



MEMORANDUM

October 29, 2021
Organizational Meeting

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| TO | Board of Trustees |
| FROM | Shauna Boyce, Superintendent |
| ORIGINATOR | Scott McFadyen, Associate Superintendent |
| RESOURCE | Scott McFadyen, Associate Superintendent |
| GOVERNANCE POLICY | Board Policy 2: Role of the Board Board Policy 7: Board Operations |
| ADDITIONAL REFERENCE | BP 7: Organizational Meeting – Process <i>Education Act</i> |
| SUBJECT | TRUSTEE DISCLOSURE STATEMENT |

PURPOSE

For disclosure of information. Action required.

BACKGROUND

Trustees are required to complete the Trustee Disclosure Statement on an annual basis, as per the provisions of Board Policy 7: Board Operations, Article 13, as presented at its Organizational Meeting of October 29, 2021.

REPORT SUMMARY

Trustees are required to fill out the attached form as per Section 86(1) of the *Education Act*, Disclosure of Information, and as per Board Policy 7: Board Operations, Article 13 Trustee Conflict of Interest, for annual disclosures.

Administration would be pleased to respond to any questions.

SM:kz



TRUSTEE DISCLOSURE STATEMENT

OCTOBER 2021

Presented to the Board of Trustees, October 29, 2021
Scott McFadyen, Associate Superintendent

Our Students Possess the confidence, resilience, insight and skills required to thrive in, and positively impact, the world.

BACKGROUND

Trustee's are required to disclose potential conflicts of interest to the corporate secretary. This collection of this information is required through the Education Act; Statutes of Alberta, 2012 Chapter E-0.3; Part 4: Board Powers and Elections; Division 5: Conflict of Interest and Disqualification; Section 86: Disclosure of information:

Disclosure of Information

86(1) Each trustee of a board shall file with the board's secretary a statement showing

- (a) the names and employment information of the trustee and the trustee's spouse or adult interdependent partner,
- (b) the names of the corporations, partnerships, firms, governments or persons in which the trustee has a pecuniary interest, and
- (c) the names of the corporations, partnerships, firms, governments or persons in which the trustee's spouse or adult interdependent partner or children under 18 years of age have a pecuniary interest.

REPORT

The Education Act requires that Trustees complete the attached Trustee Disclosure Statement and submit to the Corporate Secretary of the Division. The collection of this information is required under the Education Act as it informs the Division of any potential conflicts that may arise as a result of relationships that a Trustee has. A pecuniary interest is described in the Education Act in section 85. It is as an interest in a matter that could monetarily affect the person their spouse or interdependent partner, a corporation in which the person is a shareholder, director or officer, firm or partnership or firm or employer. Disclosure of these relationships allows the Division and the Trustee to avoid situations where these relationships may create a real or perceived conflict of interest.

Section 88 of the Education Act provides guidelines to Trustees where a Trustee has a pecuniary interest in an item before the board.



TRUSTEE DISCLOSURE STATEMENT

Information is required per the Education Act; Statutes of Alberta, 2012 Chapter E-0.3; Part 4: Board Powers and Elections; Division 5: Conflict of Interest and Disqualification; Section 86: Disclosure of information

Name of Trustee: _____

Trustee's Employer(s): _____

Name of Spouse / Interdependent Partner: _____

Spouse's/Interdependent Partner's Employer: _____

Names of corporations, partnerships, firms, governments or persons in which the Trustee has a pecuniary interest:

Names of corporations, partnerships, firms, governments or persons in which the Trustee's spouse or children, under 18 years of age, have a pecuniary interest:

Signature

Date