



**MINUTES OF THE
REGULAR BOARD MEETING**
**HELD AT THE PARKLAND SCHOOL DIVISION CENTRE FO EDUCATION IN STONY
PLAIN, ALBERTA**
ON TUESDAY, NOVEMBER 30, 2021, AT 9:00 AM

TRUSTEE ATTENDANCE:

Lorraine Stewart, Chair
Anne Montgomery, Vice-Chair (*remotely*)
Aileen Wagner, Trustee
Aimee Hennig, Trustee
Paul McCann, Trustee
Eric Cameron, Trustee
Jill Osborne, Trustee

ADMINISTRATION ATTENDANCE:

Shauna Boyce, Superintendent
Mark Francis, Deputy Superintendent
Scott Johnston, Associate Superintendent
Scott McFadyen, Associate Superintendent
Meg Miskolzie, Associate Superintendent
John Blood, Director, Transportation
Sheryl Bridgeman, Division Principal, Curriculum and Achievement (*remotely*)
Jason Krefting, Director, Financial Services
Katherine Mann, Division Principal, Instructional Programs (*remotely*)
Christine Ross, Division Principal, Early Learning Services
Jordi Weidman, Director, Strategic Communications
Gail Lewis, Transportation Supervisor (*remotely*)
Darcy Sims, Accounting Supervisor (*remotely*)
Keri Zylla, Recording Secretary

GUEST PRESENTERS:

Armando Pinedo, Auditor, Pricewaterhouse Coopers
Khumbulani Ndebele, Auditor, Pricewaterhouse Coopers (*remotely*)
Carolyn Jensen, Principal, Memorial Composite High School (*remotely*)
Tacey Robertson, Delegation, Grade 12 Student (*remotely*)
Chris Shaw, Principal, Woodhaven Middle School (*remotely*)
Damian Gryshik, Delegation, Grade 9 Student (*remotely*)

CALL TO ORDER

Board Chair Stewart called the meeting to order at 9:02 a.m.

TREATY SIX ACKNOWLEDGEMENT

NATIONAL ANTHEM

PERSONAL REFLECTION

ANNOUNCEMENTS

CHANGES TO THE AGENDA

APPROVAL OF THE AGENDA

MOVED by Trustee Osborne that the agenda be approved as presented.

Res 101-2021

A handwritten signature in blue ink, appearing to read 'L. Stewart'.

Board Chair

A handwritten signature in blue ink, appearing to read 'Scott McFadyen'.

Secretary-Treasurer

CARRIED UNANIMOUSLY

Res 102-2021

APPROVAL OF THE MINUTES

MOVED by Trustee Cameron that the minutes of the Organizational Board Meeting held on October 29, 2021 be approved as presented.

CARRIED UNANIMOUSLY

Res 103-2021

MOVED by Trustee McCann that the minutes of the Regular Board Meeting held on October 29, 2021 be approved as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

None.

DELEGATION / PRESENTATION

Damian Gryshik (Gr. 9), accompanied by Mr. Shaw, from Woodhaven Middle School, and Tacey Robertson (Gr. 12), accompanied by Ms. Jensen, from Memorial Composite High School virtually presented on their experiences as members of the 2021-2022 Minister's Youth Council.

Both students were presented with Parkland School Division awards of recognition for their work on the Council and for their contributions to education in Alberta.

Delegations exited at 9:48 a.m.

BOARD CHAIR REPORT

Board Chair Stewart shared her report

SUPERINTENDENT REPORT

Superintendent Boyce shared her report.

There were no questions submitted to the Board at Board@psd.ca, for the November 30, 2021 Question Period.

ACTION ITEMS

AUDITED FINANCIAL STATEMENTS

MOVED by Trustee Cameron that the Board of Trustees approve the Audited Financial Statements for the year ended August 31, 2021 as recommended by the Audit Committee and presented at the Regular Meeting of November 30, 2021.

Associate Superintendent McFadyen presented the Audited Financial Statements for the year ending August 31, 2021. Mr. Pinedo and Mr. Ndebele presented their auditors report and provided additional summary information.

Associate Superintendent McFadyen and Mr. Pinedo responded to questions.

Discussion ensued.

Trustees tabled the Audited Financial Statements motion to move In-Camera.

IN-CAMERA

MOTION TO MOVE IN-CAMERA

MOVED by Trustee Cameron that the Board of Trustees moves to In-Camera with the auditors from Pricewaterhouse Coopers, at 10:55 a.m.

CARRIED UNANIMOUSLY

The meeting live-stream and recording was paused at 10:55 a.m.

The Board of Trustees, Superintendent Boyce and the Auditors from Pricewaterhouse Coopers exited the Regular meeting in the Boardroom and



Board Chair



Secretary-Treasurer

online and entered a private meeting at 10:55 a.m. in the Training Centre room and on a separate virtual Google Meeting for those online.

Res 105-2021

MOTION TO REVERT TO A PUBLIC MEETING

MOVED by Trustee Osborne that the Board of Trustees reverts back to a public meeting at 11:11 a.m.

CARRIED UNANIMOUSLY

The meeting live-stream and recording was restarted at 11:12 a.m.

The Board of Trustees, Superintendent Boyce and the Auditors from Pricewaterhouse Coopers exited the In-Camera meeting in the Training Centre room and the online Google Meeting and re-entered the public Regular Meeting in the Boardroom at 11:12 a.m. and online Zoom meeting for the live-stream.

Trustees took from the table, the Audited Financial Statements motion.

Res 106-2021

MOVED by Trustee Cameron that the Board of Trustees approve the Audited Financial Statements for the year ended August 31, 2021 as recommended by the Audit Committee and presented at the Regular Meeting of November 30, 2021.

CARRIED UNANIMOUSLY

Associate Superintendent McFadyen, Mr. Krefting, Mr. Pinedo and Mr. Ndebele provided additional information and responded to questions.

Board Chair Stewart called a recess at 11:14 a.m.

Mr. Krefting, Mr. Pinedo and Mr. Ndebele exited the meeting at 11:14 a.m.

Meeting resumed at 11:25 a.m.

Res 107-2021

ANNUAL EDUCATION RESULTS REPORT (AERR)

MOVED by Trustee Wagner that the Board of Trustees approve Parkland School Division's 2020-2021 Annual Education Results Report as presented at the Regular Meeting of November 30, 2021.

CARRIED UNANIMOUSLY

Associate Superintendent Johnston provided additional information and responded to questions.

Vice-Chair Montgomery exited the meeting at 11:41 a.m. and re-entered the meeting at 11:46 a.m.

Res 108-2021

TRANSPORTATION FUNDING ENVELOPE

MOVED by Trustee Osborne that the Board of Trustees approve the Transportation Department be allowed to operate outside its funding envelope for the 2021-2022 fiscal year.

CARRIED UNANIMOUSLY

Associate Superintendent McFadyen provided additional information and responded to questions.

Mr. Blood exited the meeting at 12:07 p.m. and Mr. Krefting re-entered the meeting at 12:07 p.m.



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ADMINISTRATIVE REPORTS

2021-2022 FALL FORECAST

The Board of Trustees received for information, the 2021-2022 Fall Forecast, as presented at the Regular Meeting of November 30, 2021.

Associate Superintendent McFadyen and Mr. Krefting provided additional information and responded to questions.

Mr. Krefting exited the meeting at 12:18 p.m.

EARLY LEARNING REPORT

The Board of Trustees received for information, the Early Learning Report, as presented at the Regular Meeting of November 30, 2021.

Associate Superintendent Dr. Miskolzie and Ms. Ross provided additional information and responded to questions.

COMMUNITY PARTNERSHIPS REPORT

The Board of Trustees received for information, the Community Partnerships Report, as presented at the Regular Meeting of November 30, 2021.

Associate Superintendent Dr. Miskolzie and Ms. Ross provided additional information and responded to questions.

Ms. Ross exited the meeting at 1:08 p.m.

TRUSTEE REPORTS

GOVERNANCE AND PLANNING SESSION

Board Chair Stewart shared her reports from the October 28, 2021 and November 23, 2021, Governance and Planning Session as amended at the Regular Meeting of November 30, 2021.

TEACHER BOARD ADVISORY COMMITTEE

Trustee Wagner shared her report from the November 2, 2021, Teacher Board Advisory Committee Meeting as presented at the Regular Meeting of November 30, 2021.

COUNCIL OF SCHOOL COUNCILS

Trustee Hennig shared her report from the November 2, 2021, virtual Council of School Councils Meeting as presented at the Regular Meeting of November 30, 2021.

AUDIT COMMITTEE

Trustee Cameron shared his report from the November 22, 2021, Audit Committee Meeting as presented at the Regular Meeting of November 30, 2021.

ALBERTA SCHOOL BOARDS ASSOCIATION

Vice-Chair Montgomery shared her report.

PUBLIC SCHOOL BOARDS' ASSOCIATION OF ALBERTA

Trustee Wagner shared her report.

CHAMBER OF COMMERCE

Board Chair Stewart shared her report.

FUTURE BUSINESS

MEETING DATES:

Board – Open to the Public:

Dec 14, 2021 ----- Regular Board Meeting 9:00 AM, Centre for Education (Meeting Live-Streamed for Public)



Board Chair



Secretary-Treasurer

Jan 18, 2022 ----- Regular Board Meeting 9:00 AM, Centre for Education (*Meeting Live-Streamed for Public*)

Committees – Closed to the Public:

Dec 01, 2021 ----- Benefits Committee Meeting 3:30 PM, Virtual

Dec 14, 2021 ----- Governance & Planning Session 9:00 AM, Centre for Education (*afternoon only*)

Jan 25, 2022 ----- Governance & Planning Session 9:00 AM, Centre for Education (*full day*)

Other:

Dec 07, 2021 ----- Council of School Councils Meeting 7:00 PM, Virtual

NOTICE OF MOTION

There was no notice of motion.

TOPICS FOR FUTURE AGENDAS

There were no topics for future agendas.

REQUESTS FOR INFORMATION

There were no requests for information.

IN-CAMERA

There was no In-Camera.

ACTION IN RESPONSE TO IN-CAMERA

There was no Action in Response to In-Camera.

ADJOURNMENT

The meeting was adjourned at 1:24 p.m.



Board Chair



Secretary-Treasurer