



## MEMORANDUM

October 29, 2021  
Organizational Meeting

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<b>TO</b>	Board of Trustees
<b>FROM</b>	Shauna Boyce, Superintendent
<b>ORIGINATOR</b>	Scott McFadyen, Associate Superintendent
<b>RESOURCE</b>	Jason Krefting, Director of Financial Services
<b>GOVERNANCE POLICY</b>	Board Policy 2: Role of the Board Board Policy 7: Board Operations
<b>ADDITIONAL REFERENCE</b>	BP 2: Educational Planning and Programming BP 7: Organizational Meeting BP 7: Trustee Compensation of Expenses
<b>SUBJECT</b>	<b>2021-2022 BOARD REMUNERATION</b>

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### PURPOSE

For approval. Recommendation required.

### RECOMMENDATION

The Board of Trustees approve the Board Remuneration for the 2021-2022 school year.

### BACKGROUND

Every year during the Organizational meeting as per Board Policy 8: Section 12.5 requires that the rates of compensation and expense reimbursement for trustees shall be established.

The Audit Committee did a full review of Trustee compensation as per Board Policy 8, Appendix 8.5 section 3.1.5 and the committee's recommendations were presented to the Board at the May 25, 2021 Board meeting. The Board approved the remuneration model that was used for the 2020-2021 school year and the rates for the 2021-2022 school year. The model reduced the time and complexity of paying Trustees as it reduces the amount of expense claims that need to be processed as per diems and mileage no longer have to be submitted. This saves time for the Trustees, administration, financial services and payroll staff to prepare, review and

process claims. It also provided clarity and simplified the process as there are no longer question over which events are eligible for per diems.

### **REPORT SUMMARY**

Parkland School Division Trustees receive a base compensation that covers their time for attending meetings, events and performing their role as a Trustee including travel within the Division. There are additional modifiers for the distance of the wards from CFE, and the positions of Board Chair and Vice Chair. The rates are disclosed in Board Policy 7: Appendix 7.3.

Administration would be pleased to respond to any questions.

SM:kz



## Parkland School Division Board Policy 7: Appendix 7.3

### TRUSTEE REMUNERATION SCHEDULE

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**Basic Annual Remuneration:** The Basic Annual Remuneration compensates trustees for performing their roles including travel within the Division.

Chair (includes additional allowance of \$13,020)	\$44,848
Vice-Chair (includes additional allowance of \$5,661)	\$37,489
Trustee	\$31,828

**Distance Allowance:** The Distance allowance is a provision for trustees who represent Wards 1, 2 and 3 and is based on the distance of the wards from the Centre for Education and the location of the schools within the wards.

Ward 1 Distance Allowance	\$ 3,800
Ward 2 Distance Allowance	\$ 800
Ward 3 Distance Allowance	\$ 1,050