Stewart to move agenda item 5.3 School Council Meetings up to agenda item 3.4.*

- 3.4. **School Council Meetings:** Trustees shared information and updates from the School Council Meetings they attended.

*Board Chair Stewart exited the meeting at 12:24 p.m. and re-entered at 12:58 p.m.*

*Vice-Chair Montgomery called a lunch break at 12: 40 p.m. Meeting resumed at 1:10 p.m.*

### 4. STRATEGIC PLANNING

- 4.1. **Attendance Area Review:** Superintendent Boyce reviewed with Trustees, the Student Attendance Area Study, reviewing each recommendation for feedback. Administration will seek direction from the Board on which options to explore further at the regular meeting of February 8, 2022.

Deputy Superintendent Francis reviewed the timeline and process for stakeholder engagement regarding the Attendance Area Review and next steps leading up to a Board decision of the recommendations. Discussion ensued.

### 5. GOVERNANCE – Part 2

- 5.1. **Advocacy Plan:** This item was postponed.
- 5.2. **Board Policy Review:** This item was postponed.
  - 5.2.1. **Revised Board Policy 8: Board Committees & Representation:** This item was postponed.
  - 5.2.2. **Revised Board Policy 10: Policy Formation and Review:** This item was postponed.

**6. CLOSING**

- 6.1. Discussion with Superintendent:** Trustees engaged in discussion with Superintendent Boyce regarding any further questions or requests for additional information throughout the meeting.
- 6.2. Topics to come forward to the next Board Meeting:** Attendance Area Review, Transportation Report, Student Services Department Report
- 6.3. Roundtable Discussion:** Board Chair Stewart closed the session with a roundtable discussion.
- 6.4. Adjournment:** Board Chair Stewart adjourned the meeting at 3:58 p.m.

**Next meeting:** Friday, February 18, 2022, at 9:00 a.m. **(FULL-DAY)**

DRAFT