



**MINUTES OF THE  
ORGANIZATIONAL MEETING  
HELD VIRTUALLY FROM VARIOUS LOCATIONS  
ON FRIDAY, OCTOBER 29, 2021, AT 9:00 AM**

**TRUSTEE ATTENDANCE:**

Aileen Wagner, Ward 1  
Lorraine Stewart, Ward 2  
Aimee Hennig, Ward 3  
Paul McCann, Ward 4  
Eric Cameron, Ward 5  
Anne Montgomery, Ward 5  
Jill Osborne, Ward 5

**ADMINISTRATION ATTENDANCE:**

Shauna Boyce, Superintendent  
Mark Francis, Deputy Superintendent  
Scott Johnston, Associate Superintendent  
Scott McFadyen, Associate Superintendent  
Meg Miskolzie, Associate Superintendent  
Jason Krefting, Director, Financial Services  
Jordi Weidman, Director, Strategic Communications  
Keri Zylla, Recording Secretary

**CALL TO ORDER**

The meeting was called to order at 9:00 a.m. with Associate Superintendent McFadyen (Secretary-Treasurer), presiding as Chair.

**TREATY SIX ACKNOWLEDGEMENT**

**NATIONAL ANTHEM**

**ACCEPTANCE OF THE AGENDA**

**Res 087-2021**

**MOVED by** Trustee Montgomery that the Board of Trustees accepts the Organizational Meeting Agenda of October 29, 2021, as presented.

**CARRIED UNANIMOUSLY**

**ELECTION PROCEDURES**

**Res 088-2021**

**Ballot Vote**

**MOVED by** Trustee Cameron that the elections of Chairperson and Vice-Chairperson be held electronically, by secret ballot.

**CARRIED UNANIMOUSLY**

**Appointment of Scrutineers**

**Res 089-2021**

**MOVED by** Trustee McCann that Mr. Johnston and Mr. Francis be appointed as scrutineers.

**CARRIED UNANIMOUSLY**

*L. Stewart*

Board Chair

*Scott McFadyen*

Secretary-Treasurer

**Res 090-2021**

**Election by Simple Majority Vote**

**MOVED by** Trustee Montgomery that the Board of Trustees elect the Chairperson and Vice-Chairperson by simple majority of the Trustees present.

In the event that three (3) or more Trustees are vying for the position, the candidate with the lowest number of votes will be removed from the electronic ballot if a simple majority is not achieved in the first vote. If there is a tie for the lowest vote, a simple majority vote of the candidates with the lowest number of votes will be held to determine who remains in the voting. If a tie remains after the subsequent vote the names are written on individual sheets of paper, placed into a receptacle and a scrutineer draws the name of the candidate said to win a majority. A new vote will be taken with the remaining candidates until a majority of the Trustees vote for one candidate.

If only two candidates are vying for the position, in case of a tie after three (3) rounds of voting, the names are written on individual sheets of paper, placed into a receptacle and a scrutineer draws the name of the candidate said to win a majority.

**CARRIED UNANIMOUSLY**

**Res 091-2021**

**Appointment of Committees**

**MOVED by** Trustee Osborne that if more members are nominated to a committee or agency that there are positions available, an election, by secret ballot, shall be held electronically, and further, those candidates receiving the largest number of votes shall be declared elected.

**CARRIED UNANIMOUSLY**

**ELECTION OF CHAIRPERSON**

Presiding Chair, Associate Superintendent McFadyen, called for nominations for the position of Board Chairperson.

Trustee Cameron nominated Trustee Dr. Stewart for the position of Board Chairperson. Trustee Stewart accepted the nomination.

Presiding Chair McFadyen, called a second and third time for further nominations. There were no further nominations.

**Nominations Cease**

**Res 092-2021**

**MOVED by** Trustee Montgomery that nominations for the position of Board Chairperson, cease.

**CARRIED UNANIMOUSLY**

Trustee Stewart was declared Chairperson of the Board of Trustees, by acclamation.

**ELECTION OF VICE-CHAIRPERSON**

Presiding Chair, Associate Superintendent McFadyen, called for nominations for the position of Vice-Chairperson.

Trustee McCann nominated Trustee Montgomery for the position of Vice-Chairperson. Trustee Montgomery accepted the nomination.

Presiding Chair McFadyen, called a second and third time for further nominations. There were no further nominations.



Board Chair



Secretary-Treasurer

Res 093-2021

**Nominations Cease**

**MOVED by** Trustee McCann that nominations for the position of Board Vice-Chairperson, cease.

**CARRIED UNANIMOUSLY**

Trustee Montgomery was declared Vice-Chairperson of the Board of Trustees, by acclamation.

Ms. Zylla administered Oath of Office for both Board Chairperson, Dr. Lorraine Stewart, and Board Vice-Chairperson, Anne Montgomery. The Oath of Office will be duly signed at the available opportunity.

*Presiding Chair McFadyen transferred chair to Board Chair Stewart at 9:20 a.m.*

Res 094-2021

**APPOINTMENT OF BOARD REPRESENTATIVES TO COMMITTEES AND AGENCIES**

**MOVED by** Chair Stewart that the Board of Trustees appoints the following members as representatives to Committees for the 2021-2022 school year, effective immediately and as presented at the Regular Meeting of October 29, 2021.

**CARRIED UNANIMOUSLY**

**DESTRUCTION OF VOTING RECORD**

There was no voting record and therefore no destruction of a voting record required.

Res 095-2021

**2021-2022 BOARD REMUNERATION**

**MOVED by** Trustee McCann that the Board of Trustees approve the Board Remuneration for the 2021-2022 school year.

Associate Superintendent McFadyen provided additional information and responded to questions.

**CARRIED UNANIMOUSLY**

Res 096-2021

**ESTABLISHMENT OF 2021-2022 MEETING DATES**

**MOVED by** Trustee McCann that the Board of Trustees approve the 2021-2022 Meeting Dates, as presented at the Organizational Meeting of October 29, 2021.

Superintendent Boyce provided additional information and responded to questions.

**CARRIED UNANIMOUSLY**

Res 097-2021

**BOARD ANNUAL WORK PLAN 2021-2022**

**MOVED by** Trustee Cameron that the Board of Trustees approves the 2021-2022 Board Annual Work Plan, as presented at the Organizational Meeting of October 29, 2021.

Superintendent Boyce provided additional information.

**CARRIED UNANIMOUSLY**

**DISCLOSURE STATEMENTS**

Trustees are required to complete the Trustee Disclosure Statement on an annual basis, as per the provisions of Board Policy 7: Board Operations, Article 13, as presented at its Organizational Meeting of October 29, 2021.

Associate Superintendent McFadyen provided additional information.

**ADJOURNMENT**

The meeting was adjourned at 9:34 a.m.



Board Chair



Secretary-Treasurer